

Notice of meeting and agenda

City of Edinburgh Council

10.00 am Thursday, 16th March, 2023

Main Council Chamber, City Chambers

This is a public meeting and members of the public are welcome to attend.

The law allows the Council to consider some issues in private. Any items under “Private Business” will not be published, although the decisions will be recorded in the minute.

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1. Order of business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Minutes

- | | | |
|-----|--|-----------|
| 4.1 | The City of Edinburgh Council of 9 February 2023 – submitted for approval as a correct record | 19 - 150 |
| 4.2 | The City of Edinburgh Council of 23 February 2023 – submitted for approval as a correct record | 151 - 240 |

5. Leader's Report

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|-----|-----------------|-----------|
| 5.1 | Leader's report | 241 - 244 |
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6. Appointments

6.1	Appointments to Working Groups – Report by the Interim Executive Director of Corporate Services	245 - 270
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(Note: This report was continued from the meeting of the City of Edinburgh Council on 9 February 2023)

7. Reports

7.1	By-Election - No 6 Corstorphine/Murrayfield Ward – Report by the Chief Executive	271 - 272
7.2	Appointment to Chief Officer Posts – Report by the Chief Executive	273 - 276
7.3	Council Business Plan 2023-27 – Report by the Chief Executive	277 - 326
7.4	Standards Commission for Scotland - Decision of Hearing Panel - former Councillors Child and Doran – Report by the Chief Executive	327 - 336
7.5	Charging for Visitor Access to St Giles' Cathedral – Report by the Chief Executive	337 - 392
7.6	Motion by Councillor Nicolson - Self Directed Support – Report by the Chief Officer, Edinburgh Health and Social Care Partnership	393 - 398
7.7	Drumbrae Care Home - Status Report – Report by the Chief Officer, Edinburgh Health and Social Care Partnership	399 - 406
7.8	Edinburgh Tram Inquiry – Funding update – Report by the Chief Executive	407 - 410
7.9	Revenue Budget 2023-24 Update – Report by the Executive Director of Corporate Services	411 - 442
7.10	Annual Treasury Management Strategy 2023/24 – referral from the Finance and Resources Committee	443 - 478
7.11	Capital Strategy 2033-33 - Annual Report – referral from the Finance and Resources Committee	479 - 508

7.12 Edinburgh International Conference Centre – Shareholders’ Agreement and Strategic Delivery Agreement - referral from the Housing, Homelessness and Fair Work Committee

509 - 552

8. Motions

8.1 By Councillor Heap - Gorgie Farm (arrangements for the care of animals)

Council:

- 1) Notes with regret that Gorgie Farm closed on 16 January.
- 2) Recognises that progress is being made in finding a new operator for the farm and thanks Council officers for their work in doing so.
- 3) Believes that the new provider should not be a commercial operator and the farm should always be free to access for visitors.
- 4) Notes that the animals resident at Gorgie Farm are being fostered/re-homed whilst a new operator for the farm is put in place.
- 5) Understands that some animals are being fostered/re-homed at other farms.
- 6) Notes with concern the media is reporting that up to 50 smaller animals have had to be fostered by staff and volunteers at their own expense.
- 7) Thanks the staff and volunteers for taking care of the animals.
- 8) Requests that officers investigate:
 - (a) the process by which the animals were fostered/re-homed;
 - (b) What can be done to provide financial support to staff and volunteers looking after animals at their own expense; and

- (c) How the new operator can take over financial and other responsibility for the care of the animals in a timely manner.
- 9) Requests the outcomes of this investigation are reported to Sighthill/Gorgie Councillors and party group leaders as soon as possible.

8.2 By Councillor Osler – Flooding

“Council

- 1) Notes the budget that was passed on 23rd February 2023.
- 2) Notes that contained within the capital budget was an additional £2m allocated for flood prevention measures.
- 3) Notes that the Council has a Vision for Water Management which fits within the Council’s Edinburgh 2050 Vision.
- 4) Notes that the Water Management Vision and its objectives are an important step towards mitigating the scale of flooding and have been developed with input from Scottish Water (SW) and the Scottish Environment protection Agency (SEPA).
- 5) Recognises the need for practical applications of the Vision for Water Management in line with the Sustainable Rainwater Management guidance.
- 6) Notes that there are, and will be, opportunities to develop capital funding for some schemes using partnership money from Scottish Water and funding partners like SUSTRANS.
- 7) Agrees that a report should come to the Transport and Environment Committee within two cycles setting out:
 - Currently identified priorities and potential sources of funding; and
 - how the extra £2m could be best spent to alleviate flooding concerns within the City.”

8.3 By Councillor Staniforth - Improving the Budget Process

- “1) Notes:
- a) Cllr Kate Campbell's motion to GRBV calling for an audit into the budget process and correctly noting that the budget process for 23/24 was not a good model.
 - b) That the budget process was originally created for a council with a majority controlling coalition or single party and that this is in fact a rarity in Edinburgh following the introduction of STV.
 - c) That the budget process varies widely from council to council across Scotland.
- 2) Therefore:
- a) Instructs officers to hold a workshop of all councillors to explore how the budget process can be improved.
 - b) Instructs officers to report - either as part of an audit or independently - on the budget process undertaken by other council across Scotland in order to inform our own potential budget process reforms.”

8.4 By Councillor Mitchell - Communal Bin Review Locations Framework

“Council:

- 1) Notes the ongoing work in the communal bin review.
- 2) Thanks, officials, for the ongoing work across the communal bin review including the additional work in the World Heritage Site.
- 3) Regrets that many residents both within and outwith the World Heritage Site are dissatisfied with aspects of the proposals for a variety of reasons including, but not limited to, impact on residential amenity based on the location of the bin hubs.
- 4) Acknowledges that not all streets are alike.

- 5) Believes that suitable alternative locations with community support can be identified in reasonable proximity to locations originally perceived as optimal under the design framework and that these parameters should be acceptable for consideration. For example, across a road by walls, railings or fencing as has previously worked in many streets without issue and is preferred by residents.
- 6) Therefore, agrees to an urgent review of the design framework originally set by committee to allow for greater flexibility and consideration of how and where bin hubs are located to reduce impact on residential amenity, and is prepared to accept that new TROs may need to be raised to deal with these issues. The review should be available in report form at the Transport and Environment Committee within two cycles.”

8.5 By Councillor Ross - Commercial Property Undeveloped Land

“Council:

- 1) Notes the Council’s commercial property portfolio contains a wide variety of assets and is managed with a view to maximising the generation of income.
- 2) Notes that the rental income generated from commercial property leases supports spending in the Council’s revenue budget.
- 3) Recognises that the commercial property portfolio represents a potential source of additional capital for investment in Council priorities.
- 4) Agrees to consider a report to Finance & Resources Committee in two cycles setting out a medium to long-term strategy for the Council’s commercial property portfolio that sets out its purposes and objectives. The report should provide information on the properties held in the portfolio.
- 5) Agrees that the report should also outline how an exercise could be undertaken to identify undeveloped land held by the Council and the HRA with recommendations for retention, development or potential disposal.”

8.6 By Councillor Ross - Cost Recovery from Commercial Events

“Council:

- 1) Notes that events will normally require council permission, and that, for many events, an Event Planning Operations Group meeting (EPOG) is held. The EPOG is a multi-agency safety advisory group that scrutinises arrangements for holding events to ensure that they are safe and well managed. As part of this process, Council officers from a variety of service areas who provide a range of services and permissions attend these meetings to ensure the safe and smooth running of events within the city.
- 2) Requests a report to Finance & Resources Committee in two cycles outlining options on how costs might further be recovered for services and permissions from commercial operators of sports grounds and events.”

8.7 By Councillor Dobbin - Conservatives Voter ID Disenfranchisement Legislation

“Council notes the UK Conservative Government has passed a voter suppression law, designed to disenfranchise 2 million people across the UK.

Notes the (Election Act 2022) relies on people having photographic ID, which many do not, and asks those without photo ID to go through a bureaucratic process before the day of poll, meaning many may lose their voting rights without knowing until election day- at which point it will be too late for any action to be taken to restore their ability to vote.

Council notes the SNP/Green fully-costed joint budget allocated additional money to help the elections team mitigate the Conservative’s attempt to withdraw universal voting rights from people, including thousands of residents in Edinburgh. Further notes that Labour, Conservative and Liberal Democrat Councillors voted this down.

Requests a report to Policy and Sustainability Committee in three cycles, setting out the impact of the Conservative's voter ID disenfranchisement legislation, with information from the impact during May's English local government elections. This should further set out all actions being taken by the Edinburgh Returning Officer, valuation board and elections team to support people most at risk of losing their voting rights."

8.8 By Councillor O'Neill - Edinburgh's Monuments and Commemoration

"Council:

- 1) Notes that there are over 130 structures of public art or monuments across the city of Edinburgh.
- 2) Regrets that of those structures, 79 represent or commemorate men with just 8 representing women, less than the total number of structures dedicated to animals (15).
- 3) Recognises the cultural significance of statues and what values and ideas they commemorate.
- 4) Notes the motion by Councillor Cameron agreed at full council on 22 August 2019 and the subsequent report to Planning Committee, which agreed that, "when a street is named after a person, a woman's name is given priority.", further notes that this policy does not currently apply to public art or monuments.
- 5) Notes the work of the Edinburgh Slavery and Colonialism Legacy Review, and in particular recommendation 2 that that structures "...associated with slavery and colonialism are retained and re-presented in accordance with a new, dedicated interpretation strategy which explains the nature and consequences of that involvement, , and recommendation 7, that "a significant public artwork be commissioned acknowledging Edinburgh's links with slavery and colonialism", and that this "initiates the development of a city-wide strategy for public art that fairly represents the diversity of the city...".

- 6) Notes that this is a live discussion, and that it is therefore in the best interests of the public that the council position on this is clear and unambiguous.
- 7) Agrees that new statues, monuments, buildings and street names should reflect the diverse history of Edinburgh and the Council wishes to see better representation in our placemaking.
- 8) Also agrees that this representation goes further than statues, for example in Leith's Pride Bridge which is the only cultural landmark to LGBT+ people in Edinburgh.
- 9) Therefore, requests a report within 2 cycles to Culture & Communities committee, and thereafter be referred to Planning Committee which sets out:
 - a) The current process for how new statues, monuments and commemorative structures are decided upon in the city, and what role the Council plays in this;
 - b) Options for establishing a new policy and process for new statue / monument / commemorative structure proposals, to ensure that these contribute to the objectives set out in 5), including further options for improving representation amongst commemorative structures erected in the city."

8.9 By Councillor Griffiths - School Leaver Destination Statistics

"Asks Council to note the recently published School Leaver Destination Report which showed gains for our leavers in securing an initial positive destination. Notes that the City's statistics are now better than the Virtual Comparator and the national average.

In particular, notes that the positive destinations for young people in areas of deprivation increased and that the gap was narrowed.

Commends all staff in schools from early years through to senior phase and partners for their efforts in securing these strong results.

Further, to continue to build on this success:

- Calls for the city's employers to offer more work placements for young people to experience this vital development of their skills while at school.
- Calls for even stronger partnerships to be developed by all industries to offer apprenticeships at every level.
- Calls for all key stakeholders to discuss and feedback on the new developments for Education Reform so that the considerable assets of our city are used to improve curriculum and learning pathways for all."

9. Congratulatory Motions

9.1 By Councillor Lezley Marion Cameron - Scottish Property Awards - Deal of the Year

"Council notes that the Scottish Property Awards 2023 category, Deal of The Year, was awarded to the Haymarket, Edinburgh Lease to the City of Edinburgh Council for the new Hyatt Centric Hotel, a partnership between M&G Real Estate, the QMile Group, Hyatt Hotels and the City of Edinburgh Council.

The hotel will be operated by the Edinburgh International Conference Centre under a franchise agreement with Hyatt. In addition to providing hotel capacity for visiting EICC delegates, the new hotel and hospitality training school will create new jobs and sustainable economic benefits for Edinburgh, ensuring the EICC remains at the forefront of Edinburgh and Scotland's business tourism offering.

Council asks the Lord Provost to congratulate all parties involved in achieving this major project milestone and award in an appropriate way."

9.2 By Councillor Lezley Marion Cameron - Scottish Rugby Union 150 Years Anniversary

"Council warmly congratulates the Scottish Rugby Union on its 150 years anniversary of its formation, coming into being on 3

March 1873.

Further to Council's decision in February that the three historic back-to-back Calcutta Cup victories by the Scottish Rugby men's national team in 2021, 2022 and 2023 were to be celebrated in an appropriate manner, Council agrees that a celebration such as a combined civic reception be held which together marks the 150th anniversary of the inception of the Scottish Rugby Union and the historic Calcutta Cup victories."

10. Questions

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|-------------|--|-----------|
| 10.1 | By Councillor Campbell - Council House Sites – for answer by the Convener of the Housing, Homelessness and Fair Work Committee | 553 - 554 |
| 10.2 | By Councillor Campbell - HRA Ten Year Capital Programme – for answer by the Convener of the Housing, Homelessness and Fair Work Committee | 555 - 556 |
| 10.3 | By Councillor McFarlane - BT Phone Boxes – for answer by the Convener of the Transport and Environment Committee | 557 - 558 |
| 10.4 | By Councillor McFarlane - Maintenance on Setted Streets along Lawnmarket and Victoria Street – for answer by the Convener of the Transport and Environment Committee | 559 - 560 |
| 10.5 | By Councillor McFarlane - Trams Remedial Work – for answer by the Convener of the Transport and Environment Committee | 561 - 562 |
| 10.6 | By Councillor Dobbin - Window Replacement Programme – Tenders – for answer by the Convener of the Housing, Homelessness and Fair Work Committee | 563 - 564 |

10.7	By Councillor McFarlane - Closure of Haymarket Terrace – for answer by the Convener of the Transport and Environment Committee	565 - 566
10.8	By Councillor Beal - Road and Pavements Repairs – for answer by the Convener of the Transport and Environment Committee	567 - 568
10.9	By Councillor Lang - Davidson's Mains Roundabout – for answer by the Convener of the Transport and Environment Committee	569 - 570
10.10	By Councillor Ross - Planning Notification Letters – for answer by the Convener of the Planning Committee	571 - 572
10.11	By Councillor Davidson - After School Clubs – for answer by the Convener of the Education, Children and Families Committee	573 - 574
10.12	By Councillor Younie - Land Ownership – for answer by the Leader of the Council	575 - 576
10.13	By Councillor Work - Cemetery Provision in South Queensferry – for answer by the Convener of the Culture and Communities Committee	577 - 578
10.14	By Councillor Booth - Corporate Gaelic Development Officer (CGDO) Post – for answer by the Leader of the Council	579 - 580
10.15	By Councillor Booth - Gaelic Medium Education High School – for answer by the Convener of the Education, Children and Families Committee	581 - 582

10.16	By Councillor Booth - Melville Monument Plaque - Media Release – for answer by the Convener of the Development Management Sub-Committee	583 - 584
10.17	By Councillor Booth - Melville Monument Plaque - Media Release – for answer by the Convener of the Planning Committee	585 - 586
10.18	By Councillor Booth - Reduction in Licensing Board Membership – for answer by the Leader of the Council	587 - 588
10.19	By Councillor Booth - Gaelic Tram Signage – for answer by the Convener of the Transport and Environment Committee	589 - 590
10.20	By Councillor Whyte - Leith Walk Tram Related Street Design – for answer by the Convener of the Transport and Environment Committee	591 - 592
10.21	By Councillor Mowat - Impact of Deposit Return Scheme (DRS) on Doorstep Glass Collections – for answer by the Convener of the Transport and Environment Committee	593 - 594
10.22	By Councillor Mowat -Haymarket Public Conveniences – for answer by the Convener of the Planning Committee	595 - 596
10.23	By Councillor Cowdy - CityFibre Oversight – for answer by the Convener of the Transport and Environment Committee	597 - 598
10.24	By Councillor Jones - Health and Wellbeing Census – for answer	599 - 600

by the Convener of the Education, Children and Families Committee

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| 10.25 | By Councillor Cowdy - Active Travel Action Plan Cycle Lanes – for answer by the Convener of the Transport and Environment Committee | 601 - 602 |
| 10.26 | By Councillor Rust - Lawfulness or Legal Competence of Different Iterations of SNP-Green Budget Proposals for Council Tax – for answer by the Convener of the Transport and Environment Committee | 603 - 604 |
| 10.27 | By Councillor Bruce - Climate Change – for answer by the Convener of the Transport and Environment Committee | 605 - 606 |
| 10.28 | By Councillor O'Neill - Impact of Deposit Return Scheme – for answer by the Convener of the Transport and Environment Committee | 607 - 608 |
| 10.29 | By Councillor Jones - Early Years Funding – for answer by the Convener of the Education, Children and Families Committee | 609 - 610 |
| 10.30 | By Councillor Jones - LGBT Youth Scotland - Schools Material – for answer by the Convener of the Education, Children and Families Committee | 611 - 612 |
| 10.31 | By Councillor Caldwell - Third Sector Response to Ukraine's Invasion – for answer by the Leader of the Council | 613 - 614 |

11. Resolution to Consider in Private

- 11.1** The Sub-Committee, is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs 8 and 9 of Part 1 of Schedule 7A of the Act.

12. Private Reports

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| 12.1 | Edinburgh Tram Inquiry - Funding Update – Report by the Chief Executive | 615 - 618 |
| 12.2 | Council’s Human Resources and Payroll System, Recommendation to Award Contract - referral from the Finance and Resources Committee | 619 - 634 |

Nick Smith

Service Director, Legal and Assurance

Information about the City of Edinburgh Council

The City of Edinburgh Council consists of 63 Councillors and is elected under proportional representation. The City of Edinburgh Council usually meets once a month and the Lord Provost is the Convener when it meets.

The City of Edinburgh Council usually meets in the Council Chamber in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the Council meeting is open to all members of the public.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Gavin King, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4239, email gavin.king@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to <https://democracy.edinburgh.gov.uk/>.

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Minutes

The City of Edinburgh Council

Edinburgh, Thursday 9 February 2023

Present:

LORD PROVOST

The Right Honourable Robert Aldridge

COUNCILLORS

Scott Arthur
Danny Aston
Jule Bandel
Alan C Beal
Marco Biagi
Chas Booth
Graeme Bruce
Steve Burgess
Jack Caldwell
Lezley Marion Cameron
Kate Campbell
Christopher Cowdy
James Dalglish
Euan R Davidson
Cammy Day
Sanne Dijkstra-Downie
Denis C Dixon
Stuart Dobbin
Phil Duggan
Katrina Faccenda
Pauline Flannery
Catherine Fullerton
Neil Gardiner
Fiona Glasgow
Margaret A Graham
Joan Griffiths
Dan Heap
Euan Hyslop
Stephen P Jenkinson
Tim Jones
David Key

Simita Kumar
Kevin Lang
Lesley MacInnes
Martha Mattos Coelho
Finlay McFarlane
Ross McKenzie
Amy McNeese-Mechan
Adam McVey
Jane E Meagher
Claire Miller
Max Mitchell
Jo Mowat
Alys Mumford
Marie-Clair Munro
Vicky Nicolson
Kayleigh O'Neill
Hal Osler
Ben Parker
Tim Pogson
Susan Rae
Neil J Ross
Jason Rust
Alex Staniforth
Edward J Thornley
Val Walker
Mandy H Watt
Iain Whyte
Norman J Work
Louise Young
Lewis J Younie

1. Earthquake in Turkey and Northern Syria

The Lord Provost expressed his condolences to those affected by the earthquake in Turkey and Northern Syria. He acknowledged the work of the Disaster Emergency Committee which was co-ordinating an appeal for funds and urged members through their social media accounts to encourage followers to donate to the appeal.

2. Firefighter Barry Martin

The Lord Provost paid tribute to firefighter Barry Martin and the Council observed a one minute's silence in his memory.

3 Order of Business – Suspension of Standing Order 24.1 – Voting

The Lord Provost ruled that Standing Order 24.1 be suspended for this meeting and that voting be taken by a show of hands and with a clear public audit trail from vote to Member.

4 Minutes

Decision

To approve the minute of the Council of 15 December 2023 as a correct record.

5 Leader's Report

The Leader presented his report to the Council. He commented on:

- Aid for the Earthquakes in Turkey and Syria
- One year anniversary of war in Ukraine
- Council Budget – Scottish Government ministers
- Gorgie Farm update
- LGBT+ history month

The following questions/comments were made:

- | | |
|------------------|---|
| Councillor McVey | - Earthquakes in Turkey and Syria |
| | - Firefighter Barry Martin |
| | - Cuts in teacher numbers |
| Councillor Lang | - Street lighting – failure of Scottish Power to address faults in supply network |

- Councillor Parker - Environmental impact of international travel
- Councillor Whyte - Responsive and communicative service from the Council
- Councillor Graham - Trams to Newhaven Project Final Stages - Active travel within the City
- Councillor Dobbin - Millennium Centre
- Councillor Davidson - Roseburn/Murrayfield - Roadworks within the city co-ordination
- Councillor Mumford - Climate change – recurring £279,000 budget
- Councillor Cowdy - Active Travel Action Plan delivery
- Councillor Lezley Marion Cameron - International Women’s Day – promotion of the day and its theme of Embrace Equity -
- Councillor Aston - Eurovision event – feedback from selection panel
- Councillor Ross - Welcome news of transfer of funds from non-domestic rates relief
- Councillor Heap - Gorgie farm staff looking after animals at their own expense
- Councillor Munro - Active travel plan delivery
- Councillor McFarlane - £9m funding gap for Edinburgh’s Kings Theatre
- Councillor Miller - Dancebase – financial support
- Councillor Doggart - Scottish Parliament’s Petitions Committee – Whistleblowing – alleged mishandling of child safeguarding inquiries – offer of support from this Council
- Councillor Campbell - Cut to teacher numbers
- Councillor Mitchell - Funding gap in Kings Theatre restoration – government lobbying

6 Resignation of Councillor Frank Ross/Appointments

Details were provided on the arrangements necessary for the resulting by-election for Ward 6, Corstorphine/Murrayfield following the resignation of Councillor Frank Ross as a councillor of the City of Edinburgh Council. The Council were also invited to appoint replacement members to the committees and outside bodies to which Councillor Frank Ross had been appointed.

Decision

- 1) To note that arrangements would now be put in place for a by-election for the vacancy in Corstorphine/Murrayfield ward (no 6), with polling on 9 March 2023.
- 2) To note that officers working on preparations for the by-election, the poll, postal vote processing and the count would require to be released from normal duties.
- 3) To authorise the Chief Executive to make any revisions to polling arrangements, including polling places, as may be required, in consultation with the remaining Corstorphine/Murrayfield elected members.
- 4) To appoint Councillor Aston as a member of the Policy and Sustainability Committee.
- 5) To appoint Councillor McNeese-Mechan as a member of the Board of Edinburgh University Curators of Patronage.
- 6) To appoint Councillor Key as a member on the Board of the Lowland Reserve Forces' and Cadets' Association.
- 7) To appoint Councillor Key as a member on the Board of the Royal Company of Merchants Endowment Trust.
- 8) To appoint Councillor Kumar as a member on the Board of Capital City Partnership.
- 9) To appoint Councillor Fullerton as a member on the Board of Edinburgh International Conference Centre Ltd.

(Reference: report by the Chief Executive, submitted.)

7 Appointment to Working Groups

Details were provided on the benefits and constraints of Working Groups and careful consideration encouraged on whether any Working Group should be appointed,

recognising the pressure that a large number of Working Groups could exert on elected member and officer time and resource.

Decision

To continue consideration of the report to the next meeting on 16 March 2023 to allow briefings to be held with Groups.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

8 Addition to the Additional Parent Representative Position on the Education, Children and Families Committee

The Council had agreed that an additional parent representative position be added to the membership of the Education, Children and Families Committee in a non-voting capacity. Details were provided on the nominations for the additional parent representative position representing primary school sector parents and carers on the Education, Children and Families Committee.

Decision

- 1) To confirm the appointment of Sara Collins and Louise Collingwood (noting that the role would be undertaken on a shared basis) as the additional parent representative representing primary school parents and carers on the Education, Children and Families Committee, term of office to run from 9 February 2023 to 24 May 2024.
- 2) To note that only one of the appointed parent representatives may attend per meeting of the Committee.
- 3) To note that the appointment was conditional upon confirmation that the appointee(s) would comply with the Councillors' Code of Conduct and membership of the Protection of Vulnerable Groups (PVG) Scheme.
- 4) To note the term of office for the additional parent representative position would be from 9 February 2023 to 24 May 2024 and that a nomination process would be undertaken towards the end of that term to ensure continuity of representation on the Committee to the end of the current political administration term.

(References – Act of Council No 7 of 15 December 2022: report by the Interim Executive Director of Corporate Services, submitted)

9 Decision Making Framework 2023

Details were provided on proposed changes to the key documents that supported internal controls accountability and the transparent operation of the Council to ensure that the key decision-making governance documents of the Council were comprehensive, relevant, up-to date, supported good governance and incorporated the changes required due to the changes to the political management structures agreed by the Council in December 2022.

Motion

- 1) To repeal the existing Procedural Standing Orders for Council and Committee Meetings and approve in its place Appendix 1 to the report by the Interim Executive Director of Place, such repeal and approval to take effect from 10 February 2023.
- 2) To repeal the existing Committee Terms of Reference and Delegated Functions and approve in its place Appendix 2 to the report, such repeal and approval to take effect from 10 February 2023.
- 3) To defer approval of the updated Scheme of Delegation to Officers as set out in Appendices 3 and 4 to the report, and request a workshop for members to discuss changes and any implications. To bring back the report on updated Delegated Functions and Scheme of Delegation to Officers to Council on 16 March for consideration.

- moved by Councillor Day, seconded by Councillor Watt

Amendment 1

- 1) To repeal the existing Procedural Standing Orders for Council and Committee Meetings, Committee Terms of Reference and Delegated Functions and Scheme of Delegation to Officers and approve in their place appendices one to four in the report by the Interim Executive Director of Corporate Services, such repeal and approval to take effect from 10 February 2023 except for the Committee Terms of Reference and Delegated Functions which takes effect from 17 April 2023, and with the following adjustments:

PROCEDURAL STANDING ORDERS FOR COUNCIL AND COMMITTEE MEETINGS

2.1 replace all text after “with immediate effect” with “by simple majority.”

Add another sentence to the new point 12.7

“In the event of 4 or more deputations at one meeting, the Convenor will manage the 60 minutes as they deem appropriate with respect to the allotted time set out in 12.6 and 12.8 to ensure the maximum number of groups are heard.”

COMMITTEE TERMS OF REFERENCE AND DELEGATED FUNCTIONS

Adds 3.2:

“Any Agenda Planning Meetings held will be open to all committee members in respect to all executive and policy committees and will be open to Group Leaders, or their substitutes in respect of Full Council.”

Amends 4.1 to read:

“If a decision which would normally be made by the Council or a Committee requires to be made urgently between meetings of the Council or Committee, the Chief Executive or appropriate Executive Director, in consultation with the Convenor, Council Leader, all members of the relevant committee and all relevant local ward councillors, may take action, subject to the matter being reported to the next meeting of the Council or Committee. In the event of division of opinion in those consulted, the decision will not be taken until arrangements for additional committee or Council meetings are put in place and the decision has been democratically taken by elected members.”

Agrees to retain the previous wording at 7.11 and add the new text at 7.11 as 7.12 and renumber accordingly.

Removes 17.1.2

- 2) To delegate authority to the Chief Executive to take such actions and make such minor adjustments to the documents set out in appendices one to four as may be necessary to implement the decision of the Council in relation to this report and to produce a finalised version of the documents, making them available to members for information ahead of publication.

- moved by Councillor McVey seconded by Councillor Dobbin

Amendment 2

- 1) To repeal the existing “Procedural Standing Orders for Council and Committee Meetings” and “Committee Terms of Reference” and approve in their place Appendices One and Two in the report by the Interim Executive Director of Corporate Services, with the exception that the proposed new section 35, “Admission of media and members of the public” be deleted, with repeal and approval of “Procedural Standing Orders” to take effect from 10th

February 2023 and for the “Committee Terms of Reference” to take effect from 17th April 2023.

- 2) Agrees to continue consideration of the “Scheme of Delegation to Officers” and “Statutory Scheme of Delegation for Local Planning Applications” until the meeting of Full Council on 16th March 2023, with engagement with political groups taking place prior to that meeting.
- 3) Notes that further revisions and changes to the Standing Orders and Terms of Reference may follow after further engagement with groups to explore how to ensure that council practices are accessible to and inclusive of all elected members, and to end systemic discrimination in council practices and culture, as part of wider work looking at promoting equality, diversity and inclusion in the Council for elected members, as agreed at Full Council on 15th December 2022.
- 4) To delegate authority to the Chief Executive to take such actions and make such minor adjustments to the documents set out in appendices one to four as may be necessary to implement the decision of the Council in relation to this report and to produce a finalised version of the documents, making them available to members for information ahead of publication.

- moved by Councillor Parker seconded by Councillor Mumford

Amendment 3

- 1) To repeal the existing Procedural Standing Orders for Council and Committee Meetings and approve appendix one to the report by the Interim Executive Director of Corporate Services in its place subject to the following changes and to take effect from 10 February 2023:
 - a) SO12.4 to read - The Clerk will submit the application to the Council or relevant Committee. An application for a deputation to Council or a committee will only be submitted if it relates to an item of business on the agenda for that meeting.
 - b) SO12.8 – add ‘and each independent member’ after political group
 - c) SO 22.3 (f) – add ‘when new information comes to light during discussion or debate and subject to the consent of the Lord Provost or Convener.’
 - d) SO 20.1 and 22.7 – adjust content to reflect - mover of motions and amendments to stay as five minutes, all other speakers for three minutes and the right of reply reduced to three minutes.

- 2) To repeal the existing Committee Terms of Reference and Delegated Functions and approve appendix two to the report in its place, to take effect from 17 April 2023.
- 3) To delegate authority to the Chief Executive to take such actions and make such minor adjustments to the documents set out in appendices one to two in the report as may be necessary to implement the decision of the Council in relation to this report and to produce a finalised version of the documents, making them available to members for information ahead of publication.
- 4) To continue consideration of the Scheme of Delegation to Officers and the Scheme of Delegation for Local Developments to the Council meeting of 16 March 2023 to allow for workshops to take place with each political group.

- moved by Councillor Whyte seconded by Councillor Mowat

In accordance with Standing Order 22(12), Amendments 1 and 3 were adjusted and accepted as amendments to the motion and Amendment 2 was accepted in full as an amendment to the motion.

In accordance with Standing Order 22(12), the Motion and Amendment 2 were accepted as amendments to Amendment 1 and Amendment 3 was adjusted and accepted as an amendment to Amendment 2

Voting

The voting was as follows:

For the Motion (as adjusted)	-	44 votes
For Amendment 1(as adjusted)	-	17 votes

(For the Motion (as adjusted): Lord Provost, Councillors. Arthur, Bandel, Beal, Booth, Bruce, Burgess, Caldwell, Lezley Marion Cameron, Cowdy, Dalgleish, Davidson, Day, Dijkstra-Downie, Duggart, Faccenda, Flannery, Graham, Griffiths, Heap, Jenkinson, Jones, Lang, McKenzie, Meagher, Miller, Mitchell, Mowat, Mumford, Munro, O'Neill, Osler, Parker, Pogson, Rae, Ross, Rust, Staniforth, Thornley, Walker, Watt, Whyte, Young and Younie.

For Amendment 1 (as adjusted): Councillors Aston, Biagi, Campbell, Dixon, Dobbin, Fullerton, Gardiner, Glasgow, Hyslop, Key, Kumar, Macinnes, Mattos Coelho, McFarlane, McVey, Nicolson, and Work.)

Decision

To approve the following adjusted motion by Councillor Day:

- 1) To repeal the existing Procedural Standing Orders for Council and Committee Meetings and approve in its place Appendix 1 to the report by the Interim Executive Director of Place, such repeal and approval subject to the following amendments to take effect from 10 February 2023:
 - a) SO12.4 to read - The Clerk will submit the application to the Council or relevant Committee. An application for a deputation to Council or a committee will only be submitted if it relates to an item of business on the agenda for that meeting
 - b) SO12.8 – add ‘and each independent member’ after political group.
 - c) SO 22.3 (f) – add ‘when new information comes to light during discussion or debate and subject to the consent of the Lord Provost or Convener.
 - d) SO 35 - To delete the proposed new section 35, “Admission of media and members of the public” .,

- 2) To repeal the existing Committee Terms of Reference and Delegated Functions and approve in its place Appendix 2 to the report, such repeal and approval subject to the following amendment, to take effect from 17 April 2023:

Amends 4.1 to read:

“If a decision which would normally be made by the Council or a Committee requires to be made urgently between meetings of the Council or Committee, the Chief Executive or appropriate Executive Director, in consultation with the Convener and Group Leaders, may take action, subject to the matter being reported to the next meeting of the Council or Committee.

- 3) To delegate authority to the Chief Executive to take such actions and make such minor adjustments to the documents set out in appendices one to two in the report as may be necessary to implement the decision of the Council in relation to this report and to produce a finalised version of the documents, making them available to members for information ahead of publication.
- 4) To agree to continue consideration of the “Scheme of Delegation to Officers” and “Statutory Scheme of Delegation for Local Planning Applications” until the meeting of Full Council on 16th March 2023, and to request a workshop for

members to discuss changes and any implications with engagement with political groups taking place prior to the meeting on 16 March 2023.

- 5) To note that further revisions and changes to the Standing Orders and Terms of Reference might follow after further engagement with groups to explore how to ensure that council practices were accessible to and inclusive of all elected members, and to end systemic discrimination in council practices and culture, as part of wider work looking at promoting equality, diversity and inclusion in the Council for elected members, as agreed at Full Council on 15th December 2022.

(References – Act of Council No 7 of 15 December 2022; report by the Interim Executive Director of Corporate Services, submitted)

10 Council Diary 2023-2024

The draft Council diary for April 2023-June 2024 was presented together with proposed dates for recess periods and Council meetings from August 2024 to August 2025.

Decision

- 1) To agree the Council Diary for April 2023 to June 2024 as set out in appendix 1 to the report by the Interim Executive Director of Corporate Services, and authorise the Chief Executive to make minor adjustments, as necessary.
- 2) To agree the recess and Council meeting dates for August 2024 to August 2025 as set out in appendix 2 to the report.

(References – report by the Interim Executive Director of Corporate Services, submitted.)

11 Rolling Actions Log – May 2015 to December 2022

Details were provided on the outstanding actions arising from decisions taken by the Council from May 2015 to December 2022.

Decision

- 1) To agree to close the following Actions:

Action 3 – Endorsement of Plant-Based Treaty - Motion by Councillor Burgess

Action 4 - Edinburgh's Friendship with Taiwan – motion by Councillor Day

Action 6 - Drylaw Neighbourhood Centre – motions by Councillors Day, Osler and Nicolson

Action 7 - Provision of Sanitary Bins in Council Buildings – motion by Councillor Staniforth

Action 8 - Bus for Dumbiedykes – motion by Councillor Mowat

Action 9 - Young People's Assembly – motion by Councillor Macinnes

Action 10 - Tram Extension - Motion by Councillor McVey

Action 11 - Support for Roseburn Businesses - Motion by Councillor Davidson

Action 12 – Young People's Assembly

Action 13 - Monitoring Officer Report

Action 14 - Operation Unicorn - Motion by Councillor Mumford

Action 16 - By Councillor Mumford - 16 Days Activism Against Gender Based Violence

Action 19 - Emergency Motion by Councillor Graham – Drumbrae Care Home

2) To otherwise note the Rolling Actions Log.

(Reference – Rolling Actions Log, submitted.)

12 Independent Inquiry and Whistleblowing Culture Review

An update on the programme of work underway to address the recommendations and observations agreed by Council in respect of both the Independent Inquiry and the Whistleblowing Culture Review was presented. Progress against timelines had been made across all five themes – Policy, Investigations, Learning, Systems and Processes, and the Redress Scheme and in order to fully address all recommendations critical dependence was placed upon funding approval for a cloud-based HR and Payroll system and a solution to all employee access to the Orb.

Motion

- 1) To note the progress made in addressing the recommendations agreed at Council in respect of both the Independent Inquiry and the Whistleblowing Culture Review.
- 2) To note the criticality of considering the implementation of the recommendations in the context of also delivering the commitments in the Council's People Strategy ('Our Future Council' 2021-2024 approved in April 2021 at Policy and Sustainability Committee) to support enduring cultural transformation.
- 3) To note that the report by the Chief Executive would be referred to Policy and Sustainability Committee on 21 March 2023.
- 4) To note that a significant number of CEC employees do not have their own Council email address.
- 5) To agree to achieve meaningful, enduring cultural transformation, the provision of an individual Council email address for every employee is given priority.
- 6) To request that a clear timeline for achieving this be set out in a covering report to this report and submitted to the Policy and Sustainability Committee for consideration at its 21 March meeting.

- moved by Councillor Day, seconded by Councillor Lezley Marion Cameron

Amendment 1

- 1) To note the progress made in addressing the recommendations agreed at Council in respect of both the Independent Inquiry and the Whistleblowing Culture Review.
- 2) To note the criticality of considering the implementation of the recommendations in the context of also delivering the commitments in the Council's People Strategy ('Our Future Council' 2021-2024 approved in April 2021 at Policy and Sustainability Committee) to support enduring cultural transformation.
- 3) To note that the report by the Chief Executive would be referred to Policy and Sustainability Committee on 21 March 2023.
- 4) To note the "Elected Member Reference Group" has not met in 6 months and therefore agrees to disband this group in favour of update and decision reports coming to relevant committees and council to be dealt with transparently.

- moved by Councillor McVey, seconded by Councillor Macinnes

Amendment 2

- 1) To note the progress made in addressing the recommendations agreed at Council in respect of both the Independent Inquiry and the Whistleblowing Culture Review.
- 2) To note the criticality of considering the implementation of the recommendations in the context of also delivering the commitments in the Council's People Strategy ('Our Future Council' 2021-2024 approved in April 2021 at Policy and Sustainability Committee) to support enduring cultural transformation.
- 3) To note that the report by the Chief Executive would be referred to Policy and Sustainability Committee on 21 March 2023.
- 4) To include an additional appendix when this report is referred to Policy and Sustainability Committee, providing a progress update and expected completion date against every recommendation made by the Inquiry and Review.
- 5) For the circa 5000 colleagues who do not have a corporate email address / device, requests officers to provide the same information about the new Investigation Team which has been provided digitally.

- moved by Councillor Miller, seconded by Councillor Parker

In accordance with Standing Order 22(12) Amendment 2 was accepted as an addendum to the Motion.

In accordance with Standing Order 22(12) Amendment 1 was adjusted and the Motion and Amendment 2 accepted as addendums to the adjusted Amendment 1.

Voting

The voting was as follows:

For the motion (as adjusted)	-	44 votes
For Amendment 1 (as adjusted)	-	17 votes

(For the motion (as adjusted): Lord Provost, Councillors. Arthur, Bandel, Beal, Booth, Bruce, Burgess, Caldwell, Lezley, Marion Cameron, Cowdy, Dalglish, Davidson, Day, Dijkstra-Downie, Doggart, Faccenda, Flannery, Graham, Griffiths, Heap, Jenkinson, Jones, Lang, McKenzie, Meagher, Miller, Mitchell, Mowat, Mumford, Munro, O'Neill, Osler, Parker, Pogson, Rae, Ross, Rust, Staniforth, Thornley, Walker, Watt, Whyte, Young and Younie.

For Amendment 1 (as adjusted): Councillors Aston, Biagi, Campbell, Dixon, Dobbin, Fullerton, Gardiner, Glasgow, Hyslop, Key, Kumar, Macinnes, Mattos Coelho, McFarlane, McVey, Nicolson, and Work.)

Decision

To approve the following adjusted motion by Councillor Day

- 1) To note the progress made in addressing the recommendations agreed at Council in respect of both the Independent Inquiry and the Whistleblowing Culture Review.
- 2) To note the criticality of considering the implementation of the recommendations in the context of also delivering the commitments in the Council's People Strategy ('Our Future Council' 2021-2024 approved in April 2021 at Policy and Sustainability Committee) to support enduring cultural transformation.
- 3) To note that the report by the Chief Executive would be referred to Policy and Sustainability Committee on 21 March 2023.
- 4) To note that a significant number of CEC employees do not have their own Council email address.
- 5) To agree to achieve meaningful, enduring cultural transformation, the provision of an individual Council email address for every employee is given priority.
- 6) To request that a clear timeline for achieving this be set out in a covering report to this report and submitted to the Policy and Sustainability Committee for consideration at its 21 March meeting.
- 7) To include an additional appendix when this report is referred to Policy and Sustainability Committee, providing a progress update and expected completion date against every recommendation made by the Inquiry and Review.
- 8) For the circa 5000 colleagues who do not have a corporate email address / device, requests officers to provide the same information about the new Investigation Team which has been provided digitally.

(References: Act of Council No 3 of 16 December 2021; report by the Chief Executive, submitted.)

13 Appointment to Chief Officer Posts

Details were provided on the outcome of the recruitment process for the Service Director, Education and Service Director, Human Resources.

Decision

- 1) To approve the appointment of Lorna French as Service Director, Education.
- 2) To approve the appointment of Nareen Owens as Service Director, Human Resources.

(Reference: report by the Chief Executive, submitted)

14 Public Holiday – 8 May 2023 – Celebrating His Majesty, the King

Details were provided on the announcement by the UK and Scottish Governments of an additional public holiday to mark the Coronation of His Majesty, the King, and thus approval sought for an additional fixed day of leave for all colleagues on Monday 8 May 2023.

Motion

To agree the granting of 8 May 2023 as a fixed one-off public holiday to Council employees in honour of the Coronation of His Majesty, the King.

- moved by Councillor Meagher, seconded by Councillor Griffiths

Amendment

- 1) To agree the granting of 8 May 2023 as a fixed one-off public holiday to Council employees in honour of the Coronation of His Majesty, the King.
- 2) To welcome the additional day off for workers but recognises the impacts that school closures and other changes can have on people in Edinburgh, particularly those with caring responsibilities who are predominantly women.
- 3) Therefore requests that CEC works with ALEOs including Lothian buses to ensure that public information about any service changes relating to the bank holiday are communicated as soon as possible to residents and elected members.
- 4) In addition requests an in-depth equality impact assessment to be undertaken on this bank holiday as a template model for how the council should understand and respond to the impact of additional or unexpected closures

and service changes in the future – which may arise for a range of reasons including national events, extreme weather conditions or industrial action - on women and other groups. This should come to Finance & Resources Committee within 2 cycles.

- moved by Councillor Mumford, seconded by Councillor Booth

In accordance with Standing Order 22(12), the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor Day:

- 1) To agree the granting of 8 May 2023 as a fixed one-off public holiday to Council employees in honour of the Coronation of His Majesty, the King.
- 2) To welcome the additional day off for workers but recognise the impacts that school closures and other changes could have on people in Edinburgh, particularly those with caring responsibilities who were predominantly women.
- 3) Therefore to request that CEC work with ALEOs including Lothian buses to ensure that public information about any service changes relating to the bank holiday were communicated as soon as possible to residents and elected members.
- 4) In addition to request an in-depth equality impact assessment to be undertaken on this bank holiday as a template model for how the council should understand and respond to the impact of additional or unexpected closures and service changes in the future – which might arise for a range of reasons including national events, extreme weather conditions or industrial action - on women and other groups. This should come to Finance and Resources Committee within 2 cycles.

(Reference: report by the Chief Executive, submitted.)

15 16 Day of Activism Against Gender-Based Violence

In response to a motion by Councillor Mumford, details were provided on the work of the Council throughout the year on combatting gender-based violence, highlighting the work of the Council in the interagency context in which it supported and promoted work on preventing and eradicating gender-based violence through its public protection committees. A report from the Equally Safe Edinburgh Committee (ESEC) had also been presented.

Motion

- 1) To note the report by the Chief Executive on the work undertaken by the Council and its public protection committees annually to prevent and eradicate gender-based violence.
- 2) To note that the Council worked in partnership with key statutory and third sector services and organisations to protect all citizens of Edinburgh from gender-based violence, including elected members, employees and workers of the Council.
- 3) To note that the report mainly outlined the work of the Council to combat genderbased violence, with a more detailed report specifically on the key highlights of the work of the Equally Safe Edinburgh Committee (ESEC) attached as an appendix to the report, accompanied by the Equally Safe Quality Standards (performance for 2021-2022).

- moved by Councillor Watt, seconded by Councillor Graham

Amendment 1

- 1) To note the report by the Chief Executive on the work undertaken by the Council and its public protection committees annually to prevent and eradicate gender-based violence.
- 2) To note that the Council worked in partnership with key statutory and third sector services and organisations to protect all citizens of Edinburgh from gender-based violence, including elected members, employees and workers of the Council.
- 3) To note that the report mainly outlined the work of the Council to combat genderbased violence, with a more detailed report specifically on the key highlights of the work of the Equally Safe Edinburgh Committee (ESEC) attached as an appendix to the report, accompanied by the Equally Safe Quality Standards (performance for 2021-2022).
- 4) Notes that any work undertaken on adult protection, child protection or violence against women and girls directly supports the safety of everyone in Edinburgh including anyone working for the City of Edinburgh Council in any capacity (as set out in 7.1 of the report).
- 5) However, further notes that the power dynamics within politics – in party groups, among elected members, and between Councillors and employees - mean that particular, targeted interventions may be appropriate within the political settings of the City Chambers and Waverley Court.

- 6) Therefore requests that all elected members and staff working closely with elected members are sent guidance on how to report inappropriate behaviour or violence, and internal communication channels including the orb and posters within these two buildings are utilised to further raise awareness of reporting processes, and to reinforce the message that gender based violence is intrinsically linked with power structures.

Additionally:

- 7) Notes with concern the 'red' status of the first two quality standards under priority one which state that "proactive engagement is very limited and there are single or no awareness raising campaigns" and that the partnership "did not collect or analyse data in order to understand attitudes towards VAWG."
- 8) Therefore request a briefing note to the Policy and Sustainability Committee within 2 cycles outlining any plans on how these quality standards will be met, with particular focus on awareness raising campaigns which target groups with particular needs and experiences relating to gender based violence including younger and older women, the LGBT community, BAME women, carers and cared-for people, refugees, disabled people and men and boys.

- moved by Councillor Mumford, seconded by Councillor Bandel

In accordance with Standing Order 22(12), the Amendment was accepted as an addendum to the motion.

At this point in the meeting the following Amendment 2 was proposed:

Amendment 2

To approve the motion by Councillor Watt as originally submitted.

- moved by Councillor Whyte, seconded by Councillor Mowat

Voting

The voting was as follows:

For the Motion (as adjusted)	-	52 votes
For Amendment 2 (the motion as originally submitted)	-	9 votes

(For the Motion (as adjusted): Lord Provost, Councillors Arthur, Aston, Bandel, Beal, Biagi, Booth, Burgess, Caldwell, Lezley Marion Cameron, Campbell, Dalgleish, Davidson, Day, Dijkstra-Downie, Dixon, Dobbin, Faccenda, Flannery, Fullerton, Gardiner, Glasgow, Graham, Griffiths, Heap, Hyslop, Jenkinson, Key, Kumar, Lang, Macinnes, Mattos Coelho, McFarlane, McKenzie, McVey, Meagher, Miller, Mumford,

Nicolson, O'Neill, Osler, Parker, Pogson, Rae, Ross, Staniforth, Thornley, Walker, Watt, Work, Young and Younie.

For Amendment 2 (the motion as originally submitted): Councillors Bruce, Cowdy, Duggart, Jones, Mitchell, Mowat, Munro, Rust and Whyte.)

Decision

To approve the following adjusted motion by Councillor Watt:

- 1) To note the report by the Chief Executive on the work undertaken by the Council and its public protection committees annually to prevent and eradicate gender-based violence.
- 2) To note that the Council worked in partnership with key statutory and third sector services and organisations to protect all citizens of Edinburgh from gender-based violence, including elected members, employees and workers of the Council.
- 3) To note that the report mainly outlined the work of the Council to combat gender based violence, with a more detailed report specifically on the key highlights of the work of the Equally Safe Edinburgh Committee (ESEC) attached as an appendix to the report, accompanied by the Equally Safe Quality Standards (performance for 2021-2022).
- 4) To note that any work undertaken on adult protection, child protection or violence against women and girls directly supported the safety of everyone in Edinburgh including anyone working for the City of Edinburgh Council in any capacity (as set out in 7.1 of the report).
- 5) However, to further note that the power dynamics within politics – in party groups, among elected members, and between Councillors and employees - meant that particular, targeted interventions might be appropriate within the political settings of the City Chambers and Waverley Court.
- 6) To therefore request that all elected members and staff working closely with elected members be sent guidance on how to report inappropriate behaviour or violence, and internal communication channels including the orb and posters within these two buildings be utilised to further raise awareness of reporting processes, and to reinforce the message that gender based violence was intrinsically linked with power structures.

Additionally:

- 7) To note with concern the 'red' status of the first two quality standards under priority one which stated that "proactive engagement is very limited and there

are single or no awareness raising campaigns” and that the partnership “did not collect or analyse data in order to understand attitudes towards VAWG.”

- 8) To therefore request a briefing note to the Policy and Sustainability Committee within 2 cycles outlining any plans on how these quality standards would be met, with particular focus on awareness raising campaigns which targeted groups with particular needs and experiences relating to gender based violence including younger and older women, the LGBT community, BAME women, carers and cared-for people, refugees, disabled people and men and boys.

(References: Act of Council No 25 of 27 October 2022; report by the Chief Executive, submitted.)

Declaration of Interests

Councillor Mumford made a transparency statement in respect of the above item as a former employee of a National Women’s Equality Charity.

16 Drumbrae Care Home – Status Report

a) Deputation- UNISON

The deputation felt that the update provided was inaccurate in places and vague in detail. They had been advised that the EIJB Bed-based review had been progressing since 202 but indicated that that review had been on hold for as long as the Drumbrae Care Home had been lying empty. The deputation were not aware of any meetings or discussions which had been held with care home management, staff, residents or trade unions regarding the review.

The deputation also felt that the information provided in the report was incomplete and timelines askew with events being given a different meaning. The deputation were clear that Drumbrae Care Home should remain within council control as a residential care unit and urged members to demand that the terms of the original motion as agreed be properly addressed and answered before and decisions were taken.

b) Report by the Chief Officer, Edinburgh Health and Social Care Partnership

In response to a motion by Councillor Graham, an update was provided on the current status of the Drumrae Care Home

Motion

- 1) To note the briefing by the Chief Officer, Edinburgh Health and Social Care Partnership on the status of Drumbrae Care Home.
- 2) Further to the report, Council notes that a definitive position on the immediate future of Drumbrae Care Home had not been identified by the date stated in the report, Monday 6th February, and therefore that an emergency meeting is arranged between Leader of the Council, Councillor Cammy Day, Chair of the Health and Social Care Partnership, Councillor Tim Pogson, and CEC Chief Executive, Andrew Kerr, Edinburgh HSCP Chief Executive, Judith Proctor and NHS Lothian Chief Executive, Calum Campbell.
- 3) The purpose of this meeting will be to reinforce to all parties the extreme importance attached to identifying a clear plan for bringing Drumbrae Care Home back into an active health and/or care use as soon as possible and to identify a clear, achievable timeline for delivering this outcome.

- moved by Councillor Pogson, seconded by Councillor Day

Amendment 1

- 1) To note the briefing by the Chief Officer, Edinburgh Health and Social Care Partnership on the status of Drumbrae Care Home
- 2) Asks officers to work at pace as previously instructed to open Drumbrae Care Home, and to ensure any dependencies on Edinburgh Integration Joint Board and/or Council meetings which could cause delays to delivery are briefed to members urgently.
- 3) Notes that the report references an 'amended proposal' but that the report does not provide information on these changes to the original direction and decisions made by the Board and Council, and calls for these to be provided to the Board and Council in one cycle (not including the special budget meeting of Council).
- 4) Notes that between the publication of this status report on 3 February and this Council meeting on 9 February further decisions are being made by officers on the 'amended proposal', calls for Group Leaders and Health and Social Care group spokespeople to be briefed urgently, and for decisions to be referred to Council and the Board within one cycle, including the decision on the longer lease which has been requested by NHS Lothian.
- 5) Notes the fire safety compliance issues at Drumbrae Care Home were not notified to members when they were identified in June 2022, notes that the report does not indicate whether the issues were identified before or after the

Committee decision on 7th June, and requests that officers include and comment on the timeline of decision making in the report to the Group Risk and Best Value Committee which Council instructed in December 2022.

- 6) Notes that, as stated in the report, NHS Lothian advised in October 2022 it was unable to deliver the direction set by the Board, but the report is silent on who was advised and that this communication did not result in either the Board or the Finance and Resources Committee being informed or asked to update their direction or decisions, and requests that this too is analysed in the report to the Group Risk and Best Value Committee.

- moved by Councillor Miller, seconded by Councillor Mumford

Amendment 2

Council:

- 1) Notes that the update by 6th February 2023 on the amended proposal referenced in 5.1 of the report by the Chief Officer, Edinburgh Health and Social Care Partnership, was not forthcoming and members, including those on the EIJB, are yet to be furnished with any information.
- 2) Requests the information referenced in 5.1 of the report be shared with all councillors by close of play Friday 10th February 2023.
- 3) Notes that the briefing referenced in 2.1.5 of the report has not been forthcoming.
- 4) Agrees the briefing referenced in 2.1.5 of the report be produced and circulated within one cycle and should include information detailing how to proceed with disposal or lease arrangements as options.

- moved by Councillor Mitchell, seconded by Councillor Doggart

In accordance with Standing Order 22(12), Amendment 1 was accepted in full and Amendment 2 adjusted and accepted as addendums to the motion.

Decision

To approve the following adjusted motion by Councillor Pogson:

- 1) To note the briefing by the Chief Officer, Edinburgh Health and Social Care Partnership on the status of Drumbrae Care Home.
- 2) Further to the report, to note that a definitive position on the immediate future of Drumbrae Care Home had not been identified by the date stated in the report, Monday 6th February, and therefore that an emergency meeting had

been arranged between Leader of the Council, Councillor Cammy Day, Chair of the Health and Social Care Partnership, Cllr Tim Pogson, and CEC Chief Executive, Andrew Kerr, Edinburgh HSCP Chief Executive, Judith Proctor and NHS Lothian Chief Executive, Calum Campbell.

The purpose of this meeting would be to reinforce to all parties the extreme importance attached to identifying a clear plan for bringing Drumbrae Care Home back into an active health and/or care use as soon as possible and to identify a clear, achievable timeline for delivering this outcome

- 3) To ask officers to work at pace as previously instructed to open Drumbrae Care Home, and to ensure any dependencies on Edinburgh Integration Joint Board and/or Council meetings which could cause delays to delivery were briefed to members urgently.
- 4) To note that the report referenced an 'amended proposal' but that the report did not provide information on these changes to the original direction and decisions made by the Board and Council, and to call for these to be provided to the Board and Council in one cycle (not including the special budget meeting of Council).
- 5) To note that between the publication of this status report on 3 February and this Council meeting on 9 February, further decisions were being made by officers on the 'amended proposal', to call for Group Leaders and Health and Social Care group spokespeople to be briefed urgently, and for decisions to be referred to Council and the Board within one cycle, including the decision on the longer lease which has been requested by NHS Lothian.
- 6) To note the fire safety compliance issues at Drumbrae Care Home were not notified to members when they were identified in June 2022, to note that the report did not indicate whether the issues were identified before or after the Committee decision on 7th June, and to request that officers include and comment on the timeline of decision making in the report to the Group Risk and Best Value Committee which Council instructed in December 2022.
- 7) To note that, as stated in the report, NHS Lothian advised in October 2022 it was unable to deliver the direction set by the Board, but the report was silent on who was advised and that this communication did not result in either the Board or the Finance and Resources Committee being informed or asked to update their direction or decisions, and to request that this too is analysed in the report to the Group Risk and Best Value Committee.
- 8) To note that the update by 6th February 2023 on the amended proposal referenced in 5.1 of the report by the Chief Officer, Edinburgh Health and

Social Care Partnership, was not forthcoming and members, including those on the EIJB, were yet to be furnished with any information.

- 9) To request the information referenced in 5.1 of the report be shared with all councillors by close of play Friday 10th February 2023.
- 10) To note that the briefing referenced in 2.1.5 of the report had not been forthcoming.

(References: Act of Council No 20 of 15 December 2023; report by the Chief Officer, Edinburgh Health and Social Care Partnership, submitted.)

17 Motion by Councillor McVey – Tram Extension

In response to a motion by Councillor McVey, an update was provided on Transport Scotland's Strategic Transport Projects Review (STPR2) report together with an outline of the progress being made on the development of a Strategic Business Case for the Granton Waterfront to Edinburgh BioQuarter Mass Rapid Transit.

Motion

- 1) To note the progress being made on the development of a Strategic Business Case for a Granton Waterfront to Edinburgh BioQuarter Mass Rapid Transit.
- 2) To note that Transport Scotland published their final Strategic Transport Projects Review (STPR2) report on 8 December 2022. This recommends that an Edinburgh and South East Scotland Mass Transit proposition be developed.
- 3) To note the close alignment between the Council's City Mobility Plan and STPR2.
- 4) To note Transport Scotland have commenced the development of a STPR2 Delivery Plan which will set out the immediate funding priorities.
- 5) To note discussions between Transport Scotland, the Council and Regional Partners continue to help inform the final STPR2 Delivery Plan.

- moved by Councillor Arthur, seconded by Councillor Dalgleish

Amendment 1

- 1) To note the progress being made on the development of a Strategic Business Case for a Granton Waterfront to Edinburgh BioQuarter Mass Rapid Transit.
- 2) To note that Transport Scotland published their final Strategic Transport Projects Review (STPR2) report on 8 December 2022. This recommends that

an Edinburgh and South East Scotland Mass Transit proposition be developed.

- 3) To note the close alignment between the Council's City Mobility Plan and STPR2.
- 4) To note Transport Scotland have commenced the development of a STPR2 Delivery Plan which will set out the immediate funding priorities.
- 5) To note discussions between Transport Scotland, the Council and Regional Partners continue to help inform the final STPR2 Delivery Plan.
- 6) Welcomes the ambition in STPR2 and its commitment to a vision of mass transit network for Edinburgh and South East Scotland with an expanded tram network at the heart of it, and acknowledges the key role that this council has in delivering that.
- 7) Reaffirms that the next stages in this process should be northwards to Granton and southwards to the BioQuarter.
- 8) Acknowledges however that the need for forward planning beyond the Granton to BioQuarter route and its spurs to Dalkeith and to Musselburgh, via Niddrie, in particular the potential extension beyond the Airport westwards to Newbridge, as outlined in the map at 4.7 in the report by the Executive Director of Place.
- 9) Agrees a scoping report in four cycles to the Transport and Environment Committee on the issues and options that would need to be considered around the relatively short western extension to Newbridge and beyond with a view establishing the council's support in principle for this.

- moved by Councillor Aston, seconded by Councillor Work

Amendment 2

- 1) To note the progress being made on the development of a Strategic Business Case for a Granton Waterfront to Edinburgh BioQuarter Mass Rapid Transit.
- 2) To note that Transport Scotland published their final Strategic Transport Projects Review (STPR2) report on 8 December 2022. This recommends that an Edinburgh and South East Scotland Mass Transit proposition be developed.
- 3) To note the close alignment between the Council's City Mobility Plan and STPR2.

- 4) To note Transport Scotland have commenced the development of a STPR2 Delivery Plan which will set out the immediate funding priorities.
- 5) To note discussions between Transport Scotland, the Council and Regional Partners continue to help inform the final STPR2 Delivery Plan.
- 6) Notes that no funding is available to the City of Edinburgh Council to proceed with a tram extension at this time.

- moved by Councillor Munro, seconded by Councillor Cowdy

In accordance with Standing Order 22(12), Amendments 1 and 2 were accepted as addendums to the motion.

Decision

To approve the following adjusted motion by Councillor Day:

- 1) To note the progress being made on the development of a Strategic Business Case for a Granton Waterfront to Edinburgh BioQuarter Mass Rapid Transit.
- 2) To note that Transport Scotland published their final Strategic Transport Projects Review (STPR2) report on 8 December 2022. This recommended that an Edinburgh and South East Scotland Mass Transit proposition be developed.
- 3) To note the close alignment between the Council's City Mobility Plan and STPR2.
- 4) To note Transport Scotland had commenced the development of a STPR2 Delivery Plan which would set out the immediate funding priorities.
- 5) To note discussions between Transport Scotland, the Council and Regional Partners continued to help inform the final STPR2 Delivery Plan.
- 6) To welcome the ambition in STPR2 and its commitment to a vision of mass transit network for Edinburgh and South East Scotland with an expanded tram network at the heart of it, and acknowledged the key role that this council had in delivering that.
- 7) To reaffirm that the next stages in this process should be northwards to Granton and southwards to the BioQuarter.
- 8) To acknowledge however that the need for forward planning beyond the Granton to BioQuarter route and its spurs to Dalkeith and to Musselburgh, via Niddrie, in particular the potential extension beyond the Airport westwards to

Newbridge, as outlined in the map at 4.7 in the report by the Executive Director of Place.

- 9) To agree a scoping report in four cycles to the Transport and Environment Committee on the issues and options that would need to be considered around the relatively short western extension to Newbridge and beyond with a view establishing the council's support in principle for this.
- 10) To note that no funding was available to the City of Edinburgh Council to proceed with a tram extension at this time.

(References: Act of Council No 25 of 25 August 2022; report by the Executive Director of Place, submitted.)

18 Edinburgh and Taiwan Partnership Link

In response to a motion by Councillor Day, details were provided on the existing relations with the Taiwan and the developing relationship with the cultural cities of Tainan City and Kaohsiung in the southern part of Taiwan.

Motion

- 1) To note the long history of cultural, scientific, and educational relationships between the City of Edinburgh and Taiwan.
- 2) To note the engagement carried out with representatives from Taipei, Tainan City, and Kaohsiung City in Taiwan to explore opportunities for building on these relationships.
- 3) To agree that development of cultural and festival links should provide the focus for the next steps in strengthening Edinburgh and Taiwan relationships.
- 4) To agree that City of Edinburgh Council will work in partnership with the Edinburgh Jazz and Blues Festival, Edinburgh International Festival, University of Edinburgh, Taiwanese officials and other stakeholders to develop a future programme of activity.
- 5) To note that the Representative Office of Taiwan have offered to fully fund an Edinburgh delegation of cultural and digital representatives to visit Taiwan to establish the appropriate partners to progress this programme.
- 6) To agree that the Council leader and one officer will represent Edinburgh at the 2023 Asian Smart City summit in Taipei, with all costs fully funded by the Government of Taiwan.

7) To request the guidance on Elected Members Overseas Travel is refreshed and reported to the Policy and Sustainability Committee in 2 cycles and that this considers:

- Impact of transport on climate change
- Payment of trips
- Tangible outcomes for trips

- moved by Councillor Day, seconded by Councillor Walker

Amendment 1

- 1) To note the long history of cultural, scientific, and educational relationships between the City of Edinburgh and Taiwan.
- 2) To note the engagement carried out with representatives from Taipei, Tainan City, and Kaohsiung City in Taiwan to explore opportunities for building on these relationships.
- 3) To agree that development of cultural and festival links should provide the focus for the next steps in strengthening Edinburgh and Taiwan relationships.
- 4) Agrees that City of Edinburgh Council will support partners such as Edinburgh Jazz and Blues Festival, Edinburgh International Festival, University of Edinburgh, Taiwanese representatives and other stakeholders to develop a future programme of activity.
- 5) Notes that the Representative Office of Taiwan have offered to fully fund an Edinburgh delegation of cultural and digital representatives to visit Taiwan to establish the appropriate partners to progress this programme and defers a decision on Council support on any visit until information is reported to Council on the full attendance list of any Edinburgh delegation, and the proposed deliverables and outcomes from any visit.
- 6) Officers to report back in one cycle, based on opportunities and the anticipated benefits that will flow to the City, those benefits to include financial, inward investment, employability and cultural.

- moved by Councillor Dobbin, seconded by Councillor Aston

Amendment 2

- 1) To note the long history of cultural, scientific, and educational relationships between the City of Edinburgh and Taiwan.

- 2) To note the engagement carried out with representatives from Taipei, Tainan City, and Kaohsiung City in Taiwan to explore opportunities for building on these relationships.
- 3) To agree that development of cultural and festival links should provide the focus for the next steps in strengthening Edinburgh and Taiwan relationships.
- 4) To agree that City of Edinburgh Council will work in partnership with the Edinburgh Jazz and Blues Festival, Edinburgh International Festival, University of Edinburgh, Taiwanese officials and other stakeholders to develop a future programme of activity.
- 5) To note that the Representative Office of Taiwan have offered to fully fund an Edinburgh delegation of cultural and digital representatives to visit Taiwan to establish the appropriate partners to progress this programme.
- 6) Regrets that consideration of the environmental impact of attendance at the event was not included in the report by the Chief Executive coming to Council.
- 7) Agrees that no decision will be made on the council leader's attendance at the Smart City Summit in Taipei until Council receives an updated report detailing:
 - i) the environmental impact of attending the summit in person; ii) the goals the visit aims to achieve (including specific reference to those that can only be achieved by attending personally as opposed to remotely).

- moved by Councillor Staniforth, seconded by Councillor Parker

In accordance with Standing Order 22(12), Amendments 1 and 2 were adjusted and accepted as amendments to the Motion.

In accordance with Standing Order 22(12), Amendment 2 was adjusted and accepted as an addendum to Amendment 1.

Voting

The voting was as follows:

For the Motion (as adjusted)	-	33 votes
For Amendment 1 (as adjusted)	-	27 votes

(For the Motion (as adjusted): Lord Provost, Councillors. Arthur, Beal, Bruce, Caldwell, Lezley Marion Cameron, Cowdy, Dalglish, Davidson, Day, Dijkstra-Downie, Duggart, Faccenda, Flannery, Graham, Griffiths, Jenkinson, Jones, Lang, McKenzie, Meagher, Mitchell, Mowat, Munro, Osler, Pogson, Ross, Thornley, Walker, Watt, Whyte, Young and Younie.

For Amendment 1 (as adjusted): Councillors Aston, Bandel, Biagi, Booth, Burgess, Campbell, Dixon, Dobbin, Fullerton, Gardiner, Glasgow, Heap, Hyslop, Key, Kumar, Macinnes, Mattos Coelho, McFarlane, McVey, Miller, Mumford, Nicolson, O'Neill, Parker, Rae, Staniforth and Work.)

Decision

To approve the following adjusted motion by Councillor Day:

- 1) To note the long history of cultural, scientific, and educational relationships between the City of Edinburgh and Taiwan.
- 2) To note the engagement carried out with representatives from Taipei, Tainan City, and Kaohsiung City in Taiwan to explore opportunities for building on these relationships.
- 3) To agree that development of cultural and festival links should provide the focus for the next steps in strengthening Edinburgh and Taiwan relationships.
- 4) To agree that City of Edinburgh Council will support partners such as Edinburgh Jazz and Blues Festival, Edinburgh International Festival, University of Edinburgh, Taiwanese representatives and other stakeholders to develop a future programme of activity.
- 5) To note that the Representative Office of Taiwan had offered to fully fund an Edinburgh delegation of cultural and digital representatives to visit Taiwan to establish the appropriate partners to progress this programme.
- 6) To agree that the Council leader and one officer would represent Edinburgh at the 2023 Asian Smart City summit in Taipei, with all costs fully funded by the Government of Taiwan.
- 7) To regret that consideration of the environmental impact of attendance at the event was not included in the report by the Chief Executive coming to Council.
- 8) To request the guidance on Elected Members Overseas Travel be refreshed and reported to the Policy and Sustainability Committee in 2 cycles and that this consider:
 - Impact of transport on climate change
 - Payment of trips
 - Tangible outcomes for trips.

(References: Act of Council No 5 of 17 March 2022; report by the Chief Executive, submitted.)

Declaration of Interests

Councillor Rust declared a non-financial interest in the above item as an independent director of Edinburgh International Jazz and Blues Festival.

19 Regional Prosperity Framework Delivery Plan – referral from the Policy and Sustainability Committee

The Policy and Sustainability Committee had referred a report which presented the Regional Prosperity Framework Delivery Plan for approval, prior to being considered by the Edinburgh and South East Scotland City Region (ESESCR) Joint Committee to the City of Edinburgh Council for approval.

Motion

- 1) To approve the Regional Prosperity Framework Delivery Plan.
- 2) To note the Delivery Plan would be considered by the other five constituent Local Authorities in the Edinburgh and South East Scotland City Region (ESESCR) ahead of the ESESCR Joint Committee meeting on 3 March 2023.

- moved by Councillor Day, seconded by Councillor Watt

Amendment

- 1) To approve the Regional Prosperity Framework Delivery Plan, with the removal of all mentions relating to the Forth Green Port. To further agree that work on the Green Freeport is separated and contained separately to this plan to better enable scrutiny, transparency and accountability of the Green Freeports impacts to the City and region.
- 2) To note that the Delivery Plan would be considered by the other five constituent Local Authorities in the Edinburgh and South East Scotland City Region (ESESCR) ahead of the ESESCR Joint Committee meeting on 3 March 2023.

- moved by Councillor McVey, seconded by Councillor Campbell

Voting

The voting was as follows:

For the motion	-	34 votes
For the amendment	-	27 votes

(For the motion: Lord Provost, Councillors. Arthur, Beal, Bruce, Caldwell, Lezley Marion Cameron, Cowdy, Dalglish, Davidson, Day, Dijkstra-Downie, Doggart,

Faccenda, Flannery, Graham, Griffiths, Jenkinson, Jones, Lang, McKenzie, Meagher, Mitchell, Mowat, Munro, Osler, Pogson, Ross, Rust, Thornley, Walker, Watt, Whyte, Young and Younie.

For the amendment: Councillors Aston, Bandel, Biagi, Booth, Burgess, Campbell, Dixon, Dobbin, Fullerton, Gardiner, Glasgow, Heap, Hyslop, Key, Kumar, Macinnes, Mattos Coelho, McFarlane, McVey, Miller, Mumford, Nicolson, O'Neill, Parker, Rae, Staniforth and Work.)

Decision

To approve the motion by Councillor Day:

(Reference: Policy and Sustainability Committee of 17 January 2023 (item 17): referral from the Policy and Sustainability committee, submitted.)

20 Treasury Management: Mid-Year Report 2022/2 – referral from the Finance and Resources Committee

The Finance and Resources Committee had referred a report which provided an update on Treasury Management activity undertaken in the first half of 2022/23 to the City of Edinburgh Council for approval and subsequent remit by the City of Edinburgh Council to the Governance Risk and Best Value Committee for scrutiny.

Decision

- 1) To note the mid-term report on Treasury Management for 2022/23.
- 2) To refer the report to the Governance, Risk and Best Value Committee for scrutiny.

(References: Finance and Resources Committee of 29 January 2023; referral from the Finance and Resources Committee, submitted.)

21 Accounting for Service Concessions – referral from the Finance and Resources Committee

The Finance and Resources Committee had referred a report which set out the outcome of the review of accounting for the Council's service concession arrangements in light of financial flexibilities introduced by the Scottish Government to the City of Edinburgh Council for approval.

Decision

- 1) To agree to the Council exercising flexibility on accounting for Service Concessions, effective from 1 April 2023, as permitted under Finance Circular 10/2022.
- 2) To agree the retrospective benefit of £95.208m to the end of 2022/23 be transferred into the General Fund, from the Capital Adjustment Account, and its use considered as part of the budget setting process.
- 3) To note that adoption of the guidance would extend the repayment period over a longer timeframe, past the date when government grant support would cease.
- 4) To agree, for this reason, that future benefits which would accrue under the revised accounting arrangements be ring-fenced to help towards future years' costs.

(References: Finance and Resources Committee of 29 January 2023; referral from the Finance and Resources Committee, submitted.)

22 Renaming the Education and Children's Services Directorate – referral from the Education, Children and Families Committee

The Education, Children and Families Committee had referred a report proposing that the Education and Children's Services Directorate be renamed to "Children, Education and Justice Services" to reflect the changes within the Directorate, put children at the forefront and to be more inclusive to the City of Edinburgh Council for approval.

Decision

To agree to rename the Education and Children's Services Directorate to "Children, Education and Justice Services".

(References: Education, Children and Families Committee of 31 January 2023); referral from the Education, Children and Families Committee, submitted.)

23 Firefighter Barry Martin - Condolences - Motion by the Lord Provost

The following motion by the Lord Provost was submitted in terms of Standing Order 17:

“Council:

- 1) Expresses its sympathy to the family of Barry Martin who sadly died fighting in a fire in the city on Friday 28 January 2023.
- 2) Council also expresses sympathy to the Scottish Fire and Rescue Service as they mourn the loss of a dedicated and brave firefighter.
- 3) Council agrees to work with Scottish Fire and Rescue Service to identify an appropriate form of joint recognition.”

- moved by the Lord Provost, seconded by Councillor Day

Decision

To approve the motion by the Lord Provost.

24 National Care Service - Motion by Councillor Jenkinson

a) Deputation - UNISON

The deputation indicated that they were in support of the motion by Councillor Jenkinson and believed that the National Care Bill to be so fundamentally flawed that it should be withdrawn in its entirety. They felt that for a National Care Service to be successful there needed to be a proper and meaningful engagement with the people of Edinburgh and Scotland.

The deputation also felt that the Bill was a direct attack on Local Government and democracy where democratic control and local accountability would be lost and replaced by unelected and unrepresentative quangos signalling the end of publicly run services for local communities.

The deputation urged the council to support the motion by Councillor Jenkinson and to send a clear message to Holyrood that each party believed that care services should be answerable to the democratically elected representatives.

b) Motion by Councillor Jenkinson

The following motion by Councillor Jenkinson was submitted in terms of Standing Order 17:

“Council notes:

- 1) The National Care Service (Scotland) Bill was introduced by the Scottish Government in June 2022 with the intention of reforming how social care, social work and community health services are delivered in Scotland. Currently, the National Care Service is expected to be implemented by 2026.
- 2) The proposal to create a National Care Service was based on recommendations made by the Independent Review of Adult Social Care, known as the Feeley Report, which looked specifically at the provision of Adult Social Care Services in Scotland.
- 3) The National Care Service (Scotland) Bill proposes transferring responsibility for social care, social work and some community health functions – including staff, and assets such as buildings and equipment – from local government to care boards which will be overseen by Scottish Ministers.

Council believes:

- 1) The National Care Service (Scotland) Bill as it stands has a potentially destabilising effect on current service provision, causing great uncertainty and exacerbating existing challenges in the delivery of services and the recruitment of staff.
- 2) Potentially transferring one third of all staff currently employed by The City of Edinburgh Council to a care board overseen by Scottish Ministers could impact on the pay, terms and conditions and pensions of staff and could impact the Council’s ability to perform necessary statutory functions and responsibilities.
- 3) Centralising social care and social work services could impact the ability to deliver a joined-up approach across other essential services such as: education, housing, welfare, employment, leisure, environment, and social support.
- 4) Any move to limit the role of The City of Edinburgh Council as commissioners of services would likely result in a loss of local democratic accountability and local knowledge and risks creating a more fragmented system.

- 5) The National Care Service (Scotland) Bill does not recognise the possibilities of improvement within current local governance arrangements.

Council resolves:

- 1) To oppose in principle the transfer of powers currently delegated by The City of Edinburgh Council to the Edinburgh Integrated Joint Board to Scottish Ministers.
- 2) To work alongside COSLA, other local authorities, trade unions and professional bodies to defend and retain council services under local democratic control.
- 3) That the Leader of the Council writes to the Scottish Government requesting that the passage of the National Care Service (Scotland) Bill be “paused” while they reconsider how best to co-design legislation that delivers the social care reforms needed whilst protecting local delivery and accountability and until such time that a full Local Government impact assessment has taken place.”

Motion

To approve the motion by Councillor Jenkinson.

- moved by Councillor Jenkinson, seconded by Councillor Pogson

Amendment 1

- 1) Under Council notes in the motion by Councillor Jenkinson, to add:
 - 4) Creating the National Care Service is about improving people’s lives so they can thrive and lead a full life. The NCS will have equality, dignity and human rights at its heart and will empower people across Scotland to make the choices that are right for them.
- 2) To replace “Council believes” in the motion with “Council believes that principle of achieving a National Care Service is a good one, but notes:
 - a) Replaces point 1 in that section with:
 - 1) The National Care Service (Scotland) Bill is complex, ambitious and requires a collaborative and whole systems approach to design and implementation with essential co-design and co-delivery at its core.
 - b) Replace points 4 and 5 in that section with:

- 4) The desirability of preserving local democratic accountability and local knowledge within a unified approach to care.
 - 5) The need to recognise and further develop the possibilities of improvement within local governance arrangements.
- c) To add to that section:
- 6) Recognises the significant challenges to recruitment due to Brexit and acknowledges Scottish Government’s campaign titled ‘There is more to care than caring’ to support recruitment of more adult social care workers.”
- 3) Under Council resolves in the motion, deletes point 1 and deletes and replaces point 2 with:
- “2) To work alongside COSLA, other local authorities, trade unions and professional bodies to pursue these questions further with the Scottish Government.”

- moved by Councillor Nicolson, seconded by Councillor Kumar

Amendment 2

- 1) In “Council Notes” in the motion by Councillor Jenkinson, insert:
- “4) Scotland’s second largest trade union Unite recently withdrew from the codesign process citing concerns about the lack of democratic accountability in the proposed bill.
 - 5) The robust submission from the Council in September 2022 in response to the call for views on the Bill which said it “lacks fundamental details” and that “the ambiguity it involves presents an immediate risk to the services, workforces and organisations it affects.” The response went on to say “the proposals as they stand and the uncertainty they bring to children and adults service delivery, planning and funding decisions present an immediate and growing risk to the resilience and delivery of services to our most vulnerable citizens.”
- 2) In “Council believes” in the motion, insert:
- “6) the proposed National Care Service Bill risks replicating previous mistakes made by the Scottish Government in centralising services.”

- moved by Councillor Davidson, seconded by Councillor Lang

In accordance with Standing Order 22(12), Amendment 2 was accepted as an addendum to the motion.

Voting

The voting was as follows:

For the Motion (as adjusted)	-	43 votes
Amendment 1	-	18 votes

(For the Motion (as adjusted): Lord Provost, Councillors. Arthur, Bandel, Beal, Booth, Bruce, Burgess, Caldwell, Lezley Marion Cameron, Cowdy, Dalgleish, Davidson, Day, Dijkstra-Downie, Doggart, Faccenda, Flannery, Graham, Griffiths, Heap, Jenkinson, Jones, Lang, McKenzie, Meagher, Miller, Mitchell, Mowat, Mumford, Munro, Osler, Parker, Pogson, Rae, Ross, Rust, Staniforth, Thornley, Walker, Watt, Whyte, Young and Younie.

For Amendment 1: Councillors Aston, Biagi, Campbell, Dixon, Dobbin, Fullerton, Gardiner, Glasgow, Hyslop, Key, Kumar, Macinnes, Mattos Coelho, McFarlane, McVey, Nicolson, O'Neill and Work.)

Decision

To approve the following adjusted motion by Councillor Jenkinson:

- 1) To note the National Care Service (Scotland) Bill was introduced by the Scottish Government in June 2022 with the intention of reforming how social care, social work and community health services were delivered in Scotland. Currently, the National Care Service was expected to be implemented by 2026.
- 2) To note the proposal to create a National Care Service was based on recommendations made by the Independent Review of Adult Social Care, known as the Feeley Report, which looked specifically at the provision of Adult Social Care Services in Scotland.
- 3) To note the National Care Service (Scotland) Bill proposed transferring responsibility for social care, social work and some community health functions – including staff, and assets such as buildings and equipment – from local government to care boards which would be overseen by Scottish Ministers.
- 4) To note Scotland's second largest trade union Unite recently withdrew from the codesign process citing concerns about the lack of democratic accountability in the proposed bill.

- 5) To note the robust submission from the Council in September 2022 in response to the call for views on the Bill which said it “lacks fundamental details” and that “the ambiguity it involves presents an immediate risk to the services, workforces and organisations it affects.” The response went on to say “the proposals as they stand and the uncertainty they bring to children and adults service delivery, planning and funding decisions present an immediate and growing risk to the resilience and delivery of services to our most vulnerable citizens.”
- 6) To believe the National Care Service (Scotland) Bill as it stands had a potentially destabilising effect on current service provision, causing great uncertainty and exacerbating existing challenges in the delivery of services and the recruitment of staff.
- 7) To believe potentially transferring one third of all staff currently employed by The City of Edinburgh Council to a care board overseen by Scottish Ministers could impact on the pay, terms and conditions and pensions of staff and could impact the Council’s ability to perform necessary statutory functions and responsibilities.
- 8) To believe centralising social care and social work services could impact the ability to deliver a joined-up approach across other essential services such as: education, housing, welfare, employment, leisure, environment, and social support.
- 9) To believe any move to limit the role of The City of Edinburgh Council as commissioners of services would likely result in a loss of local democratic accountability and local knowledge and risks creating a more fragmented system.
- 10) To believe the National Care Service (Scotland) Bill did not recognise the possibilities of improvement within current local governance arrangements.
- 11) To believe the proposed National Care Service Bill risked replicating previous mistakes made by the Scottish Government in centralising services.
- 12) To agree to oppose in principle the transfer of powers currently delegated by The City of Edinburgh Council to the Edinburgh Integrated Joint Board to Scottish Ministers.
- 13) To agree to work alongside COSLA, other local authorities, trade unions and professional bodies to defend and retain council services under local democratic control.
- 14) To agree that the Leader of the Council write to the Scottish Government requesting that the passage of the National Care Service (Scotland) Bill be “paused” while they reconsider how best to co-design legislation that

delivered the social care reforms needed whilst protecting local delivery and accountability and until such time that a full Local Government impact assessment had taken place.

25 Declaring a Nature Emergency - Motion by Councillor Parker

The following motion by Councillor Parker was submitted in terms of Standing Order 17:

“Council:

- 1) Notes the body of evidence which outlines the alarming extent of the global nature and biodiversity crisis.
- 2) Recognises the inherent value of nature, as well as its crucial importance as an integral part of culture and society, and for our health, wellbeing, and economy.
- 3) Additionally, recognises the key role nature has to play in meeting climate targets, and for climate adaptation and resilience.

Further, Council:

- 4) Welcomes the revised national [Scottish Biodiversity Strategy](#) and forthcoming statutory targets for public bodies, including local authorities, required to meet the challenges of the nature crisis.
- 5) Welcomes the [Kunming-Montreal Global Biodiversity Framework \(GBF\)](#) agreed at COP15 in December 2022 and celebrates the role played by the [Edinburgh Process](#) as part of this.
- 6) Recognises the key role subnational governments and local communities will play in realising delivery of the GBF, notes the leading role Scotland played in the Edinburgh Process and at COP15 and believes that, as Scotland’s capital city, Edinburgh should play a leading role in nature recovery and restoration work going forward.

Therefore, Council agrees:

- 7) To declare a Nature Emergency, akin to the Council’s declaration of a Climate Emergency in 2019, recognising the current state of nature, its inherent value and the crucial role its recovery and restoration will play in realising climate targets.

Further, Council requests a report to Policy and Sustainability Committee within 2 cycles which:

- 8) Explores the possibility of the Council signing up to the [Berlin Urban Nature Pact](#) as the next milestone from COP15 after the Edinburgh Declaration and Montreal Pledge.
- 9) Outlines how existing Council strategies such as the Biodiversity Action Plan, forthcoming Edinburgh Adapts plan and 2030 Climate Strategy, align with the GBF, Scottish Biodiversity Strategy and Berlin Urban Nature Pact, and notes any changes to existing strategies or additional resource required to deliver against these.
- 10) Provides an update on the development of the Vision for Nature as outlined in the Biodiversity Action Plan, including specific consideration of how the Vision for Nature will:
 - a) Adopt an [ecological coherence approach](#) to effectively identify and target actions required to tackle the nature emergency and deliver against the various strategies listed above, including through the further development of the region's Nature Network;
 - b) Adopt a partnership approach, working with Edinburgh Biodiversity Partnership project partners, including through the Edinburgh Living Landscape, to maximise opportunity for delivery of the strategies listed above, and taking learning from the partnership board model developed as part of the 2030 Climate Strategy work.”

Motion

To approve the motion by Councillor Parker.

- moved by Councillor Parker, seconded by Councillor Bandel

Amendment 1

- 1) Welcomes the proposal outlined in the motion by Councillor Parker and notes other Councils across the UK have declared a Nature Emergency, and that the Senedd was one of the first parliaments in the world to take this step.
- 2) Notes that the Scottish Government blocked a motion for it to call a Nature Emergency in November 2020.
- 3) Agrees all points in the motion, but asks that detailed costs are provided for points 8 – 10 in the report to the Policy and Sustainability Committee.

- moved by Councillor Arthur, seconded by Councillor Graham

Amendment 2

To take no action on the motion by Councillor Parker.

- moved by Councillor Jones, seconded by Councillor Bruce

In terms of Standing Order 24(4), the Lord Provost ruled that a first vote be taken for or against Amendment 2, for no action.

Voting

For Amendment 2 - 9 votes

Against Amendment 2 - 51 votes

(For Amendment 2 - Councillors Bruce, Cowdy, Doggart, Jones, Mitchell, Mowat, Munro, Rust and Whyte.

Against Amendment 2 – Lord Provost, Councillors Arthur, Aston, Bandel, Beal, Biagi, Booth, Burgess, Caldwell, Lezley Marion Cameron, Campbell, Dalgleish, Davidson, Day, Dijkstra-Downie, Dixon, Dobbin, Faccenda, Flannery, Fullerton, Gardiner, Glasgow, Graham, Griffiths, Heap, Hyslop, Jenkinson, Kumar, Lang, Macinnes, Mattos Coelho, McFarlane, McKenzie, , McVey, Meagher, Miller, Mumford, Nicolson, O'Neill, Osler, Parker, Pogson, Rae, Ross, Staniforth, Thornley, Walker, Watt, Work, Young and Younie.)

In accordance with Standing Order 22(12), Amendment 1 was adjusted and accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor Parker:

- 1) To note the body of evidence which outlined the alarming extent of the global nature and biodiversity crisis.
- 2) To recognise the inherent value of nature, as well as its crucial importance as an integral part of culture and society, and for our health, wellbeing, and economy.
- 3) To additionally, recognise the key role nature had to play in meeting climate targets, and for climate adaptation and resilience.
- 4) To welcomes the revised national [Scottish Biodiversity Strategy](#) and forthcoming statutory targets for public bodies, including local authorities, required to meet the challenges of the nature crisis.

- 5) To welcome the [Kunming-Montreal Global Biodiversity Framework \(GBF\)](#) agreed at COP15 in December 2022 and celebrate the role played by the [Edinburgh Process](#) as part of this.
- 6) To recognise the key role subnational governments and local communities would play in realising delivery of the GBF, note the leading role Scotland played in the Edinburgh Process and at COP15 and believe that, as Scotland's capital city, Edinburgh should play a leading role in nature recovery and restoration work going forward.
- 7) To agree to declare a Nature Emergency, akin to the Council's declaration of a Climate Emergency in 2019, recognising the current state of nature, its inherent value and the crucial role its recovery and restoration would play in realising climate targets.
- 8) To note other Councils across the UK have declared a Nature Emergency, and that the Senedd was one of the first parliaments in the world to take this step.
- 9) To further request a report to Policy and Sustainability Committee within 2 cycles which:
 - a) Explores the possibility of the Council signing up to the [Berlin Urban Nature Pact](#) as the next milestone from COP15 after the Edinburgh Declaration and Montreal Pledge.
 - b) Outlines how existing Council strategies such as the Biodiversity Action Plan, forthcoming Edinburgh Adapts plan and 2030 Climate Strategy, aligned with the GBF, Scottish Biodiversity Strategy and Berlin Urban Nature Pact, and note any changes to existing strategies or additional resource required to deliver against these.
 - c) Provides an update on the development of the Vision for Nature as outlined in the Biodiversity Action Plan, including specific consideration of how the Vision for Nature will:
 - i) Adopt an [ecological coherence approach](#) to effectively identify and target actions required to tackle the nature emergency and deliver against the various strategies listed above, including through the further development of the region's Nature Network;
 - ii) Adopt a partnership approach, working with Edinburgh Biodiversity Partnership project partners, including through the Edinburgh Living Landscape, to maximise opportunity for delivery of the strategies listed above, and taking learning from

the partnership board model developed as part of the 2030 Climate Strategy work.

- 10) To ask that detailed costs are provided for point 9 above in the report to the Policy and Sustainability Committee.

26 Tree Protection Measures East and West Princes Street Gardens- Motion by Councillor Osler

The following motion by Councillor Osler was submitted in terms of Standing Order 17:

“Council:

- 1) Notes that in October 2022 the Culture and Communities Committee agreed the report – “Terms and conditions for Operating Events in Parks: West Princes St Gardens and the Ross Bandstand” and that Appendix I to that report contained Tree and Root protection plan guidance (“Tree Protection Plan”).
- 2) Notes that on 9th November 2022 the Development Management Sub Committee granted one year permission for the temporary change of use and siting of performance units, catering units and other associated moveable structures for Edinburgh’s Christmas Festival located in West Princes St Gardens.
- 3) Notes a condition was attached to the granting of the application at 2. above which stated:

“No development on site may begin without written consent from Edinburgh Council Planning Authority. At least 3 days written notice shall be given to the Planning Authority of the date of commencement of the tree protection measures to be carried out. Following the completion of the tree protection measures and prior to development commencing on site the operator shall write to the Planning Authority confirming that the tree protection measures have been completed. No development shall commence on site unless and until an arboricultural specialist from the Council’s Parks and Greenspaces Section or a representative authorised by them, has inspected the completed tree protection measures and subsequently written confirmation has been received from the Planning Authority that the completed tree protection measures are acceptable.”

- 4) Notes that on 9th November 2022 the Development Management Sub Committee granted one year permission for temporary use for a big wheel, associated rides/attractions, food, craft-concession stalls, public toilets, waste

facilities, entrance features, boundary treatment, ancillary offices, stores and information signs in East Princes St Gardens.

- 5) Notes a condition was attached to the granting of the application at 4. above which stated:

“Prior to the commencement of development, tree protection measures shall be agreed with the Council’s Parks and Greenspace team and shall be implemented prior to the installation of any structures within the vicinity of the trees. Confirmation of agreement shall be submitted to the Council as a Planning Authority.”
- 6) Understands that a Tree Protection Plan for East Princes St Gardens with updated paths is in the process of being developed.
- 7) Notes that the Tree in City Action Plan which sets out the Council’s approach to tree management is currently being refreshed.
- 8) Agrees that each of: (i) the tree protection plan at 6. above, once completed, and (ii) the Tree in City Action Plan at 7. above, once refreshed, will be presented to the Culture and Communities Committee for approval within one cycle of such completion and refreshment.
- 9) Agrees for a report within two cycles to the Culture and Communities Committee setting out:
 - a) For events covered by the applications at 2. and 4. above:
 - i) what measures were put in place to ensure tree protection and recovery during and post the event, and
 - ii) how compliance with such measures was monitored and enforced, including details of any non-compliance which was brought to the attention of the Council, and a timeline of this, and
 - b) For future events in West Princes St Gardens and in East Princes St Gardens:
 - i) what contractual and any other protections may be put in place to ensure those events comply with the applicable Tree Protection Plan and with the Tree in City Action Plan, and

- ii) processes by which compliance with the applicable Tree Protection Plan and the Tree in City Action Plan, effectively may be monitored and enforced, including consideration of how this might happen through the Council's auditing processes."

- moved by Councillor Osler, seconded by Councillor Parker

Decision

To approve the motion by Councillor Osler:

27 Stolperstein- Motion by Councillor Nicolson

a) Deputation – Edinburgh Interfaith Association (EIFA)

The deputation supported the motion by Councillor Nicolson calling for the Stolperstein commemorative stone and plaque in honour of Jane Haining. They hoped that in the years to come when children and others passed the Stolperstein stone and plaque they too would feel pride because of this daughter of Edinburgh whose courage and bravery saved so many Jewish lives and urged the council to approve the motion as a sign of the unity of the city regarding important matters such as this one.

b) Motion by Councillor Nicolson

The following motion by Councillor Nicolson was submitted in terms of Standing Order 17:

“Council notes:

Holocaust victims are commemorated across Europe with small brass plaques or ‘Stolpersteine’ (stumbling stones), which are permanently placed in the pavement outside places associated with the victim.

Scotland's most prominent holocaust victim Jane Haining died in the Auschwitz-Birkenau concentration camp in 1944. Her heroism is commemorated as Righteous Amongst the Nations at Yad Vashem in Israel but not yet in Edinburgh where her mission to help Jewish children in Budapest was dedicated.

Her dedication service took place at St Stephen's Church, Edinburgh, on 19 June 1932.

Council Agrees:

To commemorate Jane Haining with the purchase and installation of a ‘Stolperstein’ outside St Stephen’s Church.”

- moved by Councillor Nicolson, seconded by Councillor Kumar

Decision

To approve the motion by Councillor Nicolson.

28 UK Government Attack on Devolution- Motion by Councillor McVey

a) Deputation – The Sovereignty Research Group

The deputation indicated that a local council had no legal standing in terms of the Scotland Act 1998 to become involved in a political settlement between Scotland and England. They felt that it would not be competent for a local Council to attempt to engage in the formal representations to either the Scottish or UK Government on a matter that involved the Scotland Act 1998 as that was a matter of law.

The deputation further indicated that the UK Government had the right to block the Scottish Gender Recognition Reform bill as it would affect UK legislation. They stressed that the Council had no part to play in this particular issue which was between Scotland and England.

b) Motion by Councillor McVey

The following motion by Councillor McVey was submitted in terms of Standing Order 17:

“Council notes that the UK Government has for the first time in Devolution used a “Section 35 order“ to prevent the clear will of the Scottish Parliament receiving royal assent and becoming law in Scotland.

Council believes the case for the use of the “Section 35 order” is baseless and is tantamount to an attack on the democratic principles and foundations of the Scottish Parliament. Council also notes the opinion of eminent legal professionals including the former Lord Chancellor (Secretary of State for Justice) Lord Falconer in explaining why the UK Government’s attack on democracy is illegitimate. This is in addition to comments from politicians of all parties condemning the action including First Minister Nicola Sturgeon, Scottish Government Minister Lorna Slater, Alex Cole-Hamilton MSP, Monica Lennon MSP and Jamie Greene MSP.

Council also strongly condemns the UK Government Secretary of State for Scotland and the UK Government Secretary of State for Women and Equalities for refusing to attend the Scottish Parliament's Equalities, Human Rights and Civil Justice Committee to explain their decision to block the Scottish Parliament's law- which was overwhelmingly passed.

Council instructs the Council Leader to write to the UK Secretary of State for Scotland to condemn the UK Government's actions and demand they overturn this decision and remove any barriers to Scottish Parliament Legislation receiving Royal Assent and becoming law."

Motion

To approve the motion by Councillor McVey.

- moved by Councillor McVey, seconded by Councillor Kumar

Amendment 1

To replace the motion by Councillor McVey with:

"Council believes in the importance of, and commits to, protecting, promoting and safeguarding the rights of trans people and of women's rights to single sex services under the Equality Act 2010.

Council notes that:

The UK Government has for the first time since Devolution used a "Section 35 order".

The judgement of Lady Haldane and subsequent events since the passing of the Gender Recognition Reform (Scotland) Act in December 2022 by the Scottish Parliament have highlighted that the legislation is poorly drafted, especially in its interaction with the Equality Act 2010.

Council notes with concern the refusal of the UK Government Secretary of State for Scotland and the UK Government Secretary of State for Women and Equalities to attend the Scottish Parliament's Equalities, Human Rights and Civil Justice Committee to explain their decision to enact a Section 35 Order to block the legislation, passed by the Scottish Parliament in December 2022.

Council instructs the Council Leader to write to the UK Secretary of State for Scotland and the First Minister to convey the view of Council and urging them to

work constructively together with the EHRC to reach a solution which achieves the original purpose of the Bill of improving the lives of trans people; and which guarantees women’s rights to single sex services under the Equality Act 2010.”

- moved by Councillor Lezley Marion Cameron, seconded by Councillor Jenkinson

Amendment 2

1) To delete the title of the motion by Councillor McVey “UK Government Attack on Devolution” and replace with “UK Government enacts s.35 of Scotland Act 1998 in the matter of Gender Recognition Reform (Scotland) Bill”

2) To delete all of the text in the motion by Councillor McVey and replace with:

“Council notes:

1) that the UK Government has enacted S.35 of the Scotland Act 1998 in respect of the Gender Recognition Reform (Scotland) Bill in recognition that the Bill has a number of cross-border implications including on the UK-wide operation of the Equality Act 2010;

2) That S.35 has been a part of the Scotland Act since it was passed in 1998 and that there has been no attempt by any political party to remove S.35 since then; thus, it is a legitimate and necessary part of the devolution settlement;

3) That the Scottish Parliament is a devolved administration and democracy is best served when the UK and Scottish Parliaments work together for the betterment of the people of Scotland rather than seeking grievance;

4) And regrets that the issue of improving access to gender recognition certificates for trans people has become embroiled in a constitutional argument because of the poor process of handling the Bill through the Scottish Parliament which has did fully addressed the interaction of the Bill with the Equality Act 2010.”

- moved by Councillor Mowat, seconded by Councillor Jones

Voting

The voting was as follows:

For the Motion	-	39 votes
For Amendment 1	-	12 votes
For Amendment 2	-	9 votes

(For the Motion: Lord Provost, Councillors Aston, Bandel, Beal, Biagi, Booth, Burgess, Caldwell, Campbell, Davidson, Dijkstra-Downie, Dixon, Dobbin, Flannery, Fullerton, Gardiner, Glasgow, Heap, Hyslop, Kumar, Lang, Macinnes, Mattos Coelho, McFarlane, McKenzie, McVey, Miller, Mumford, Nicolson, O'Neill, Osler, Parker, Rae, Ross, Staniforth, Thornley, Work, Young and Younie.

For Amendment 1: Councillors Arthur, Lezley Marion Cameron, Dalglish, Day, Faccenda, Graham, Griffiths, Jenkinson, Meagher, Pogson, Walker and Watt.

For Amendment 2: Councillors Bruce, Cowdy, Doggart, Jones, Mitchell, Mowat, Munro, Rust and Whyte.)

Decision

To approve the motion by Councillor McVey.

29 Coillesdene House Lifts - Motion by Councillor Campbell

a) Deputation – Coillesdene House Residents Association

The deputation expressed concern that in their 10 storey block of 41 flats which were serviced by 2 lifts, one for odd numbered floors and the other for even numbered floors, one of the lifts had not been working since 9 November 2022 and the other had continually broken down during that time. The residents had been advised to contact the Council who were the factors for the building regarding the breakdowns, but no responses had been received.

The deputation indicated that there were a number of elderly residents living in the block who were unable to leave the building causing frustration and fear and that there were also problems with deliveries, carers and medical professional accessing properties due to the lifts being out of action. The deputation stressed that they felt they were now in a state of emergency and urged the council to take action to remedy the situation.

b) Motion by Councillor Campbell

The following motion by Councillor Campbell was submitted in terms of Standing Order 17:

“Council

Notes that the even lift at Coillesdene House, an eleven-storey block of flats, has been out of order since before Christmas, and the odd lift has only been working intermittently during this time and that the council is the responsible factor.

Notes that residents have had issues raising the frequent breakdowns with the council and have not been kept updated as to how long it is likely to take to resolve, what the issues are and when scheduled repairs are delayed.

Notes that the lifts at Coillesdene House are some of the oldest in the city, but that they are not scheduled for renewal until later in the capital programme.

Agrees to bring a report in one cycle to the Housing Homelessness and Fair Work Committee which:

- Provides a list of council maintained lifts in the city which includes the following information covering the last five years:
 - The age of the lifts
 - The location of the lifts
 - The number of times the lifts have been out of action and required repairs
 - The number of days each lift has not been working each year
 - The number of days it has taken for each breakdown to be repaired
 - The number of days any building has had both the odd and evens lifts out at the same time
 - The cost of repairs to each lift on an annual basis
- Provides details of the current lift contract and a contract management assessment of how the contract holders are performing against the previous contract holder and their agreed KPIs
- Provides information on when each lift is scheduled into the capital programme for renewal
- Includes any actions that are being taken as a result of the most recent prolonged breakdown at Coillesdene House and any other lifts that have been out of action across the city
- Includes an assessment of whether the current capital programme is aligned to the information we have on the reliability of the lifts, or whether this should be reprofiled.
- Includes an assessment of how our current reporting mechanisms and communication with residents can be improved.”

Motion

To approve the motion by Councillor Campbell.

- moved by Councillor Campbell, seconded by Councillor Mattos Coelho

Amendment 1

1) To amend paragraph 4 of the motion by Councillor Campbell as follows:

“Agrees to bring an update in the Business Bulletin to the Housing, Homelessness and Fair Work Committee meeting on 9 March 2023 and a report to the Committee in two cycles and which.”

2) To add at the end of the motion:

“Council notes with concern the health and safety implications for tenants, residents and visitors in terms of safe access; their health and wellbeing; and the impact upon maintaining the cleaning of communal spaces; and

Calls for the report to the Housing, Homelessness and Fair Work Committee to set out a clear procedure for the reporting, prioritising and undertaking of lift repairs; and for tenants and residents to be informed of lift repair timescales and kept updated throughout the lift repair completion process

- moved by Councillor Meagher, seconded by Councillor Lezley Marion Cameron

Amendment 2

To delete:

“Agrees a report in one cycle to the Housing, Homelessness and Fair Work committee” from the motion by Councillor Campbell and

replace with:

“Notes the report on 4 August 2022 titled ‘Repairs, Maintenance and Investment to Lifts in Multi Storey Tower Blocks’ points 2.2, 2.4, 3.1, 4.8 and 5.2 where all high rise lifts have undergone a census and assessment as part of an ongoing upgrade.

“Requests an update to the Housing, Homelessness and Fair Work committee in one cycle on the ongoing Lift Replacement Programme, an update on where this could be accelerated where possible along with the following information.”

- moved by Councillor Flannery, seconded by Councillor Caldwell

Amendment 3

To add to the motion by Councillor Campbell:

“Provides the following information in one cycle -

For each Council maintained block of flats, what is the percentage of flats which are privately owned and what percentage are Council owned?

- 1) What is the total cost of lift maintenance for each block of flats on an annual basis to include lift repairs and lift replacement?
- 2) What percentage, if any, of the costs for maintenance/repairs/replacement is paid by both private owners and Council tenants.”

- moved by Councillor Jones, seconded by Councillor Bruce

In accordance with Standing Order 22(12), Amendment 1 was accepted as an amendment to the motion, Amendment 2 was adjusted and accepted as an addendum to the motion and Amendment 3 was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor Campbell:

- 1) To note that the even lift at Coillesdene House, an eleven-storey block of flats, had been out of order since before Christmas, and the odd lift had only been working intermittently during this time and that the council was the responsible factor.
- 2) To note that residents had had issues raising the frequent breakdowns with the council and had not been kept updated as to how long it was likely to take to resolve, what the issues were and when scheduled repairs were delayed.
- 3) To note that the lifts at Coillesdene House were some of the oldest in the city, but that they were not scheduled for renewal until later in the capital programme.
- 4) To agree to bring an update in the Business Bulletin to the Housing, Homelessness and Fair Work Committee meeting on 9 March 2023 and a report to the Committee in two cycles and which:
 - Provided a list of council maintained lifts in the city which included the following information covering the last five years:
 - The age of the lifts

- The location of the lifts
 - The number of times the lifts have been out of action and required repairs
 - The number of days each lift has not been working each year
 - The number of days it has taken for each breakdown to be repaired
 - The number of days any building has had both the odd and evens lifts out at the same time
 - The cost of repairs to each lift on an annual basis.
 - Provided details of the current lift contract and a contract management assessment of how the contract holders were performing against the previous contract holder and their agreed KPIs.
 - Provided information on when each lift was scheduled into the capital programme for renewal.
 - Included any actions that were being taken as a result of the most recent prolonged breakdown at Coillesdene House and any other lifts that had been out of action across the city.
 - Included an assessment of whether the current capital programme was aligned to the information we had on the reliability of the lifts, or whether this should be reprofiled.
 - Included an assessment of how the current reporting mechanisms and communication with residents could be improved.
- 5) To note with concern the health and safety implications for tenants, residents and visitors in terms of safe access; their health and wellbeing; and the impact upon maintaining the cleaning of communal spaces.
 - 6) To call for the report to the Housing, Homelessness and Fair Work Committee to set out a clear procedure for the reporting, prioritising and undertaking of lift repairs; and for tenants and residents to be informed of lift repair timescales and kept updated throughout the lift repair completion process.
 - 7) To note the report on 4 August 2022 titled 'Repairs, Maintenance and Investment to Lifts in Multi Storey Tower Blocks' points 2.2, 2.4, 3.1, 4.8 and 5.2 where all high rise lifts had undergone a census and assessment as part of an ongoing upgrade.
 - 8) To provide the following information in one cycle -

For each Council maintained block of flats, what was the percentage of flats which were privately owned and what percentage were Council owned?

- 1) What was the total cost of lift maintenance for each block of flats on an annual basis to include lift repairs and lift replacement?
- 2) What percentage, if any, of the costs for maintenance/repairs/replacement is paid by both private owners and Council tenants.

30 UK Government Assault on Workers' Rights- Motion by Councillor McVey

The following motion by Councillor McVey was submitted in terms of Standing Order 17:

- “1) Council notes the UK Government is progressing the Strikes (Minimum Service Levels) Bill which will have a seriously negative impact on worker’s rights in Edinburgh.
- 2) Council condemns this as an assault on workers’ rights in areas like health, education, blue light services and transportation.
- 3) Council notes repeated reports of Tory Ministers avoiding and evading taxes, with ministers or their families using loopholes such as non-dom status, off-shore holding companies and securing “loans” instead of gifts - all of which has reportedly cost the taxpayer tens of millions in lost revenue from UK Government cabinet ministers alone.
- 4) Council agrees Conservative cabinet ministers paying the correct taxation would mean more money for public services, improving Government’s ability in every sphere to meet the pay expectations of hard-working public sector staff and this would be a better course of action than the regressive anti-worker legislation being proposed.
- 5) Council instructs the Council Leader to write to the Prime Minister, within 5 working days, calling for the immediate withdrawal of this bill and for the devolution of employment law matters to Scotland.
- 6) Further agrees this letter should request all Conservative cabinet members pay the taxes owed and commit to not using legal and illegal instruments to hide money from being fairly taxed.”

Motion

To approve the motion by Councillor McVey

- moved by Councillor McVey, seconded by Councillor Campbell

Amendment 1

To replace all of the motion by Councillor McVey with:

“Council condemns the UK Government for progressing the Strikes (Minimum Service Levels) Bill, which has the potential to negatively impact the rights of all workers throughout the UK; and notes that the leader of the Opposition has committed to fighting this bill and, if passed, repealing it at the earliest opportunity.

Council further notes that workers, who kept our key services operating throughout the pandemic (many of whom were publicly applauded for doing so), are being denied a fair pay settlement by the Scottish and UK Governments.

Council asks the Council Leader to write to the Prime Minister, within five working days, calling for the immediate withdrawal of this bill and for a fair pay settlement for all public sector workers.”

- moved by Councillor Watt, seconded by Councillor Faccenda

Amendment 2

To delete paragraphs 5) and 6) in the motion by Councillor McVey and insert;

- “5) Council calls on all Members of the UK Parliament to reject the new Bill, for which there is no electoral mandate, and to introduce new legislation which removes the unfair tax loopholes which allow wealthy individuals to avoid paying their fair share of tax.
- 6) Council agrees that all those in public office have a duty to pay the taxes owed and to not use legal and illegal instruments to hide money from being properly taxed.
- 7) Council also recognises that one of the best ways to support striking public sector workers is for the Scottish Government to show leadership and deliver the funding required to deliver a fair wage increase that responds properly to the cost of living crisis.”

- moved by Councillor Lang, seconded by Councillor Beal

Amendment 3

To delete all of the motion by Councillor McVey and replace with:

“Council:

- 1) Notes the Strikes (Minimum Services Levels) Bill was introduced to the House of Commons on 10 January 2023 and expands on a manifesto commitment of the party which won the 2019 General Election, and the intention is to ensure that public services have a minimum service level.
- 2) Recognises that the Trade Union and Labour Relations (Consolidation) Act 1992 will continue to be the main Act regarding the calling and conduct of strikes and continues to support the right to strike as a last resort, balanced against the rights of the wider public and to allow for proper planning.
- 3) Understands that many countries across the world currently have minimum service agreements.
- 4) Notes that devolution of employment tribunals is currently planned to take place, but agrees that UK employment law should remain a reserved matter allowing the labour market to work most effectively across Great Britain and ensuring there is not a significant additional burden for businesses or disadvantage to workers by suppressing the free flow of labour.
- 5) Considers that all taxpayers, including politicians, should properly meet all their tax obligations and comply with all relevant taxation legislation.”

- moved by Councillor Rust, seconded by Councillor Mitchell

In accordance with Standing Order 22(12), Amendment 1 was accepted as an addendum to the Motion and Amendment 2 was accepted as an amendment to the Motion.

In accordance with Standing Order 22(12), Amendment 2 was accepted as an addendum to Amendment 1.

Voting

The voting was as follows:

First Vote

For the Motion (as adjusted)	-	26 votes
For Amendment 1 (as adjusted)	-	25 votes
For Amendment 3	-	9 votes

(For the Motion (as adjusted): Councillors Aston, Bandel, Biagi, Booth, Burgess, Campbell, Dixon, Dobbin, Fullerton, Gardiner, Glasgow, Heap, Hyslop, Kumar, Macinnes, Mattos Coelho, McFarlane , McVey, Miller, Mumford, Nicolson, O'Neill, Parker, Rae, Staniforth and Work.

For Amendment 1 (as adjusted): Lord Provost, Councillors. Arthur, Beal, Caldwell, Lezley Marion Cameron, Dalgleish, Davidson, Day, Dijkstra-Downie, Faccenda, Flannery, Graham, Griffiths, Jenkinson, Lang, McKenzie, Meagher, Osler, Pogson, Ross, Thornley, Walker, Watt, Young and Younie.

For Amendment 3: Councillors Bruce, Cowdy, Doggart, Jones, Mitchell, Mowat, Munro, Rust and Whyte.)

There being no overall majority, Amendment 3 fell and a second vote was taken between the Motion (as adjusted) and Amendment 1 (as adjusted).

Second Vote

For the Motion (as adjusted)	-	26 votes
For Amendment 1 (as adjusted)	-	25 votes
Abstentions	-	9

(For the Motion (as adjusted): Councillors Aston, Bandel, Biagi, Booth, Burgess, Campbell, Dixon, Dobbin, Fullerton, Gardiner, Glasgow, Heap, Hyslop, Kumar, Macinnes, Mattos Coelho, McFarlane, McVey, Miller, Mumford, Nicolson, O'Neill, Parker, Rae, Staniforth and Work.

For Amendment 1 (as adjusted): Lord Provost, Councillors. Arthur, Beal, Caldwell, Lezley Marion Cameron, Dalgleish, Davidson, Day, Dijkstra-Downie, Faccenda, Flannery, Graham, Griffiths, Jenkinson, Lang, McKenzie, Meagher, Osler, Pogson, Ross, Thornley, Walker, Watt, Young and Younie.

Abstentions: Councillors Bruce, Cowdy, Doggart, Jones, Mitchell, Mowat, Munro, Rust and Whyte.)

Decision

To approve the following adjusted motion by Councillor McVey:

- 1) To note the UK Government was progressing the Strikes (Minimum Service Levels) Bill which would have a seriously negative impact on worker's rights in Edinburgh.
- 2) To condemn this as an assault on workers' rights in areas like health, education, blue light services and transportation.

- 3) To note repeated reports of Tory Ministers avoiding and evading taxes, with ministers or their families using loopholes such as non-dom status, off-shore holding companies and securing “loans” instead of gifts - all of which had reportedly cost the taxpayer tens of millions in lost revenue from UK Government cabinet ministers alone.
- 4) To agree Conservative cabinet ministers paying the correct taxation would mean more money for public services, improving Government’s ability in every sphere to meet the pay expectations of hard-working public sector staff and this would be a better course of action than the regressive anti-worker legislation being proposed.
- 5) To call on all Members of the UK Parliament to reject the new Bill, for which there was no electoral mandate, and to introduce new legislation which removed the unfair tax loopholes which allowed wealthy individuals to avoid paying their fair share of tax.
- 6) To agree that all those in public office had a duty to pay the taxes owed and to not use legal and illegal instruments to hide money from being properly taxed.
- 7) To also recognise that one of the best ways to support striking public sector workers was for the Scottish Government to show leadership and deliver the funding required to deliver a fair wage increase that responded properly to the cost of living crisis.
- 8) To condemn the UK Government for progressing the Strikes (Minimum Service Levels) Bill, which had the potential to negatively impact the rights of all workers throughout the UK; and note that the leader of the Opposition had committed to fighting this bill and, if passed, repealing it at the earliest opportunity.
- 9) To further note that workers, who kept our key services operating throughout the pandemic (many of whom were publicly applauded for doing so), were being denied a fair pay settlement by the Scottish and UK Governments.
- 10) To ask the Council Leader to write to the Prime Minister, within five working days, calling for the immediate withdrawal of this bill and for a fair pay settlement for all public sector workers.

31 Non-Council Run Community Spaces - Emergency Motion by Councillor Nicolson

The following motion by Councillor Nicolson was submitted in terms of Standing Order 17 and verbally adjusted in terms of Standing Order 22.5:

“Council notes:

Community spaces such as neighbourhood centres run by management committees across Edinburgh are increasingly unable to raise grant funding to cover core costs such as heating, lighting, staffing and other overheads. As a result, such organisations face an uncertain future and some face imminent closure, exacerbated by increased costs for energy.

Such organisations are providing lifeline services to people during the cost-of-living crisis such as food banks, clothing banks and warm banks. In addition, such centres provide youth work, older peoples’ groups and other activities which provide fellowship to local people and prevent social isolation.

In June 2022, Council agreed that due to the number of community-run centres facing closure due to financial strain, that a report is brought to Council in one cycle identifying those under financial strain and where additional resources can be made available to keep valuable community resources open.

Council agrees:

To commission the previously requested report within one cycle identifying what can be offered in the way of strategic and financial support for such organisations.”

Motion

To approve the motion by Councillor Nicolson.

- moved by Councillor McFarlane, seconded by Councillor Fullerton

Amendment

1) To insert in “Council notes” in the motion by Councillor Nicolson:

“delays in providing funding where Council has agreed it, as in the case of Drylaw Neighbourhood Centre.”

2) To add at the end of the motion:

“This report should come to the Culture and Communities committee and include details regarding the process which must be undertaken when

financial support is agreed, and what requirements to secure it are placed upon management committees.”

- moved by Councillor Thornley, seconded by Councillor Osler

In accordance with Standing Order 22(12), the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor Nicolson:

- 1) To note community spaces such as neighbourhood centres run by management committees across Edinburgh were increasingly unable to raise grant funding to cover core costs such as heating, lighting, staffing and other overheads. As a result, such organisations faced an uncertain future and some faced imminent closure, exacerbated by increased costs for energy.
- 2) To note that such organisations were providing lifeline services to people during the cost-of-living crisis such as food banks, clothing banks and warm banks. In addition, such centres provided youth work, older peoples’ groups and other activities which provide fellowship to local people and prevented social isolation.
- 3) To note that in June 2022, Council agreed that due to the number of community-run centres facing closure due to financial strain, that a report be brought to Council in one cycle identifying those under financial strain and where additional resources could be made available to keep valuable community resources open.
- 4) To note the delays in providing funding where Council had agreed it, as in the case of Drylaw Neighbourhood Centre.
- 5) To agree to commission the previously requested report within one cycle identifying what could be offered in the way of strategic and financial support for such organisations.

This report should come to the Culture and Communities Committee and include details regarding the process which should be undertaken when financial support was agreed, and what requirements to secure it were placed upon management committees.

Declaration of Interests

Councillor Nicolson declared a non-financial interest in the above item as a trustee of a Neighbourhood Centre named in one of the amendments and left the meeting during the Council’s consideration of the above item.

Councillor Rust declared a non-financial interest in the above item as Chair of Oxfangs Neighbourhood Centre.

32 Surface Treatment of Carriageways - Motion by Councillor Lang

The following motion by Councillor Lang was submitted in terms of Standing Order 17:

“Council

- 1) notes the significant investment made each year in ‘chip and spray’ carriageway surface treatment in order to extend the life of roads throughout Edinburgh and maintain the city’s Road Condition Index (RCI) rating.
- 2) is concerned at issues arising from the quality of the delivery of this work over the last year, specifically that;
 - i) some of the work undertaken by the contractor was inconsistent with that agreed with Council officers and covered by relevant traffic orders,
 - ii) the materials caused issues in terms of blocking gullies which added to localised flooding,
 - iii) a significant amount of time passed before important road markings were repainted, causing safety concerns,
 - iv) some roads are already seeing the new surface wear away, just months after the work was carried out and,
 - v) a number of roads have not had sufficient road sweeping since their treatment, with substantial amounts of loose chippings remaining on roads and footways.
- 3) Seeks a report to the Governance, Risk and Best Value Committee within two cycles, looking at whether the Council’s spend on surface treatment continues to represent best value given the issues which have arisen.”

Motion

To approve the motion by Councillor Lang.

- moved by Councillor Lang, seconded by Councillor Dijkstra-Downie

Amendment

To add to the motion by Councillor Lang:

- “4) recognises that ‘chip and spray’ surface treatment is an interim solution to allow quick treatment to improve road and footpath surfaces.
- 5) notes the recent significant increases in the cost of Bitumen, associated with the rise in oil prices as a result of Russia’s illegal war in Ukraine.
- 6) recognises that new road surfacing technologies offer reduced carbon and longer life than traditional bitumen.
 - for example, a Scottish company pioneering the development of more sustainable bitumen products that deliver extended life through reducing the content of oil based bitumen by adding a significant proportion of plastic waste, namely single use plastic bags and plastic drinks bottles.
- 7) Requests a report to the Transport and Environment Committee within three cycles on the feasibility of assessing and testing ‘sustainable road surfacing’ in order to determine the viability and cost effectiveness of such technologies.”

- moved by Councillor Dobbin, seconded by Councillor Aston

In accordance with Standing Order 22(12), the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor Lang:

- 1) To note the significant investment made each year in ‘chip and spray’ carriageway surface treatment in order to extend the life of roads throughout Edinburgh and maintain the city’s Road Condition Index (RCI) rating.
- 2) To note concern at issues arising from the quality of the delivery of this work over the last year, specifically that;
 - i) some of the work undertaken by the contractor was inconsistent with that agreed with Council officers and covered by relevant traffic orders,
 - ii) the materials caused issues in terms of blocking gullies which added to localised flooding,

- iii) a significant amount of time passed before important road markings were repainted, causing safety concerns,
 - iv) some roads were already seeing the new surface wear away, just months after the work was carried out and,
 - v) a number of roads had not had sufficient road sweeping since their treatment, with substantial amounts of loose chippings remaining on roads and footways.
- 3) To seek a report to the Governance, Risk and Best Value Committee within two cycles, looking at whether the Council's spend on surface treatment continued to represent best value given the issues which had arisen.
- 4) To recognise that 'chip and spray' surface treatment was an interim solution to allow quick treatment to improve road and footpath surfaces.
- 5) To note the recent significant increases in the cost of Bitumen, associated with the rise in oil prices as a result of Russia's illegal war in Ukraine.
- 6) To recognise that new road surfacing technologies offered reduced carbon and longer life than traditional bitumen.
- for example, a Scottish company pioneering the development of more sustainable bitumen products that delivered extended life through reducing the content of oil based bitumen by adding a significant proportion of plastic waste, namely single use plastic bags and plastic drinks bottles.
- 7) To request a report to the Transport and Environment Committee within three cycles on the feasibility of assessing and testing 'sustainable road surfacing' in order to determine the viability and cost effectiveness of such technologies.

33 Drug and Alcohol Recovery Services in Niddrie and Craigmillar - Motion by Councillor Campbell

The following motion by Councillor Campbell was submitted in terms of Standing Order 17:

"Notes that there are currently no drug and alcohol recovery drop-in services in Niddrie and Craigmillar since provision that was in place was stopped during the pandemic and has not been resumed.

Notes that this means that service users are expected to travel to Leith to access Medically Assisted Treatment and drop-in services. Which is a lengthy bus journey

away and not suitable for people with anxiety, physical and other issues brought about by addictions.

Agrees that this is totally unacceptable and instructs officers to work with the Health and Social Care Partnership and the Edinburgh Alcohol and Drug Partnership to reinstate services as a matter of urgent priority.

Agrees that an update will be reported back to Council within one cycle.”

Motion

To approve the motion by Councillor Campbell

- moved by Councillor Campbell, seconded by Councillor McFarlane

Amendment 1

To add at the end of the motion by Councillor Campbell:

“Council condemns the recent Scottish Government decision to cut £1 million in funding for Drug and Alcohol Services despite very little progress being made in bringing record levels of drug deaths down.

Council therefore requests that the Leader writes to the Scottish Government expressing our dismay at the cuts and requesting for greater support for bodies tackling this public health emergency.”

- moved by Councillor Davidson, seconded by Councillor Younie

Amendment 2

To remove paragraphs 1-4 of the motion by Councillor Campbell and replace with:

“Notes that building closures occurred as an operational decision initially because of the pandemic and, latterly, due to leasing arrangements and the ability to restart.

- 1) Understands that work is already underway to reinstate these services.
- 2) Recognises that residents and patients seeking Medication Assisted Treatment in the area can do so via their GP.
- 3) Understands that those who cannot travel or require additional support are assisted to services by outreach workers.
- 4) Agrees a briefing note will be circulated to all councillors within two cycles on progress of reopening services.”

- moved Councillor Mitchell, seconded by Councillor Doggart

In accordance with Standing Order 22(12), Amendment 1 was accepted as an addendum to the Motion.

Voting

The voting was as follows:

For the Motion (as adjusted)	-	51 votes
For Amendment 2	-	9 votes

(For the Motion (as adjusted): Lord Provost, Councillors Arthur, Aston, Bandel, Beal, Biagi, Booth, Burgess, Caldwell, Lezley Marion Cameron, Campbell, Dalgleish, Davidson, Day, Dijkstra-Downie, Dixon, Dobbin, Faccenda, Flannery, Fullerton, Gardiner, Glasgow, Graham, Griffiths, Heap, Hyslop, Jenkinson, Kumar, Lang, Macinnes, Mattos Coelho, McFarlane, McKenzie, McVey, Meagher, Miller, Mumford, Nicolson, O'Neill, Osler, Parker, Pogson, Rae, Ross, Staniforth, Thornley, Walker, Watt, Work, Young and Younie.)

For Amendment 2: Councillors Bruce, Cowdy, Doggart, Jones, Mitchell, Mowat, Munro, Rust and Whyte.)

Decision

To approve the following adjusted motion by Councillor Campbell:

- 1) To note that there were currently no drug and alcohol recovery drop-in services in Niddrie and Craigmillar since provision that was in place was stopped during the pandemic and had not been resumed.
- 2) To note that this meant that service users were expected to travel to Leith to access Medically Assisted Treatment and drop-in services. Which was a lengthy bus journey away and not suitable for people with anxiety, physical and other issues brought about by addictions.
- 3) To agree that this was totally unacceptable and instruct officers to work with the Health and Social Care Partnership and the Edinburgh Alcohol and Drug Partnership to reinstate services as a matter of urgent priority.
- 4) To agree that an update would be reported back to Council within one cycle.
- 5) To condemn the recent Scottish Government decision to cut £1 million in funding for Drug and Alcohol Services despite very little progress being made in bringing record levels of drug deaths down.
- 6) To therefore request that the Leader write to the Scottish Government expressing the Council's dismay at the cuts and request for greater support for bodies tackling this public health emergency.

34 Gender Recognition Reform - Motion by Councillor Mumford

a) Deputation – The Sovereignty Research Group

The deputation indicated that a local council had no legal standing in terms of the Scotland Act 1998 to become involved in a political settlement between Scotland and England. They felt that it would not be competent for a local Council to attempt to engage in the formal representations to either the Scottish or UK Government on a matter that involved the Scotland Act 1998 as that was a matter of law.

The deputation further indicated that the UK Government had the right to block the Scottish Gender Recognition Reform bill as it would affect UK legislation. They stressed that the Council had no part to play in this particular issue which was between Scotland and England.

b) Deputation – Evidence Based Social Work Alliance (EBSWA)

The deputation urged the Council not to support motion by Councillor Mumford which supported the Gender Recognition Reform Bill passed by the Scottish Parliament in December 2022 and was now subject to a S35 Scotland Act order by the Westminster Government which prevented its implementation. They believed that there was no evidence to support the existence of gender identity or to the right to give people the right to choose what gender they identified with, that the laws and policies based on self-identification and sex were full of risk and that the resistance of debate and vilification of those who challenged any of these points had allowed the situation to develop.

The deputation were concerned that belief in “gender identity” had led to unsafe practices being adopted in many care settings and that it was essential for the safe care of children and vulnerable adults that the sex of the provider and of the recipient were known and respected. They stressed that Claims about gender identity and the denial of the reality of sex should be open to challenge in the Council Chamber and properly exposed to professional and public discussion and debate.

c) Deputation - Concerned Adults Talking Openly about Gender Identity Ideology

The deputation urged the Council to reject the motion by Councillor Mumford begin a review of current strategy in relation to the services currently in place and how these impacted both women and trans identifying males. They believed that the council should ensure engagement with lobby groups and interest groups be approached with great caution, as they felt that some groups had provided organisations with inaccurate representations of the law.

The deputation asked that the council ensure a balanced and diverse set of views be canvassed including parents and families and educators, social workers to specifically include views of people who had transitioned and then de-transitioned thereafter. They also asked that provision be made available for services to ensure that all parents who wished to meet to discuss issues relating to children at schools (not only on this issue) had access to space in a local venue to meet, in a reasonable time frame and should not have to wait for extended periods to meet for this purpose.

d) Deputation -Scottish Trans

The deputation were in support of the motion by Councillor Mumford and indicated that they focussed on improving the equality, human rights and inclusion of trans people across Scotland.

The deputation felt that during a time at which trans people and communities were being increasingly stigmatised, the Council reiterating its support for gender recognition reform would send a positive message to trans people living in Edinburgh and even more importantly, supporting the motion and agreeing to work with organisations and communities to ensure that Edinburgh was a safe and welcoming place for trans people to live, work in, and visit, would make a real and meaningful impact.

e) Motion by Councillor Mumford

The following motion by Councillor Mumford was submitted in terms of Standing Order 17:

- “1) Council welcomes the passing of the Gender Recognition Reform Bill by the Scottish Parliament and reaffirms our response to the Scottish Government consultation in 2020 which stated: *“The Council supports the proposals which improve the process by which to gain legal gender recognition. The Council agrees that the proposals do not impact on access to single sex spaces and facilities. Introducing a revised system for obtaining legal gender recognition will enable transgender people to obtain legal rights without having to go through an overly intrusive system established by the current Gender Recognition Act. The proposals also support the rights of young people.”*
- 2) Council therefore Requests that the council leader writes to relevant ministers in the Scottish and UK Government to reiterate the Council's agreed position of support for the proposals in the Gender Recognition Reform Bill.

Council also

- 3) Recognises with regret and concern that incidences of hate crime against members of the transgender community in Scotland have trebled since 2014/15.
- 4) Reaffirms our statement of November 2022 that *“Edinburgh should be a welcoming and safe place for trans people, where they are able to access employment, education, housing and healthcare, and live their lives free from discrimination and fear.”*
- 5) Requests a report to Full Council in two cycles bringing together existing strategies and policies – across service areas – to support our trans residents and visitors, and making recommendations for additional strategies and policies to fill any gaps identified. This should involve engagement with third sector organisations with expertise in these issues for example Scottish Trans Alliance.
- 6) Finally requests that Council Communications channels be used to publicly share a statement of support for the trans community in Edinburgh at this time.”

Motion

To approve the motion by Councillor Mumford.

- moved Councillor Mumford, seconded by Councillor Heap

Amendment 1

- 1) To amend ‘welcomes’ and ‘reaffirms’ in paragraph 1 of the motion by Councillor Mumford, to ‘recognises’ and ‘notes’.
- 2) To amend paragraph 2 of the motion as follows:

“Council therefore Requests that the council leader writes to relevant ministers in the Scottish and UK Government to reiterate the Council's agreed position of support for the proposals in the Gender Recognition Reform Bill providing always that they do not impact on access to single sex spaces and facilities, as stated in Council’s response to the consultation.”
- 3) To amend paragraph 6 of the motion as follows:

“Finally, requests that Council publicly issues a statement of support for the trans community in Edinburgh at this time.”

- moved by Councillor Jenkinson, seconded by Councillor Lezley Marion Cameron

Amendment 2

To delete paragraph 5) of the motion by Councillor Mumford and insert:

“5) recognises the importance of hearing more about the lived experience of trans people, and therefore agrees that the Council Leader should arrange a round table meeting in the next five weeks, involving representatives of the trans community, members of political groups and relevant senior officers. This will have the purpose of discussing practical actions which the Council could take within its services to directly help and support trans people. Council agrees the outcome of this event will be reported to the Policy and Sustainability Committee.”

- moved by Councillor Lang, seconded by Councillor Davidson

Amendment 3

To delete paragraphs 1 to 3 of the motion by Councillor Mumford and replace paragraph 5 of the motion, renumbering accordingly such that the amended motion reads:

“Council:

- 1) reaffirms that “Edinburgh should be a welcoming and safe place for trans people, where they are able to access employment, education, housing and healthcare, and live their lives free from discrimination and fear.”
- 2) requests a report to Full Council that:
 - a) Sets out any Council strategies and policies that Chief Executive considers do not currently support trans people.
 - b) Recommends any additional strategies and policies that Council should consider to further support trans people.
- 3) requests that Council Communications channels be used to publicly share a statement of support for the trans community in Edinburgh at this time.”

- moved by Councillor Munro, seconded by Councillor Cowdy

In accordance with Standing Order 22(12), Amendment 2 was accepted as an amendment to the motion.

Voting

The voting was as follows:

For the Motion (as adjusted)	-	38 votes
For Amendment 1	-	12 votes
For Amendment 3	-	9 votes

(For the Motion (as adjusted: Lord Provost, Councillors Aston, Bandel, Beal, Biagi, Booth, Burgess, Caldwell, Campbell, Davidson, Dijkstra-Downie, Dixon, Dobbin, Flannery, Gardiner, Glasgow, Heap, Hyslop, Kumar, Lang, Macinnes, Mattos Coelho, McFarlane, McKenzie, McVey, Miller, Mumford, Nicolson, O'Neill, Osler, Parker, Rae, Ross, Staniforth, Thornley, Work, Young and Younie.)

For Amendment 1: Councillors Arthur, Lezley Marion Cameron, Dalgleish, Day, Faccenda, Graham, Griffiths, Jenkinson, Meagher, Pogson, Walker and Watt

For Amendment 3: Councillors Bruce, Cowdy, Doggart, Jones, Mitchell, Mowat, Munro, Rust and Whyte.)

Decision

To approve the following adjusted Motion by Councillor Mumford:

- 1) To welcome the passing of the Gender Recognition Reform Bill by the Scottish Parliament and reaffirm the response to the Scottish Government consultation in 2020 which stated: "*The Council supports the proposals which improve the process by which to gain legal gender recognition. The Council agrees that the proposals do not impact on access to single sex spaces and facilities. Introducing a revised system for obtaining legal gender recognition will enable transgender people to obtain legal rights without having to go through an overly intrusive system established by the current Gender Recognition Act. The proposals also support the rights of young people.*"
- 2) To therefore request that the council leader write to relevant ministers in the Scottish and UK Government to reiterate the Council's agreed position of support for the proposals in the Gender Recognition Reform Bill
- 3) To also recognise with regret and concern that incidences of hate crime against members of the transgender community in Scotland have trebled since 2014/15.
- 4) To reaffirm the statement of November 2022 that "*Edinburgh should be a welcoming and safe place for trans people, where they are able to access employment, education, housing and healthcare, and live their lives free from discrimination and fear.*"

- 5) To recognise the importance of hearing more about the lived experience of trans people, and therefore agree that the Council Leader should arrange a round table meeting in the next five weeks, involving representatives of the trans community, members of political groups and relevant senior officers. This would have the purpose of discussing practical actions which the Council could take within its services to directly help and support trans people. To agree the outcome of this event would be reported to the Policy and Sustainability Committee.
- 6) To finally request that Council Communications channels be used to publicly share a statement of support for the trans community in Edinburgh at this time.

Declaration of Interests

Councillor Mumford made a transparency statement in respect of the above item as a former employee of a National Women's Equality Charity.

35 Energy Costs - Motion by Councillor Meagher

The following motion by Councillor Meagher was submitted in terms of Standing Order 17:

“Council:

Notes with concern reports of a sharp increase in the number of struggling households being forced onto more costly prepayment meters.

Further notes that, according to Citizens Advice data, 3.2 million people in the UK were left in cold and dark homes in 2022 after running out of prepay credit.

Agrees that the Leader will write to Ofgem in support of their investigation of energy companies and calling on Ofgem to take legal action if its investigation proves that companies are failing to take proper due care of vulnerable households; and ask for the introduction of social tariffs to be mandated for all suppliers.

Further agrees that the Council Leader will write to the main energy suppliers calling on them to intervene to demonstrate they are reputable, caring companies, to stop this practice and to seek fairer tariffs that reflect the decreasing wholesale costs of energy.”

Motion

To approve the motion by Councillor Meagher.

- moved by Councillor Meagher, seconded by Councillor Graham

Amendment

1) At the end of paragraph 1 of the motion by Councillor Meagher, to insert:

“, sometimes by forced entry. In other cases smart meters are being converted to prepayment meters without the knowledge of occupants.”

2) At the end of paragraph 2 of the motion, to insert:

“Levels of self disconnection are not published by utility companies so there is little scrutiny of the relevant policies.”

- moved by Councillor Beal, seconded by Councillor Caldwell

In accordance with Standing Order 22(12), the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor Meagher:

- 1) To note with concern reports of a sharp increase in the number of struggling households being forced onto more costly prepayment meters, sometimes by forced entry. In other cases smart meters were being converted to prepayment meters without the knowledge of occupants.
- 2) To further note that, according to Citizens Advice data, 3.2 million people in the UK were left in cold and dark homes in 2022 after running out of prepay credit. Levels of self disconnection were not published by utility companies so there was little scrutiny of the relevant policies.
- 3) To agree that the Leader would write to Ofgem in support of their investigation of energy companies and calling on Ofgem to take legal action if its investigation proved that companies were failing to take proper due care of vulnerable households; and ask for the introduction of social tariffs to be mandated for all suppliers.
- 4) To further agree that the Council Leader would write to the main energy suppliers calling on them to intervene to demonstrate they were reputable, caring companies, to stop this practice and to seek fairer tariffs that reflected the decreasing wholesale costs of energy.

36 Concessionary Ticket Schemes for Cultural Events - Motion by Councillor Heap

The following motion by Councillor Heap was submitted in terms of Standing Order 17:

“Council

- 1) Notes that a number of cultural organisations and events in the city, including several Festivals and Capital Theatres venues, offer free and/or reduced tickets for groups identified as requiring low or no-cost access to cultural events.
- 2) However, further notes that not all organisations and events, including some held in partnership with the Council, offer low or no-cost access to cultural events.
- 3) Believes that the cost-of-living crisis means that Council must re-double efforts to ensure that city residents' personal financial situation is not a barrier to accessing cultural events.
- 4) Requests a report to the Culture and Communities Committee within two cycles which:
 - a) Summarises current levels of provision of free and low-cost cultural events in the city, including, but not limited to:
 - i) Festivals under the Festivals Edinburgh brand;
 - ii) Events held on Council land or in Council buildings;
 - iii) Events held as part of Council contracts, including but not limited to, Edinburgh's Christmas and Edinburgh's Hogmanay;
 - iv) Events in receipt of Council grant funding.
 - b) Explores what steps the Council can take to expand the provision of free and low-cost tickets, including, but not limited to the types of events mentioned in 4(a).”

Motion

To approve the motion by Councillor Heap.

- moved by Councillor Heap, seconded by Councillor Rae

Amendment 1

To add at end of the motion by Councillor Heap:

“5) Notes that not all barriers to events are financial and asks within the same report that information be gathered as to what organisations are doing to make venues, performances and events accessible for all to enjoy.”

- moved by Councillor Osler, seconder by Councillor Thornley

Amendment 2

To remove paragraphs 1-4 of the motion by Councillor Heap and replace with:

- 1) Notes that many cultural institutions, events, and festivals offer free and/or discounted tickets.
- 2) Understands that not all cultural institutions, events, and festivals are able to offer free and/or discounted access.
- 3) Deeply regrets the financial pressures and external challenges facing residents in accessing cultural events, and cultural institutions and festivals trying to deliver cultural events.
- 4) Requests that:
 - i) a briefing note is circulated to the Culture and Communities Committee prior to summer recess summarising current provision of free and discounted access to the city’s festivals and other cultural events in association with the Council.
 - ii) The Festivals and Events APOG holds a meeting with the specific purpose of looking at affordability, access, and inclusion with invitations extended to relevant operators and stakeholders.

- moved Councillor Mitchell, seconded by Councillor Bruce

In accordance with Standing Order 22(12), Amendment 1 was accepted as an addendum to the motion and Amendment 2 was adjusted and accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor Heap:

- 1) To note that a number of cultural organisations and events in the city, including several Festivals and Capital Theatres venues, offered free and/or

reduced tickets for groups identified as requiring low or no-cost access to cultural events.

- 2) However, to further note that not all organisations and events, including some held in partnership with the Council, offered low or no-cost access to cultural events.
- 3) To believe that the cost-of-living crisis meant that Council must re-double efforts to ensure that city residents' personal financial situation was not a barrier to accessing cultural events.
- 4) To deeply regret the financial pressures and external challenges facing residents in accessing cultural events, and cultural institutions and festivals trying to deliver cultural events.
- 5) To request a report to the Culture and Communities Committee within two cycles which:
 - a) Summarised current levels of provision of free and low-cost cultural events in the city, including, but not limited to:
 - i) Festivals under the Festivals Edinburgh brand;
 - ii) Events held on Council land or in Council buildings;
 - iii) Events held as part of Council contracts, including but not limited to, Edinburgh's Christmas and Edinburgh's Hogmanay;
 - iv) Events in receipt of Council grant funding.
 - b) Explored what steps the Council could take to expand the provision of free and low-cost tickets, including, but not limited to the types of events mentioned in 4(a).
- 6) To request that a briefing note be circulated to the Culture and Communities Committee prior to summer recess summarising current provision of free and discounted access to the city's festivals and other cultural events in association with the Council.
- 7) To request the Festivals and Events APOG hold a meeting with the specific purpose of looking at affordability, access, and inclusion with invitations extended to relevant operators and stakeholders.
- 8) To note that not all barriers to events were financial and ask within the same report that information be gathered as to what organisations were doing to make venues, performances and events accessible for all to enjoy.

Declaration of Interests

Councillor Rust declared a non-financial interest in the above item as an independent director of Edinburgh International Jazz and Blues Festival.

37 Muirhouse Millennium Centre - Motion by Councillor Younie

a) Deputation – LIFT (Low Income Families Together)

The deputation urged the Council to support the motion by Councillor Younie to find away of sourcing funding to keep the Millennium Centre open as it provided much needed support and services for those living within the community.

b) Motion by Councillor Younie

The following motion by Councillor Younie was submitted in terms of Standing Order 17:

“Council;

- 1) Notes the tremendous community support facilitated by the Muirhouse Millennium Centre, with a number of groups basing themselves within the centre and providing services and aid to many from vulnerable and disadvantaged backgrounds.
- 2) Notes that Muirhouse Millennium Centre, like many other community centres in Edinburgh, has faced years of declining financial support, despite demand for their services from local residents continuing to increase.
- 3) Expresses deep concern at the future of the Centre being in doubt as a result of substantial financial pressures and recognises how the loss of the Centre would be a devastating blow to the local community.
- 4) Regrets that the information requested last year by Council concerning the financial status of community centres throughout the City was not collected.
- 5) Agrees that officers should engage with the Muirhouse Millennium Centre Board to provide advice and support on how the centre can continue on a sustainable financial basis, and for outcomes of this work to be reported via a business bulletin to the Culture and Communities Committee and ward councillors.”

- moved Councillor Younie, seconded by Councillor Work

Decision

To approve the motion by Councillor Younie.

38 Flexi-Schooling - Motion by Councillor Jones

The following motion by Councillor Jones was submitted in terms of Standing Order 17:

“Council notes that:

- 1) Some parents may choose to home educate, with attendance at school on a part-time basis, which may need the Council’s consent; this is known as flexi-teaching.
- 2) Council requests that the Executive Director for Education provides a report in one cycle to the Education, Children and Families Committee setting out of the number of children who attend flexi-teaching for every primary school in Edinburgh; how many pupil days are spent in flexi-teaching for each school and the proportion of time spent overall in flexi-teaching for each school and for the City of Edinburgh Council as a whole.
- 3) Council requests a detailed report for each school as to the impact on assessment of the expected levels of attainment for the Curriculum for Excellence, if any.
- 4) The report should also include details of the impact on class management and the challenges for teachers and pupils arising from the operation of flexi-teaching.”

Motion

To approve the motion by Councillor Jones.

- moved by Councillor Jones, seconded by Councillor Cowdy

Amendment

To add at the end of the motion by Councillor Jones:

- “5) Council notes a significant increase in the volume of all types of home-schooling applications since the beginning of the Covid-19 pandemic and therefore requests that the report should include information on the impacts this has had on wellbeing and attainment levels.”

- moved by Councillor Davidson, seconded by Councillor Young

In accordance with Standing Order 22(12), the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor Jones:

- 1) To note that some parents might choose to home educate, with attendance at school on a part-time basis, which might need the Council's consent; this was known as flexi-teaching.
- 2) To request that the Executive Director for Education provide a report in one cycle to the Education, Children and Families Committee setting out of the number of children who attended flexi-teaching for every primary school in Edinburgh; how many pupil days were spent in flexi-teaching for each school and the proportion of time spent overall in flexi-teaching for each school and for the City of Edinburgh Council as a whole.
- 3) To request a detailed report for each school as to the impact on assessment of the expected levels of attainment for the Curriculum for Excellence, if any.
- 4) The report should also include details of the impact on class management and the challenges for teachers and pupils arising from the operation of flexi-teaching.
- 5) To note a significant increase in the volume of all types of home-schooling applications since the beginning of the Covid-19 pandemic and therefore request that the report should include information on the impacts this had had on wellbeing and attainment levels.

39 Care Home Contracts - Motion by Councillor Miller

The following motion by Councillor Miller was submitted in terms of Standing Order 17:

“Council:

- 1) Notes multiple decisions have recently been taken under urgency powers regarding contracts for council care home staffing.
- 2) Notes health and social care spokespeople were not consulted by the relevant officers in the run up to these decisions being taken nor directly informed after the decisions were taken.
- 3) Notes that the end points of the contracts and the service requirements were known in advance, allowing for reports to be brought to the relevant

committee(s), which would have avoided the risks associated with invoking urgency powers.

- 4) Calls for a report to Policy and Sustainability Committee in March detailing social care contracts, with details of the procurement procedures and decision making processes for each contract:
 - a) Which have been procured or extended during the last 12 months.
 - b) Currently going through any stage of procurement, extension or alteration.
 - c) Which are expected to begin procurement or may require extension or alteration within the next 12 months.
- 5) Requests that the Chief Executive reviews and considers process improvements it can make regarding the use of urgency powers and provide a briefing note to elected members on improvements to be introduced.”

Motion

To approve the motion by Councillor Miller.

- moved by Councillor Miller, seconded by Councillor Mumford

Amendment

- 1) To insert in the motion by Councillor Mumford:
 - “2) recognises the current difficulties in recruiting and retaining sufficient staff in the social care sector and finding sufficient beds for those requiring care.”and re number accordingly.
- 2) To insert in the new 5) after "procedures":

”, the reasons for the delays in resolving the provision of care in the facilities”.

- moved by Councillor Doggart, seconded by Councillor Mitchell

In accordance with Standing Order 22(12), the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor Miller:

- 1) To note multiple decisions had recently been taken under urgency powers regarding contracts for council care home staffing.
- 3) To note health and social care spokespeople were not consulted by the relevant officers in the run up to these decisions being taken nor directly informed after the decisions were taken.
- 4) To note that the end points of the contracts and the service requirements were known in advance, allowing for reports to be brought to the relevant committee(s), which would have avoided the risks associated with invoking urgency powers.
- 5) To call for a report to Policy and Sustainability Committee in March detailing social care contracts, with details of the procurement procedures, the reasons for the delays in resolving the provision of care in the facilities and decision making processes for each contract:
 - a) Which had been procured or extended during the last 12 months.
 - b) Currently going through any stage of procurement, extension or alteration.
 - c) Which were expected to begin procurement or may require extension or alteration within the next 12 months.
- 6) To request that the Chief Executive review and considers process improvements it could make regarding the use of urgency powers and provide a briefing note to elected members on improvements to be introduced.

40 Atlantic Body and Soul - Motion by Councillor Mumford

The following motion by Councillor Mumford was submitted in terms of Standing Order 17:

“Council:

Congratulates ‘Atlantic Body and Soul’ team, all members of the Eastern Amateur Coastal Rowing Club in Portobello, who successfully sailed 3,000 miles across the Atlantic Ocean. In doing so they raised over thirty-five thousand pounds for Body and Soul, a frontline charity that provides support for people of all ages who have experienced grave trauma in childhood, and The Junction who offer services and support for young people in Edinburgh.”

- moved by the Lord Provost, seconded by Councillor Lezley Marion Cameron

Decision

To approve the motion by Councillor Mumford.

41 Six Nations Rugby Tournament - Scotland Wins the Calcutta Cup for an Historic Third Time in a Row – Emergency Motion by Councillor Lezley Marion Cameron

The Lord Provost ruled that the following item, notice of which had been given at the start of the meeting, be considered as a matter of urgency to allow the Council to give early consideration to this matter.

The following motion by Councillor Lezley Marion Cameron was submitted in terms of Standing Order 17:

“Council congratulates the Scottish Rugby team on its 29-23 victory over England in the Calcutta Cup 2023 match at Twickenham, achieving three consecutive Calcutta Cup wins.

To mark this historic achievement, Council requests that the Lord Provost conveys Council's warmest congratulations to Scottish Rugby; and that Scotland's Calcutta Cup winning teams 2021, 2022 and 2023 are celebrated in an appropriate manner.”

- moved by the Lord Provost, seconded by Councillor Lezley Marion Cameron

Decision

To approve the motion by Councillor Lezley Marion Cameron.

42 Questions

The questions put by members to this meeting, written answers and supplementary questions and answers are contained in Appendix 1 to this minute.

Appendix 1

(As referred to in Act of Council No 42 of 9 February 2023)

QUESTION NO 1

By Councillor McFarlane for answer
by the Leader of the Council at a
meeting of the Council on 9 February
2023

Question (1) Has he continued to meet with BT to discuss the removal of redundant phone boxes from Edinburgh's streets?

Answer (1) Yes, a final meeting with BT is arranged for later in the month.

If members would like to get in touch with BT directly, they can do so at customer.serv.payphones@bt.com

Question (2) Can the Council Leader update us on progress towards the removal of redundant phone boxes?

Answer (2) Council officers continue to discuss phone boxes in the city with BT. As noted in my response to a similar question in October 2022, the Council has limited powers to instruct BT to undertake any work or removals.

Where phone boxes that are in a dilapidated condition or are considered dangerous are identified or reported to the Council, these are reported to BT Defective Apparatus.

Council officers are organising to meet with BT to discuss the ongoing repair and/or removal of redundant phone boxes around the city. These discussions will also cover the process for removal of phone boxes and BT's programme of works for this.

Question (3) Has the Council made any requests itself to date for the removal of phone boxes that are no longer required since the relaxation of Ofcom's legislation?

Answer

- (3)** In certain circumstances where a phone box is deemed to be a hazard or danger to the public, the Council will make a request for removal. Council officers have requested that the phone box on Hanover Street that has been damaged be removed and BT are making arrangements for this now.

QUESTION NO 2

**By Councillor McFarlane for answer
by the Transport and Environment
Committee at a meeting of the
Council on 9 February 2023**

Question

To ask the Convener of the Transport and Environment Committee for an update on the appointment of a Cleansing Improvement Programme Manager agreed at Committee on October 6 and to ask whether any Street Litter Control Notices have been served since Committee approved their use.

Answer

Following an internal recruitment process, an appointment is expected to be made shortly for a cleansing Service Improvement Team Leader (this is the post referred to in the October report as a Cleansing Improvement Programme Manager).

In addition, the service is expected to begin an organisational review in March 2023 which will propose creating a dedicated Graffiti Officer and 2 Technical Officers to focus on service improvements.

Officers are in the process of developing a robust approach to evidencing and issuing Street Litter Control Notices prior to commencing enforcement.

To date, there have been no Street Litter Control notices issued. If there is a particular situation which you feel is not being dealt with appropriately, I would be happy to discuss it with you.

QUESTION NO 3

**By Councillor McVey for answer by
the Leader of the Council at a
meeting of the Council on 9 February
2023**

In 2022, Labour, Conservative and LibDem Councillors voted to support the Forth Green Freeport bid, which subsequently was selected and will now progress.

Question (1) What guarantees were provided by the UK Government that aspects of the additional “Green” and “fair work” aspects unique to the Scottish bids would be enforced and controlled by the UK Government, where they fall under UK authority?

Answer (1) The Green Freeport bidding prospectus clearly states that this is a joint initiative between the UK and Scottish Government. All policy commitments were agreed between both Governments.

Question (2) What analysis has been done on loss of overall tax take to the public purse by officers in Edinburgh or anywhere else on the impact of the Forth bid?

Answer (2) The full tax benefits for investors have been agreed between the UK and Scottish Governments. The assessment of the loss in tax revenue (due to the incentives offered) versus the wider benefits achieved has been agreed at Government level prior to the publication of the prospectus.

The Forth Green Freeport (FGFP) bid contained an initial analysis of likely impact on Non Domestic Rates, which will be further reviewed as part of the development of the FGFP business case.

Question (3) What analysis has been done with colleagues in regulatory services on any impact of any loss of controls on goods entering through the green freeport?

Answer (3) This analysis, and associated mitigations, will form part of the development of the FGFP business case.

Question (4) What guarantees have been provided to the Council and other Forth local authorities on the need to register companies locally to improve controls?

Answer (4) This will form part of the development of the FGFP business case. The registered location of any companies involved will be publicly available.

Question (5) What guarantees have been secured from the UK Government that private pensions of those working for companies registered overseas will be paid and there are adequate controls, checks and enforcement to make sure this is the case?

Answer (5) Green Freeport status does not negate the UK's employment law requirements. Any company, including those registered overseas, who employ staff in the UK have a minimum legal obligation to provide a number of key benefits, including the legal requirement of pension auto-enrolment.

QUESTION NO 4

By Councillor Aston for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 9 February 2023

Action 9 of the Parking Action Plan is to develop a commercially sustainable model for delivering publicly available EV charging hubs at strategic locations in the city. As part of the scoping for this the council will assess what infrastructure is required in Edinburgh up to 2026.

Question (1) Can the convener confirm if that will include an assessment of the demand for provision of 150 kW and 350 kW EV chargers within the city?

Answer (1) The forecast demand for EV chargers in the city is based on the need to meet the expected growth of plug in vehicles by 2026. To satisfy demand and a range of different EV users, the Council's approach considers the need for a mix of different charge points, including ultra-rapid 150kW and 350kW. The approach will also include installing charge points that serve areas where the majority of households lack off street parking and where the private sector is unable or unwilling to meet this demand.

Question (2) Does the convener believe it is necessary to provide rapid charger provision if we are to encourage more people to switch to electric vehicles?

Answer (2) I am considering the issue of charging rate and duration as part of the drafting to the EV Charging Plan which I hope to table at the next TEC.

The provision of charging infrastructure is paramount to encouraging people to switch to electric vehicles. Currently, the approach being progressed is to provide suitable charging infrastructure for the location:

- Home charging – which favours a greater number of 7kW charge points as vehicles are parked for long periods;

- Destination charging - with a greater number of fast 22kW and rapid chargers, depending on the vehicle dwell time at each location; and
- On-route charging – which relies on rapid and ultra-rapid chargers as speed is all important for those recharging mid-journey.

QUESTION NO 5

By Councillor Osler for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 9 February 2023

On 21 November 2019, I asked the following question of the then Convener of Transport and Environment Committee:

“Considering the volume of rainfall and subsequent flooding experienced in Edinburgh this year when is the next trial of the demountable barrier at Falshaw Bridge due to be carried out as there has not been one since 2013?”.

The following answer was provided:

“It is intended to carry out a flood trial exercise across the city in April/May 2020. The proposed trial will take account of the constructed flood defences on the Water of Leith, including closure of some flood gates and demountable defences. During preparation of the exercise, consideration will be given to including Falshaw Bridge barriers as part of the trial.”

Appreciating that much has happened that was not anticipated since the answer was provided, not least COVID-19, and recognising also that more flooding sadly has occurred since then, most recently on 30 December 2022, can the Convener please confirm:

- | | |
|-----------------|---|
| Question | (1) When is the next flood trial exercise for the Water-of-Leith due to be carried out? |
| Answer | (1) There are no immediate plans for a widescale flood trial, and any future trial would be dependent on resources (as it is an extensive exercise requiring input from numerous teams and external agencies). |

Regular checks are undertaken on individual components of the flood protection scheme, including 3-monthly checks of most flood gates. Less frequent checks are undertaken on components with much higher flow triggers (such as the gates on Warriston Road and the lifting bridge at Bell Place).

It has been identified that, as Phase 1 of the Water of Leith flood protection scheme around Stockbridge approaches 10 years old, a renewed focus on maintenance is required and this is being incorporated into a current organisational review of some areas of transport.

Question (2) Will operating the Falshaw Bridge barriers be part of that trial?

Answer (2) The last full test of the Falshaw barriers was carried out in 2013, with a smaller scale trial in 2015. The barriers are securely stored on designated trailers and inspected every 3-months.

The importance of erecting the Falshaw Bridge barrier is acknowledged, however, that there are no immediate plans for trialling its operation. Erection of the barrier is only required in the most extreme flood events (a long duration storm in excess of a 1:200 return period). For comparison, the event on 30 December 2022 was less than 1:100.

Question (3) In addition, a recent communication with CEC Flood Officers indicated that work is underway to provide more information on the Council website regarding how and when the flood defences for the Water of Leith are activated. In that regard, can the Convenor please confirm when will this be made available?:

Answer (3) This content has been drafted and is expected to be published on the Council website by the end of February 2023.

QUESTION NO 6

By Councillor Lang for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 9 February 2023

Question

When will be the 10 school travel plans which have been signed off for delivery be published on the 'Streets Ahead' website and provided directly to ward councillors, as agreed by the Convener at the 30 June 2022 and 27 October 2022 meetings of the Council and the 8 December 2022 meeting of the Transport and Environment Committee?

Answer

These School Travel Plans will be published by the time the schools return from mid-term break (20 February 2023). Officers will also contact Ward Councillors directly.

Supplementary Question

Paragraph 4.10.3 of report 8.5 "School Travel Plan update" was before the Transport and Environment Committee on 8 December 2022. It said that 10 schools travel plans had been formally signed off and were being taken forward for delivery.

Can the Convener clarify why it is taking until 20 February to have these plans published online?

Supplementary Answer

The delay in publishing these plans is a combination of workload pressures and annual leave.

QUESTION NO 7

**By Councillor Dijkstra-Downie for
answer by the Convener of the
Transport and Environment
Committee at a meeting of the
Council on 9 February 2023**

Question (1) How often are the paths scheduled to be cleared of fallen leaves each autumn/winter season, given that a build up of wet leaves can cause a serious hazard to cyclists in particular?

Answer (1) The paths are inspected weekly and cleared when required during the leaf fall season. This is priority work during the leaf fall season, with resources directed to the paths most in need of clearance due to the health and safety implications.

Question (2) Which method or machinery is used to complete this work?

Answer (2) The paths are swept by a mixture of large and small mechanical sweepers (dependant of access and path widths). Some larger wind-blown debris is cleared by manual brushing.

Question (3) On which occasions have the paths been cleared of leaves this past season, using which method?

Answer (3) These paths are prioritised based on volumes of leaves and health and safety assessments following inspections. They are generally cleared early on Saturday and Sunday mornings to avoid conflicts with pedestrians and cyclists.

Question (4) Are any further clean ups scheduled for this season?

Answer (4) The paths continue to be inspected and where there is a requirement for sweeping (following high winds for example), this will be prioritised to ensure these are kept in an acceptable condition.

QUESTION NO 8

**By Councillor Lang for answer by the
Convener of the Transport and
Environment Committee at a meeting
of the Council on 9 February 2023**

Question

Following the 16 November decision of the Scottish Parliament to approve the regulations which set out the Exemption Order Procedures on the planned pavement parking ban, can the Convener confirm if there are any outstanding barriers to officers commencing the work associated with motion 8.6 as approved by Council on 25 August 2022?

Answer

The Exemption Orders Procedures came into force on 9 December 2022. These allow local authorities to start putting any formal exemption orders in place. Transport Scotland are allowing local authorities 12 months to assess and put these in place before the prohibitions go live.

Transport Scotland are currently working through the new enforcement powers. They expect that these will be in place by December 2023 so that local authorities have all the powers they require to issue penalties for the new prohibitions (pavement parking, parking at drop kerbs and double parking).

The Council is well-prepared for the introduction of the new parking prohibitions and the start of enforcement, having already assessed all of our roads. We are currently considering the final results of that assessment, any possible impacts that may arise from the introduction of the new legislation and any mitigation measures that may be required.

QUESTION NO 9

By Councillor Lang for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 9 February 2023

Question (1) When is work expected to commence on the extension to the Royal High School following planning approval 22/03164/FUL?

Answer (1) The current estimated construction programme is that site mobilisation and enabling works will begin before the end of February 2023. However, there are ongoing archaeology works and this has the potential to delay the works if anything of significance is found.

Question (2) When is this extension expected to be available for use?

Answer (2) Subject to no delays to the construction programme the new block would be available for use by the school in August 2023. However, all capital projects continue to experience issues once on site due to the current economic circumstances and in particular labour and material supply difficulties. Regular updates will be provided to the school community as the project progresses.

Supplementary Question Can the Convener clarify when the archaeological works are likely to be complete to allow for any impact on the project delivery to become known?

Supplementary Answer The final report from the archaeological works is expected to be received by the middle of March 2023.

QUESTION NO 10

By Councillor Caldwell for answer by the Convener of the Housing, Homelessness and Fair Work Committee at a meeting of the Council on 9 February 2023

The National Records of Scotland estimated 44 people experiencing homelessness died in Edinburgh in 2021, a shocking 100% increase since records began in 2017.

At Leader's Questions on 15th December 2022, the Housing, Homeless and Fair Work Convener confirmed that the Council are investigating circumstances around every single one of the estimated 44 individuals who passed away while experiencing homelessness in 2021.

Can the Housing, Homeless and Fair Work Convener please confirm;

- Question** (1) When are the investigations targeted for completion?
- Answer** (1) In every case where a death is notified to the Council's Homelessness team, the circumstances are reviewed to understand if there are any lessons which can be learned for future. However, it is important to note that the cause of death is not always provided to the Council and that, in over 40% of deaths, the people had underlying health conditions (including cancer).
- Question** (2) What, if any, third sector organisations or agencies are the Council working with to complete the investigations?
- Answer** (2) The Council is in regular contact with third sector partners.
- Question** (3) Will the investigations include a recommendations report to be presented to the Housing, Homeless and Fair Work Committee?
- Answer** (3) There is no plan to present a recommendations report. As reported in answer 1, officers review the circumstances of every death which is reported to the Council. The findings of these reviews are used to identify if there are any lessons which the Council can learn.

- Question** (4) What steps are being taken to ensure the privacy and dignity of these passed-away Edinburgh residents are retained in the investigation, when published?
- Answer** (4) As noted above, the information provided to the Council is for internal use only and will not be published.

QUESTION NO 11

**By Councillor Davidson for answer
by the Convener of the Education,
Children and Families Committee at a
meeting of the Council on 9 February
2023**

Question (1) How many schools have experienced unplanned closures since the start of December?

Answer (1) Six schools and one early years setting.

Question (2) How many of these closures were due to buildings issues related to severe weather?

Answer (2) All, please see details below:

- Liberton High School – no heating
- St Crispin’s Special School – no heating
- Corstorphine Primary School – no heating
- St John’s RC Primary School – no heating
- Brunstane Primary School – fractured pipe, no water
- Sighthill Early Years Centre – frozen pipes

Question (3) What steps is the Administration taking to reduce the frequency of these closures?

Answer (3) The administration is working closely with colleagues in Corporate Property to ensure schools remain open wherever possible when impacted over the winter period.

Corporate Property are currently looking at how the supply of temporary heaters to schools can be increased where needed.

Where it is required (and possible) temporary boilers can be put into schools (if the boiler issue is long term).

All schools have a fully embedded risk assessment process in place where the headteacher completes a closure risk assessment if the school is at threat of closure due to for example boiler issues. The objective of the process is wherever it is safe to do so to be able to keep the school open. Any closure needs to be managed between the Headteacher and Senior Education Manager including the advice of Corporate Property colleagues. The Senior Education Manager makes the closure decision with the Headteacher.

Where there is no option other than closure schools switch to remote learning using contingency learning grids.

Annually all Headteachers and Business Managers attend “Ready for Winter” training (in October). This training briefs colleagues on the closure risk assessment process as well as the support available for colleagues with guidance on how to manage a potential or actual closure. We ask that school colleagues rehearse their own winter scenario plans as part of this briefing and guidance to agree, embed and understand response roles and responsibilities and ensure the service Severe Weather Contingency Arrangements are shared and understood.

School closures decisions are only ever a last case scenario resort where there is risk to life and limb. The balance of risk means the objective is to keep schools open wherever this is safely possible.

QUESTION NO 12

**By Councillor Osler for answer by
the Convener of the Transport and
Environment Committee at a meeting
of the Council on 9 February 2023**

On 9 January 2023 Ward Councillors from a number of Wards were advised by Officers that footway surface treatments works were to be carried out on a number of streets within their respective Wards (Ref TCD/000082/02/fm) over a 20-week period starting 16th January 2023.,

For each street listed in that communication please can the Convenor confirm:

- Question** (1) a) Whether or not existing drop kerbs will be upgraded as part of those works?
b) If “yes”, when will such upgrades take place?
- Answer** (1) a) I am afraid that dropped kerbs will not be upgraded as part of the works.
b) N/A
- Question** (2) a) Whether or not new drop kerbs will be installed as part of those works?
b) If “yes” when will such installations take place?
- Answer** (2) a) I am afraid that dropped kerbs will not be installed as part of the works.
b) N/A
- Question** (3) And, for each of those streets in respect of which the answer was “no” to either question 1 or question 2 above, why not?
- Answer** (3) Footway slurry sealing forms part of the Council’s preventative maintenance regime. It is applied to footways that are in a fair condition and is used to extend the life of an existing asphalt surface in a cost effective and sustainable manner. It involves the application of a thin layer of bituminous slurry material which will seal the surface to

delay further deterioration and provide a uniform walking surface. There may be some patching work undertaken in advance of the slurry sealing.

Kerbing works are generally undertaken when the work requires the excavation and replacement of the footway when it has reached the end of its design life and has deteriorated to an extent that slurry sealing would not be appropriate.

I would be happy to discuss reviewing this policy with you within the context of our proposal to drop at least 400 kerbs per year as part of the Active Travel Action Plan.

QUESTION NO 13

By Councillor Caldwell for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 9 February 2023

Can the Convener please confirm;

- Question** (1) How many mainstream state secondary schools in Edinburgh are providing Breakfast Clubs for pupils?
- Answer** (1) 21
- Question** (2) How many special state secondary schools in Edinburgh are providing Breakfast Clubs for pupils?
- Answer** (2) 4
- Question** (3) How many mainstream state secondary schools in Edinburgh are providing other structured free food distribution for pupils?
- Answer** (3) 11
- Question** (4) How many special state secondary schools in Edinburgh are providing other structured free food distribution for pupils?
- Answer** (4) 4
- Question** (5) Does the Convener agree with me that the rising evidence of hunger across Edinburgh is detrimental to young people's wellbeing, education and opportunities?
- Answer** (5) Yes, I am concerned that any young person should go hungry and by providing breakfast clubs and free food goes some way to ensure that pupils get a good start to the school day.

QUESTION NO 14

By Councillor Aston for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 9 February 2023

Question (1) Was the winter maintenance plan followed adequately during the cold snap of 15-16 January?

Answer (1) Yes, I have been informed winter maintenance plan was adequately followed on 15 and 16 January 2023. The action taken was as follows:

- There was a treatment decision for full Priority 1 treatment for the whole city on the mornings of 15 and 16 January;
- Priority 2 routes were issued on 16 January; and
- Priority 1 pre-grit was issued on the evening of 16 January.

Question (2) Were there any instances of injury reported to the Council during this time or subsequently, relating to icy conditions for pedestrians in mid-January?

Answer (2) There have been no injuries reported to the Winter Weather mailbox in respect of these dates (15 and 16 January).

At the time of writing, Insurance Services are not aware of any injury claims for 15 or 16 January 2023. However, there may be some actively in progress as there is often a time lag in receiving these.

There were two reports of falls/injuries received by the mailbox in the preceding week, but they do not specify the date the accidents occurred, and on the limited information provided these were not on footpaths prioritised for treatment. In addition, in line with policy, the Council cannot treat every road and footpath and so operate a prioritisation system.

I am sure you will appreciate that staff work very hard to spread a limited budget as far as possible. Indeed, I am certain all Councillors would prefer this service to be better funded.

QUESTION NO 15

**By Councillor Mattos Coelho for
answer by the Convener of the
Culture and Communities Committee
at a meeting of the Council on 9
February 2023**

It has been claimed Liberton Rugby Club can no longer accommodate the “additional needs” of a women’s rugby team, resulting on the extremely sad decision of the women’s rugby team to disband.

Question (1) What engagement has the Convener had with the club committee and relevant Council officers on this decision which will have a negative impact on women’s access to sport?

Answer (1) I engaged with Council officers who confirmed that there has been no formal contact with the Liberton Rugby Club (RFC) about their decision.

Double Hedges, which Liberton RFC use as their home matches, is managed by Edinburgh Leisure on behalf of the Council. The Council does not, at present, work with the club on the delivery of projects or services in the city.

Question (2) Will the convener write to the Liberton Rugby Club Committee, making clear the need for clubs to accommodate the women’s game? And seeking a full explanation for the community on the factors that led the Women’s team feeling they had no option but to disband?

Answer (2) Council officers have been in touch with Edinburgh Leisure, who have not had any contact with Liberton RFC. It is understood that the additional needs which have been reported relate to coaching and administration rather than facility provision.

We understand that Leith Rugby Club have offered an opportunity for the women’s team to play under their club colours. They are still working through governance

arrangements etc but the team have trained at Leith Academy and the club have provided coaching support.

I'm happy to follow up and keep Councillor Mattos Coelho informed.

QUESTION NO 16

By Councillor Thornley for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 9 February 2023

On 19th January, traffic lights at the pedestrian crossing at St Thomas' Church on Glasgow Road were removed as part of the upgrade programme. As of 29th January, these had still not been replaced, despite promises otherwise.

To ask the Convener:

- Question** (1) What notification was undertaken to inform members of impending work?
- Answer** (1) As these works were expected to be minor in nature and were taking place as part of planned maintenance on existing infrastructure, there was no prior notification to Elected Members.
- Question** (2) What temporary measures or alternatives were put in place to cover the crossing for the period that there were no lights?
- Answer** (2) As the planned duration of the works was expected to be short (usually a maximum of 5 days) and additional traffic management would have impacted on local residents and access to driveways, when the works commenced pedestrians were diverted to other crossings that are in the proximity of the crossing that was being worked on. However, unforeseen difficulties were experienced on site which resulted in the duration of the works being extended. On 30 January 2023, a temporary crossing was put in place and remained in place until the crossing was brought into operation on 1 February 2023.
- Question** (3) Which other pedestrian crossings are planned for upgrade, by ward, over the next three months?

Answer

(3) Over the next 3 months we will renew the following pedestrian crossings to make them safer and more accessible:

- Holyrood Road/St John's Street
- Holyrood Road/Hammermen's Entry
- Causewayside at Sciennes House
- Captains Road at Gracemount Drive
- Howdenhall Road at Balmwell Terrace
- Buccleuch Street at Gifford Park
- West Coates at Wester Coates Road
- West Coates at Devon Place
- Roseburn Terrace at Roseburn Gardens

QUESTION NO 17

By Councillor Thornley for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 9 February 2023

Question (1) With new and planned development increasing traffic at the Maybury junction, what plans are in place to manage traffic flow from those developments?

Answer (1) As part of the preparation of the 2016 Local Development Plan, the proposed allocated development sites were considered, and proportionate improvements identified for the three junctions. These works are outlined within the Local Development Plan Action Programme 2021. The range of actions proposed focus not just on capacity at the key junctions on Maybury Road but also improved active travel connections and public transport permeability along Craigs Road/ Turnhouse Road.

Question (2) Were there Section 75 contributions from developers, and what have they been used for?

Answer (2) There are a range of contributions (£4.038M) provided on a cumulative basis to mitigate the transport implications from the development on the three principle junctions on Maybury Road.

In addition, there are on site works that have taken place for provision of active travel connections, footpaths and a new active travel bridge over the railway is proposed.

Overall, these actions are being taken forward across a range of Council projects and improvements. Some works have already been carried out directly by the developers

Question (3) Do these include plans to maintain access to Maybury junction for the existing housing in West Craigs?

Answer (3) As part of the proposals, it was considered that a bus gate may be necessary on Turnhouse Road to support the promotion of public transport through the site. This matter is being investigated and will consider both the bus gate and hours of operation.

Question (4) Will these plans be circulated to affected ward members?

Answer (4) Absolutely, the details of these improvements will be circulated to Ward Members.

QUESTION NO 18

By Councillor Parker for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 9 February 2023

Question (1) Why was the tender for the permanent works to introduce a pedestrian and cycle crossing at Hermitage Drive / Braid Road / Braidburn Terrace (incorporating works along Braidburn Terrace, Comiston Road / Greenbank Place and Braidburn Crescent) delayed from 6th January to 30th January?

Answer (1) The tender took longer to issue than was originally anticipated as a new Framework contract became available which could be utilised for this work. In addition, to ensure that all aspects of the work had been appropriately incorporated, additional resources were secured to support the development of the design and tender documentation together with managing the contract process and providing daily on-site supervision.

The tender documents were published on Public Contracts Scotland on 23 December 2022, with a return date of 23 January 2023.

The Braidburn scheme tender requires specific materials which will be supplied externally and therefore an extended period (to 30 January 2023) was agreed for the return of tenders for this element of the works.

However, as a number of questions have been received in response to the tender publication, a further extension was agreed to 3 February 2023.

Question (2) Has the tender now been agreed? If it has not, why not and when will it be?

Answer (2) See answer 1 above. It is anticipated that the tenders will be awarded by mid-late February 2023.

Question (3) Are the final drawings for the works publicly available and where can these be found?

Answer (3) The final drawings are not yet publicly available, but officers have confirmed that they will be available shortly, and I have asked for them to be shared publicly ASAP.

Question (4) Since May 2022:

a) What communications have happened with residents to explain about the permanent works programme detailed in 1)?

b) What communications have happened with residents to explain about delays to the permanent works programme as detailed in 1)?

Additionally, in relation to both a) and b):

c) What form(s) have those communications taken (notices, letters, social media etc)?

d) Where relevant, which addresses have been included in those communications (if any)?

Answer (4) The communications with residents have been via email, with a message sent in August 2022 which explained progress, delays to date and set out the proposed timeline as expected at that time.

The emails were sent to the residents in Braidburn Terrace.

Question (5) From February 2023 onwards:

a) What plans are there in place for communications with residents about the permanent works programme detailed in 1)?

b) What form(s) will those communications take (notices, letters, social media etc)?

c) Where relevant, which addresses will be included in those communications (if any)?

Answer

- (5) a) A simplified drawing of the general layout is currently being prepared and will be uploaded to the Council's website (Active Travel pages) so that it can be easily accessed by residents.

Once published, the link will be provided to the Ward Members and residents.

In addition, an e-mail will be sent to residents who have previously been in contact with the Council with an update on the contract award, with details of the programmed start date and contact information for the contractor and site staff.

An e-mail will also be sent to the Church with details of the programmed start date and contact information for the contractor and site staff.

b) & c) In addition to the email, a letter drop will be arranged to residents of the streets within the scope of the works.

The letter drop will include residents in

- Braidburn Terrace
- Affected sections of Braid Road
- Affected sections of Hermitage Drive
- Affected sections of Greenbank Crescent
- Affected section of Greenbank Terrace (Comiston Road)
- Braid Crescent
- Greenbank Place
- Braidburn Crescent

QUESTION NO 19

**By Councillor Lewis Younie for
answer by the Council Leader at a
meeting of the Council on 9 February
2023.**

Question (1) What statutory responsibility exists to report community participation requests to Council?

Answer (1) Section 32 of the Community Empowerment (Scotland) Act 2015 requires that each public service authority must publish a report each year setting out:

- the number of requests received
- the number of requests agreed and refused
- the number of requests which resulted in changes to a public service provided by, or on behalf of, the public service authority
- any action taken by the public service authority to promote and support the use of participation requests

Annual reports cover each year from 1 April to 31 March and must be published by 30 June.

Question (2) How many such reports have been made to Council in each of the last five years?

Answer (2) One report has been published each year since 2017 when the legislation was enacted. The reports can be found here:

[Council participation requests reports – The City of Edinburgh Council](#)

QUESTION NO 20

**By Councillor Chas Booth for answer
by the Council Leader at a meeting of
the Council on 9 February 2023.**

Further to his answer to my question at full council on 15 December 2022, the council leader will recall that his changes to the licensing board reduced the membership of the board from 10 members to 9, while also appointing a new position of vice-convener, and that 6 of the 9 current members are new members of the board.

Question

Please can the council leader therefore outline how the reduction in the size of the board, coupled with the appointment of a new vice-convener, delivers on the public health agenda, and what the reasons were for these changes?

Answer

I would expect all members of the Licensing Board, regardless of their number, experience or position to uphold the Licensing Objectives set out in the 2005 act, namely:

- Preventing crime and disorder;
- Securing public safety;
- Preventing public nuisance;
- Protecting and improving public health; and
- Protecting children and young people from harm.

QUESTION NO 21

By Councillor Booth for answer by the Convener of the Planning Committee at a meeting of the Council on 9 February 2023.

Question (1) Please can the Convener set out the action the council is taking to ensure that applications for short term lets and enforcement action against potential breaches of planning control of short term lets are sufficiently resourced, following the introduction of the short term let control area last year?

Answer (1) The Planning Service has put in place a team to progress short-term let planning applications, certificates of lawfulness and enforcement. Recruitment is underway to ensure this team has adequate resources. Workload is monitored and information is provided to Planning Committee on performance via business bulletins.

Question (2) In particular, please can the Convener set out whether the council will consider working with the Lothian Valuation Joint Board and other relevant organisations to proactively identify potential breaches of the short term let control area, and take appropriate proactive enforcement action in such cases?

Answer (2) In accordance with the [Planning Enforcement Charter](#), the Council does not actively monitor the implementation of consents or search for breaches of planning control and relies on members of the public to report potential breaches. This approach allows the Council to focus its resources on those cases that the public are most concerned about. It also means that it is less likely that time will be spent investigating situations which are not breaches of planning control or where there is insufficient evidence to demonstrate that it is in the public interest to take enforcement action.

Question (3) In addition, what plans does the council have to publicise the short term let control area, and the mechanisms by which members of the public may report potential breaches?

Answer

- (3) The short-term let control area was publicised in accordance with the requirements of the Regulations at prior to its introduction on 5 September 2022. Information on this is on the Council's website.

Suspected breaches of planning control can be reported via the Council's webpage:

[https://www.edinburgh.gov.uk/reportworkwithoutplanningper
mission](https://www.edinburgh.gov.uk/reportworkwithoutplanningpermission)

QUESTION NO 22

By Councillor Mitchell for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 9 February 2023.

Goldenacre Steps

Please could the Convener confirm:

Question (1) The date of the last inspection of the steps.

Answer (1) 1 February 2023.

Question (2) Any defects and/or repairs logged for action.

Answer (2) There were no defects logged.

Question (3) Any upcoming scheduled improvements.

Answer (3) There are no improvements scheduled.

Supplementary Question Clarification on points 1-3 please.

Please could the Convener clarify what level of inspection that was done given the recent reports of residents falling done the Goldenacre Steps and as many as three of the steps requiring replacement, and why no repairs/improvements felt necessary.

Supplementary Answer A visual inspection was carried out by an Inspector from the Council's Roads and Infrastructure team. Following this inspection, they have not identified any repairs or improvements required. However, I have asked officers to offer to meet with Councillor Mitchell to discuss the inspection process and his concerns about the steps.

QUESTION NO 23

By Councillor Mowat for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 9 February 2023.

Project Centre Contract

To ask the Convener:

- Question** (1) When Project Centre were contracted by the Council to carry out work for the Council?
- Answer** (1) Project Centre services are provided through the parking enforcement contract, which commenced in October 2014.
- Question** (2) What work they have been contracted to carry out?
- Answer** (2) Project Centre are contracted to provide project support and transport consultancy services.
- Question** (3) What the value of the Contract is?
- Answer** (3) The parking contract has an overall annual value of over £7m.
- Question** (4) Whether this is a rolling contract or if each new piece of work is contracted separately?
- Answer** (4) Each piece of work is priced separately.
- Question** (5) What is the value of contracts with Project Centre in each of the last 5 fiscal years?
- Answer** (5) As summary of the Council's spend with Project Centre is provided in the table below.

	2018-19	2019-20	2020-21	2021-22	2022-23 (to date)
Parking Team - Revenue Spend (e.g. TRO support and consultation / engagement services)	£47,140.00	£50,347.39	£89,252.00	£125,434.40	£137,544.51
Parking Team - Strategic Review of Parking Spend	£104,571.00	£375,241.14	£386,718.00	£224,062.13	£25,825.26
Parking Team - Grant Funded Spend (e.g. Footway parking surveys and EV related work)	£12,130.00	£0.00	£2,950.00	£100,486.00	£174,188.00
Other Council Teams / Project Spend (e.g. Travelling Safely, CBR, Active Travel)	£0.00	£13,415.74	£112,653.00	£335,367.31	£161,531.05
Total Spend	£163,841.00	£439,004.27	£591,573.00	£785,349.84	£499,088.82

Question (6) Who approved and is paying the £15 participation fee for a focus group on City Car Club and what is the total being paid for this?

Answer (6) This fee was agreed by Council officers as an incentive to encourage attendance at the focus group sessions. The total cost for the participation fees is projected to be c. £750.

QUESTION NO 24

By Councillor Whyte for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 9 February 2023.

Question

Why does the Council website information on the Low Emission Zone state:

“there are still areas where certain pollutants, including nitrogen dioxide (NO₂), are higher than the legal standard.”

[Low Emission Zone \(LEZ\) – The City of Edinburgh Council](#)

When all except one of the 185 monitoring stations were within the legal standard for NO₂ in 2020 and the results in Air Quality Management Areas show that pollution was well below the legal limit in 2022 for both PM_{2.5} and PM₁₀?

Answer

The impact of the COVID-19 pandemic was significant for air quality during 2020. Restrictions on travel resulted in a significant drop in nitrogen dioxide concentrations at almost all locations across the city with just one location within the Central Air Quality Management Area (AQMA) breaching the legal objective for nitrogen dioxide.

Monitoring data from 2020 is unlikely to be representative in terms of long-term trends. For the purpose of the Council's Draft Air Quality Action Plan and the development and implementation of the Low Emission Zone, consideration has rightly also been given to pre-pandemic pollution concentrations to account for more typical travel behaviour while emerging from the pandemic.

All political parties approved Draft Air Quality Action Plan, and it will soon be subject to a three month consultation.

Hence, information on the Council's website remains accurate insofar that there continues to be a breach of the nitrogen dioxide (annual mean) legal standard as determined through monitoring. Please note - monitoring is undertaken at a specific location and judgement must be applied to the extent of the area and problem.

The statutory Local Air Quality Management (LAQM) Review and Assessment process must take account of all breaches and areas 'at risk' of being breached. Modelling undertaken by SEPA for the purpose of developing the Low Emission Zone also identified a number of areas where there are these risks. The Central AQMA was approved to be a priority for action.

The LAQM system will ensure a constant review of the AQMA designations is undertaken. To date, it has been agreed that the Inverleith Row AQMA will be revoked as the objectives have been met for an appropriate amount of time in this area.

QUESTION NO 25

By Councillor Whyte for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 9 February 2023.

Question (1) What information has been gleaned from the data gathered to date following the roll out of Smart Bin technology and what changes in practice have been, or are planned as a result?

Answer (1) As part of Phase 1 of the Smart Cities Operations Centre programme, smart waste sensors will be placed in litter and residential communal bins around Edinburgh. This will enable service teams to track bin fill levels, temperature and other variables, enabling more proactive management of waste across the city and support wider resilience plans.

To date, 2,800 sensors have been installed and are sending data to the smart cities test platform. From this, detailed platform dashboards are being created to enable efficient analysis of the data provided to identify trends/areas for investigation and to support effective service planning.

Question (2) Does the Convener consider that this has been a cost effective use of Council resources? If yes, why and what implications does it have for future service costs, street cleanliness and working practices?

Answer (2) The sensor installation is supported by a European Regional Development Fund (ERDF) grant as part of the 'Scotland's 8th City – the Smart City' programme. City of Edinburgh Council will deliver three projects budgeted at £6.4m, of which £2.5m is part of the ERDF grant.

I feel that the scheme could contribute to street cleanliness, but any gain will not be sufficient to make good the underfunding of this service.

QUESTION NO 26

By Councillor Bruce for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 9 February 2023.

Question (1) Why has the Public Transport Action Plan failed to propose any specific measures to solve the problem of bus deserts, for example, in Ratho, Dumbiedykes and Meadowfield/Willowbrae?

Answer (1) The draft Public Transport Action Plan was approved by Transport and Environment Committee on 2 February 2023 for consultation. When finalised, it will be a strategic policy document that is focussed on measures that will improve public transport over a 10 year period.

Within the Public Transport Action Plan, proposed Action PG1 (Bus Network Review) will consider challenges and opportunities in the bus network, including areas where commercial services are currently unviable.

Question (2) What does the Convener propose is done to solve the problem?

Answer (2) The Council currently spends £1.549million per annum to support bus services.

£500,000 is allocated to the Service 20, that operates between Chesser and Ratho. I am aware of current dissatisfaction with the service in the Ratho community and have met and communicated with a representative of the community a number of times. In response to this, Council officers are currently investigating alternative and improved provision.

In respect of Dumbiedykes and Meadowfield/Lady Nairne/Willowbrae, as agreed by Transport and Environment Committee on 8 December 2022, a proposal to invest in supported bus services in these areas will be considered as part of the Council Budget process for 2023/24.

QUESTION NO 27

By Councillor Bruce for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 9 February 2023.

Currie Community High School Swimming Pool

Question (1) When did the pool close for pupils and swimming groups?

Answer (1) The swimming pool was closed in April 2022.

Question (2) How much has been spent so far on repairing the pool?

Answer (2) The cost of repairing the pool so far has been £60,000.

Question (3) What works are required to make the pool operational again for pupils and swimming groups?

Answer (3) An inspection of the ceiling is required to determine what further works are required.

Question (4) How much will these extra works cost?

Answer (4) The inspection will cost £22,000. Only after the inspection will an estimate of the cost for the works be able to be prepared.

Question (5) When do you expect the pool to re-open?

Answer (5) It is not possible to provide a timescale to reopen the swimming pool until the inspection of the ceiling is complete and an understanding of the scale of the works required is determined.

Supplementary Question Do you think there is a risk that with increasing costs, there is a danger that the swimming pool may never be operational again even with at least 2 years before the new school is built?

**Supplementary
Answer**

Due to the location of the area that requires inspection being inaccessible without scaffolding, it is impossible to tell the level and cost of repair that will be required in advance of the inspection results. However, the inspection itself comes at a considerable cost and it is therefore the intention that full repairs will be carried out to make the swimming pool operational again, otherwise the inspection would not be proceeding. It is the potential scale of the works rather than the current economic inflation issues which pose the greatest risk to the repairs being able to be delivered within acceptable timescale and cost parameters.

QUESTION NO 28

By Councillor Cowdy for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 9 February 2023.

Integrated Impact Assessment (IIA) for each ETRO 202_ - TRO/21/30

IAs for schemes installed as a temporary emergency response should be different from IAs for schemes moving to permanency. In the original IAs for various Spaces for People schemes, there is mention of intended benefits for people with disabilities. However, the reality was that after installation several disability groups emphasised there are many negative impacts for people with disabilities. Spaces for People was raised as an example of eco-ableism by Inclusion Scotland at COP26 and Council Officers graded around two thirds of schemes as having a negative impact for disabled people.

Can the Convener confirm that:

- | | |
|-----------------|---|
| Question | (1) An IIA has been carried out for each of the proposed ETROs |
| Answer | (1) The IIA published for the installation of the Spaces for People Measures remains relevant. No material change has taken place as a function of the current Travelling Safely Experimental Traffic Regulation Order (ETRO) trial. |
| Question | (2) These IAs considered the impact of reductions in parking and lack of any kerbside parking, now that council officers claim kerbside blue badge spaces can no longer be installed on some streets? |
| Answer | (2) The current IIA makes reference to changes in parking arrangements, access for people with disabilities and those with impaired mobility. The draft document for scheme retention, subject to future committee approval, will also make further reference to accessibility for all road users. Current trial road layouts, with segregated cycle lanes, can accommodate disabled persons parking places within established parking bays. |

Question (3) The IIAs have been updated from those created under Spaces for People to reflect any differences in the ETRO schemes from those implemented under SfP?

Answer (3) The existing IIA is under revision to consider possible permanent retention, which is likely to be reviewed at committee in late 2023. There are no material differences between the Spaces for People and current Travelling Safely schemes.

QUESTION NO 29

By Councillor Cowdy for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 9 February 2023.

ETRO 202_ - TRO/21/30

The report (Item 7.7 Active Travel Measures – Travelling safely update) to Transport and Environment Committee in Aug 2022 stated:

6.3 *“Sustrans funding was not available for removal of schemes and reinstatement of previous road layouts. Therefore any such costs will require re-prioritisation of spend from the Council’s transport capital programme, with potential to bring funding forward from future Financial Years. The estimated cost of removing and reinstating all current schemes is just over £1m.”*

- Question** (1) Is implementing Experimental TROs lawful when there is no ring-fenced budget for removal suggesting they are already being treated as permanent?
- Answer** (1) There is no requirement in the relevant legislation for there to be a budget ring-fenced for removing experimental measures before they are introduced. Nevertheless, as the quote from the August 2022 Committee Report above implies, funding could (if necessary) be found from the Council’s transport capital programme
- Question** (2) Has approval been sought from the council’s own Internal Auditor and/or Audit Scotland that the practice is acceptable?
- Answer** (2) No, officers have not considered this necessary for the reasons outlined above. Individual Councillors, however, can choose to raise this issue.
- Question** (3) Can the Convener provide estimates for the cost of reinstating each individual scheme?
- Answer** (3) The table below contains estimates of the cost of removal and reinstatement of Travelling Safely projects.

Travelling Safely Programme - Scheme Removal and reinstatement estimate	
Project Name	Project Reinstatement Estimate
A1 (including London Road)	£50,000
Arboretum Place	£10,000
Braid Road pedestrian crossing, junction and modal filter	£25,000
Broughton Street	£25,000
Broughton Street Roundabout	£10,000
Buccleuch Street / Causewayside	£50,000
Cammo Walk	£1,000
Cockburn Street	£2,500
Comiston Road	£75,000
Craigmillar Park, Mayfield Gardens and Minto Street	£75,000
Craigs Road traffic calming	£1,000
Crewe Road South	£25,000
Drumbrae North	£25,000
Duddingston Road	£25,000
Duddingston Road West	£20,000
Ferry Road	£40,000
Fountainbridge / Dundee Street	£50,000
Gilmerton Road	£25,000
Inglis Green Road, Longstone Road and Murrayburn Road	£40,000
Kings Place	£5,000
Lanark Road	£100,000
Maybury Road	£5,000
Mayfield Road	£50,000
Meadowplace Road	£40,000
Meadows to Greenbank quiet connection	£10,000
Old Dalkeith Road	£20,000
Orchard Brae roundabout	£10,000
Pennywell Road, Muirhouse Parkway and Silverknowes Parkway	£75,000
Princes Street East End	£5,000
Queensferry Road	£40,000
Seafield Street	£1,500
Silverknowes Road (north section)	£50,000
Silverknowes Road (south section)	£25,000
Slateford Road	£40,000
Stanley Street / Hope Street	£1,000
Teviot Place / Potterow	£20,000
The Mound	£10,000
Victoria Street	£2,500
Waverley Bridge	£5,000
West Shore Road	£5,000
TOTAL	£1,094,500

QUESTION NO 30

By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 9 February 2023.

Question (1) Please can the convener outline progress towards the introduction of a school street at Stanwell Street to serve Bun-sgoil Taobh na Pairce?

Answer (1) Discussions are ongoing with the school around this as part of finalising their School Travel Plan. It is anticipated that the Plan will be signed off prior to the Easter Holidays. Once details are finalised, the Plan will be shared online and with ward councillors.

Minutes

The City of Edinburgh Council

Edinburgh, Thursday, 23 February 2023

Present:-

LORD PROVOST

The Right Honourable Robert Aldridge

COUNCILLORS

Scott Arthur
 Danny Aston
 Jule Bandel
 Alan C Beal
 Marco Biagi
 Chas Booth
 Graeme Bruce
 Steve Burgess
 Jack Caldwell
 Lezley Marion Cameron
 Kate Campbell
 Christopher Cowdy
 James Dalgleish
 Euan R Davidson
 Cammy Day
 Sanne Dijkstra-Downie
 Denis C Dixon
 Stuart Dobbin
 Phil Doggart
 Katrina Faccenda
 Pauline Flannery
 Catherine Fullerton
 Neil Gardiner
 Fiona Glasgow
 Margaret A Graham
 Joan Griffiths
 Dan Heap
 Euan Hyslop
 Stephen P Jenkinson
 Tim Jones
 David Key

Simita Kumar
 Kevin Lang
 Lesley Macinnes
 Martha Mattos Coelho
 Finlay McFarlane
 Ross McKenzie
 Amy McNeese-Mechan
 Adam McVey
 Jane E Meagher
 Claire Miller
 Max Mitchell
 Jo Mowat
 Alys Mumford
 Marie-Clair Munro
 Vicky Nicolson
 Kayleigh O'Neill
 Hal Osler
 Ben Parker
 Tim Pogson
 Susan Rae
 Neil J Ross
 Jason Rust
 Alex Staniforth
 Edward J Thornley
 Val Walker
 Mandy H Watt
 Iain Whyte
 Norman J Work
 Louise Young
 Lewis J Younie

1. Order of Business – Statement by the Lord Provost – One Year Anniversary of the Invasion of Ukraine

The Lord Provost made the following statement in regard to one year anniversary of the invasion of Ukraine.

“I think that we should mark that it is one day before the first anniversary of the invasion of Ukraine and I think it is important for us as a Council to mark this anniversary of the illegal and aggressive invasion of Ukraine by Russia, Our hearts and our prayers as a Council go out to all those affected by the war and especially those displaced families here in Edinburgh who I’m sure will be worrying about friends and family back home in Ukraine.

As a Council we stand united with Ukraine and look forward to welcoming the Ukrainian President and Mayor of our sister city Kyiv to our city in a time of peace which I am sure will be sooner rather than later. Slava Ukraini.”

2. Deputations

a) Deputation – NHS Lothian/Royal College of Speech and Language Therapists

The deputation were concerned that the current revenue saving proposal suggested cutting significant funding for children and young people’s Speech and Language Therapists within Education in Edinburgh. They indicated that NHS Lothian received funding from the Council to deliver a co-produced service, where jointly agreed goals and priorities were regularly reviewed and they felt that the proposals did not take into account the long-term implications of reducing this service, particularly for children from less advantaged backgrounds, and had been based on inaccurate information.

The deputation stressed that the communication needs of children and young people was a joint responsibility as spoken language was the foundation of learning, wellbeing, and future life chances for all children.

b) EIS Edinburgh Local Association

The deputation expressed concern that any further cuts in the Education budget would have a large impact within schools and felt that inclusion services in schools did valuable work which needed to be supported. They stressed that Inclusion Services were not currently working in schools and that a commitment was needed for a review of inclusion support for pupils. The deputation also asked the Council to reconsider the position of Education Welfare Officer services which was an essential aspect for current working and not being school based was an advantage particularly for families who did not wish to engage with schools.

The deputation indicated that schools were already working beyond the limits of their capacity and urged members to be honest about what the people of Edinburgh could be facing. The raised a concern at the lack of democratic engagement and oversight around the budget setting process which they felt needed to be improved upon in future.

c) Edinburgh TUC

The deputation raised concerns about the impact the proposed budget cuts would have on jobs, the increase in poverty, Council housing repairs and the retrofitting programme. They indicated that there had also been an impact on the third sector who had continually not received adequate funding to enable them to deliver statutory services to the citizens of Edinburgh. The deputation felt that the budget may impact a statutory service commission by the Council

The deputation urged the Council to provide a clear strategy on how it planned to raise revenue both locally and from the Scottish Government.

d) UNISON

The deputation felt that the city was under threat due to the budget proposals and that spending per head in Edinburgh continued to be lower than other Scottish Local Authorities. They urged the Council to put the city and people it represented first and that the proposed cuts would only compound the misery already being caused by the cost of living crisis and spiralling energy prices.

The deputation stressed that the purpose in local authority was not just to make sure the books added up but to help shape the lives of Edinburgh citizens. They outlined the effects the proposed cuts would have on Council staff and that the need for services did not disappear with the post or Department.

The deputation indicated that there was an ever increasing social divide in Edinburgh with people living in poverty, countless hours of unmet social care need, poor quality social housing and the erosion of any sense of community. They urged the Council to work together for the citizens of Edinburgh and to act for the city.

e) Trinity Primary School Parent Council

The deputation expressed concern about the proposals set out in the Council's draft budget, which would result in significant cuts to the Education and Children's Services budget. They stressed that the Council needed to be investing in education and support learners and their families, overcome differences in experience, aspiration and opportunity and equip all learners with the knowledge and skills that they needed to become productive members of society who, through their endeavours, character and taxes,

would and to achieve this schools needed to be properly resourced.

The deputation felt that the proposals had been developed with no meaningful consultation with service users (children and their families) or, to the best of their knowledge, with school teaching staff and believed that further cuts would render the service unfit for purpose.

The deputation urged the Council to work together to resolve this situation, and to take ideas to address it from all political parties and indicated that they would welcome the opportunity to engage in further dialogue with members.

f) Unite CEC Branch

The deputation asked the Council to make a no cuts budget and for all Councillors to join in the campaign for better funding from both Governments. This would enable the city to thrive and the deputation urged the council to continue with its no compulsory redundancy pledge.

The deputation thanked the Council for its continued engagement with trade unions and asked that consultation continue and improve. The union were keen to engage with management and elected members to identify genuine efficiencies. They outlined the need to improve insourcing services to enable savings to be made where services were currently provided by private sector agencies and ensure that available finance was kept within the Edinburgh economy. The deputation stressed that bringing services in-house allowed for greater accountability with a workforce working towards a common good.

The deputation urged the council to engage with them to look at ways of working that would ensure workers voices were heard, that resulted in time efficiencies not cuts and to demand proper funding from the Scottish Government.

3. Council Budgets

The Council was invited to consider:

- a) a report on the provisional outcome of the 2023/24 Local Government Finance Settlement and the impact of this announcement and other changes in planning assumptions on the Council's incremental savings gaps for 2023/24 and subsequent years. A number of further recommended savings were presented for consideration, albeit leaving a residual gap of £3.7m in 2023/24.
- b) a report providing an update on the revenue budget framework which detailed a 2023/24 revenue funding gap of £3.7m, however, officers had continued to explore opportunities for additional income and/or reductions in expenditure, such that a balanced overall position, subject to acceptance of all officer recommendations, could be presented for consideration. A number of further

updates which would reduce the gap, expressed on an equivalent basis, to £1.185m, assuming a 3% increase in Council Tax rates in 2023/24 were set out.

- c) a report which presented a summary of the main equality, rights, environmental and economic impacts of the 2023/24 officer budget proposals and mitigating actions to reduce any potential negative impacts alongside an assessment of cumulative impacts.
- d) a report which outlined the risks inherent with the revenue and capital budget framework and the range of measures and provisions established to mitigate these.
- e) report on the Sustainable Capital Budget Strategy 2023-2033, which set out priorities for £1.47bn of Council capital investment, in alignment with the Council Business Plan, over the medium to long-term.

Motion

As detailed in Appendix 1 to this minute.

- moved by Councillor Watt, seconded by Councillor Griffiths (on behalf of the Administration).

Amendment 1

As detailed in Appendix 2 to this minute

- moved by Councillor Macinnes, seconded by Councillor Mumford (on behalf of the SNP and Green Groups).

Amendment 2

As detailed in Appendix 3 to this minute.

- moved by Councillor Ross, seconded by Councillor Younie (on behalf of the Liberal Democrat Group).

Amendment 3

As detailed in Appendix 4 to this minute.

- moved by Councillor Doggart, seconded by Councillor Bruce (on behalf of the Conservative Group Democrat Group).

Amendment 4

To approve the motion by Councillor Watt with the following amendment:

“Council agrees to allocate £4.65 million from the administration budget priorities fund for the purpose of avoiding the allocated funding reductions set out in proposal ECS6.”

- moved by Councillor Young, seconded by Councillor Davidson (on behalf of the Liberal Democrat Group).

Amendment 5

To approve the motion by Councillor Watt with the following amendment:

“Council agrees to allocate £0.54 million in 2023/24 (£0.88m recurring) from the administration budget priorities fund to provide:

- £200k p.a. from 2023/24 to Restore bus services for Willowbrae / Lady Nairne and Dumbiedykes
- £90k in 2023/24 (£180k recurring) for Enhanced City Centre Waste operations; and
- £250k in 2023/24 (£500k recurring) for dedicated resources to tackle graffiti.

Subject to consideration of more detailed business cases by the Finance and Resources Committee, approves the use of up to £1m from the Spend to Save Fund to accelerate the development of a comprehensive change plan to address the pressing financial challenges facing the council over the medium term including;

- Establishment of a dedicated project team to undertake a programme of Value for Money service reviews.
- Provision of additional dedicated staff to accelerate a strategic property review and implementation of a community hub model approach to capital investment.
- Development of service prioritisation and workforce management savings options with a first phase of savings to be implemented by 1st January 2024.

Notes the continued failure of the Edinburgh Health and Social Care Partnership to develop a strategic approach to financial planning with the Edinburgh Integration Joint Board (EIJB) continuing to rely on non-recurring funding to address non-delivery of Partnership savings and shortfalls in funding from the Scottish Government and NHS Lothian. Further recognises the failure of the Partnership and EIJB to deliver transformational change in service delivery.

Therefore, Council notes the urgent need to address the failure of the EIJB to make progress towards a sustainable budget position and agrees to reprioritise £2.5m of the Council's allocation to the EIJB on a recurring basis to create ring-fenced Innovation and Service Transformation funds with the initial phase of business case proposals for investment to be brought to the Council by the Autumn."

- moved by Councillor Whyte, seconded by Councillor Rust (on behalf of the Conservative Group).

In accordance with Standing Order 22(12), Amendments 4 and 5 were accepted as amendments to the motion.

Voting

First Vote

The voting was as follows:

For the Motion (as adjusted)	-	11 votes
For Amendment 1	-	22 votes
For Amendment 2	-	15 votes
For Amendment 3	-	13 votes

(For the Motion (as adjusted): Councillors Arthur, Lezley Marion Cameron, Dalgleish, Day, Graham, Griffiths, Jenkinson, Meagher, Pogson, Walker and Watt.

For Amendment 1: Councillors Aston, Bandel, Biagi, Booth, Campbell, Dixon, Dobbin, Fullerton, Gardiner, Glasgow, Heap, Hyslop, Key, Kumar, Macinnes, Mattos Coelho, McFarlane, McNeese-Meechan, McVey, Nicolson, O'Neill and Work.

For Amendment 2: Lord Provost, Councillors Beal, Caldwell, Davidson, Dijkstra-Downie, Flannery, Lang, Miller, Mumford, Osler, Ross, Staniforth, Thornley, Young and Younie.

For Amendment 3: Councillors Bruce, Burgess, Cowdy, Doggart, Jones, McKenzie, Mitchell, Mowat, Munro, Parker, Rae, Rust and Whyte.

There being no overall majority, the Motion (as adjusted) fell and a second vote was taken between Amendments 1, 2 and 3.

Voting

Second Vote

The voting was as follows:

For Amendment 1	-	29 votes
For Amendment 2	-	23 votes
For Amendment 3	-	9 votes

(For Amendment 1: Councillors Aston, Bandel, Biagi, Booth, Burgess, Campbell, Dixon, Dobbin, Fullerton, Gardiner, Glasgow, Heap, Hyslop, Key, Kumar, Macinnes, Mattos Coelho, McFarlane, McKenzie, McNeese-Meechan, McVey, Miller, Mumford, Nicolson, O'Neill, Parker, Rae, Staniforth and Work.

For Amendment 2: Lord Provost, Councillors. Arthur, Beal, Caldwell, Lezley Marion Cameron, Dalgleish, Davidson, Day, Dijkstra-Downie, Flannery, Graham, Griffiths, Jenkinson, Lang, Meagher, Osler, Pogson, Ross, Thornley, Walker, Watt, Young and Younie.

For Amendment 3: Councillors Bruce, Cowdy, Doggart, Jones, Mitchell, Mowat, Munro, Rust and Whyte.)

There being no overall majority, Amendment 3 fell and a third vote was taken between Amendments 1 and 2.

Voting

Third Vote

The voting was as follows:

For Amendment 1	-	29 votes
For Amendment 2	-	32 votes

(For Amendment 1: Councillors Aston, Bandel, Biagi, Booth, Burgess, Campbell, Dixon, Dobbin, Fullerton, Gardiner, Glasgow, Heap, Hyslop, Key, Kumar, Macinnes, Mattos Coelho, McFarlane, McKenzie, McNeese-Meechan, McVey, Miller, Mumford, Nicolson, O'Neill, Parker, Rae, Staniforth and Work.

For Amendment 2: Lord Provost, Councillors. Arthur, Beal, Bruce, Caldwell, Lezley Marion Cameron, Cowdy, Dalgleish, Davidson, Day, Dijkstra-Downie, Doggart, Flannery, Graham, Griffiths, Jenkinson, Jones, Lang, Meagher, Mitchell, Mowat, Munro, Osler, Pogson, Ross, Rust, Thornley, Walker, Watt, Whyte, Young and Younie.

Decision

To approve Amendment 2 by the Liberal Democrat Group (as detailed in Appendix 3 to this minute).

(References:

- (a) Revenue Budget Framework 2023/27 – Progress Update - referral from the Finance and Resources Committee
- (b) Revenue Budget Framework 2023/24 – Further Update – report by the Chief Executive
- (c) Council Revenue Budget Framework – (2023/24) - Integrated Impact Assessments – report by the Interim Executive Director of Corporate Services

- (d) Revenue Budget 2023/24 - Risks and Reserves - referral from the Finance and Resources Committee
- (e) Sustainable Capital Budget Strategy 2023-2033 – referral from the Finance and Resources Committee

Declaration of Interests

Councillor Campbell made a transparency statement in respect of the above item as a member of Unite.

Councillor Key made a transparency statement in respect of the above item as his wife is a speech and language therapist.

Councillor Kumar made a transparency statement in respect of the above item as a non substantive employee of NHS Lothian.

4. Housing Revenue Account (HRA) Budget Strategy 2023/2024 – 2032/2033

The Council was invited to consider a report on the Housing Revenue Account (HRA) Budget Strategy 2023/2024 – 2032/2033.

Motion

A cumulative effect of years of Scottish Government underfunding has resulted in this administration identifying alternative ways to allow us to continue to provide for our citizens.

A modest rent rise of 3%, following a two-year freeze, will enable us to retrofit more council homes, saving tenants up to 70% on their fuel bills and helping us achieve our net-zero target. This could also improve tenants' lives by enabling us to further tackle problems of mould and damp by establishing a team to conduct in-depth surveys of the levels of damp and mould in our housing stock and prioritise remedial action., the exact spend will be determined following a report to the Housing, Homelessness and Fair Work Committee in 2 cycles

This below-inflation rise can also ensure we can continue to make progress on building 25,000 council-owned homes by 2032 whilst helping us achieve our ambition to alleviate poverty by 2030.

For the first time ever, we are introducing mitigations, in the form of a Tenant Hardship Fund, to support tenants for whom a rent rise, in the current cost-of-living crisis, would result in severe financial difficulty. We present this Fund in confidence that it can reduce the pressure our most vulnerable residents would face resulting from Scottish Government real term cuts.

Conclusion

Council notes the Housing Revenue Account (HRA) Budget Strategy 2023/2024 – 2032/2033 – referral from the Finance and Resources Committee.

Council therefore:

- Notes the impact of two years' rent freezes and increasing costs and that (based on 3% rent increases over the next 10 years) around 86% of existing homes could be brought up to Energy Efficiency Standard for Social Housing (EESH2) over the lifetime of the business plan and that c.2,400 social rented homes could be delivered.
- Agrees a rent increase of 3% - a 0.5% increase on the Executive Director of Place recommendation.
- Notes the additional financial burden that tenants will be facing from the cost-of-living crisis, and therefore approves the establishment of a Tenant Hardship Fund to support tenants, including those who cannot access benefits.
- Notes that further details of the Tenant Hardship Fund will be presented to the Housing Homelessness and Fair Work Committee on 9 March 2023

- moved by Councillor Meagher, seconded by Councillor Pogson (on behalf of the Administration)

Amendment 1

Council:

- 1.1 Notes that the officer proposals at Appendix 3 and 4 of the report reduce the ten-year capital programme from £2.9bn to £1.6bn investment in council housing resulting in the council housebuilding programme coming to an end with no new homes being put into design and development, and the investment in energy efficiency reduced so that only 81% of homes will meet EESH2 standards.
- 1.2 Agrees that an end to the council housebuilding programme would be catastrophic for Edinburgh, given the urgent need for more social housing.
- 1.3 Further agrees that this reduction in investment is unacceptable given the number of tenants suffering from damp and mould and the negative impact poorly insulated homes have on climate emission targets

2. Rent Increase

- 2.1 Therefore, agrees to a rent increase of 4.7% this year and commits to this level of increase for the next thirteen years, which would allow the capital

programme to be brought back in line with previous targets on council house building and investment in improving existing homes.

- 2.2 Notes that 70-80% of tenants will have some form of assistance with paying their rent in the form of benefits from the UK Government but that some tenants will be liable for the increase, therefore agrees a tenant arrears fund as set out below (3.1-3.3).
- 2.3 Agrees that CEC must continue to make the case to COSLA and the Scottish Government for increased grant funding for new build social housing and for the investment required to bring housing stock up to the ESSH2 standard, and that any increase in funding in these areas should be used to offset the 4.7% increase in future years wherever possible.

3. Tenant Arrears Fund

- 3.1 Recognises that the Tenant Hardship Fund proposed by officers does not go far enough to mitigate the potential impact of a 4.7% increase on those tenants who would be liable to pay an increase themselves. Agrees to bring back detailed options in one cycle to Housing, Homelessness and Fair Work committee on an alternative easy access fund which makes it straightforward and guarantees support for any tenant who might experience hardship due to the rent increase. These plans must follow offers of engagement with political groups to explore alternative models.
- 3.2 Agrees that £500k of the £4.744m additional revenue from the rent increase in 2023/2024 will be set aside for this purpose. If further funding is required in year, it will come off the amount allocated for Strategic Housing Investment as set out in the table below to replace Appendix 3 of the report. Also agrees that if the full £500k is not utilised any remaining sum will be allocated to Strategic Housing Investment

	Projected Outturn 2022/23 (£m)	Proposed Budget 2023/24 (£m)	Movement £m
Net Income	103.169	107.913	4.744
Expenditure			
Housing Services	35.862	37.294	1.432
Property Maintenance	25.094	24.942	-0.152
Debt Charges	36.905	36.676	-0.229
Strategic Housing Investment	5.308	7.501	2.193
Tenant Hardship Fund	0.000	0.500	0.500
Damp and Mould	0.000	1.000	1.000
Total Expenditure	103.169	107.913	4.744

- 3.3 For future years beyond 2023-2024, agrees that officers will look at ways that this fund could be supplemented from funding outside of the HRA to support tenants on low incomes and protect the most vulnerable residents reporting back on this scoping exercise to Housing, Homelessness and Fair Work committee.

4. Damp and Mould

- 4.1 Notes the unacceptable levels of damp and mould that too many tenants are experiencing and that previous calls for action have not been delivered on.
- 4.2 Agrees that the processes around damp and mould are not working, and therefore agrees for a task force will be put together to implement a rapid action plan for dealing with damp and mould with £1m funding available for immediate improvements for tenants.
- 4.3 The task force will take the data we already have around repairs, the additional information we are gaining from the stock condition survey and work out a plan for prioritising the capital investment in EESSH2 to target properties most impacted by damp and mould. The task force will also be in position to implement any management actions that come out of the damp and mould internal audit, and to look at guidance from the Scottish Housing Regulator around 'Right First Time' repairs and how this can be achieved in damp and mould cases. In particular the task force will focus on why there are multiple visits from the same trades and often from inspectors to the same property before effective action is taken to deal with damp and mould. An action plan will be developed to ensure that damp and mould is made an absolute priority by the council, with reports to CLT and Housing, Homelessness and Fair Work regularly to give an update on progress.
- 4.4 Does not agree Appendix 4, agrees that a new Appendix 4 of the report will be brought back for approval alongside the HRA capital budget report based on a 4.7% increase over thirteen years.

- moved by Councillor Campbell, seconded by Councillor Parker (on behalf of the SNP and Green Groups)

Amendment 2

Council:

Notes:

That tenants and residents' organisations are vibrant and necessary in helping shape Council policy, therefore;

That a 2.5% increase would only allow 81% (4/5ths) of the Council's EESSH2 (Energy Efficiency in Scottish Social Housing 2) target to be met, while 77% of tenants responding to the consultation have indicated that energy bills are getting harder to pay for, and nearly a quarter are actively reducing their energy usage.

That an additional 0.5% on top of the officer recommendation would allow an extra c.£22.4 million of revenue to be raised over the lifetime of the current business plan,

or an average of £747,700 a year, which could be used to support up to an additional funding of c.£11.7m in capital borrowing.

Agrees:

In view of the ongoing negative impact of the Cost of Living Crisis, and the last two years of rent-freeze which, if continued, could lead to a deficit within four years of this budget or a reduction in services, agrees to increase Council rent by 3%, comfortably within the COSLA recommendation that rents do not increase by more than 5%.

The additional 0.5% of revenue will be apportioned equally three ways between EESSH2, the New Homes programme and the Council House Repairs programme.

Prioritises the establishment of a 'Tenants Hardship Fund' to support those council tenants who are not receiving welfare from either the Department of Work and Pensions or Social Security Scotland.

- moved by Councillor Flannery, seconded by Councillor Caldwell on behalf of the Liberal Democrat Group)

Amendment 3

Council:

- Notes the recommendations contained in the Housing Revenue Account Budget Strategy report by the Executive Director of Place and the outline 10-year HRA capital programme 2023/2024 – 2032/2033
- Agrees that rents be increased by 3% in 2023/24 and that (based on rent increases of 3% over the next 10 years) an additional £90m of funding will be ring-fenced for investment in existing homes allowing an additional 1,600 homes to be brought up to EESSH2 standards.
- Agrees that a Tenant Hardship Fund will be established to support tenants experiencing financial hardship, subject to detailed consideration of arrangements by the Housing, Homelessness and Fair Work Committee.

- moved by Councillor Bruce, seconded by Councillor Doggart (on behalf of the Conservative Group)

At this point in the meeting, Amendments 2 and 3 were withdrawn.

Voting

The voting was as follows:

First Vote

For the Motion	-	32 votes
For Amendment 1	-	27 votes
Abstentions		1

(For the Motion: Lord Provost, Councillors. Arthur, Beal, Bruce, Caldwell, Lezley Marion Cameron, Cowdy, Dalgleish, Davidson, Day, Dijkstra-Downie, Duggart, Flannery, Graham, Griffiths, Jenkinson, Jones, Lang, Meagher, Mitchell, Mowat, Munro, Osler, Pogson, Ross, Rust, Thornley, Walker, Watt, Whyte, Young and Younie.

For Amendment 1: Councillors Aston, Bandel, Biagi, Booth, Burgess, Campbell, Dixon, Dobbin, Fullerton, Gardiner, Glasgow, Heap, Hyslop, Key, Kumar, Macinnes, Mattos Coelho, McFarlane, McNeese-Meechan, McVey, Miller, Mumford, Nicolson, Parker, Rae, Staniforth and Work

Abstentions: Councillor Mackenzie)

Decision

To approve the motion by Councillor Meagher.

(Reference - Housing Revenue Account (HRA) Budget Strategy 2023/2024 – 2032/2033 – referral from the Finance and Resources Committee, submitted.)

Declaration of Interests

Councillor Caldwell made a transparency statement in respect of the above item as a Council tenant.

Appendix 1

(As referred to in Act of Council No 3 of 23 February 2023

REVENUE BUDGET 2023/24

SUSTAINABLE CAPITAL BUDGET STRATEGY 2023/33

ADMINISTRATION MOTION

Budget Context

The local government funding shortfall across Scotland in the coming year is unprecedented with councils facing decisions which will negatively impact the vital services which people rely on. For 2023-24 councils across Scotland will be faced with real budget cuts of over £1bn, imposed on us by the SNP/Green Scottish Government.

Across Scotland, these cuts will impact homelessness, schools, waste, roads and pavements, family support, public health, and social care. Without opposition from councils, the choices made by the Scottish Government will result in councils reducing or stopping services altogether and ultimately, reducing the number of jobs.

Edinburgh continues to receive the lowest per capita block grant - £1,786 compared to the Scottish average of £2,221 - and although at long last, councils may now make their own decisions regarding raising Council Tax, they lack the powers to adjust the increase by band or update the value of properties. Council Tax is a regressive, unfair tax and needs to be reformed.

Edinburgh needs more power to raise revenue relevant to the unique economy of our city. The considerable spend of tourists and festival visitors should contribute to our public services and work better for the people of Edinburgh. Legislating for a transient visitor levy must be given urgent priority by the Scottish Government.

We are committed to developing Community Wealth Building through our Business Plan to ensure our local economy benefits all of Edinburgh's citizens.

We made a commitment to take action to end poverty in Edinburgh by 2030 and remain dedicated to achieving this aim. In consultation with the Edinburgh Poverty Commission, we continue our response to the cost of living crisis. Last year we distributed an additional £8m, of which £2m was funded by the Council, to help mitigate the impact on our citizens.

We will encourage an expansion in the number of living wage accredited employers in the city, which since the launch of the strategy the number of living wage employers has increased by 50% to 617 currently. We are confident 2023 will see a further increase in the number of sign-ups, building on the record number of employers which signed up last year.

Together with Edinburgh employers, public sector, third sector and Trades Union partners we will work with the Living Wage Foundation Scotland to continue to promote the use of living wage and fair work practices throughout the city economy. By tackling low pay and insecure work, we will make progress towards our ambitious goal to end poverty by 2030.

Edinburgh Labour are putting forward a responsible budget that aims to protect services, reducing inequalities, and secure jobs by investing in the Council workforce and insourcing for best value, through a radical review of our procurement process and reduced use of agency staff.

We will continue to source accommodation for citizens who become homeless, we'll maintain our cultural venues and our libraries; our leisure centres will remain open; there will be no cuts to teacher numbers, and we will invest in basic services like waste collection and improve our pavements and roads.

We commit to securing sustainable Council jobs, whilst continuing our no compulsory redundancy policy because we will not compromise the Council's ability to deliver the services that our citizens need.

We are proud to be a diverse and growing city and are committed to delivering our budget within the context of the climate emergency. We will consider any environmental impact in all our strategies and ensure climate goals are embedded across our services as we work towards our 2030 net zero target. We will continue our calls for support from the Scottish and UK Governments to help us achieve these aims.

As we mark the one year anniversary of the illegal Russian invasion of Ukraine, we are proud to have welcomed over 10,000 Ukrainian people through our Welcome Hub. We will continue to support them while the crisis is ongoing; but we will require further resources and effective partnership with the UK and Scottish Governments, particularly in our services already under pressure, such as education and housing.

Increased demand and diminished budgets

Real-terms cuts are being imposed on Edinburgh by an SNP/Green Scottish Government. Homelessness costs, together with other inflationary increases for energy costs, staff costs and property rates – which councils pay to the government – for schools, libraries and other essential buildings have increased the cost of running our city by over £70 million this year alone.

Across the Council, we have been working to meet this funding crisis by looking for possible ways that costs can be reduced whilst always considering the impact that cuts will have on the day-to-day lives of our citizens.

We have listened to the public and shall increase parking fines to £100 to deter inconsiderate and anti-social parking; and we'll invest the net income raised in our programme of road and pavement repairs.

Education

We'll increase spending on education by £11.4m in the coming year and we're adding 34 new teaching roles, but we want to do more. The Council and our schools have worked together to pool resources and mitigate the budget demands created by rising school rolls and long overdue pay increases.

There are some proposed changes that will improve outcomes, whilst also reducing costs. For example:

- the pay and job security of Pupil Support Assistants are to be reviewed with the intention of improving them. Such initiatives, properly done, will address recruitment and retention challenges, whilst also reducing costs.

We are committed to protecting services which improve outcomes for all children:

- Our Transition Teachers will play an essential role in improving attendance and attainment and we must keep them in our schools.
- We will continue to invest in Speech and Language Therapy; if there is under used resource then we must match it to any unmet need for this assistance.

We will continue to work with our third sector partners and the most recent Education, Children and Families Committee allocated £2.24m to extend our main grants programme through to 31 March 2024. We appreciate that "flat funding" means real term cuts for these organisations, so we are adding £220k for a cost of living uplift.

Our buildings management service, which keeps our public buildings safe and accessible, has already invested more than £100m in major upgrades to schools, leisure facilities and swim centres, and will remain a priority.

Culture, Communities and Wellbeing

We have not made cuts to our core culture and communities budget. We will continue our work to create safe, welcoming and empowered communities, ensuring people can access the support they need in the place they live and work.

Our museums, galleries, art centres and libraries remain open as before; we're not charging entry fees and we'll not be levying fines for overdue library books.

- We will continue to support users of our Taxi Card programme, which is available to Edinburgh residents with a severe permanent disability who can't use ordinary buses or can only use buses with assistance.
- We won't be reducing our customer service assistant roles because not all of our citizens are online.

We are using venues, including libraries, as warm and welcoming spaces; we're facilitating collaboration between community-based arts organisations; and we've delivered a £100k cultural diversity and inclusion fund.

Edinburgh events and festivals are watched around the world, with growing numbers attending in person. Such has been their success, that we are already considering ways to ensure that residents feel involved rather than overwhelmed by them.

Therefore, we want to support our cultural venues and recognise that the future of the much-loved King's Theatre is important to many Edinburgh citizens. We will dedicate £3m of asset management capital towards reducing the £9m funding gap, which was caused by the impact of construction inflation on the pre-pandemic renovation plans, subject to confirmation of the project's cost and match funding from other partners, including the UK and Scottish Governments.

Transport and Environment

The coming year will see us move from talking about improving sustainable transport in Edinburgh, to actually delivering the change we need.

For example, in the coming months: We'll begin assessing effectiveness of bus priority measures. We will work with residents and businesses to evaluate selective Vehicle Detection to enable bus priority at traffic signals, combined with an assessment of the cumulative benefits of increased bus lane operating hours, aligned with parking and loading restrictions. The aim will be to reduce bus journey times on the A70 corridor (Currie/Balerno to city centre).

As well as investing in sustainable transport, we need to get the day-to-day basics right – the core services of our council impact directly on the lives of our citizens, wherever they live in the city.

- That's why we are committing to an additional £10m next year of investment in our pavements and roads; with an ongoing £1.5m for pavement and road repairs. We'll get best value for our city by expanding the Council's own road works and repair teams.
- We're cleaning up our city by putting £2.5m annually into improved street cleaning, waste collection and recycling. This includes annual investment in: Communal bins £300k; a free Special Uplift programme for people on low incomes £500k; tackling fly tipping and dumping beside communal bins £200k; a dedicated team for approach roads and rural roads £0.4m; and improved service resilience of £1.0m.

We expect these new services to be coming onstream from Autumn this year and these investments will create up to 90 jobs with more in the pipeline as we continue the expansion of our own road works and repairs teams. Our work to develop a '20-minute neighbourhood' network where public transport and active travel are the best options for getting around will continue.

Planning and Regulatory

We know that to achieve our ambitions for a green and sustainable city we need robust enforcement of existing planning regulations; and that applications and licensing is a source of income for the city.

The Planning Service is currently recruiting new staff, including 3 assistant planning officers to help address the increase in planning applications and enforcement cases resulting from the introduction of a short-term letting

Edinburgh's Planning department will continue to provide a strong standard of service for the residents and businesses in our city.

Homelessness

Edinburgh is a growing city and we're facing housing pressures like nowhere else in Scotland, with the lowest proportion of social housing in the country and biggest, most expensive, private rented sector. The Scottish Government has rightly tightened rules around the standards of temporary accommodation and changed the eligibility rules but has failed to provide additional funds for us to deliver that.

The Scottish Government must provide more funding for social and affordable homes, and we will also seek alternative methods of funding to progress our house building programme, given the failure of the Scottish Government to assist us with the homelessness crisis that is facing our city.

Between 2020 and 2023 the cost of helping with homelessness has more than doubled, from £31 million per year to an expected £62 million in 2023. This represents a further unfunded shortfall in the coming year of £10.4m, equivalent to the entire 3.4% council tax raise recommended in the Chief Financial Officer's report.

Raising Revenue

After years of Council Tax freezes and caps, the Scottish Government is now allowing councils to decide how much to increase the level of Council Tax. Opportunities to make council tax fairer or to implement a transient visitor levy have been cast aside by a government which has shown little interest in Edinburgh or in the services that citizens and businesses here rely on in their day-to-day lives. To provide for homelessness, to protect services and to secure jobs, there will be a further Council Tax increase of 2.35% relative to officers' recommendations, giving a total increase this year of 5.75%. For a band D property this amounts to £6.61 per month and we strongly encourage, and will support where needed, residents on low incomes to apply for financial assistance.

Conclusions

Edinburgh Labour commit to reviewing the operation and delivery of our services, ensuring best value and sustainability whilst acknowledging the significant medium-

term gap. Recognising the substantial pressures faced by Edinburgh as the lowest funded local authority in Scotland, both now and in the future, we will continue to demand that the Scottish Government gives Edinburgh the fair funding settlement our capital city deserves.

Council notes the following reports from the Executive Directors of Corporate Services and the Chief Executive:

Council Budget Reports

- (a) Revenue Budget Framework 2023/27 – Progress Update - referral from the Finance and Resources Committee
- (b) Revenue Budget Framework 2023/24 – Further Update – report by the Chief Executive
- (c) Council Revenue Budget Framework – (2023/24) - Integrated Impact Assessments – report by the Interim Executive Director of Corporate Services
- (d) Revenue Budget 2023/24 - Risks and Reserves - referral from the Finance and Resources Committee
- (e) Sustainable Capital Budget Strategy 2023-2033 – referral from the Finance and Resources Committee

Council therefore approves:

- The Revenue Budget 2023/24 as set out in the reports appended to this motion, as amended by the changes/allocations included in Appendix 1;
- A band 'D' Council Tax of £1,458.03 for 2023/24;
- The Council Tax and Rating resolution set out in Annex 2 to this motion;
- The 2023/33 Sustainable Capital Budget Strategy as set out in the report by the Interim Executive Director of Corporate Services, as amended by the changes shown in Annex 3;
- The Schedule of Fees and Charges for Council services as set out in Annex 4 of this motion; and
- The prudential indicators as set out in Annex 5 to this motion.

REVENUE BUDGET 2023/25
ANNEX 1 TO THE ADMINISTRATION MOTION

	2023/24		2024/25	
	£000	£000	£000	£000
Expenditure to be Funded				
- Resource Allocation Totals	1,243,820			
- Add: Expenditure funded through Specific Grants	<u>56,559</u>	1,300,379		
- General Revenue Funding and Non Domestic Rates	(903,917)			
- Ring Fenced Funding	<u>(56,559)</u>	(960,476)		
To be Funded by Council Tax		<u>339,903</u>		<u>386,914</u>
Council Tax at Band D		£ 1,458.03		£ 1,501.77
Increase on Previous Year		£ 79.28		£ 43.74
- Percentage Increase		5.75%		3.00%
Funding Requirement		339,903		386,914
Council Tax Income		<u>347,761</u>		<u>358,194</u>
		<u>347,761</u>		<u>358,194</u>
Funding (Excess) / Shortfall at Council Tax increase above as reported to Council, February 2023		(7,858)		28,720
Service Investment (see Appendix 1)	3,500		5,150	
Add / Less: Amendments to Draft Revenue Budget Framework (see Appendix 1)	1,522		2,115	
Less: Additional Savings (see Appendix 1)	<u>(2,400)</u>	2,622	<u>(2,400)</u>	4,865
Contributions to / (from) reserves (itemise)				
Contribution to unallocated general reserve	5,236			
		<u>5,236</u>		-
Balance of Available Resources		<u>0</u>		<u>33,585</u>

REVENUE BUDGET 2023/25

APPENDIX 1 TO ANNEX 1 OF THE ADMINISTRATION MOTION

	2023/24	2024/25
SERVICE INVESTMENT	£000	£000
Removal of library fines	185	0
Capital investment in pavement and roads (revenue impact)	345	615
Communal Bins	150	150
Means-Tested Special Uplift	250	250
Dumping and Fly Tipping	145	145
Approach Roads and Rural Roads	200	200
Sickness and Annual Leave Cover	500	515
Carriageways and footways - recurring revenue impact	1,500	0
Grants Uplift (EC&F Main Grants)	225	(225)
TOTAL SERVICE INVESTMENT	3,500	1,650
PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2023/27		
Customer - Promotion of Online Services and Automation (CS1)	165	0
Speech and Language Therapy (ECS2)	370	130
Transition Teachers (ECS6)	867	433
Taxicard (PL4)	120	30
TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK	1,522	593
ADDITIONAL SAVINGS		
Penalty Charge Notices - increase to £50 / £100	(2,400)	0
TOTAL ADDITIONAL SAVINGS	(2,400)	0

COUNCIL TAX RATING RESOLUTION ANNEX 2 TO ADMINISTRATION MOTION

To recommend that in respect of the year to 31st March, 2024:

1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £347.761m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act, as amended by The Council Tax (Substitution of Proportion) (Scotland) Order 2016, as follows:

Band	Council Tax £	Band	Council Tax £
A	972.02	E	1,915.69
B	1,134.02	F	2,369.30
C	1,296.03	G	2,855.31
D	1,458.03	H	3,572.17

2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

Main Assessment Roll

Lodging of Appeals with the Executive Director of Corporate Services by	14 July 2023
Hearing of Appeals by the Rating Authority	15 September 2023

Amendments to Main Assessment Roll made subsequent to its issue

Lodging of Appeals with the Executive Director of Corporate Services	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
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Hearing of Appeals by the Rating Authority	Periodically
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3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

4. BORROWING

The Council borrows necessary sums to meet the above capital expenditure.

**CAPITAL BUDGET 2023-2028
ADDITIONS TO REVISED PROGRAMME
ANNEX 3 TO ADMINISTRATION MOTION**

	2023/24 £000	2024/25 £000	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
Available Resources for Distribution (if applicable)						
Prudential borrowing	9,000	7,000				16,000
	<u>9,000</u>	<u>7,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>16,000</u>
Changes to recommended Capital Investment Programme						
Additional investment in pavements, roads and waste	9,000	7,000				16,000
King's Theatre	3,000					3,000
Asset Management Works Reserve	-3,000					-3,000
	<u>9,000</u>	<u>7,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>16,000</u>

**PROPOSED CHARGES 2018/19
ANNEX 4 TO ADMINISTRATION MOTION**

Fee and Charge Rates 2023-24

Rates applicable from 1st April or *1st August

VAT to be added where appropriate

Service	Area	Detail	Additional Detail	Unit of Charge	2023-24		
					Charge	Effective From	% Increase
E&CS	Outdoor Centres	Benmore Outdoor Centre	22 August - 27 August - Residential Course	Per Person	£325.00	01 August 2023	6.56%
E&CS	Outdoor Centres	Benmore Outdoor Centre	29 August - 2 Dec - Residential Course	Per Person	£355.00	01 August 2023	5.97%
E&CS	Outdoor Centres	Benmore Outdoor Centre	29 August - 2 Dec - Residential Course	Per Person	£355.00	01 August 2023	5.97%
E&CS	Outdoor Centres	Benmore Outdoor Centre	5 December - 3 February - Residential Course	Per Person	£305.00	01 August 2023	5.17%
E&CS	Outdoor Centres	Benmore Outdoor Centre	6 February - 3 March - Residential Course	Per Person	£355.00	01 August 2023	5.97%
E&CS	Outdoor Centres	Benmore Outdoor Centre	6 March to 16 June - Residential Course	Per Person	£355.00	01 August 2023	5.97%
E&CS	Outdoor Centres	Benmore Outdoor Centre	19 June - 30 June - Residential Course	Per Person	£325.00	01 August 2023	6.56%
E&CS	Outdoor Centres	Lagganlia Outdoor Centre	22 August - 27 August - Residential Course	Per Person	£325.00	01 August 2023	6.56%
E&CS	Outdoor Centres	Lagganlia Outdoor Centre	29 August - 2 Dec - Residential Course	Per Person	£355.00	01 August 2023	5.97%
E&CS	Outdoor Centres	Lagganlia Outdoor Centre	29 August - 2 Dec - Residential Course	Per Person	£355.00	01 August 2023	5.97%
E&CS	Outdoor Centres	Lagganlia Outdoor Centre	5 December - 3 February - Residential Course	Per Person	£305.00	01 August 2023	5.17%
E&CS	Outdoor Centres	Lagganlia Outdoor Centre	6 February - 3 March - Residential Course	Per Person	£355.00	01 August 2023	5.97%
E&CS	Outdoor Centres	Lagganlia Outdoor Centre	6 March to 16 June - Residential Course	Per Person	£355.00	01 August 2023	5.97%
E&CS	Outdoor Centres	Lagganlia Outdoor Centre	19 June - 30 June - Residential Course	Per Person	£325.00	01 August 2023	6.56%
E&CS	Outdoor Centres	Lagganlia - Ptarmigan - commercial	2 nights - weekend	6 people	£425.00	01 April 2023	6.52%
E&CS	Outdoor Centres	Lagganlia - Ptarmigan - commercial	4 nights - midweek	6 people	£555.00	01 April 2023	4.91%
E&CS	Outdoor Centres	Lagganlia - Ptarmigan - commercial	7 nights - week	6 people	£799.00	01 April 2023	5.27%
E&CS	Outdoor Centres	Lagganlia - Anderson - commercial	2 nights - weekend	10 people	£525.00	01 April 2023	5.21%
E&CS	Outdoor Centres	Lagganlia - Anderson - commercial	4 nights - midweek	10 people	£655.00	01 April 2023	4.13%
E&CS	Outdoor Centres	Lagganlia - Anderson - commercial	7 nights - week	10 people	£999.00	01 April 2023	4.17%
E&CS	Outdoor Centres	Lagganlia - Sgorans - commercial	2 nights - weekend	16 people	£810.00	01 April 2023	5.33%
E&CS	Outdoor Centres	Lagganlia - Sgorans - commercial	4 nights - midweek	16 people	£1,210.00	01 April 2023	5.22%
E&CS	Outdoor Centres	Lagganlia - Sgorans - commercial	7 nights - week	16 people	£1,785.00	01 April 2023	5.06%
E&CS	Outdoor Centres	Lagganlia - Caerketton - commercial	2 nights - weekend	17 people	£810.00	01 April 2023	5.33%
E&CS	Outdoor Centres	Lagganlia - Caerketton - commercial	4 nights - midweek	17 people	£1,210.00	01 April 2023	5.22%
E&CS	Outdoor Centres	Lagganlia - Caerketton - commercial	7 nights - week	17 people	£1,785.00	01 April 2023	5.06%
E&CS	Outdoor Centres	Lagganlia - Hillend - commercial	2 nights - weekend	18 people	£810.00	01 April 2023	5.33%
E&CS	Outdoor Centres	Lagganlia - Hillend - commercial	4 nights - midweek	18 people	£1,210.00	01 April 2023	5.22%
E&CS	Outdoor Centres	Lagganlia - Hillend - commercial	7 nights - week	18 people	£1,785.00	01 April 2023	5.06%
E&CS	Adult Education	Non-certificated courses (20 hours tuition)	Standard Fee		£92.00	01 August 2023	5.75%
E&CS	Adult Education	Non-certificated courses (20 hours tuition)	Concession Fee (students, 16/17 year olds, over 60s, retired and not in employment, people in receipt of Disability Allowance, PIP or Carer's Allowance)		£46.00	01 August 2023	5.75%
E&CS	Adult Education	Non-certificated courses (20 hours tuition)	Reduced Fee (in receipt of one of the following benefits: Incapacity Benefit, Income Support, Pension Credit, Housing Benefit, Working Tax Credit, Universal Credit, Income Based JSA, Council Tax Reduction Scheme, Employment Support Allowance, NASS Support)		£18.25	01 August 2023	5.80%
E&CS	Adult Education	Non-certificated courses (20 hours tuition)	Extra Resourced Courses		£101.00	01 August 2023	5.76%
E&CS	Community Access to (Secondary) Schools	3G Synthetic Pitch - Full Pitch	Standard	per hour	£123.90	01 August 2023	5.00%
E&CS	Community Access to (Secondary) Schools	3G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£62.00	01 August 2023	5.08%
E&CS	Community Access to (Secondary) Schools	3G Synthetic Pitch - Full Pitch	Commercial	per hour	£154.90	01 August 2023	5.02%
E&CS	Community Access to (Secondary) Schools	3G Synthetic Pitch - Half Pitch	Standard	per hour	£62.00	01 August 2023	5.08%
E&CS	Community Access to (Secondary) Schools	3G Synthetic Pitch - Half Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£31.00	01 August 2023	5.08%
E&CS	Community Access to (Secondary) Schools	3G Synthetic Pitch - Half Pitch	Commercial	per hour	£77.60	01 August 2023	5.01%
E&CS	Community Access to (Secondary) Schools	3G Synthetic Pitch - Third Pitch	Standard	per hour	£41.30	01 August 2023	4.82%
E&CS	Community Access to (Secondary) Schools	3G Synthetic Pitch - Third Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£20.70	01 August 2023	5.08%
E&CS	Community Access to (Secondary) Schools	3G Synthetic Pitch - Third Pitch	Commercial	per hour	£51.70	01 August 2023	5.08%
E&CS	Community Access to (Secondary) Schools	2G Synthetic Pitch - Full Pitch	Standard	per hour	£83.60	01 August 2023	5.16%
E&CS	Community Access to (Secondary) Schools	2G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£41.80	01 August 2023	5.16%
E&CS	Community Access to (Secondary) Schools	2G Synthetic Pitch - Full Pitch	Commercial	per hour	£104.70	01 August 2023	5.07%
E&CS	Community Access to (Secondary) Schools	2G Synthetic Pitch - Half Pitch	Standard	per hour	£42.00	01 August 2023	5.00%
E&CS	Community Access to (Secondary) Schools	2G Synthetic Pitch - Half Pitch	Commercial	per hour	£53.50	01 August 2023	5.00%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
E&CS	Community Access to (Secondary) Schools	2G Synthetic Pitch - Third Pitch	Commercial	per hour	£35.90	01 August 2023	5.12%
E&CS	Community Access to (Secondary) Schools	Sports Hall - 4 x Badminton Court	Standard	per hour	£61.60	01 August 2023	5.30%
E&CS	Community Access to (Secondary) Schools	Sports Hall - 4 x Badminton Court	Concession/Over 60 Retired/Youth Registration	per hour	£30.80	01 August 2023	5.30%
E&CS	Community Access to (Secondary) Schools	Sports Hall - 4 x Badminton Court	Commercial	per hour	£80.30	01 August 2023	5.04%
E&CS	Community Access to (Secondary) Schools	Large Gym - 1 x Badminton Court	Standard	per hour	£30.00	01 August 2023	7.14%
E&CS	Community Access to (Secondary) Schools	Large Gym - 1 x Badminton Court	Commercial	per hour	£36.60	01 August 2023	5.17%
E&CS	Community Access to (Secondary) Schools	Dance Studio - as above with mirrors	Standard	per hour	£30.00	01 August 2023	5.26%
E&CS	Community Access to (Secondary) Schools	Dance Studio - as above with mirrors	Concession/Over 60 Retired/Youth Registration	per hour	£15.00	01 August 2023	2.74%
E&CS	Community Access to (Secondary) Schools	Dance Studio - as above with mirrors	Commercial	per hour	£38.70	01 August 2023	5.16%
E&CS	Community Access to (Secondary) Schools	Dance Studio - Leith Academy	Standard	per hour	£14.20	01 August 2023	5.19%
E&CS	Community Access to (Secondary) Schools	Dance Studio - Leith Academy	Commercial	per hour	£17.70	01 August 2023	5.36%
E&CS	Community Access to Schools	Pool Hire - 15m x 4 lanes	Standard	per hour	£38.50	01 August 2023	5.19%
E&CS	Community Access to Schools	Pool Hire - 15m x 4 lanes	Commercial	per hour	£70.60	01 August 2023	5.06%
E&CS	Community Access to Schools	Pool Hire - 17m x 4 lanes	Standard	per hour	£43.90	01 August 2023	5.02%
E&CS	Community Access to Schools	Pool Hire - 17m x 4 lanes	Commercial	per hour	£80.00	01 August 2023	5.12%
E&CS	Community Access to Schools	Pool Hire - 25m x 4 lanes	Standard	per hour	£49.20	01 August 2023	6.96%
E&CS	Community Access to Schools	Pool Hire - 25m x 4 lanes	Commercial	per hour	£89.30	01 August 2023	5.06%
E&CS	Community Access to Schools	Pool Hire - 25m x 6 lanes	Standard	per hour	£73.80	01 August 2023	6.96%
E&CS	Community Access to Schools	Pool Hire - 25m x 6 lanes	Concession/Over 60 Retired/Youth Registration	per hour	£36.90	01 August 2023	6.96%
E&CS	Community Access to Schools	Pool Hire - 25m x 6 lanes	Commercial	per hour	£134.00	01 August 2023	5.02%
E&CS	Community Access to Schools	Pool Hire - 25m x 1 lane	Standard	per hour per lane	£12.10	01 August 2023	5.22%
E&CS	Community Access to Schools	Pool Hire - 25m x 1 lane	Concession/Over 60 Retired/Youth Registration	per hour per lane	£6.05	01 August 2023	5.22%
E&CS	Community Access to Schools	Pool Hire - 25m x 1 lane	Commercial	per hour per lane	£22.40	01 August 2023	5.16%
E&CS	Community Access to (Secondary) Schools	Small room / Classroom - up to 100m2	Standard	per hour	£15.00	01 August 2023	5.63%
E&CS	Community Access to (Secondary) Schools	Small room / Classroom - up to 100m2	Commercial	per hour	£18.70	01 August 2023	5.38%
E&CS	Community Access to (Secondary) Schools	Medium room - up to 200m2	Standard	per hour	£29.30	01 August 2023	5.21%
E&CS	Community Access to (Secondary) Schools	Medium room - up to 200m2	Concession/Over 60 Retired/Youth Registration	per hour	£14.65	01 August 2023	0.34%
E&CS	Community Access to (Secondary) Schools	Medium room - up to 200m2	Commercial	per hour	£36.60	01 August 2023	5.17%
E&CS	Community Access to (Secondary) Schools	Large room - up to 300m2	Standard	per hour	£37.80	01 August 2023	5.00%
E&CS	Community Access to (Secondary) Schools	Large room - up to 300m2	Commercial	per hour	£47.40	01 August 2023	5.10%
E&CS	Community Access to (Secondary) Schools	Extra Large room - 300m2 +	Standard	per hour	£48.20	01 August 2023	5.01%
E&CS	Community Access to (Secondary) Schools	Extra Large room - 300m2 +	Concession/Over 60 Retired/Youth Registration	per hour	£24.10	01 August 2023	0.42%
E&CS	Community Access to (Secondary) Schools	Extra Large room - 300m2 +	Commercial	per hour	£60.20	01 August 2023	5.06%
E&CS	Community Access to (Secondary) Schools	MUGA Pitch	Standard	per hour	£32.80	01 August 2023	5.13%
E&CS	Community Access to (Secondary) Schools	MUGA Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£16.40	01 August 2023	5.13%
E&CS	Community Access to (Secondary) Schools	MUGA Pitch	Commercial	per hour	£43.00	01 August 2023	5.01%
E&CS	Community Access to (Secondary) Schools	Match Fees 3G Synthetic Pitch - Full Pitch	Club League/Cup Fixtures/Standard	per match	£87.70	01 August 2023	5.03%
E&CS	Community Access to (Secondary) Schools	Match Fees 3G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	per match	£43.85	01 August 2023	5.03%
E&CS	Community Access to (Secondary) Schools	Match Fees 3G Synthetic Pitch - Full Pitch	Commercial/Others	per match	£110.30	01 August 2023	5.05%
E&CS	Community Access to (Secondary) Schools	Grass Pitch - per Game	Standard	two hours	£62.00	01 August 2023	5.08%
E&CS	Community Access to (Secondary) Schools	Grass Pitch - per Game	Concession/Over 60 Retired/Youth Registration	two hours	£31.00	01 August 2023	5.08%
E&CS	Community Access to (Secondary) Schools	Grass Pitch - per Game	Commercial	two hours	£78.90	01 August 2023	5.06%
E&CS	Community Access to (Secondary) Schools	Adult Education Classes - Yoga	Standard	per hour	£5.50	01 August 2023	5.77%
E&CS	Community Access to (Secondary) Schools	Adult Education Classes - Yoga	Concession/Over 60 Retired/Youth Registration	per hour	£2.75	01 August 2023	5.77%
E&CS	Community Access to (Secondary) Schools	Adult Education Classes - Yoga	Standard	per 1.5 hour	£8.20	01 August 2023	5.13%
E&CS	Community Access to (Secondary) Schools	Adult Education Classes - Yoga	Concession/Over 60 Retired/Youth Registration	per 1.5 hour	£4.10	01 August 2023	5.13%
E&CS	Community Access to (Secondary) Schools	Adult Education Classes - Pilates	Standard	per hour	£5.50	01 August 2023	5.77%
E&CS	Community Access to (Secondary) Schools	Adult Education Classes - Pilates	Concession/Over 60 Retired/Youth Registration	per hour	£2.75	01 August 2023	5.77%
E&CS	Community Access to (Secondary) Schools	Adult Education Classes - Zumba	Standard	per hour	£5.50	01 August 2023	5.77%
E&CS	Community Access to (Secondary) Schools	Adult Education Classes - Zumba	Concession/Over 60 Retired/Youth Registration	per hour	£2.75	01 August 2023	5.77%
E&CS	Community Access to (Secondary) Schools	Grass Pitch for Training	Standard	per hour	£44.10	01 August 2023	5.00%
E&CS	Community Access to (Secondary) Schools	Grass Pitch for Training	Concession/Over 60 Retired/Youth Registration	per hour	£22.05	01 August 2023	5.00%
E&CS	Community Access to (Secondary) Schools	Grass Pitch for Training - Forrester HS Rugby Training Area	Standard	per hour	£22.40	01 August 2023	5.16%
E&CS	Community Access to (Secondary) Schools	Grass Pitch for Training - Forrester HS Rugby Training Area	Concession/Over 60 Retired/Youth Registration	per hour	£11.20	01 August 2023	5.16%
E&CS	Community Access to (Secondary) Schools	Grass Pitch for Training - Forrester HS Rugby Training Area	Commercial	per hour	£28.10	01 August 2023	5.24%
E&CS	Community Access to (Secondary) Schools	Non-core charge	Standard	per hour	£58.00	01 August 2023	5.07%
E&CS	Community Access to (Secondary) Schools	Gym only membership (schools)	Bangholm- £10 joining fee would apply on top, except when on promotion.	per item/ per month	£27.00	01 August 2023	3.85%
E&CS	Community Access to (Secondary) Schools	Gym & Swim membership (schools)	Queensferry & WHHS - £10 joining fee would apply on per item/ per month		£29.50	01 August 2023	5.36%
E&CS	Community Access to (Secondary) Schools	Large Fitness Suite per hour Trinity Academy	Standard		£39.60	01 August 2023	n/a
E&CS	Community Access to (Secondary) Schools	Large Fitness Suite per hour Trinity Academy	Concession/Over 60 Retired/Youth Registration		£19.80	01 August 2023	n/a
E&CS	Community Access to (Secondary) Schools	Large Fitness Suite per hour Trinity Academy	Commercial		£49.50	01 August 2023	n/a
E&CS	Community Access to (Secondary) Schools	Fitness Suite per hour (*can only be hired by qualified individuals)	Commercial		£39.80	01 August 2023	n/a
E&CS	Community Access to (Secondary) Schools	WHHS - Diving Pool Hire per hour at WHHS	Standard		£35.80	01 April 2023	n/a
E&CS	Community Access to (Secondary) Schools	WHHS - Diving Pool Hire per hour at WHHS	Concession/Over 60 Retired/Youth Registration		£17.90	01 April 2023	n/a
E&CS	Community Access to (Secondary) Schools	WHHS - Diving Pool Hire per hour at WHHS	Commercial		£44.70	01 April 2023	n/a
E&CS	Community Access to (Secondary) Schools	WHHS - Conference Room 1 & 3	Standard		£15.00	01 August 2023	5.63%
E&CS	Community Access to (Secondary) Schools	WHHS - Conference Room 1 & 3	Concession/Over 60 Retired/Youth Registration		£7.50	01 August 2023	5.63%
E&CS	Community Access to (Secondary) Schools	WHHS - Conference Room 1 & 3	Commercial		£18.70	01 August 2023	5.35%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
E&CS	Community Access to (Secondary) Schools	WHHS - Conference Room 2	Standard		£37.80	01 August 2023	5.00%
E&CS	Community Access to (Secondary) Schools	WHHS - Conference Room 2	Concession/Over 60 Retired/Youth Registration		£20.10	01 August 2023	5.24%
E&CS	Community Access to (Secondary) Schools	WHHS - Conference Room 2	Commercial		£47.40	01 August 2023	5.10%
E&CS	Community Access to (Secondary) Schools	WHHS - Sports Hall per hour -6 x badminton courts	Standard		£92.40	01 April 2023	5.00%
E&CS	Community Access to (Secondary) Schools	WHHS - Sports Hall per hour -6 x badminton courts	Concession/Over 60 Retired/Youth Registration		£46.20	01 April 2023	5.00%
E&CS	Community Access to (Secondary) Schools	WHHS - Sports Hall per hour -6 x badminton courts	Commercial		£115.50	01 April 2023	5.00%
E&CS	Community Access to (Secondary) Schools	Shower only			£2.20	01 April 2023	10.00%
E&CS	Community Access to (Secondary) Schools	WHHS - Badminton 1hr W.H.H.S	Standard		£16.00	01 April 2023	2.56%
E&CS	Community Access to (Secondary) Schools	3G full pitch or 2G friendly match	Standard	Match fees	£117.60	01 April 2023	5.00%
E&CS	Community Access to (Secondary) Schools	3G full pitch or 2G friendly match	Concession/Over 60 Retired/Youth Registration	Match fees	£58.80	01 April 2023	5.00%
E&CS	Community Access to (Secondary) Schools	3G full pitch or 2G friendly match	Commercial	Match fees	£147.00	01 April 2023	5.00%
E&CS	Community Access to (Secondary) Schools	Fitness Classes -QHS	Standard	30 min	£6.00	01 April 2023	11.11%
E&CS	Community Access to (Secondary) Schools	Fitness Classes -TASC, QHS, BHS	Standard	45-60 min	£9.00	01 April 2023	2.27%
E&CS	Community Access to (Secondary) Schools	Public Swimming - Queensferry & Balerno	Standard		£6.30	01 April 2023	10.53%
E&CS	Community Access to (Secondary) Schools	Table Tennis - QHS	Standard		£10.50	01 April 2023	9.38%
E&CS	Community Access to (Secondary) Schools	Gym Visit (Queensferry & Trinity)	Standard	per item	£5.50	01 April 2023	5.77%
E&CS	Community Access to (Secondary) Schools	Gym Intro / Review (Queensferry & Trinity)	Standard		£13.75	01 April 2023	10.00%
E&CS	Community Access to (Secondary) Schools	NRG Zone (Queensferry & Trinity)	Concession		£4.90	01 April 2023	n/a
E&CS	Community Access to (Secondary) Schools	WHHS - NRG Zone (S1-S6 pupils)	Concession		£4.90	01 April 2023	n/a
E&CS	Community Access to (Secondary) Schools	WHHS - Swim Visit	Standard		£5.30	01 April 2023	10.42%
E&CS	Community Access to (Secondary) Schools	WHHS - Swim Visit	Concession		£3.00	01 April 2023	25.00%
E&CS	Community Access to (Secondary) Schools	WHHS - Gym Visit	Standard		£4.70	01 April 2023	9.30%
E&CS	Community Access to (Secondary) Schools	WHHS - Gym Intro / Review	Standard		£13.75	01 April 2023	10.00%
E&CS	Community Access to (Secondary) Schools	WHHS - Family Swim Visit			£13.90	01 April 2023	6.92%
E&CS	Community Access to (Secondary) Schools	WHHS - Fitness Class Wet / Dry 45min+	Standard		£7.50	01 April 2023	20.97%
E&CS	Community Access to (Secondary) Schools	WHHS - Fitness Class Wet / Dry 45min+	Concession		£3.75	01 April 2023	4.17%
E&CS	Community Access to (Secondary) Schools	WHHS - Table Tennis 1hr W.H.H.S	Standard		£9.00	01 April 2023	24.14%
E&CS	Community Access to (Secondary) Schools	WHHS - Table Tennis 1hr W.H.H.S	Concession		£4.50	01 April 2023	25.00%
E&CS	Letting Charges	3G Synthetic Pitch - Full Pitch	Standard	per hour	£123.90	01 August 2023	5.00%
E&CS	Letting Charges	3G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£62.00	01 August 2023	5.08%
E&CS	Letting Charges	3G Synthetic Pitch - Full Pitch	Commercial	per hour	£154.90	01 August 2023	5.02%
E&CS	Letting Charges	3G Synthetic Pitch - Two Thirds Pitch	Standard	per hour	£83.00	01 August 2023	5.33%
E&CS	Letting Charges	3G Synthetic Pitch - Two Thirds Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£41.50	01 August 2023	5.33%
E&CS	Letting Charges	3G Synthetic Pitch - Two Thirds Pitch	Commercial	per hour	£103.40	01 August 2023	5.08%
E&CS	Letting Charges	3G Synthetic Pitch - Half Pitch	Standard	per hour	£62.00	01 August 2023	5.08%
E&CS	Letting Charges	3G Synthetic Pitch - Half Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£31.00	01 August 2023	5.08%
E&CS	Letting Charges	3G Synthetic Pitch - Half Pitch	Commercial	per hour	£77.60	01 August 2023	5.01%
E&CS	Letting Charges	3G Synthetic Pitch - Third Pitch	Standard	per hour	£41.30	01 August 2023	4.82%
E&CS	Letting Charges	3G Synthetic Pitch - Third Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£20.70	01 August 2023	5.08%
E&CS	Letting Charges	3G Synthetic Pitch - Third Pitch	Commercial	per hour	£51.70	01 August 2023	5.08%
E&CS	Letting Charges	3G pitches - 7 aside full pitch	Standard	per hour	£49.60	01 August 2023	5.08%
E&CS	Letting Charges	3G pitches - 7 aside full pitch	Concession	per hour	£24.80	01 August 2023	5.08%
E&CS	Letting Charges	3G pitches - 7 aside full pitch	Commercial	per hour	£24.80	01 August 2023	5.08%
E&CS	Letting Charges	2G Synthetic Pitch - Full Pitch	Standard	per hour	£83.60	01 August 2023	5.16%
E&CS	Letting Charges	2G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£41.80	01 August 2023	5.16%
E&CS	Letting Charges	2G Synthetic Pitch - Full Pitch	Commercial	per hour	£104.70	01 August 2023	5.07%
E&CS	Letting Charges	2G Synthetic Pitch - Half Pitch	Standard	per hour	£42.00	01 August 2023	5.00%
E&CS	Letting Charges	2G Synthetic Pitch - Half Pitch	Commercial	per hour	£53.50	01 August 2023	5.00%
E&CS	Letting Charges	2G Synthetic Pitch - Third Pitch	Standard	per hour	£27.90	01 August 2023	5.28%
E&CS	Letting Charges	2G Synthetic Pitch - Third Pitch	Commercial	per hour	£35.90	01 August 2023	5.12%
E&CS	Letting Charges	Large Gym - 1 x Badminton Court	Standard	per hour	£30.00	01 August 2023	7.14%
E&CS	Letting Charges	Large Gym - 1 x Badminton Court	Concession/Over 60 Retired/Youth Registration	per hour	£14.80	01 August 2023	5.71%
E&CS	Letting Charges	Large Gym - 1 x Badminton Court	Commercial	per hour	£36.60	01 August 2023	5.17%
E&CS	Letting Charges	Small room / Classroom - up to 100m2	Standard	per hour	£15.00	01 August 2023	5.63%
E&CS	Letting Charges	Small room / Classroom - up to 100m2	Concession/Over 60 Retired/Youth Registration	per hour	£7.60	01 August 2023	7.04%
E&CS	Letting Charges	Small room / Classroom - up to 100m2	Commercial	per hour	£18.70	01 August 2023	5.35%
E&CS	Letting Charges	Medium room - up to 200m2	Standard	per hour	£29.30	01 August 2023	5.21%
E&CS	Letting Charges	Medium room - up to 200m2	Concession/Over 60 Retired/Youth Registration	per hour	£14.65	01 August 2023	4.64%
E&CS	Letting Charges	Medium room - up to 200m2	Commercial/Over 60 Retired/Youth Registration	up to two hours	£22.70	01 August 2023	5.09%
E&CS	Letting Charges	Medium room - up to 200m2	Concession/Over 60 Retired/Youth Registration	up to three hours	£30.40	01 August 2023	5.19%
E&CS	Letting Charges	Medium room - up to 200m2	Commercial	per hour	£36.60	01 August 2023	5.17%
E&CS	Letting Charges	Match Fees 3G Synthetic Pitch - Full Pitch	Club League/Cup Fixtures/Standard	per match	£87.70	01 August 2023	5.03%
E&CS	Letting Charges	Match Fees 3G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	per match	£43.85	01 August 2023	5.03%
E&CS	Letting Charges	Match Fees 3G Synthetic Pitch - Full Pitch	Commercial/Others	per match	£110.30	01 August 2023	5.05%
E&CS	Letting Charges	Grass Pitch - per Game	Standard	two hours	£62.00	01 August 2023	5.08%
E&CS	Letting Charges	Grass Pitch - per Game	Concession/Over 60 Retired/Youth Registration	two hours	£31.00	01 August 2023	5.08%
E&CS	Letting Charges	Grass Pitch - per Game	Commercial	two hours	£78.90	01 August 2023	5.06%
E&CS	Letting Charges	Pool Hire - 12m x 4 lanes	Standard	per hour	£38.40	01 August 2023	5.21%
E&CS	Letting Charges	Pool Hire - 12m x 4 lanes	Commercial	per hour	£53.00	01 August 2023	5.16%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
E&CS	Letting Charges	WHEC -Key Deposit - Casual	Standard	per item	£0.50	01 April 2023	150.00%
E&CS	Letting Charges	WHEC -Birthday Parties - Casual	Concession	120 mins	£110.00	01 April 2023	0.73%
E&CS	Residential Services	Young People's Centres		Weekly	£3,182.00	01 April 2023	3.49%
E&CS	Residential Services	Close Support Units		Weekly	£4,725.00	01 April 2023	11.97%
E&CS	Residential Services	Edinburgh Secure Services	Secure Units	Weekly	£7,044.00	01 April 2023	2.99%
E&CS	Residential Services	Edinburgh Secure Services	Close Support Units	Weekly	£6,077.00	01 April 2023	3.00%
E&CS	Residential Services	Seaview Special Needs Centre - 4 staff to 7 children	Standard	Daily	£598.00	01 April 2023	5.95%
E&CS	Residential Services	Seaview Special Needs Centre - 4 staff to 3 children	1:1 for some of the time	Daily	£797.00	01 April 2023	5.95%
E&CS	Residential Services	Seaview Special Needs Centre - 3 staff to 2 children	2:1 for some of the time	Daily	£897.00	01 April 2023	5.95%
E&CS	Residential Services	Seaview Special Needs Centre - 1 staff to 1 child	1:1 at all times	Daily	£1,196.00	01 April 2023	5.95%
E&CS	Letting Charges	Cleaning Fee - Can be requested by customer. CEC can also impose cleaning charges where it deems necessary for the let to continue	Standard	Per Hour	£23.10	01 April 2023	5.00%
E&CS	Letting Charges	Cleaning Fee - Can be requested by customer. CEC can also impose cleaning charges where it deems necessary for the let to continue	Concession	Per Hour	£23.10	01 April 2023	5.00%
E&CS	Letting Charges	Cleaning Fee - For cleaning that incurs additional FM charges.	Commercial	Per Hour	£23.10	01 April 2023	5.00%
E&CS	Letting Charges	Facilities Technician Fee - Can be requested by customer.	Standard	Per Hour	£24.80	01 April 2023	5.08%
E&CS	Letting Charges	Facilities Technician Fee - Can be requested by customer.	Concession	Per Hour	£24.80	01 April 2023	5.08%
E&CS	Letting Charges	Facilities Technician Fee - For cleaning that incurs additional FT charges.	Commercial	Per Hour	£24.80	01 April 2023	5.08%
E&CS	Special Schools	Gorgie Mills	Annual Charge	per year	£34,365.00	01 April 2023	17.29%
E&CS	Special Schools	Kaimes	Annual Charge	per year	£29,053.00	01 April 2023	17.58%
E&CS	Special Schools	Pilrig Park	Annual Charge	per year	£22,917.00	01 April 2023	25.44%
E&CS	Special Schools	Prospect Bank	Annual Charge	per year	£24,741.00	01 April 2023	3.26%
E&CS	Special Schools	Redhall	Annual Charge	per year	£25,236.00	01 April 2023	6.75%
E&CS	Special Schools	Rowanfield	Annual Charge	per year	£34,583.00	01 April 2023	3.60%
E&CS	Special Schools	St Crispins	Annual Charge	per year	£47,119.00	01 April 2023	16.60%
E&CS	Special Schools	Woodlands	Annual Charge	per year	£23,379.00	01 April 2023	17.66%
E&CS	Special Schools	Language Unit / Class	Annual Charge	per year	£20,787.00	01 April 2023	6.44%
E&CS	Special Schools	Wellbeing Hub / Enhanced Support Base	Annual Charge	per year	£12,033.00	01 April 2023	10.19%
E&CS	Hospital and Outreach Teaching	1 -1 Hospital Teaching		per hour	£110.27	01 April 2023	7.10%
E&CS	Hospital and Outreach Teaching	Small class outreach teaching		per hour	£43.24	01 April 2023	5.00%
E&CS	Fostering mainstream	Age 0 - 4		per week	£520.42	01 April 2023	23.09%
E&CS	Fostering mainstream	Age 5 - 10		per week	£545.92	01 April 2023	20.89%
E&CS	Fostering mainstream	Age 11		per week	£580.89	01 April 2023	18.31%
E&CS	Fostering mainstream	Age 12 - 13		per week	£647.17	01 April 2023	14.39%
E&CS	Fostering mainstream	Age 14 - 15		per week	£652.14	01 April 2023	14.13%
E&CS	Fostering mainstream	Age 16+		per week	£688.67	01 April 2023	12.41%
E&CS	Fostering specialist	Age 0 - 4		per week	£892.28	01 April 2023	5.00%
E&CS	Fostering specialist	Age 5 - 10		per week	£922.54	01 April 2023	5.00%
E&CS	Fostering specialist	Age 11 - 13		per week	£963.92	01 April 2023	5.00%
E&CS	Fostering specialist	Age 14 - 15		per week	£969.83	01 April 2023	5.00%
E&CS	Fostering specialist	Age 16+		per week	£1,013.10	01 April 2023	5.00%
E&CS	Inter-Country Adoption	Charge to prospective adopters to undertake necessary services			£10,230.48	01 April 2023	5.00%
E&CS	Portobello Town Hall	Conferences / Meetings / Rehearsals - Commercial		per Hour	£78.90 - £89.60	01 April 2023	c5%
E&CS	Portobello Town Hall	Conferences / Meetings / Rehearsals - Community		per Hour	£40.80 - £51.60	01 April 2023	c5%
E&CS	Portobello Town Hall	Catered Functions - Commercial		per block	£750 - £817.50	01 April 2023	c5%
E&CS	Portobello Town Hall	Catered Functions - Community		per block	£502.50 - £592.80	01 April 2023	c5%
E&CS	Portobello Town Hall	Performances - Commercial		per block	£571.90 - £637.50	01 April 2023	c5%
E&CS	Portobello Town Hall	Performances - Community		per block	£388.90 - £469.10	01 April 2023	c5%
E&CS	Portobello Town Hall	Lesser Hall - Commercial		per Hour	£50.80 - £59.50	01 April 2023	c5%
E&CS	Portobello Town Hall	Lesser Hall - Community		per Hour	£23.40 - £30.80	01 April 2023	c5%
E&CS	Portobello Town Hall	Other Charges - Extra Hours outwith 4pm - 12am period	Before midnight	per Hour	£50.90	01 April 2023	5.17%
E&CS	Portobello Town Hall	Other Charges - Extra Hours outwith 4pm - 12am period	After midnight	per Hour	£69.50	01 April 2023	5.06%
E&CS	Portobello Town Hall	Other Charges	Late Fee		£90.2-£147.30	01 April 2023	c5%
Corporate Services	Registrars Fees	Conducting Civil Ceremony Outwith Registrar Office		Monday to Friday	£455.00	01 April 2023	2.25%
Corporate Services	Registrars Fees	Conducting Civil Ceremony Outwith Registrar Office		Saturday	£595.00	01 April 2023	3.48%
Corporate Services	Registrars Fees	Conducting Civil Ceremony Outwith Registrar Office		Sunday and Public Holidays	£610.00	01 April 2023	3.39%
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Monday to Thursday Morning			£305.00	01 April 2023	1.67%
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Monday to Thursday Afternoon			£380.00	01 April 2023	2.70%
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Friday Morning			£380.00	01 April 2023	2.70%
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Friday Afternoon			£450.00	01 April 2023	3.45%
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Saturday Morning			£450.00	01 April 2023	3.45%
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Saturday Afternoon			£540.00	01 April 2023	3.85%
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Sunday			£540.00	01 April 2023	3.85%
Corporate Services	Registrars Fees	Civil Ceremony European Room Saturday Morning			£500.00	01 April 2023	3.09%
Corporate Services	Registrars Fees	Civil Ceremony European Room Saturday Afternoon			£590.00	01 April 2023	3.51%
Corporate Services	Registrars Fees	Civil Ceremony European Room Sunday			£590.00	01 April 2023	3.51%
Corporate Services	Registrars Fees	Civil Ceremony South Queensferry Forth View Room Monday to Thursday Morning			£245.00	01 April 2023	n/a
Corporate Services	Registrars Fees	Civil Ceremony South Queensferry Forth View Room Monday to Thursday Afternoon			£280.00	01 April 2023	n/a

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase	
Corporate Services	Registrars Fees	Civil Ceremony South Queensferry Forth View Room Friday Morning			£280.00	01 April 2023	n/a	
Corporate Services	Registrars Fees	Civil Ceremony South Queensferry Forth View Room Friday Afternoon			£320.00	01 April 2023	n/a	
Corporate Services	Registrars Fees	Civil Ceremony South Queensferry Forth View Room Saturday Morning			£320.00	01 April 2023	n/a	
Corporate Services	Registrars Fees	Civil Ceremony South Queensferry Forth View Room Sat Afternoon			£355.00	01 April 2023	n/a	
Corporate Services	City Chambers Events	Team	City Chambers room hire - wedding packages	Flat rate	£250.00	01 April 2023	n/a	
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Council Chamber - additional hours	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£160.00	01 April 2023	6.67%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Council Chamber	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£625.00	01 April 2023	5.04%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Council Chamber	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£1,125.00	01 April 2023	5.14%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Council Chamber	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£950.00	01 April 2023	6.74%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Council Chamber	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£1,275.00	01 April 2023	6.69%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Council Chamber	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£1,300.00	01 April 2023	6.12%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	European Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£150.00	01 April 2023	7.14%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	European Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£600.00	01 April 2023	6.19%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	European Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£1,100.00	01 April 2023	7.84%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	European Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£900.00	01 April 2023	5.26%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	European Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£1,200.00	01 April 2023	6.19%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	European Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£1,250.00	01 April 2023	7.30%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Councillors' Lounge	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£450.00	01 April 2023	8.43%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Councillors' Lounge	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£600.00	01 April 2023	7.14%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Councillors' Lounge	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£600.00	01 April 2023	7.14%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£75.00	01 April 2023	7.14%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£300.00	01 April 2023	9.09%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£525.00	01 April 2023	5.00%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£440.00	01 April 2023	6.02%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£580.00	01 April 2023	4.50%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£580.00	01 April 2023	4.50%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£75.00	01 April 2023	7.14%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£300.00	01 April 2023	9.09%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£525.00	01 April 2023	5.00%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£440.00	01 April 2023	6.02%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£580.00	01 April 2023	4.50%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£580.00	01 April 2023	4.50%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£75.00	01 April 2023	7.14%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£300.00	01 April 2023	9.09%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£525.00	01 April 2023	5.00%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£440.00	01 April 2023	6.02%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£580.00	01 April 2023	4.50%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£580.00	01 April 2023	4.50%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£75.00	01 April 2023	7.14%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£300.00	01 April 2023	9.09%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£525.00	01 April 2023	5.00%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£440.00	01 April 2023	6.02%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£580.00	01 April 2023	4.50%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£580.00	01 April 2023	4.50%
Corporate Services	City Chambers Events	Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£40.00	01 April 2023	14.29%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dean of Guild Waiting Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£150.00	01 April 2023	3.45%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dean of Guild Waiting Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£275.00	01 April 2023	5.77%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dean of Guild Waiting Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£225.00	01 April 2023	4.65%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dean of Guild Waiting Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£305.00	01 April 2023	5.17%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dean of Guild Waiting Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£305.00	01 April 2023	5.17%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£165.00	01 April 2023	10.00%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£630.00	01 April 2023	5.00%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£1,125.00	01 April 2023	5.14%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£950.00	01 April 2023	6.74%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£1,260.00	01 April 2023	5.00%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£1,275.00	01 April 2023	4.08%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£150.00	01 April 2023	7.14%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£595.00	01 April 2023	5.31%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£1,065.00	01 April 2023	4.93%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£895.00	01 April 2023	5.29%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£1,195.00	01 April 2023	5.75%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£1,225.00	01 April 2023	5.15%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Pod	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£30.00	01 April 2023	11.11%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Pod	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£100.00	01 April 2023	5.26%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Pod	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£205.00	01 April 2023	5.13%
H&SC	Day Care for Older People - In Council Day	contribution to meal & transport costs	long term care	per Day	£8.27	01 April 2023	5.00%
H&SC	Day Care for Older People - In Council Day	contribution to meal & transport costs	Be Able short-term care	per Day	£3.31	01 April 2023	5.00%
H&SC	Day Care for Older People	In funded voluntary sector registered day centres		per Day	£8.27	01 April 2023	5.00%
H&SC	Domiciliary Care	Care at home / home care		per Hour or economic cost if lower	£19.74	01 April 2023	2.07%
H&SC	Domiciliary Care	Care and Support		per Hour or economic cost if lower	£19.74	01 April 2023	2.07%
H&SC	Day Services for Adults with a learning or physical disability		Day services provided by the Council	per Meal	£3.86	01 April 2023	5.00%
H&SC	Care Homes	CEC Clovenstone		per week	£1,331.00	01 April 2023	9.26%
H&SC	Care Homes	CEC Fords Road		per week	£1,426.00	01 April 2023	10.16%
H&SC	Care Homes	CEC Jewel House		per week	£1,311.00	01 April 2023	9.61%
H&SC	Care Homes	CEC Ferrylee		per week	£1,522.00	01 April 2023	5.43%
H&SC	Care Homes	CEC Marionville Residential		per week	£1,374.97	01 April 2023	5.95%
H&SC	Care Homes	CEC Marionville Nursing		per week	£1,563.87	01 April 2023	6.08%
H&SC	Care Homes	CEC Marionville Specialist Dementia		per week	£1,869.66	01 April 2023	6.24%
H&SC	Care Homes	CEC Inchview Residential		per week	£1,384.66	01 April 2023	6.15%
H&SC	Care Homes	CEC Inchview Nursing		per week	£1,575.11	01 April 2023	6.29%
H&SC	Care Homes	CEC Inchview Specialist Dementia		per week	£1,883.43	01 April 2023	6.45%
H&SC	Care Homes	CEC Royston Residential		per week	£1,422.21	01 April 2023	7.27%
H&SC	Care Homes	CEC Royston Nursing		per week	£1,618.70	01 April 2023	7.43%
H&SC	Care Homes	CEC Royston Specialist Dementia		per week	£1,936.79	01 April 2023	7.61%
H&SC	Community Alarms & Telecare	Standard Alarm - One Pendant	per week or economic cost if lower		£6.39	01 April 2023	5.00%
H&SC	Community Alarms & Telecare	Standard Alarm - Two Pendants	per week or economic cost if lower	per Week	£8.31	01 April 2023	5.00%
H&SC	Community Alarms & Telecare	Enhanced Alarm	per week or economic cost if lower		£9.26	01 April 2023	5.00%
H&SC	Non HRA	Launderette Charges	Washing machine / dryer (Sheltered)		£1.35	01 April 2023	5.00%
H&SC	Non HRA	Launderette Charges	Tumble Dryer (Sheltered)		£0.64	01 April 2023	5.00%
H&SC	Non HRA	Guest Rooms - Sheltered Housing	Standard Charge	per night	£13.76	01 April 2023	5.00%
H&SC	Non HRA	Guest Rooms - Sheltered Housing	Persons in receipt of state pension	per night	£13.76	01 April 2023	5.00%
H&SC	Non HRA	Hire of Community Rooms	Full Day Hire		£31.77	01 April 2023	5.00%
H&SC	Non HRA	Hire of Community Rooms	Morning Hire		£12.70	01 April 2023	5.00%
H&SC	Non HRA	Hire of Community Rooms	Afternoon Hire		£12.70	01 April 2023	5.00%
H&SC	Non HRA	Hire of Community Rooms	Evening Hire		£12.70	01 April 2023	5.00%
H&SC	Non HRA	Hire of Community Rooms	Lunchtime Hire		£15.25	01 April 2023	5.00%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
Place	Museums and Galleries	Web-site image	depending on use and time, 1 month - 5 years		£510.00	01 April 2023	4.94%
Place	Museums and Galleries	Museum of Edinburgh - Lecture Room	Daytime (9.30am - 5pm)		£252.00	01 April 2023	5.00%
Place	Museums and Galleries	Museum of Edinburgh - Private view or corporate function (whole museum)	September - June	5.30 - 8.30 p.m.	£1,024.00	01 April 2023	5.03%
Place	Museums and Galleries	Museum of Edinburgh - Private view or corporate function (whole museum)	July & August	5.30 - 8.30 p.m.	£1,575.00	01 April 2023	5.00%
Place	Museums and Galleries	Writer's Museum - Main Gallery	half day / launch event		£788.00	01 April 2023	5.07%
Place	Museums and Galleries	Writer's Museum - Main Gallery		Evenings	£441.00	01 April 2023	5.00%
Place	Museums and Galleries	Writer's Museum - Private view or corporate function (whole museum)	Evenings - weekdays	5.30 - 8.30 p.m.	£693.00	01 April 2023	5.00%
Place	Museums and Galleries	Writer's Museum - Private view or corporate function (whole museum)	Evenings - weekends	5.30 - 8.30 p.m.	£1,008.00	01 April 2023	5.00%
Place	Museums and Galleries	Lauriston Castle - Ground Floor	Daytime (Mon - Sat) - Community / Educational	per hour	£78.00	01 April 2023	5.41%
Place	Museums and Galleries	Lauriston Castle - Ground Floor	Evenings / Sundays - Community / Educational	per hour	£130.00	01 April 2023	4.84%
Place	Museums and Galleries	Lauriston Castle - The Old Kitchen	Monday - Saturday	half day	£182.00	01 April 2023	5.20%
Place	Museums and Galleries	Lauriston Castle - The Old Kitchen	Sunday	half day	£229.00	01 April 2023	5.05%
Place	Museums and Galleries	Lauriston Castle - The Old Kitchen	Monday - Saturday	full day	£392.00	01 April 2023	5.09%
Place	Museums and Galleries	Lauriston Castle - The Old Kitchen	Sunday	full day	£440.00	01 April 2023	5.01%
Place	Museums and Galleries	Lauriston Castle Tour - Adults			£9.50	01 April 2023	5.56%
Place	Museums and Galleries	Lauriston Castle Tour - Concession / Children			£7.50	01 April 2023	7.14%
Place	Museums and Galleries	City Art Centre - Gallery 5	Daytime (9.30am - 5pm)	full day	£604.00	01 April 2023	5.04%
Place	Museums and Galleries	City Art Centre - Gallery 5	Evening (5pm to 9pm)	Evening	£441.00	01 April 2023	5.00%
Place	Museums and Galleries	City Art Centre - Gallery 5	Evening (after 9pm)	per hour	£110.00	01 April 2023	4.76%
Place	Museums and Galleries	City Art Centre - Fergusson Room (was Seminar Rm)	Daytime - Monday to Saturday	half day	£252.00	01 April 2023	5.00%
Place	Museums and Galleries	City Art Centre - Fergusson Room (was Seminar Rm)	Sundays	half day	£252.00	01 April 2023	5.00%
Place	Museums and Galleries	City Art Centre - Fergusson Room (was Seminar Rm)	Daytime - Monday to Saturday	full day	£420.00	01 April 2023	5.00%
Place	Museums and Galleries	City Art Centre - Fergusson Room (was Seminar Rm)	Sundays	full day	£420.00	01 April 2023	5.00%
Place	Museums and Galleries	City Art Centre - Fergusson Room (was Seminar Rm)		Evenings	£347.00	01 April 2023	5.15%
Place	Museums and Galleries	City Art Centre - Cadell Room (was Conference Rm)	Daytime - Monday to Saturday	half day	£132.00	01 April 2023	5.60%
Place	Museums and Galleries	City Art Centre - Cadell Room (was Conference Rm)	Sundays	half day	£132.00	01 April 2023	5.60%
Place	Museums and Galleries	City Art Centre - Cadell Room (was Conference Rm)	Daytime - Monday to Saturday	full day	£247.00	01 April 2023	5.11%
Place	Museums and Galleries	City Art Centre - Cadell Room (was Conference Rm)	Sundays	full day	£247.00	01 April 2023	5.11%
Place	Museums and Galleries	City Art Centre - Cadell Room (was Conference Rm)		Evenings	£168.00	01 April 2023	5.00%
Place	Museums and Galleries	City Art Centre Education Floor - Conference Room	Private View 5.30 - 8.30pm - functions after 8.30pm		£441.00	01 April 2023	5.00%
Place	Museums and Galleries	City Art Centre - Gallery 5 & Fergusson	Anytime		£105.00	01 April 2023	5.00%
Place	Museums and Galleries	City Art Centre - Equipment Hire - Laptop	per event	per event	£42.00	01 April 2023	5.00%
Place	Museums and Galleries	City Art Centre - Equipment Hire - Projector	per event	per event	£42.00	01 April 2023	5.00%
Place	Museums and Galleries	City Art Centre - Equipment Hire - PA System x 1 + 1 mic	per event	per event	£89.00	01 April 2023	4.71%
Place	Museums and Galleries	City Art Centre - Equipment Hire - PA System x 2 + 2 mics	per event	per event	£132.00	01 April 2023	5.60%
Place	Museums and Galleries	City Art Centre - Equipment Hire - Additional Microphone	per event	per event	£15.80	01 April 2023	5.33%
Place	Museums and Galleries	City Art Centre - Equipment Hire - Flipchart	per event	per event	£10.50	01 April 2023	5.00%
Place	Museums and Galleries	City Art Centre - Equipment Hire - staging x 1	per event	per event	£105.00	01 April 2023	5.00%
Place	Museums and Galleries	City Art Centre - Equipment Hire - staging x 2	per event	per event	£158.00	01 April 2023	5.33%
Place	Museums and Galleries	City Art Centre wedding / blessing	half day		£394.00	01 April 2023	5.07%
Place	Museums and Galleries	City Art Centre wedding / blessing	full day		£1,313.00	01 April 2023	5.04%
Place	Museums and Galleries	City Art Centre wedding / blessing	evening		£840.00	01 April 2023	5.00%
Place	Museums and Galleries	All venue hire after 9pm	9pm onwards (with evening hire only)	per hour	£110.00	01 April 2023	4.76%
Place	Museums and Galleries	Public Programmes	sliding scale of charges from free to a maximum of £270.00		Max £270	01 April 2023	n/a
Place	Museums and Galleries	Group Visits	Evenings - weekdays only up to 20		£122.00	01 April 2023	5.17%
Place	Museums and Galleries	Group Visits	up to 40	6pm - 8pm	£158.00	01 April 2023	5.33%
Place	Museums and Galleries	Touring Exhibitions	Hire fees for Showrooms exhibitions	four weeks	£603.00	01 April 2023	5.05%
Place	Museums and Galleries	Travelling Gallery	Exhibition Tour Hires	per week	£962.00	01 April 2023	5.02%
Place	Museums and Galleries	School Groups	general tour / visit		£31.00	01 April 2023	6.90%
Place	Museums and Galleries	School Groups	specialist workshop		£72.50	01 April 2023	5.07%
Place	Museums and Galleries	Non-school groups			Max £140	01 April 2023	n/a
Place	Museums and Galleries	Picture Loan Scheme	Paintings, Drawings, Sculptures and Tapestries	First year of loan	£264.00	01 April 2023	5.18%
Place	Museums and Galleries	Picture Loan Scheme	Paintings, Drawings, Sculptures and Tapestries	Each subsequent year	£135.00	01 April 2023	5.47%
Place	Museums and Galleries	Picture Loan Scheme	Prints and Photographs	First year of loan	£186.00	01 April 2023	5.08%
Place	Museums and Galleries	Archaeological Specialist Advice and Reporting		One Hour	£90.00	01 April 2023	8.43%
Place	Museums and Galleries	Archaeological Specialist Advice and Reporting		Subsequent Hours	£60.00	01 April 2023	7.14%
Place	Museums and Galleries	Archaeological Specialist Advice and Reporting		Half a Day	£250.00	01 April 2023	8.23%
Place	Museums and Galleries	Archaeological Specialist Advice and Reporting		Whole Day	£450.00	01 April 2023	4.41%
Place	Church Hill Theatre	Theatre Performances	Professional and Commercial Groups	Matinee	£435.00	01 April 2023	4.82%
Place	Church Hill Theatre	Theatre Performances	Professional and Commercial Groups	Evening Performance	£785.00	01 April 2023	5.65%
Place	Church Hill Theatre	Theatre Performances	Professional and Commercial Groups	Matinee - Public Holidays	£560.00	01 April 2023	5.86%
Place	Church Hill Theatre	Theatre Performances	Professional and Commercial Groups	Evening Performance - Public Holidays	£1,035.00	01 April 2023	5.29%
Place	Church Hill Theatre	Rehearsals Get In / Get Out	Professional and Commercial Groups	per hour	£110.00	01 April 2023	4.76%
Place	Church Hill Theatre	Rehearsals Get In / Get Out	Professional and Commercial Groups	Public Holidays per hour	£145.00	01 April 2023	5.84%
Place	Church Hill Theatre	Theatre Performances	Amateur Groups and Charities	Matinee	£225.00	01 April 2023	5.63%
Place	Church Hill Theatre	Theatre Performances	Amateur Groups and Charities	Evening Performance	£395.00	01 April 2023	4.77%
Place	Church Hill Theatre	Theatre Performances	Amateur Groups and Charities	Matinee - Public Holidays	£325.00	01 April 2023	4.50%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
Place	Church Hill Theatre	Theatre Performances	Amateur Groups and Charities	Evening Performance - Public Holidays	£520.00	01 April 2023	5.91%
Place	Church Hill Theatre	Rehearsals Get In / Get Out	Non Professional Groups and Charities	per hour	£54.00	01 April 2023	5.88%
Place	Church Hill Theatre	Rehearsals Get In / Get Out	Non Professional Groups and Charities	Public Holidays per hour	£74.00	01 April 2023	5.71%
Place	Church Hill Theatre	The Studio	Professional and Commercial Groups	per hour	£62.00	01 April 2023	5.08%
Place	Church Hill Theatre	The Studio	Professional and Commercial Groups	Public Holidays per hour	£81.00	01 April 2023	5.19%
Place	Church Hill Theatre	The Studio	Non-Professional Groups & Charities	per hour	£49.00	01 April 2023	6.52%
Place	Church Hill Theatre	The Studio	Non-Professional Groups & Charities	Public Holidays per hour	£63.00	01 April 2023	5.00%
Place	Church Hill Theatre	Additional Charges	Stewards	per person, per hour (min 3.5hrs)	£17.00	01 April 2023	6.25%
Place	Assembly Rooms	Music Hall	Half Day Hire (8am - 1pm), (1pm - 6pm) or (6pm - 10pm)		£1,200.00	01 April 2023	5.63%
Place	Assembly Rooms	Music Hall	Full Day Hire (8am - 5pm)		£2,390.00	01 April 2023	5.24%
Place	Assembly Rooms	Music Hall	Full Evening Hire (5pm - 1am)		£2,650.00	01 April 2023	5.08%
Place	Assembly Rooms	Ballroom	Half Day Hire (8am - 1pm), (1pm - 6pm) or (6pm - 10pm)		£1,090.00	01 April 2023	5.11%
Place	Assembly Rooms	Ballroom	Full Day Hire (8am - 5pm)		£2,160.00	01 April 2023	5.47%
Place	Assembly Rooms	Ballroom	Full Evening Hire (5pm - 1am)		£2,410.00	01 April 2023	5.10%
Place	Assembly Rooms	West Drawing Room	Half Day Hire		£485.00	01 April 2023	5.66%
Place	Assembly Rooms	West Drawing Room	Full Day Hire		£960.00	01 April 2023	5.38%
Place	Assembly Rooms	West Drawing Room	Full Evening Hire		£1,210.00	01 April 2023	5.49%
Place	Assembly Rooms	East Drawing Room	Half Day Hire		£485.00	01 April 2023	5.66%
Place	Assembly Rooms	East Drawing Room	Full Day Hire		£960.00	01 April 2023	5.38%
Place	Assembly Rooms	East Drawing Room	Full Evening Hire		£1,210.00	01 April 2023	5.49%
Place	Assembly Rooms	First Floor	Half Day Hire		£3,240.00	01 April 2023	5.02%
Place	Assembly Rooms	First Floor	Full Day Hire		£6,460.00	01 April 2023	5.16%
Place	Assembly Rooms	First Floor	Full Evening Hire		£7,450.00	01 April 2023	5.11%
Place	Assembly Rooms	Oval Room	Half Day Hire		£225.00	01 April 2023	5.14%
Place	Assembly Rooms	Oval Room	Full Day Hire		£450.00	01 April 2023	5.63%
Place	Assembly Rooms	Oval Room	Full Evening Hire		£575.00	01 April 2023	5.31%
Place	Assembly Rooms	Set up rate for bookings of 8 hours or more	Additional Hours		£355.00	01 April 2023	5.03%
Place	Assembly Rooms	Additional Charges subject to type of event	Cloakroom staff	per person, per hour (min 3.5hrs)	£17.00	01 April 2023	6.25%
Place	Assembly Rooms	Additional Charges subject to type of event	Stewards	per person, per hour (min 3.5hrs)	£17.00	01 April 2023	6.25%
Place	Assembly Rooms	Additional Charges subject to type of event	Security staff	per person, per hour (min 5hrs)	£19.00	01 April 2023	5.56%
Place	Assembly Rooms	Additional Charges subject to type of event	Technician - fee per full day 8am - 5pm or full evening 5pm - 1am		£415.00	01 April 2023	5.60%
Place	Assembly Rooms	Additional Charges subject to type of event	Production technical support	per person, per hour (min 5hrs)	£45.00	01 April 2023	7.14%
Place	Assembly Rooms	The Assembly Rooms offers a range of equipment to hirers. The client is given a written quote and is not obliged to use the Assembly Rooms equipment. Costs are recovered by applying a sliding scale of charges from a minimum of £80. These costs are subject to negotiation, depending on the type of event, its duration and any expertise required.			£90.00	01 April 2023	7.14%
Place	Ross Theatre	Standard Hire - Event Day	Rental		£4,620.00	01 April 2023	5.02%
Place	Ross Theatre	Standard Hire - Set up Day	Rental		£600.00	01 April 2023	5.63%
Place	Ross Theatre	Standard Hire - Hourly Rate	Rental		£600.00	01 April 2023	5.63%
Place	Ross Theatre	Standard Hire	Staffing	per hour	£39.00	01 April 2023	5.41%
Place	Ross Theatre	Charity/Amateur Event* - Event Day	Rental		£660.00	01 April 2023	5.43%
Place	Ross Theatre	Charity/Amateur Event* - Set up Day	Rental		£205.00	01 April 2023	5.67%
Place	Ross Theatre	Charity/Amateur Event* - Hourly Rate	Rental		£115.00	01 April 2023	5.50%
Place	Ross Theatre	Charity/Amateur Event*	Staffing	per hour	£39.00	01 April 2023	5.41%
Place	Usher Hall - rates set every 2 years	Auditorium concert (seated)	Full day 8am to midnight		£7,340.00	01 April 2023	5.02%
Place	Usher Hall	Auditorium (recording or rehearsal - only available less than 8 weeks in advance)		per 3 hour session	£900.00	01 April 2023	5.63%
Place	Usher Hall	Stalls and Grand Circle (rental)	Full day		£4,700.00	01 April 2023	n/a
Place	Usher Hall	Conference Day	Full day	8am to Midnight	£8,950.00	01 April 2023	5.07%
Place	Usher Hall	Hospitality Suite 1	per session	AM/PM/Evening	£210.00	01 April 2023	6.06%
Place	Usher Hall	Hospitality Suite 2	per session	AM/PM/Evening	£210.00	01 April 2023	6.06%
Place	Usher Hall	Hospitality Suites Combined	per session	AM/PM/Evening	£385.00	01 April 2023	5.48%
Place	Usher Hall	Hospitality Suite 3	per session	AM/PM/Evening	£133.00	01 April 2023	5.56%
Place	Usher Hall	Upper Circle Atrium	per session	AM/PM/Evening	£1,170.00	01 April 2023	5.50%
Place	Usher Hall	Café/bar	per session	AM/PM/Evening	£1,080.00	01 April 2023	5.78%
Place	Usher Hall	Steinway Piano			£196.00	01 April 2023	5.38%
Place	Usher Hall	Norman and Beard Organ			£420.00	01 April 2023	5.26%
Place	Usher Hall	City Organist			£236.00	01 April 2023	5.36%
Place	Usher Hall	Spotlight			£81.00	01 April 2023	5.19%
Place	Usher Hall	Merchandise space	(Or 20% of merchandise income, whichever is greatest.)		£230.00	01 April 2023	5.50%
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Public safety of events – consultancy service	per hour	£107.00	01 April 2023	5.06%
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Inspection of houses in multiple occupation	per hour	£49.00	01 April 2023	5.38%
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Other licensing inspections		£49.00	01 April 2023	6.06%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Section 89, Civic Government (Scotland) Act 1982 - raised temporary structures	per application	£330.00	01 April 2023	5.11%
Place	Culture Strategy - Public Safety	Section 89	Community fee	per application	£100.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	Section 89	Bespoke/Multiple structure fee	per application	£660.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Where final inspection takes place outwith working hours	per application	£395.00	01 April 2023	6.27%
Place	Culture Strategy - Public Safety	Hire of infrastructure	1 Hostile Vehicle Mitigation Gate (includes 2 blocks, 2 straps, 1 strap loop, 1 box key)	per week	£420.00	01 April 2023	5.00%
Place	Culture Strategy - Public Safety	Square or Hex Concrete block with pole	Hire Fee	per unit/per week	£140.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	Flagpole, incl. use of flagpole socket	Hire Fee	per unit/per week	£140.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	Install - 2 person crew	Install fee	per hour	£90.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	Install - 4 person crew	Install fee	per hour	£180.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	Install - 6 person crew	Install fee	per hour	£270.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	Install - 8 person crew	Install fee	per hour	£360.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	2 yard flag	Hire Fee	Per week	£5.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	3 yard flag	Hire Fee	Per week	£10.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	10 yard flag	Hire Fee	Per week	£55.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	Banner arm and fixing		per week	£21.00	01 April 2023	5.26%
Place	Culture Strategy - Public Safety	Use of flag pole socket		per week	£21.00	01 April 2023	5.26%
Place	Culture Strategy - Public Safety	Galvanised pole or flagpole to fit socket in High Street		per week	£47.00	01 April 2023	6.58%
Place	Culture Strategy - Public Safety	Access to electricity distribution box		per box	£67.00	01 April 2023	4.61%
Place	Culture Strategy - Public Safety	Bunting (per length of 200m)		per week	£14.00	01 April 2023	2.56%
Place	Culture Strategy - Public Safety	Hire of heraldic banner and clan standards		per week	£41.00	01 April 2023	5.53%
Place	Culture Strategy - Film Edinburgh	Local authority film office service	Film office service	per year	£5,775.00	01 April 2023	5.00%
Place	Nelson & Scott Monuments	Nelson Monument - Adult	Admission Charge		£6.75	01 April 2023	12.50%
Place	Nelson & Scott Monuments	Nelson Monument - Concession	Admission Charge		£5.50	01 April 2023	10.00%
Place	Nelson & Scott Monuments	Nelson Monument - Child	Admission Charge		£5.50	01 April 2023	10.00%
Place	Nelson & Scott Monuments	Nelson Monument - Family	2 adults & 2 children (child 5-15 / no under 5's permitted)		£21.00	01 April 2023	5.00%
Place	Nelson & Scott Monuments	Scott Monument - Adult	Admission Charge		£8.50	01 April 2023	6.25%
Place	Nelson & Scott Monuments	Scott Monument - Concession	Admission Charge		£6.50	01 April 2023	8.33%
Place	Nelson & Scott Monuments	Scott Monument - Child	Admission Charge		£6.50	01 April 2023	8.33%
Place	Nelson & Scott Monuments	Scott Monument - Family ticket	2 adults & 2 children (child 5-15 / no under 5's permitted)		£25.00	01 April 2023	4.17%
Place	Nelson & Scott Monuments	Double monument ticket (based on adult ticket)	adult		£13.50	01 April 2023	12.50%
Place	Library Services	Over due Library item	first 7 days	per item per day	£0.00	01 April 2023	-100.00%
Place	Library Services	Over due Library item	after 7 days	per item per day	£0.00	01 April 2023	-100.00%
Place	Library Services	Inter-Library Loans	per Item (free to housebound members)		£20.00	01 April 2023	53.85%
Place	Library Services	Audio Music Loans	CD Hire (Concession 50%)	per item	£1.00	01 April 2023	11.11%
Place	Library Services	Audio Music Loans	CD Hire Multiple Set (Concession 50%)	per item	£1.90	01 April 2023	5.56%
Place	Library Services	DVD hire per item (concession 50%) (free to under 16s)		per item	£1.90	01 April 2023	5.56%
Place	Library Services	DVD hire per double set (concession 50%) (free to under 16s)		per item	£3.60	01 April 2023	5.88%
Place	Library Services	Paper or biodegradable bag		per bag	£0.50	01 April 2023	n/a
Place	Library Services	Photocopying (colour)	A4	per page	£0.70	01 April 2023	40.00%
Place	Library Services	Photocopying (colour)	A3	per page	£0.90	01 April 2023	12.50%
Place	Library Services	Photocopying & Computer Print-Outs (black & white)	A4	per page when request for more than	£0.20	01 April 2023	n/a
Place	Library Services	Photocopying & Computer Print-Outs (colour)	A4	per page when request for more than	£0.50	01 April 2023	n/a
Place	Library Services	Photocopying & Computer Print-Outs (black & white)	A3	per page when request for more than	£0.30	01 April 2023	n/a
Place	Library Services	Photocopying & Computer Print-Outs (black & white)	A3	per page when request for more than	£0.70	01 April 2023	n/a
Place	Library Services	Capital Collection	Jpeg 72 dpi	per item	£6.00	01 April 2023	3.45%
Place	Library Services	Capital Collection	Tiff 300 dpi	per item	£31.00	01 April 2023	5.44%
Place	Library Services	Audio Books	Concession	per item	£1.00	01 April 2023	5.26%
Place	Library Services	Music sets		per part	£1.00	01 April 2023	100.00%
Place	Library Services	Replacement library card (free to under 16s)		per card	£3.00	01 April 2023	7.14%
Place	Library Services	Sale of Withdrawn Stock	Adult Hardback	per book	£1.80	01 April 2023	5.88%
Place	Library Services	Sale of Withdrawn Stock	Adult Paperback	per book	£1.20	01 April 2023	9.09%
Place	Library Services	Sale of Withdrawn Stock	Children's Books	per book	£0.70	01 April 2023	16.67%
Place	Library Services	Sale of Withdrawn Stock	Audio item	per item	£2.00	01 April 2023	17.65%
Place	Library Services	Cotton Bags		per bag	£4.00	01 April 2023	5.26%
Place	Library Services	Edinburgh Reads Events	Non Library Members	per event	£10.00	01 April 2023	5.82%
Place	Library Services	Edinburgh Reads Events	Library Members	per event	£7.20	01 April 2023	5.88%
Place	Library Services	Edinburgh Reads Events	Concession	per event	£5.00	01 April 2023	5.26%
Place	Library Services	Non Library Events - Room Hire of Ref Library		Per event	£420.00	01 April 2023	5.00%
Place	Library Services	Cat A - Community Room Only Hire - Central, Stockbridge, McDonald Road, MoCommunity		first hour rate	£25.00	01 April 2023	n/a
Place	Library Services	Cat A - Community Room Only Hire - Central, Stockbridge, McDonald Road, MoCommunity		Subsequent hour rate	£15.00	01 April 2023	n/a
Place	Library Services	Cat A - Community Room Only Hire - Central, Stockbridge, McDonald Road, MoCommunity		Full Day Rate	£110.00	01 April 2023	n/a
Place	Library Services	Cat A - Community Room Only Hire - Central, Stockbridge, McDonald Road, MoNon - Community / Commercial		first hour rate	£75.00	01 April 2023	n/a
Place	Library Services	Cat A - Community Room Only Hire - Central, Stockbridge, McDonald Road, MoNon - Community / Commercial		Subsequent hour rate	£45.00	01 April 2023	n/a
Place	Library Services	Cat A - Community Room Only Hire - Central, Stockbridge, McDonald Road, MoNon - Community / Commercial		Full Day Rate	£350.00	01 April 2023	n/a
Place	Library Services	Cat B - Community Room Only Hire - Blackhall, Craigmillar, Currie, Fountainbrid Community		first hour rate	£20.00	01 April 2023	n/a

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
Place	Library Services	Cat B - Community Room Only Hire - Blackhall, Craigmillar, Currie, FountainbridCommunity		Subsequent hour rate	£12.00	01 April 2023	n/a
Place	Library Services	Cat B - Community Room Only Hire - Blackhall, Craigmillar, Currie, FountainbridCommunity		Full Day Rate	£90.00	01 April 2023	n/a
Place	Library Services	Cat B - Community Room Only Hire - Blackhall, Craigmillar, Currie, FountainbridNon - Community / Commercial		first hour rate	£70.00	01 April 2023	n/a
Place	Library Services	Cat B - Community Room Only Hire - Blackhall, Craigmillar, Currie, FountainbridNon - Community / Commercial		Subsequent hour rate	£29.00	01 April 2023	n/a
Place	Library Services	Cat B - Community Room Only Hire - Blackhall, Craigmillar, Currie, FountainbridNon - Community / Commercial		Full Day Rate	£250.00	01 April 2023	n/a
Place	Library Services	Central Library - Children's Library	Non-Community / Commercial	3 hour block	£270.00	01 April 2023	8.00%
Place	Library Services	Filming	Non-Community / Commercial	first hour	£243.00	01 April 2023	5.19%
Place	Library Services	Filming	Non-Community / Commercial	thereafter	£130.00	01 April 2023	6.56%
Place	Parking Charges - on street parking	George St, St Andrew Square, Charlotte Square, Queen St, Market St, Cockburn St		per Hour	£6.30	03 April 2023	12.50%
Place	Parking Charges - on street parking	Stafford St and Melville St area, Morrison St to Shandwick Place, Old Town (including E Market St)		per Hour	£5.50	03 April 2023	12.24%
Place	Parking Charges - on street parking	West End (Palmerston Place area), Moray Place, South Side/ Nicholson St, Tollcross/Fountainbridge, Heriot Row		per Hour	£4.60	03 April 2023	12.20%
Place	Parking Charges - on street parking	New town – Northumberland St to St Stephen St and Royal Crescent		per Hour	£4.10	03 April 2023	10.81%
Place	Parking Charges - on street parking	Bruntsfield, Sciennes, St Leonard's, Dumbiedykes, Stockbridge, Dean		per Hour	£3.40	03 April 2023	9.68%
Place	Parking Charges - on street parking	Quality Bus Corridor		per Hour	£3.10	03 April 2023	10.71%
Place	Parking Charges - on street parking	South Queensferry		per Hour	£1.00	03 April 2023	11.11%
Place	Parking Charges	Extended Controlled Zone		per Hour	£2.90	03 April 2023	11.54%
Place	Parking Charges - on street parking	9 hour parking		per Day	£8.00	03 April 2023	14.29%
Place	Parking Charges - on street parking	Bus / Coach Parking		per Hour	£7.00	03 April 2023	16.67%
Place	Parking	Penalty Charge Notice	Paid within 14 days	per ticket	£50.00	01 April 2023	66.67%
Place	Parking	Penalty Charge Notice	Paid between 15 days and service of notice to owner	per ticket	£100.00	01 April 2023	66.67%
Place	Residents Parking Band 1 Engine size 0 - 1000cc	Central Zone 1 - 4	Permit 1	12 month permit	£70.20	03 April 2023	11.61%
Place	Residents Parking Band 1	Central Zone 1 - 4	Permit 2	12 month permit	£84.30	03 April 2023	11.66%
Place	Residents Parking Band 1	All Other Zones	Permit 1	12 month permit	£34.70	03 April 2023	11.58%
Place	Residents Parking Band 1	All Other Zones	Permit 2	12 month permit	£41.70	03 April 2023	11.50%
Place	Residents Parking Band 2 Engine size 1001 - 1200cc	Central Zone 1 - 4	Permit 1	3 month permit	£55.80	03 April 2023	12.05%
Place	Residents Parking Band 2	Central Zone 1 - 4	Permit 1	6 month permit	£100.60	03 April 2023	12.03%
Place	Residents Parking Band 2	Central Zone 1 - 4	Permit 1	12 month permit	£167.60	03 April 2023	12.03%
Place	Residents Parking Band 2	Central Zone 1 - 4	Permit 2	3 month permit	£67.00	03 April 2023	12.04%
Place	Residents Parking Band 2	Central Zone 1 - 4	Permit 2	6 month permit	£120.70	03 April 2023	12.07%
Place	Residents Parking Band 2	Central Zone 1 - 4	Permit 2	12 month permit	£201.20	03 April 2023	12.03%
Place	Residents Parking Band 2	All Other Zones	Permit 1	3 month permit	£27.20	03 April 2023	11.93%
Place	Residents Parking Band 2	All Other Zones	Permit 1	6 month permit	£49.10	03 April 2023	12.10%
Place	Residents Parking Band 2	All Other Zones	Permit 1	12 month permit	£81.90	03 April 2023	12.04%
Place	Residents Parking Band 2	All Other Zones	Permit 2	3 month permit	£32.70	03 April 2023	11.99%
Place	Residents Parking Band 2	All Other Zones	Permit 2	6 month permit	£58.90	03 April 2023	11.98%
Place	Residents Parking Band 2	All Other Zones	Permit 2	12 month permit	£98.30	03 April 2023	12.09%
Place	Residents Parking Band 3 Engine size 1201 - 1800cc	Central Zone 1 - 4	Permit 1	3 month permit	£80.50	03 April 2023	11.96%
Place	Residents Parking Band 3	Central Zone 1 - 4	Permit 1	6 month permit	£145.20	03 April 2023	12.04%
Place	Residents Parking Band 3	Central Zone 1 - 4	Permit 1	12 month permit	£242.00	03 April 2023	12.04%
Place	Residents Parking Band 3	Central Zone 1 - 4	Permit 2	3 month permit	£100.70	03 April 2023	12.01%
Place	Residents Parking Band 3	Central Zone 1 - 4	Permit 2	6 month permit	£181.50	03 April 2023	12.04%
Place	Residents Parking Band 3	Central Zone 1 - 4	Permit 2	12 month permit	£302.50	03 April 2023	12.04%
Place	Residents Parking Band 3	All Other Zones	Permit 1	3 month permit	£38.90	03 April 2023	12.10%
Place	Residents Parking Band 3	All Other Zones	Permit 1	6 month permit	£70.20	03 April 2023	12.14%
Place	Residents Parking Band 3	All Other Zones	Permit 1	12 month permit	£117.00	03 April 2023	12.07%
Place	Residents Parking Band 3	All Other Zones	Permit 2	3 month permit	£48.70	03 April 2023	12.21%
Place	Residents Parking Band 3	All Other Zones	Permit 2	6 month permit	£87.70	03 April 2023	12.01%
Place	Residents Parking Band 3	All Other Zones	Permit 2	12 month permit	£146.20	03 April 2023	12.03%
Place	Residents Parking Band 4 Engine size 1801 - 2000cc	Central Zone 1 - 4	Permit 1	3 month permit	£98.20	03 April 2023	12.61%
Place	Residents Parking Band 4	Central Zone 1 - 4	Permit 1	6 month permit	£176.90	03 April 2023	12.53%
Place	Residents Parking Band 4	Central Zone 1 - 4	Permit 1	12 month permit	£294.90	03 April 2023	12.51%
Place	Residents Parking Band 4	Central Zone 1 - 4	Permit 2	3 month permit	£122.70	03 April 2023	12.47%
Place	Residents Parking Band 4	Central Zone 1 - 4	Permit 2	6 month permit	£221.20	03 April 2023	12.57%
Place	Residents Parking Band 4	Central Zone 1 - 4	Permit 2	12 month permit	£368.70	03 April 2023	12.55%
Place	Residents Parking Band 4	All Other Zones	Permit 1	3 month permit	£47.20	03 April 2023	12.65%
Place	Residents Parking Band 4	All Other Zones	Permit 1	6 month permit	£85.00	03 April 2023	12.58%
Place	Residents Parking Band 4	All Other Zones	Permit 1	12 month permit	£141.70	03 April 2023	12.55%
Place	Residents Parking Band 4	All Other Zones	Permit 2	3 month permit	£59.00	03 April 2023	12.60%
Place	Residents Parking Band 4	All Other Zones	Permit 2	6 month permit	£106.30	03 April 2023	12.61%
Place	Residents Parking Band 4	All Other Zones	Permit 2	12 month permit	£177.10	03 April 2023	12.52%
Place	Residents Parking Band 5 Engine size 2001 - 2500 cc	Central Zone 1 - 4	Permit 1	3 month permit	£116.40	03 April 2023	13.01%
Place	Residents Parking Band 5	Central Zone 1 - 4	Permit 1	6 month permit	£209.70	03 April 2023	12.98%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
Place	Residents Parking Band 5	Central Zone 1 - 4	Permit 1	12 month permit	£349.60	03 April 2023	13.03%
Place	Residents Parking Band 5	Central Zone 1 - 4	Permit 2	3 month permit	£145.50	03 April 2023	13.05%
Place	Residents Parking Band 5	Central Zone 1 - 4	Permit 2	6 month permit	£262.20	03 April 2023	13.02%
Place	Residents Parking Band 5	Central Zone 1 - 4	Permit 2	12 month permit	£437.00	03 April 2023	13.04%
Place	Residents Parking Band 5	All Other Zones	Permit 1	3 month permit	£55.50	03 April 2023	13.03%
Place	Residents Parking Band 5	All Other Zones	Permit 1	6 month permit	£100.10	03 April 2023	13.11%
Place	Residents Parking Band 5	All Other Zones	Permit 1	12 month permit	£166.90	03 April 2023	13.08%
Place	Residents Parking Band 5	All Other Zones	Permit 2	3 month permit	£69.40	03 April 2023	13.03%
Place	Residents Parking Band 5	All Other Zones	Permit 2	6 month permit	£125.10	03 April 2023	13.01%
Place	Residents Parking Band 5	All Other Zones	Permit 2	12 month permit	£208.60	03 April 2023	13.06%
Place	Residents Parking Band 6 Engine size 2501 - 3000 cc	Central Zone 1 - 4	Permit 1	3 month permit	£153.00	03 April 2023	13.59%
Place	Residents Parking Band 6	Central Zone 1 - 4	Permit 1	6 month permit	£275.70	03 April 2023	13.55%
Place	Residents Parking Band 6	Central Zone 1 - 4	Permit 1	12 month permit	£459.50	03 April 2023	13.54%
Place	Residents Parking Band 6	Central Zone 1 - 4	Permit 2	3 month permit	£198.90	03 April 2023	13.53%
Place	Residents Parking Band 6	Central Zone 1 - 4	Permit 2	6 month permit	£358.40	03 April 2023	13.53%
Place	Residents Parking Band 6	Central Zone 1 - 4	Permit 2	12 month permit	£597.40	03 April 2023	13.53%
Place	Residents Parking Band 6	All Other Zones	Permit 1	3 month permit	£72.10	03 April 2023	13.54%
Place	Residents Parking Band 6	All Other Zones	Permit 1	6 month permit	£129.90	03 April 2023	13.55%
Place	Residents Parking Band 6	All Other Zones	Permit 1	12 month permit	£216.50	03 April 2023	13.53%
Place	Residents Parking Band 6	All Other Zones	Permit 2	3 month permit	£93.70	03 April 2023	13.58%
Place	Residents Parking Band 6	All Other Zones	Permit 2	6 month permit	£168.90	03 April 2023	13.58%
Place	Residents Parking Band 6	All Other Zones	Permit 2	12 month permit	£281.50	03 April 2023	13.55%
Place	Residents Parking Band 7 Engine size 3001cc+	Central Zone 1 - 4	Permit 1	3 month permit	£221.30	03 April 2023	14.54%
Place	Residents Parking Band 7	Central Zone 1 - 4	Permit 1	6 month permit	£398.80	03 April 2023	14.53%
Place	Residents Parking Band 7	Central Zone 1 - 4	Permit 1	12 month permit	£664.70	03 April 2023	14.52%
Place	Residents Parking Band 7	Central Zone 1 - 4	Permit 2	3 month permit	£287.70	03 April 2023	14.53%
Place	Residents Parking Band 7	Central Zone 1 - 4	Permit 2	6 month permit	£518.50	03 April 2023	14.54%
Place	Residents Parking Band 7	Central Zone 1 - 4	Permit 2	12 month permit	£864.10	03 April 2023	14.53%
Place	Residents Parking Band 7	All Other Zones	Permit 1	3 month permit	£102.00	03 April 2023	14.61%
Place	Residents Parking Band 7	All Other Zones	Permit 1	6 month permit	£183.80	03 April 2023	14.59%
Place	Residents Parking Band 7	All Other Zones	Permit 1	12 month permit	£306.30	03 April 2023	14.55%
Place	Residents Parking Band 7	All Other Zones	Permit 2	3 month permit	£132.60	03 April 2023	14.61%
Place	Residents Parking Band 7	All Other Zones	Permit 2	6 month permit	£238.90	03 April 2023	14.53%
Place	Residents Parking Band 7	All Other Zones	Permit 2	12 month permit	£398.20	03 April 2023	14.52%
Place	Residents Parking - Band 1 Engine size 0 - 1000cc	Zone K	Permit 1	12 month permit	£15.30	03 April 2023	11.68%
Place	Residents Parking - Band 1	Zone K	Permit 2	12 month permit	£18.30	03 April 2023	11.59%
Place	Residents Parking - Band 2 Engine size 1001 - 1200cc	Zone K	Permit 1	3 month permit	£12.00	03 April 2023	12.15%
Place	Residents Parking - Band 2	Zone K	Permit 1	6 month permit	£21.60	03 April 2023	11.92%
Place	Residents Parking - Band 2	Zone K	Permit 1	12 month permit	£36.00	03 April 2023	12.15%
Place	Residents Parking - Band 2	Zone K	Permit 2	3 month permit	£14.40	03 April 2023	12.50%
Place	Residents Parking - Band 2	Zone K	Permit 2	6 month permit	£25.90	03 April 2023	12.12%
Place	Residents Parking - Band 2	Zone K	Permit 2	12 month permit	£43.20	03 April 2023	11.92%
Place	Residents Parking - Band 3 Engine size 1201 - 1800cc	Zone K	Permit 1	3 month permit	£17.10	03 April 2023	11.76%
Place	Residents Parking - Band 3	Zone K	Permit 1	6 month permit	£30.80	03 April 2023	12.00%
Place	Residents Parking - Band 3	Zone K	Permit 1	12 month permit	£51.40	03 April 2023	11.98%
Place	Residents Parking - Band 3	Zone K	Permit 2	3 month permit	£21.40	03 April 2023	12.04%
Place	Residents Parking - Band 3	Zone K	Permit 2	6 month permit	£38.60	03 April 2023	12.21%
Place	Residents Parking - Band 3	Zone K	Permit 2	12 month permit	£64.30	03 April 2023	12.02%
Place	Residents Parking - Band 4 Engine size 1801 - 2000cc	Zone K	Permit 1	3 month permit	£20.70	03 April 2023	12.50%
Place	Residents Parking - Band 4	Zone K	Permit 1	6 month permit	£37.40	03 April 2023	12.65%
Place	Residents Parking - Band 4	Zone K	Permit 1	12 month permit	£62.30	03 April 2023	12.45%
Place	Residents Parking - Band 4	Zone K	Permit 2	3 month permit	£25.90	03 April 2023	12.61%
Place	Residents Parking - Band 4	Zone K	Permit 2	6 month permit	£46.70	03 April 2023	12.53%
Place	Residents Parking - Band 4	Zone K	Permit 2	12 month permit	£77.90	03 April 2023	12.57%
Place	Residents Parking - Band 5 Engine size 2001 - 2500cc	Zone K	Permit 1	3 month permit	£24.40	03 April 2023	12.96%
Place	Residents Parking - Band 5	Zone K	Permit 1	6 month permit	£44.00	03 April 2023	13.11%
Place	Residents Parking - Band 5	Zone K	Permit 1	12 month permit	£73.40	03 April 2023	13.10%
Place	Residents Parking - Band 5	Zone K	Permit 2	3 month permit	£30.50	03 April 2023	12.96%
Place	Residents Parking - Band 5	Zone K	Permit 2	6 month permit	£55.00	03 April 2023	12.94%
Place	Residents Parking - Band 5	Zone K	Permit 2	12 month permit	£91.70	03 April 2023	12.93%
Place	Residents Parking - Band 6 Engine size 2501 - 3000cc	Zone K	Permit 1	3 month permit	£31.70	03 April 2023	13.62%
Place	Residents Parking - Band 6	Zone K	Permit 1	6 month permit	£57.10	03 April 2023	13.52%
Place	Residents Parking - Band 6	Zone K	Permit 1	12 month permit	£95.20	03 April 2023	13.47%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
Place	Residents Parking - Band 6	Zone K	Permit 2	3 month permit	£41.20	03 April 2023	13.50%
Place	Residents Parking - Band 6	Zone K	Permit 2	6 month permit	£74.30	03 April 2023	13.61%
Place	Residents Parking - Band 6	Zone K	Permit 2	12 month permit	£123.80	03 April 2023	13.47%
Place	Residents Parking - Band 7 Engine size 3001cc+	Zone K	Permit 1	3 month permit	£44.80	03 April 2023	14.58%
Place	Residents Parking - Band 7	Zone K	Permit 1	6 month permit	£80.80	03 April 2023	14.45%
Place	Residents Parking - Band 7	Zone K	Permit 1	12 month permit	£134.70	03 April 2023	14.54%
Place	Residents Parking - Band 7	Zone K	Permit 2	3 month permit	£58.30	03 April 2023	14.54%
Place	Residents Parking - Band 7	Zone K	Permit 2	6 month permit	£105.10	03 April 2023	14.61%
Place	Residents Parking - Band 7	Zone K	Permit 2	12 month permit	£175.20	03 April 2023	14.58%
Place	Parking Permits	Diesel Surcharge - resident permits		3 month permit	£12.50	03 April 2023	25.00%
Place	Parking Permits	Diesel Surcharge - resident permits		6 month permit	£25.00	03 April 2023	25.00%
Place	Parking Permits	Diesel Surcharge - resident permits		12 month permit	£50.00	03 April 2023	25.00%
Place	Priority Parking Permits - Band 1 Engine size 0 - 1000cc	All Zones	Permit 1	12 month permit	£11.50	03 April 2023	11.65%
Place	Priority Parking Permits - Band 1	All Zones	Permit 2	12 month permit	£13.80	03 April 2023	11.29%
Place	Priority Parking Permits - Band 2 Engine size 1001 - 1200cc	All Zones	Permit 1	3 month permit	£9.00	03 April 2023	11.11%
Place	Priority Parking Permits - Band 2	All Zones	Permit 1	6 month permit	£16.30	03 April 2023	11.64%
Place	Priority Parking Permits - Band 2	All Zones	Permit 1	12 month permit	£27.20	03 April 2023	11.93%
Place	Priority Parking Permits - Band 2	All Zones	Permit 2	3 month permit	£10.90	03 April 2023	12.37%
Place	Priority Parking Permits - Band 2	All Zones	Permit 2	6 month permit	£19.60	03 April 2023	12.00%
Place	Priority Parking Permits - Band 2	All Zones	Permit 2	12 month permit	£32.70	03 April 2023	11.99%
Place	Priority Parking Permits - Band 3 Engine size 1201 - 1800cc	All Zones	Permit 1	3 month permit	£12.90	03 April 2023	12.17%
Place	Priority Parking Permits - Band 3	All Zones	Permit 1	6 month permit	£23.30	03 April 2023	12.02%
Place	Priority Parking Permits - Band 3	All Zones	Permit 1	12 month permit	£38.90	03 April 2023	12.10%
Place	Priority Parking Permits - Band 3	All Zones	Permit 2	3 month permit	£16.20	03 April 2023	12.50%
Place	Priority Parking Permits - Band 3	All Zones	Permit 2	6 month permit	£29.20	03 April 2023	12.31%
Place	Priority Parking Permits - Band 3	All Zones	Permit 2	12 month permit	£48.70	03 April 2023	12.21%
Place	Priority Parking Permits - Band 4 Engine size 1801 - 2000cc	All Zones	Permit 1	3 month permit	£15.70	03 April 2023	12.95%
Place	Priority Parking Permits - Band 4	All Zones	Permit 1	6 month permit	£28.30	03 April 2023	12.75%
Place	Priority Parking Permits - Band 4	All Zones	Permit 1	12 month permit	£47.20	03 April 2023	12.65%
Place	Priority Parking Permits - Band 4	All Zones	Permit 2	3 month permit	£19.60	03 April 2023	12.64%
Place	Priority Parking Permits - Band 4	All Zones	Permit 2	6 month permit	£35.40	03 April 2023	12.74%
Place	Priority Parking Permits - Band 4	All Zones	Permit 2	12 month permit	£59.00	03 April 2023	12.60%
Place	Priority Parking Permits - Band 5 Engine size 2001 - 2500cc	All Zones	Permit 1	3 month permit	£18.50	03 April 2023	13.50%
Place	Priority Parking Permits - Band 5	All Zones	Permit 1	6 month permit	£33.30	03 April 2023	12.88%
Place	Priority Parking Permits - Band 5	All Zones	Permit 1	12 month permit	£55.50	03 April 2023	13.03%
Place	Priority Parking Permits - Band 5	All Zones	Permit 2	3 month permit	£23.10	03 April 2023	13.24%
Place	Priority Parking Permits - Band 5	All Zones	Permit 2	6 month permit	£41.60	03 April 2023	13.04%
Place	Priority Parking Permits - Band 5	All Zones	Permit 2	12 month permit	£69.40	03 April 2023	13.03%
Place	Priority Parking Permits - Band 6 Engine size 2501 - 3000cc	All Zones	Permit 1	3 month permit	£24.00	03 April 2023	13.74%
Place	Priority Parking Permits - Band 6	All Zones	Permit 1	6 month permit	£43.20	03 April 2023	13.39%
Place	Priority Parking Permits - Band 6	All Zones	Permit 1	12 month permit	£72.10	03 April 2023	13.54%
Place	Priority Parking Permits - Band 6	All Zones	Permit 2	3 month permit	£31.20	03 April 2023	13.87%
Place	Priority Parking Permits - Band 6	All Zones	Permit 2	6 month permit	£56.20	03 April 2023	13.54%
Place	Priority Parking Permits - Band 6	All Zones	Permit 2	12 month permit	£93.70	03 April 2023	13.58%
Place	Priority Parking Permits - Band 7 Engine size 3001cc+	All Zones	Permit 1	3 month permit	£33.90	03 April 2023	14.53%
Place	Priority Parking Permits - Band 7	All Zones	Permit 1	6 month permit	£61.20	03 April 2023	14.61%
Place	Priority Parking Permits - Band 7	All Zones	Permit 1	12 month permit	£102.00	03 April 2023	14.61%
Place	Priority Parking Permits - Band 7	All Zones	Permit 2	3 month permit	£44.10	03 April 2023	14.55%
Place	Priority Parking Permits - Band 7	All Zones	Permit 2	6 month permit	£79.50	03 April 2023	14.55%
Place	Priority Parking Permits - Band 7	All Zones	Permit 2	12 month permit	£132.60	03 April 2023	14.61%
Place	Business parking permits	Extended parking zones	Permit 1	12 month permit	£409.20	03 April 2023	12.51%
Place	Business parking permits	Extended parking zones	Permit 2	12 month permit	£453.10	03 April 2023	12.52%
Place	Retail parking permits	Peripheral parking zones	Permit 1	12 month permit	£537.80	03 April 2023	12.51%
Place	Retail parking permits	Extended parking zones	Permit 1	12 month permit	£409.20	03 April 2023	12.51%
Place	Retail parking permits	Extended parking zones	Permit 2	12 month permit	£453.10	03 April 2023	12.52%
Place	Trades parking permit - monthly	All zones		1 month permit	£146.10	03 April 2023	12.47%
Place	Trades parking permit - annual	All zones		12 month permit	£1,520.20	03 April 2023	12.52%
Place	Visitor Parking Permits	Central Parking Zones		30 minutes	£1.01	03 April 2023	n/a
Place	Visitor Parking Permits	Peripheral Parking Zones		30 minutes	£0.77	03 April 2023	n/a
Place	Visitor Parking Permits	Extended Parking Zones		30 minutes	£0.64	03 April 2023	n/a
Place	Visitor Parking Permits	Priority Parking Areas		30 minutes	£0.39	03 April 2023	n/a
Place	Visitor Parking Permits	BB allocation - Central Parking Zones		30 minutes	£0.50	03 April 2023	n/a

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
Place	Visitor Parking Permits	BB allocation -Peripheral Parking Zones		30 minutes	£0.38	03 April 2023	n/a
Place	Visitor Parking Permits	BB allocation -Extended Parking Zones		30 minutes	£0.32	03 April 2023	n/a
Place	Visitor Parking Permits	BB allocation -Priority Parking Areas		30 minutes	£0.19	03 April 2023	n/a
Place	Parking Dispensations	Dispensation charge		per day	£12.00	03 April 2023	20.00%
Place	Parking - Vehicle Removals	Vehicle Removal Release Fee		per vehicle release	£190.00	03 April 2023	26.67%
Place	Parking - Vehicle Removals	Vehicle Overnight Storage Fee		per overnight	£25.00	03 April 2023	25.00%
Place	Parking - Vehicle Removals	Vehicle Disposal Fee		per disposal	£95.00	03 April 2023	26.67%
Place	Bus Station	Departure Charges	Code D	per vehicle	£9.00	01 April 2023	n/a
Place	Transport	Electric Vehicle Charging	Standard 7 kW	per KWH	£0.45	01 April 2023	80.00%
Place	Transport	Electric Vehicle Charging	Fast 22 kW	per KWH	£0.50	01 April 2023	66.67%
Place	Transport	Electric Vehicle Charging	Rapid 50 kW	per KWH	£0.55	01 April 2023	57.14%
Place	Hawes Pier	Cruise Passenger Charges		per passenger	£6.80	01 April 2023	7.94%
Place	Road Services	Temporary traffic regulations order - < 5 days		per permit	£600.00	01 April 2023	9.89%
Place	Road Services	Temporary traffic regulations order - > 5 days		per permit	£810.00	01 April 2023	10.35%
Place	Transport	Traffic Signals Switch off/on	Mon - Fri - 0700-1730		£150.00	01 April 2023	19.05%
Place	Transport	Traffic Signals Switch off/on	Mon - Fri - 1900-2000		£300.00	01 April 2023	19.05%
Place	Transport	Traffic Signals Switch off/on	Sat-Sun - 0700-1900		£300.00	01 April 2023	138.10%
Place	Transport	Traffic Signals Switch off/on	Public Holidays		£300.00	01 April 2023	19.05%
Place	Transport	Traffic Signals Switch off/on	Emergency (24hrs a day)		£450.00	01 April 2023	19.05%
Place	Transport	Traffic Signals Switch off/on	Additional hour price for delayed switch off/on		£150.00	01 April 2023	19.05%
Place	Road Occupation Permits	Access Tower	Initial permit for first day		£90.00	01 April 2023	12.50%
Place	Road Occupation Permits	Access Tower	Per additional day applied for		£22.00	01 April 2023	10.00%
Place	Road Occupation Permits	Bus Shelter	Initial permit for up to 28 days		£195.00	01 April 2023	9.55%
Place	Road Occupation Permits	Bus Shelter	Per additional period up to 28 days		£80.00	01 April 2023	11.11%
Place	Road Occupation Permits	Cabin	Initial permit for up to 1 month		£190.00	01 April 2023	6.15%
Place	Road Occupation Permits	Cabin	Per additional month applied for		£80.00	01 April 2023	11.11%
Place	Road Occupation Permits	Container	Initial permit for up to 1 month		£195.00	01 April 2023	8.94%
Place	Road Occupation Permits	Container	Per additional month applied for		£80.00	01 April 2023	11.11%
Place	Road Occupation Permits	Crane	Initial permit for first day		£90.00	01 April 2023	12.50%
Place	Road Occupation Permits	Crane	Per additional day applied for		£48.00	01 April 2023	9.09%
Place	Road Occupation Permits	Crane - for erecting a Crane Tower	Initial permit for first day		£135.00	01 April 2023	12.50%
Place	Road Occupation Permits	Crane - for erecting a Crane Tower	Per additional day applied for		£48.00	01 April 2023	9.09%
Place	Road Occupation Permits	Excavation	per location		£320.00	01 April 2023	8.11%
Place	Road Occupation Permits	Footway Crossing	per location		£145.00	01 April 2023	7.41%
Place	Road Occupation Permits	Hoarding	Initial permit for up to 28 days	up to 100m length	£290.00	01 April 2023	6.23%
Place	Road Occupation Permits	Hoarding	Per additional period up to 28 days applied for	up to 100m length	£155.00	01 April 2023	8.39%
Place	Road Occupation Permits	Hoarding	Initial permit for up to 28 days	over 100m length	£310.00	01 April 2023	n/a
Place	Road Occupation Permits	Hoarding	Per additional period up to 28 days applied for	over 100m length	£160.00	01 April 2023	n/a
Place	Road Occupation Permits	Hoist	Initial permit for first day		£90.00	01 April 2023	12.50%
Place	Road Occupation Permits	Hoist	Per additional day applied for		£22.00	01 April 2023	10.00%
Place	Road Occupation Permits	Materials	Initial permit for up to 28 days		£195.00	01 April 2023	8.94%
Place	Road Occupation Permits	Materials	Per additional period up to 28 days applied for	Per unit	£90.00	01 April 2023	12.50%
Place	Road Occupation Permits	Site Hut	Initial permit for up to 28 days	Per unit	£195.00	01 April 2023	8.94%
Place	Road Occupation Permits	Site Hut	Per additional period up to 28 days applied for		£90.00	01 April 2023	12.50%
Place	Road Occupation Permits	Skip	Initial permit for up to one week		£37.00	01 April 2023	8.82%
Place	Road Occupation Permits	Skip	Per additional week applied for		£30.00	01 April 2023	7.14%
Place	Road Occupation Permits	Tables and Chairs	within World Heritage Site	per square metre	£155.00	01 April 2023	10.71%
Place	Road Occupation Permits	Tables and Chairs	outwith World Heritage Site	per square metre	£125.00	01 April 2023	11.61%
Place	Road Compliance (RCC)	Site or Desktop Meeting Charge		per meeting	£180.00	01 April 2023	12.50%
Place	Roads Compliance (RCC)	Fee for RCC inspection based on Road Bond Value	Less than £50,000 Fixed £2,500	Per Bond	£2,500	01 April 2023	n/a
Place	Roads Compliance (RCC)	Fee for RCC inspection based on Road Bond Value	£50,001-£500,000	Per Bond	5.00%	01 April 2023	n/a
Place	Roads Compliance (RCC)	Fee for RCC inspection based on Road Bond Value	£500,001-£1,000,000	Per Bond	4.50%	01 April 2023	n/a
Place	Roads Compliance (RCC)	Fee for RCC inspection based on Road Bond Value	Over £1,000,000	Per Bond	4.00%	01 April 2023	n/a
Place	Road Occupation - Scaffolding	Site or Desktop Meeting Charge		per meeting	£180.00	01 April 2023	12.50%
Place	Road Occupation - Scaffolding	Initial permit for up to 1 - 28 days		per permit	£190.00	01 April 2023	11.76%
Place	Road Occupation - Scaffolding	Per additional 1 - 28 days applied for		per month	£110.00	01 April 2023	12.24%
Place	Installation of ducts, pipes and cables in roads and/or pavements (Section 109)	by applicants other than public utilities (e.g. developers or their contractors)		per permit	£380.00	01 April 2023	8.57%
Place	Access Protection Markings	New Marking		per marking	£150.00	03 April 2023	5.63%
Place	Use of Street Lighting Columns	Housing Development Signs (temporary directional signs to new housing developments)		per development	£728.00	01 April 2023	5.05%
Place	Use of street lighting columns	Housing Development signs etc	Administration fee for authorisation process	per sign	£100.00	01 April 2023	n/a
Place	Use of street lighting columns	Housing Development signs etc	Removal or repair of any sign	per sign	£200.00	01 April 2023	n/a
Place	Parks	Film Charges	Filming over four hours or cast / crew of six or more	per hour - from	£163.00	01 April 2023	5.16%
Place	Parks	Film Charges	Filming up to four hours or cast / crew of five or less	fee from	£65.00	01 April 2023	4.84%
Place	Parks	Film Charges	Student filming and photography over four hours or over 5 crew	fee from	£65.00	01 April 2023	4.84%
Place	Parks	Film Charges	Wedding Photography all Parks (Dependent on Numbers and Vehicles) per day - plus £25 per hour for out of hours access	per day - from	£100.00	01 April 2023	5.26%
Place	Parks	Film Charges	Filming supervision provision	per hour per person	£66.00	01 April 2023	4.76%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
Place	Parks	Filming Charges	Drone Filming	per day	£166.00	01 April 2023	n/a
Place	Parks	Film Charges	Filming in City Centre Cemeteries (Greyfriars Kirkyard, Calton Old and New Cemeteries and St Cuthbert's Churchyard)	Per hour - fee from	£303.00	01 April 2023	4.84%
Place	Parks	Film Charges	Filming in Cemeteries outside the City Centre	Per hour - fee from	£151.00	01 April 2023	4.86%
Place	Parks	Event Charges	Princes Street Gardens - Small Event	per day - from	£1,103.00	01 April 2023	5.05%
Place	Parks	Event Charges	Princes Street Gardens - Small Event	per half day - from	£552.00	01 April 2023	5.54%
Place	Parks	Event Charges	Princes Street Gardens - Standard Event	per day - from	£1,952.00	01 April 2023	5.00%
Place	Parks	Event Charges	Princes Street Gardens - Standard Event	per half day - from	£976.00	01 April 2023	5.40%
Place	Parks	Event Charges	Princes Street Gardens - Large Events	per day - from	£3,109.00	01 April 2023	5.00%
Place	Parks	Event Charges	Princes Street Gardens - Large Events	per half day - from	£1,555.00	01 April 2023	5.28%
Place	Parks	Event Charges	Princes Street Gardens vehicle access fee	per application	£122.00	01 April 2023	4.68%
Place	Parks	Event Charges - Premier Sites (including The Meadows & Bruntsfield Links, Calton Hill, Inverleith Park, Leith Links, Saughton Park and Lauriston Castle)	Small event	per half day from	£250.00	01 April 2023	n/a
Place	Parks	Event Charges - Premier Sites (including The Meadows & Bruntsfield Links, Calton Hill, Inverleith Park, Leith Links, Saughton Park and Lauriston Castle)	Small event	per day from	£500.00	01 April 2023	n/a
Place	Parks	Event Charges - Premier Sites (including The Meadows & Bruntsfield Links, Calton Hill, Inverleith Park, Leith Links, Saughton Park and Lauriston Castle)	Large event	per half day from	£400.00	01 April 2023	n/a
Place	Parks	Event Charges - Premier Sites (including The Meadows & Bruntsfield Links, Calton Hill, Inverleith Park, Leith Links, Saughton Park and Lauriston Castle)	Large event	per day from	£800.00	01 April 2023	n/a
Place	Parks	Event Charges - City Sites (including Sighthill Park, Gyle Park, Roseburn Park, Victoria Park and Pilrig Park)	Small event	per half day from	£150.00	01 April 2023	n/a
Place	Parks	Event Charges - City Sites (including Sighthill Park, Gyle Park, Roseburn Park, Victoria Park and Pilrig Park)	Small event	per day from	£300.00	01 April 2023	n/a
Place	Parks	Event Charges - City Sites (including Sighthill Park, Gyle Park, Roseburn Park, Victoria Park and Pilrig Park)	Large event	per half day from	£250.00	01 April 2023	n/a
Place	Parks	Event Charges - City Sites (including Sighthill Park, Gyle Park, Roseburn Park, Victoria Park and Pilrig Park)	Large event	per day from	£500.00	01 April 2023	n/a
Place	Parks	Event Charges	Administration fee where applicable		£66.00	01 April 2023	n/a
Place	Parks	Event Charges	Penalty charge (Council conditions not adhered to)		£1,000.00	01 April 2023	n/a
Place	Parks	Event Charges	Saughton Park - wedding ceremony without marquee	per day - from	£200.00	01 April 2023	5.26%
Place	Parks	Event Charges	Saughton Park - wedding ceremony with marquee	per day - from	£546.00	01 April 2023	5.00%
Place	Parks	Event Charges	Wedding Ceremonies at Lauriston Castle Grounds - with Marquee	Full Day	£1,092.00	01 April 2023	5.00%
Place	Parks	Event Charges	Wedding Ceremonies at Lauriston Castle Grounds - without Marquee	Full Day	£546.00	01 April 2023	5.00%
Place	Parks	Event Charges	Calton Hill vehicle access fee from	per application	£122.00	01 April 2023	4.27%
Place	Parks	Event Charges	Calton Hill additional out of hours access fee (minimum 1 hour)	per hour	£66.00	01 April 2023	4.76%
Place	Parks	Event Charges	Estates team lease preparation	per application - from	£100.00	01 April 2023	19.05%
Place	Parks	Event Charges	Event supervision provision	per hour per person	£66.00	01 April 2023	4.76%
Place	Parks	Room Hire Charges - Saughton Park	McHattie Room	per hour	£38.00	01 April 2023	5.56%
Place	Parks	Room Hire Charges - Saughton Park	McHattie Room	half day	£151.00	01 April 2023	4.86%
Place	Parks	Room Hire Charges - Saughton Park	McHattie Room	full day	£273.00	01 April 2023	5.00%
Place	Parks	Room Hire Charges - Saughton Park	Conservatory	per hour	£22.00	01 April 2023	4.76%
Place	Parks	Room Hire Charges - Saughton Park	Conservatory	half day	£78.00	01 April 2023	5.41%
Place	Parks	Room Hire Charges - Saughton Park	Conservatory	full day	£160.00	01 April 2023	5.26%
Place	Parks	Attendance out-with normal working hours (per officer)	Attendance out-with working hours	per hour	£66.00	01 April 2023	4.76%
Place	Parks	Presentational Seat - includes plaque, inscription, installation and 20 yrs maintenance	Metal Seat	per seat	£2,273.00	01 April 2023	4.99%
Place	Parks	Presentational Seat - includes plaque, inscription, installation and 20 yrs maintenance	Wooden Seat	per seat	£4,541.00	01 April 2023	4.99%
Place	Allotment Rentals	Full Plot		per Year	£145.00	01 April 2023	5.07%
Place	Allotment Rentals	Half Plot		per Year	£73.00	01 April 2023	5.80%
Place	Allotment Rentals	Elderly, Students and Unemployed - Full Plot		per Year	£73.00	01 April 2023	5.80%
Place	Allotment Rentals	Elderly, Students and Unemployed - Half Plot		per Year	£36.00	01 April 2023	5.88%
Place	Garden Aid	Grass cutting up to 50 m2		per Year	£80.00	01 April 2023	5.26%
Place	Garden Aid	Grass cutting 51 to 100 m2		per Year	£105.00	01 April 2023	5.00%
Place	Garden Aid	Grass cutting 101 - 150 m2		per Year	£131.00	01 April 2023	4.80%
Place	Garden Aid	Grass cutting 151 - 200 m2		per Year	£145.00	01 April 2023	5.07%
Place	Garden Aid	Grass cutting 201 - 300 m2		per Year	£158.00	01 April 2023	5.33%
Place	Garden Aid	Grass cutting 301 - 400 m2		per Year	£171.00	01 April 2023	4.91%
Place	Garden Aid	Grass cutting 401 - 500 m2		per Year	£185.00	01 April 2023	5.11%
Place	Garden Aid	Grass cutting 501 - 600 m2		per Year	£198.00	01 April 2023	5.32%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
Place	Garden Aid	Grass cutting 701 - 601 m2		per Year	£210.00	01 April 2023	5.00%
Place	Garden Aid	Grass cutting 701 - 800 m2		per Year	£221.00	01 April 2023	5.24%
Place	Garden Aid	Grass cutting 801 - 900 m2		per Year	£231.00	01 April 2023	5.00%
Place	Garden Aid	Grass cutting 901 - 1000 m2		per Year	£243.00	01 April 2023	5.19%
Place	Garden Aid	Hedge trimming up to 50 m2 (max 1.8m high)		per Year	£59.00	01 April 2023	5.36%
Place	Garden Aid	Hedge trimming 51 - 100 m2 (max 1.8m high)		per Year	£72.00	01 April 2023	5.88%
Place	Garden Aid	Hedge trimming 101 - 150 m2 (max 1.8m high)		per Year	£85.00	01 April 2023	4.94%
Place	Garden Aid	Hedge trimming 151 - 200 m2 (max 1.8m high)		per Year	£85.00	01 April 2023	4.94%
Place	Garden Aid	Hedge trimming 201 - 300 m2 (max 1.8m high)		per Year	£95.00	01 April 2023	5.56%
Place	Garden Aid	Hedge trimming 301 - 400 m2 (max 1.8m high)		per Year	£106.00	01 April 2023	4.95%
Place	Garden Aid	Hedge trimming 401 - 500m2 (max 1.8m high)		per Year	£160.00	01 April 2023	5.26%
Place	Garden Aid	Hedge trimming 501 - 600m2 (max 1.8m high)		per Year	£171.00	01 April 2023	4.91%
Place	Pest Control Charges	Wasps	Standard one level house, Rhone height or attic - No c	1 Visit	£58.00	01 April 2023	10.48%
Place	Pest Control Charges	Wasps	Standard one level house, Rhone height or attic - No c	2nd nest on site	£29.50	01 April 2023	10.49%
Place	Pest Control Charges	Wasps	Difficult access or time consuming nest treatments	1 Visit	£102.00	01 April 2023	10.15%
Place	Pest Control Charges	Wasps	High ladder nest treatment charge (2 person visit)	1 Visit	£137.00	01 April 2023	10.31%
Place	Pest Control Charges	Rats and Mice	Poison laid with advice	3 Programmed visits	£121.00	01 April 2023	10.20%
Place	Pest Control Charges	Rats and Mice	Advice or poison being left in situ	Singular after 3 visits	£39.00	01 April 2023	10.17%
Place	Pest Control Charges	Fleas	Floor spray with advice	1 Visit	£112.00	01 April 2023	10.57%
Place	Pest Control Charges	Fleas	Soft furnishing treatment, at time of floor spraying	1 Visit	£41.00	01 April 2023	10.22%
Place	Pest Control Charges	Bed Bugs	Survey prior, 1st visit full treatment 2nd visit floor treat	2 Visits	£163.00	01 April 2023	10.06%
Place	Pest Control Charges	Hide Beetles, Woodlice, Silverfish	Floor spray with advice. Dust at some locations.	1 Visit	£103.00	01 April 2023	10.04%
Place	Pest Control Charges	Ants (Internal)	Internal spray only, include door entries	1 Visit	£59.00	01 April 2023	10.28%
Place	Pest Control Charges	Ants (External)	External get treatment & dust vents	2 Visits	£89.00	01 April 2023	10.83%
Place	Pest Control Charges	Cockroaches	Floor/Furnishing & service ducts, spray & dust. Behind	1 Visit	£163.00	01 April 2023	10.06%
Place	Pest Control Charges	Cockroaches	Gel Treatments	2 Visits	£137.00	01 April 2023	10.31%
Place	Pest Control Charges	Squirrels	Internal trapping only	5 Days	£204.00	01 April 2023	10.09%
Place	Pest Control Charges	Moths, Carpet Beetles	Survey prior, 1st visit full treatment 2nd visit floor treat	2 Visits	£163.00	01 April 2023	10.06%
Place	Pest Control Charges	Pest Control Survey - Advice Only	All pest control Issues, Insect & Rodents	1 Visit	£38.00	01 April 2023	10.79%
Place	Pest Control Charges	Moles - Trapping			£200.00	01 April 2023	10.19%
Place	Burial Charges	Burial Ground Fees	Exclusive Right of Burial with Certificate		£1,590.75	01 April 2023	5.00%
Place	Burial Charges	Burial Ground Fees	Exclusive Right of Green Burial with certificate		£1,689.45	01 April 2023	5.00%
Place	Burial Charges	Burial Ground Fees	Duplicate Certificate of Right of Burial		£104.16	01 April 2023	5.00%
Place	Burial Charges	Burial Ground Fees	Transfer of Certificate of Right of Burial		£104.16	01 April 2023	5.00%
Place	Burial Charges	Burial Ground Fees	Adult interment		£1,388.10	01 April 2023	5.00%
Place	Burial Charges	Burial Ground Fees	Adult interment - Saturday until 11am thereafter Sunda	Saturday	£1,747.20	01 April 2023	5.00%
Place	Burial Charges	Burial Ground Fees	Adult interment - Sunday or Public Holiday	Sunday / Public Holiday	£1,945.65	01 April 2023	5.00%
Place	Burial Charges	Burial Ground Fees	Double Adult interment	Monday to Friday	£2,093.70	01 April 2023	5.00%
Place	Burial Charges	Burial Ground Fees	Double Adult interment - Saturday	Saturday	£2,371.95	01 April 2023	5.00%
Place	Burial Charges	Burial Ground Fees	Double Adult interment - Sunday or Public Holiday	Sunday	£2,681.70	01 April 2023	5.00%
Place	Burial Charges	Burial Ground Fees	Child interment (up to 18 years)	No Fee	£0.00	01 April 2023	n/a
Place	Burial Charges	Burial Ground Fees	Test dig a grave for depth		£445.20	01 April 2023	5.00%
Place	Burial Charges	Burial Ground Fees	Board for grave		£192.15	01 April 2023	5.00%
Place	Burial Charges	Burial Ground Fees	Exhumation including Screening		£4,509.75	01 April 2023	5.00%
Place	Burial Charges	Cremated Remains Charges	Purchase of Exclusive Right of Burial (incl certificate)		£936.60	01 April 2023	5.00%
Place	Burial Charges	Cremated Remains Charges	Adult interment		£295.05	01 April 2023	5.00%
Place	Burial Charges	Cremated Remains Charges	Adult interment - Saturday until 11am thereafter	Saturday	£422.10	01 April 2023	5.00%
Place	Burial Charges	Cremated Remains Charges	Adult interment - Sunday	Sunday / Public Holiday	£469.35	01 April 2023	5.00%
Place	Burial Charges	Cremated Remains Charges	Double Adult interment	Monday to Friday	£445.20	01 April 2023	5.00%
Place	Burial Charges	Cremated Remains Charges	Double Adult interment - Saturday	Saturday	£530.25	01 April 2023	5.00%
Place	Burial Charges	Cremated Remains Charges	Double Adult interment - Sunday or Public Holiday	Sunday	£616.35	01 April 2023	5.00%
Place	Burial Charges	Cremated Remains Charges	Exhumation including Screening		£599.55	01 April 2023	5.00%
Place	Burial Charges	Monuments and Memorials	Burials - Preparation where memorials require no foundation		£114.40	01 April 2023	10.00%
Place	Burial Charges	Monuments and Memorials	Baby Memorial Plaque		£70.18	01 April 2023	10.00%
Place	Burial Charges	Monuments and Memorials	Refix Dowels		£158.40	01 April 2023	10.00%
Place	Burial Charges	Monuments and Memorials	Refix Dowels and new foundation		£240.90	01 April 2023	10.00%
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation - full service in Main or Pentland Chapel		£901.95	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation - No Service or ceremony - Chapel		£557.55	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation Saturday - full service in Main		£1,067.85	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation Sunday - full service in Main		£1,178.10	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Memorial service only (1hr)		£431.55	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Additional service time	Per hour	£300.30	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Garden of Remembrance, cremation with family in attendance	Monday to Friday 12 noon	£257.25	01 April 2023	5.00%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
Place	Cremation Charges	Mortonhall Crematorium	Garden of Remembrance, cremation with family in attendance	Monday to Friday 12 noon - Double	£387.45	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Garden of Remembrance, cremation with family in attendance	Saturday	£301.35	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Garden of Remembrance specific area - in attendance		£256.94	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Garden of Remembrance specific area - no attendance		£86.52	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Garden of Remembrance, cremation with family not in attendance	No Fee	£0.00	01 April 2023	n/a
Place	Cremation Charges	Mortonhall Crematorium	Council Civil Celebrant	Per service	£103.74	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Organist hire per service including organ repair levy		£53.03	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Webcast of service		£54.18	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Webcast of service plus 28 day playback		£68.88	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Photo tribute - single (first photo free)		£14.70	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Photo tribute - up to 25		£44.52	01 April 2023	5.50%
Place	Cremation Charges	Mortonhall Crematorium	Photo tribute - up to 25 with music		£73.82	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Additional photos - extra 25	Each	£18.89	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	DVD/USB of visual tribute (recording of slideshow)		£18.89	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	DVD/USB of service	Each	£51.14	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Downloadable copy of visual tribute (recording of slideshow)		£8.99	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Additional keepsakes (DVD,USB)(recording of service)		£22.49	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Family supplied video checking		£21.21	01 April 2023	5.00%
Place	Cremation Charges	Mortonhall Crematorium	Additional work charge - obitua		£18.89	01 April 2023	5.00%
Place	Cremation Charges	Book of Remembrance	2 line entry		£87.36	01 April 2023	5.00%
Place	Cremation Charges	Book of Remembrance	5 line entry		£132.51	01 April 2023	5.00%
Place	Cremation Charges	Book of Remembrance	8 line entry		£177.66	01 April 2023	5.00%
Place	Cremation Charges	Book of Remembrance	Badges/ Motifs		£92.19	01 April 2023	5.00%
Place	Cremation Charges	Remembrance Cards	maximum 8 lines Card		£39.38	01 April 2023	5.00%
Place	Cremation Charges	Miniature Book of Remembrance	maximum 8 lines miniature book		£109.52	01 April 2023	5.00%
Place	Cremation Charges	Baby Book of Remembrance	5 line entry Baby Book		£35.49	01 April 2023	5.00%
Place	Cremation Charges	Baby Book of Remembrance	Motif Baby Book		£45.47	01 April 2023	5.00%
Place	Cremation Charges	Memorial Walkway Plaque	Memorial plaque with lettering	5 Year Lease	£345.45	01 April 2023	5.00%
Place	Cremation Charges	Memorial Walkway Plaque	Memorial plaque with lettering	10 Year Lease	£517.65	01 April 2023	5.00%
Place	Cremation Charges	Memorial Walkway Plaque	Renewal of Plaque lease		£242.55	01 April 2023	5.00%
Place	Cremation Charges	Memorial Walkway Plaque	Replacement plaque with inscription		£228.86	01 April 2023	5.00%
Place	Cremation Charges	Columbarium	Hexagonal Pavilion with lettering	5 Year Lease	£460.95	01 April 2023	5.00%
Place	Cremation Charges	Columbarium	Hexagonal Pavilion with lettering	10 Year Lease	£690.90	01 April 2023	5.00%
Place	Cremation Charges	Columbarium	Renewal of Hexagonal Pavilion lease		£322.35	01 April 2023	5.00%
Place	Cremation Charges	Columbarium	Replacement plaque with inscription		£228.86	01 April 2023	5.00%
Place	Cremation Charges	Niche Wall	Niche Wall with lettering	5 Year Lease	£517.65	01 April 2023	5.00%
Place	Cremation Charges	Niche Wall	Niche Wall with lettering	10 Year Lease	£777.00	01 April 2023	5.00%
Place	Cremation Charges	Niche Wall	Renewal of Niche Wall lease		£363.30	01 April 2023	5.00%
Place	Cremation Charges	Niche Wall	Replacement plaque with inscription		£228.86	01 April 2023	5.00%
Place	Cremation Charges	Standard Rose	Standard Rose with lettering	5 Year Lease	£720.30	01 April 2023	5.00%
Place	Cremation Charges	Standard Rose	Standard Rose with lettering	10 Year Lease	£1,008.00	01 April 2023	5.00%
Place	Cremation Charges	Standard Rose	Standard Rose with lettering	20 Year Lease	£1,267.35	01 April 2023	5.00%
Place	Cremation Charges	Standard Rose	Standard Rose with lettering	Renewal of plaque lease	£345.45	01 April 2023	5.00%
Place	Cremation Charges	Woodland Walkway	Woodland Walkway with lettering	5 Year Lease	£676.20	01 April 2023	5.00%
Place	Cremation Charges	Woodland Walkway	Woodland Walkway with lettering	10 Year Lease	£1,115.10	01 April 2023	5.00%
Place	Cremation Charges	Woodland Walkway	Woodland Walkway with lettering	20 Year Lease	£1,613.85	01 April 2023	5.00%
Place	Cremation Charges	Woodland Walkway	Woodland Walkway with lettering	Renewal of plaque lease	£535.50	01 April 2023	5.00%
Place	Cremation Charges	Woodland Walkway	Replacement plaque with inscription		£264.60	01 April 2023	5.00%
Place	Cremation Charges	Tree Memorial	Tree Memorial with lettering	5 Year Lease	£211.05	01 April 2023	5.00%
Place	Cremation Charges	Tree Memorial	Tree Memorial with lettering	10 Year Lease	£317.10	01 April 2023	5.00%
Place	Cremation Charges	Shared Granite Bench	Shared Granite Bench with lettering	5 Year Lease	£192.15	01 April 2023	5.00%
Place	Cremation Charges	Shared Granite Bench	Shared Granite Bench with lettering	10 Year Lease	£287.70	01 April 2023	5.00%
Place	Cremation Charges	Genealogy Search	Genealogy Search	Hourly Rate	£23.26	01 April 2023	5.00%
Place	Mortuary	Defence Post Mortems			£685.00	01 April 2023	5.38%
Place	Trade Waste Charges	Charge for delivering bins to new developments		Per hour	£42.00	01 April 2023	10.53%
Place	HRA	Service Charges - Flat/Apartment	Cleaning	per week	£1.69	01 April 2023	2.50%
Place	HRA	Social Bedsit (house or flat)	Annual Rent Charge	per year	£4,215.03	01 April 2023	2.50%
Place	HRA	1 bed flat- Social	Annual Rent Charge	per year	£4,697.46	01 April 2023	2.50%
Place	HRA	1 bed house- Social	Annual Rent Charge	per year	£4,937.11	01 April 2023	2.50%
Place	HRA	2 bed flat- Social	Annual Rent Charge	per year	£5,460.27	01 April 2023	2.50%
Place	HRA	2 bed house- Social	Annual Rent Charge	per year	£5,700.97	01 April 2023	2.50%
Place	HRA	3 bed flat- Social	Annual Rent Charge	per year	£6,223.60	01 April 2023	2.50%
Place	HRA	3 bed house- Social	Annual Rent Charge	per year	£6,463.78	01 April 2023	2.50%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
Place	HRA	4+bed flat- Social	Annual Rent Charge	per year	£6,624.59	01 April 2023	2.50%
Place	HRA	4 bed house- Social	Annual Rent Charge	per year	£6,865.28	01 April 2023	2.50%
Place	HRA	1 bedroom flat Gracemount- MMR	Annual Rent Charge	per year	£6,363.52	01 April 2023	2.50%
Place	HRA	1 bedroom flat Greendykes- MMR	Annual Rent Charge	per year	£6,020.57	01 April 2023	2.50%
Place	HRA	1 bedroom flat Pennywell- MMR	Annual Rent Charge	per year	£6,159.01	01 April 2023	2.50%
Place	HRA	2 bedroom flat Cakemuir- MMR	Annual Rent Charge	per year	£8,064.58	01 April 2023	2.50%
Place	HRA	2 bedroom flat Gracemount- MMR	Annual Rent Charge	per year	£7,928.70	01 April 2023	2.50%
Place	HRA	2 bedroom flat Greendykes- MMR	Annual Rent Charge	per year	£7,297.61	01 April 2023	2.50%
Place	HRA	2 bedroom flat Pennywell- MMR	Annual Rent Charge	per year	£7,435.56	01 April 2023	2.50%
Place	HRA	3 bedroom flat Cakemuir- MMR	Annual Rent Charge	per year	£8,798.37	01 April 2023	2.50%
Place	HRA	3 bedroom flat Greendykes- MMR	Annual Rent Charge	per year	£9,730.86	01 April 2023	2.50%
Place	HRA	3 bedroom house Cakemuir- MMR	Annual Rent Charge	per year	£9,035.88	01 April 2023	2.50%
Place	HRA	3 bedroom house Greendykes- MMR	Annual Rent Charge	per year	£9,958.81	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats - Rent 0 APT	per week	£89.00	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats - Rent 1 APT	per week	£97.93	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats - Rent 2 APT	per week	£112.02	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats - Rent 3 APT	per week	£126.13	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats - Rent 4 APT	per week	£133.54	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats - Service Charge	per week	£361.43	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats (Leased to HRA) - Rent 1 APT	per week	£126.71	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats (Leased to HRA) - Rent 2 APT	per week	£153.53	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats (Leased to HRA) - Rent 3 APT	per week	£191.13	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats (Leased to HRA) - Service Charge	per week	£61.50	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Oxgangs - Rent (2 room Flat)	per week	£49.78	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Oxgangs - Rent (3 room Flat)	per week	£36.14	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Oxgangs - Service Charge	per week	£339.97	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Broomhouse - Rent per week	per week	£40.55	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Broomhouse - Service Charge	per week	£380.96	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Crewe Road Ground Floor - Rent	per week	£33.90	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Crewe Road - All other floors Rent	per week	£32.36	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Crewe Road - Service Charge	per week	£384.87	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	West Pilton View (Leased to HRA) - Rent - RSL owned per week		£126.71	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	West Pilton View (Leased to HRA) - Service Charge	per week	£61.50	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	West Pilton Park (Single Occupancy) - Rent	per week	£47.15	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	West Pilton Park (Single occupancy) - Service Charge	per week	£552.90	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	West Pilton Park (Family occupancy) - Service Charge	per week	£683.78	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Bruntsfield (Leased to HRA) - Rent	per week	£126.71	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Bruntsfield (Leased to HRA) - Service Charge	per week	£61.50	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Bingham	per week	£55.54	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Bingham - Service charge	per week	£527.50	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Leith Street - Service Charge	per week	£527.50	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Castlecliff Hostel - Rent - RSL owned	per week	£126.71	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Castlecliff Hostel - Service Charge	per week	£61.50	01 April 2023	2.50%
Place	HRA	Homeless Temporary Accommodation	Randolph Hostel - Rent	per week	£360.19	01 April 2023	2.50%
Place	Stair Cleaning Charge	Owner/Occupiers mixed tenure	Owner/Occupiers mixed tenure	per fortnight	£4.14	01 April 2023	2.50%
Place	Stair Cleaning Charge	Owner occupiers private stairs	Owner occupiers private stairs	per year	£108.05	01 April 2023	5.00%
Place	Mixed Tenure Improvement Service	Manager Time Charge on MTIS projects	Mixed Tenure Improvement Service	Hourly rate	£75.00	01 April 2023	5.63%
Place	Mixed Tenure Improvement Service	Survey Time Charge	Mixed Tenure Improvement Service	Hourly rate	£63.00	01 April 2023	5.00%
Place	Mixed Tenure Improvement Service	Block works value of up to £250k	New Sliding Scale Project Management Fee for HRA led mixed tenure projects (2023-24)		20.00%	01 April 2023	n/a
Place	Mixed Tenure Improvement Service	Block works value over £250k up to £500k	New Sliding Scale Project Management Fee for HRA led mixed tenure projects (2023-24)		15.00%	01 April 2023	n/a
Place	Mixed Tenure Improvement Service	Block works value over £500k up to £750k	New Sliding Scale Project Management Fee for HRA led mixed tenure projects (2023-24)		10.00%	01 April 2023	n/a
Place	Mixed Tenure Improvement Service	Block works value over £750k	New Sliding Scale Project Management Fee for HRA led mixed tenure projects (2023-24)		5.00%	01 April 2023	n/a
Place	School Meals	Primary Schools			£2.35	01 August 2023	4.44%
Place	School Meals	Secondary Schools			£2.80	01 August 2023	3.70%
Place	School Meals	Nursery Schools	Non CEC funded nursery	per meal	£3.25	01 August 2023	4.84%
Place	School Meals	Non Pupil/Staff Meals	One Course		£3.00	01 August 2023	3.45%
Place	School Meals	Non Pupil/Staff Meals	Two Courses		£4.20	01 August 2023	5.00%
Place	Edinburgh Shared Repairs Service	Call Out Fee (8.30 - 5.00pm)	Emergency Works		£121.55	01 April 2023	5.00%
Place	Edinburgh Shared Repairs Service	Call Out Fee (Out of Hours)	Emergency Works		£167.85	01 April 2023	5.00%
Place	Edinburgh Shared Repairs Service	Property Officers Time Charge on Emergency jobs	Emergency Works	Hourly rate	£52.50	01 April 2023	5.00%
Place	Edinburgh Shared Repairs Service	Manager Time Charge on Emergency jobs	Emergency Works	Hourly rate	£63.00	01 April 2023	5.00%
Place	Edinburgh Shared Repairs Service	Surveyor Time Charge	Intervention Services - Survey & Reporting	Hourly rate	£63.00	01 April 2023	5.00%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
Place	Catering - Property and Facilities Management	City Chambers	Corkage Charges	Wine/Champagne/Prosecco/Cava (per bottle)	£7.60	01 August 2023	4.83%
Place	Catering - Property and Facilities Management	City Chambers	Corkage Charges	Lager/Beer (per bottle/can)	£1.25	01 August 2023	4.17%
Place	Catering - Property and Facilities Management	City Chambers	Beverages	Freshly Brewed Fairtrade Coffee Conscience Coffee and Tea (Decaf Coffee and Fruit, Herbal and Decaf Tea available)	£2.65	01 August 2023	6.00%
Place	Catering - Property and Facilities Management	City Chambers	Beverages	Freshly Brewed Fairtrade Coffee with Borders Biscuits	£3.65	01 August 2023	1.39%
Place	Catering - Property and Facilities Management	City Chambers	Beverages	Pack of Borders Biscuits	£1.10	01 August 2023	22.22%
Place	Catering - Property and Facilities Management	City Chambers	Beverages	1 litre Bottle of in house filtered water	£1.25	01 August 2023	4.17%
Place	Catering - Property and Facilities Management	City Chambers	Beverages	1 litre of Orange/Apple/Cranberry Juice	£3.35	01 August 2023	4.69%
Place	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Tunnock's Tea Cakes	£1.10	01 August 2023	22.22%
Place	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Tunnock's Caramel Log	£1.10	01 August 2023	22.22%
Place	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Chambers Homemade Shortbread	£1.10	01 August 2023	22.22%
Place	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Freshly Baked Scone with Jam/Butter	£1.75	01 August 2023	6.06%
Place	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Freshly Baked Danish Pastry	£1.10	01 August 2023	22.22%
Place	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Platter of Prepared Fruit (min. 4 people) (GF)	£1.30	01 August 2023	4.00%
Place	Catering - Property and Facilities Management	City Chambers	Breakfast Service	Bacon or Sausages in a Roll (GF available on request)	£4.75	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Breakfast Service	Quorn Sausage Roll (v)	£4.75	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Lunch (All lunches require a minimum of two people, unless stated)	Simple Sandwich Lunch (Choice of Ham, Tuna Mayo, Egg Mayo, Cheese and Tomato, Roast Beef)	£5.50	01 August 2023	10.00%
Place	Catering - Property and Facilities Management	City Chambers	Lunch (All lunches require a minimum of two people, unless stated)	Soup and Crusty Bread (minimum of four people) (GF)	£6.50	01 August 2023	8.33%
Place	Catering - Property and Facilities Management	City Chambers	Lunch Menu 1 (All lunches require a minimum of two people, unless stated)	Selection of Sandwiches Fresh Fruit Platter Tea/Coffee/Fruit Juice	£8.50	01 August 2023	6.92%
Place	Catering - Property and Facilities Management	City Chambers	Lunch Menu 2 (All lunches require a minimum of two people, unless stated)	Soup of the Day and Crusty Roll Selection of Filled Rolls/Wraps Fresh Fruit Platter Tea/Coffee/Fruit Juice	£10.55	01 August 2023	5.50%
Place	Catering - Property and Facilities Management	City Chambers	Afternoon Tea (minimum of eight people)	Selection of Cocktail Sandwiches (GF) Assortment of French Patisserie (GF) / Danish Pastries Mini Scones and Jam and Butter Tea and Coffee	£15.50	01 August 2023	9.15%
Place	Catering - Property and Facilities Management	City Chambers	Afternoon Tea (minimum of eight people)	Selection of Cocktail Sandwiches (GF) Assortment of French Patisserie (GF) / Danish Pastries Mini Scones and Jam and Butter Tea and Coffee	£22.00	01 August 2023	10.28%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Buffet Steak Pies	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Buffet Scotch Pies	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Sausage Rolls (GF)	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Haggis Bon Bons (GF)	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Sweet and Sour Chicken Rolls	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Mini Cottage Pies	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Chicken Pakoras	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Chicken and Bacon Pies	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Garlic Chicken Goujons	£2.60	01 August 2023	4.00%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Sandwiches (GF)	£2.60	01 August 2023	4.00%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Vegetarian Spring Roll	£1.90	01 August 2023	5.56%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Vegetarian Samosa	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Carrot and Coriander Goujons	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Vegetable Satay	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Mini Margarita Pizza (GF)	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Cherry Tomato and Mushroom Kebabs (GF)	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Mushroom and Spinach Vol-au-Vents	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Stuffed Sweet Peppers (GF)	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Sweet Potato Wedges/Sour Cream Dip (GF)	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Sandwiches (GF)	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Spicy Tiger Prawns	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Smoked Salmon Bagel	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Seafood Dim Sum	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Oriental Crab Cakes	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Japanese Prawn Rolls	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Thai Ginger and Fish Kebab (GF)	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Smoked Haddock and Cheddar Vol-au-Vent	£1.90	01 August 2023	5.56%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Mini Battered Fish and Mushy Peas	£3.00	01 August 2023	3.45%
Place	Catering - Property and Facilities Management	City Chambers	Hot Fork Buffet Suggestions (minimum order 10 people)	Meat Dish Seasonal	£11.55	01 August 2023	5.00%
Place	Catering - Property and Facilities Management	City Chambers	Hot Fork Buffet Suggestions (minimum order 10 people)	Vegetarian Dish Seasonal	£10.50	01 August 2023	6.06%
Place	Catering - Property and Facilities Management	City Chambers	Hot Fork Buffet Suggestions (minimum order 10 people)	Fish Dish Seasonal	£11.55	01 August 2023	5.00%
Place	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Local and Seasonal Meat Dish Selection	£10.25	01 August 2023	3.54%
Place	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Local and Seasonal Vegetarian Dish Selection	£10.25	01 August 2023	3.54%
Place	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Local and Seasonal Fish Dish Selection	£10.25	01 August 2023	3.54%
Place	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Local and Seasonal Sides of the Day	£3.95	01 August 2023	5.33%
Place	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Desserts - Scottish Cheeseboard with Apple Chutney and Oatcakes (GF) (£1.00 supplement)	£10.50	01 August 2023	6.06%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Sparkling, Non-Alcoholic - Bottle of Shloer	£6.80	01 August 2023	4.62%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - Cider Bottle (Magners)	£5.25	01 August 2023	5.00%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - 80" Bottle	£4.75	01 August 2023	4.40%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - Peroni	£4.75	01 August 2023	4.40%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - Budvar	£4.75	01 August 2023	4.40%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - Tiger	£4.75	01 August 2023	4.40%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Wines per Glass (250ml) - House White Wine	£5.20	01 August 2023	5.05%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Wines per Glass (250ml) - House Red Wine	£5.20	01 August 2023	4.84%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Wines per Glass (250ml) - Bottle of House Wine	£17.35	01 August 2023	5.15%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Splits	£2.60	01 August 2023	4.00%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Fruit Juice	£2.60	01 August 2023	4.00%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Can of Coca Cola/Diet	£2.60	01 August 2023	4.00%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Mineral Water	£2.30	01 August 2023	2.22%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Cordials/Dash	£1.25	01 August 2023	4.17%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Can of Irr Bru/Diet	£2.60	01 August 2023	13.04%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Wine List (All wines are subject to change)	Sparkling Wine and Champagne - Baron D'Arignac Brut Sparkling, France	£33.00	01 August 2023	24.53%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Wine List (All wines are subject to change)	Sparkling Wine and Champagne - La Delfina Prosecco, Italy	£28.00	01 August 2023	5.66%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Wine List (All wines are subject to change)	Sparkling Wine and Champagne - Samur 1811 Rose Ackerman, France	£37.50	01 August 2023	7.14%
Place	Planning & Building Standards	Plan Store Fees	Plans (up to 3 on same address)	e.g. If 3 warrants for same address £57.50	£78.00	01 April 2023	5.41%
Place	Planning & Building Standards	Plan Store Fees	Plans (4-6 Properties)	If 3 warrants for different address £172.50	£84.00	01 April 2023	5.00%
Place	Planning & Building Standards	Plan Store Fees	Plans (7-9 Properties)		£100.00	01 April 2023	5.26%
Place	Planning & Building Standards	Plan Store Fees	Plans (10-12 Properties)		£122.00	01 April 2023	5.17%
Place	Planning & Building Standards	Plan Store Fees	Plans (13-15 Properties)		£146.00	01 April 2023	5.04%
Place	Planning & Building Standards	Plan Store Fees	Plans (16-18 Properties)		£190.00	01 April 2023	4.97%
Place	Planning & Building Standards	Plan Store Fees	Plans (19-21 Properties)		£221.00	01 April 2023	5.24%
Place	Planning & Building Standards	Plan Store Fees	Plans (22-24 Properties)		£329.00	01 April 2023	5.11%
Place	Planning & Building Standards	Plan Store Fees	Plans (25+ Properties)		£445.00	01 April 2023	4.95%
Place	Planning & Building Standards	Plan Store Fees	Completion Certificate & Warrant		£78.00	01 April 2023	5.41%
Place	Planning & Building Standards	Plan Store Fees	Copy Property Inspection Letter		£78.00	01 April 2023	5.41%
Place	Planning & Building Standards	Plan Store Fees	Microfiche Records		£74.00	01 April 2023	5.71%
Place	Planning & Building Standards	Plan Copy Charges	A4		£0.76	01 April 2023	4.11%
Place	Planning & Building Standards	Plan Copy Charges	A3		£1.55	01 April 2023	6.90%
Place	Planning & Building Standards	Plan Copy Charges	A2		£3.30	01 April 2023	4.76%
Place	Planning & Building Standards	Plan Copy Charges	A1		£4.40	01 April 2023	4.76%
Place	Planning & Building Standards	Plan Copy Charges	A0		£7.70	01 April 2023	5.48%
Place	Planning & Building Standards	Street Naming	Naming a New Street		£299.00	01 April 2023	4.91%
Place	Planning & Building Standards	Numbering of New Properties	1 Property		£67.00	01 April 2023	4.69%
Place	Planning & Building Standards		2 - 5 Properties		£140.00	01 April 2023	5.26%
Place	Planning & Building Standards		6 - 10 Properties		£193.00	01 April 2023	4.89%
Place	Planning & Building Standards		11 - 25 Properties		£255.00	01 April 2023	4.94%
Place	Planning & Building Standards		26 - 50 Properties		£415.00	01 April 2023	5.06%
Place	Planning & Building Standards		51 - 100 Properties		£635.00	01 April 2023	4.96%
Place	Planning & Building Standards		101 - 150 properties		£1,181.00	01 April 2023	4.98%
Place	Planning & Building Standards		151 - 200 properties		£1,418.00	01 April 2023	5.04%
Place	Planning & Building Standards		201+ properties		£1,575.00	01 April 2023	5.00%
Place	Planning & Building Standards	Renumbering of application subsequent to issue of Statutory Notices			£174.00	01 April 2023	4.82%
Place	Planning & Building Standards	Confirmation of single address to Solicitors / Occupiers or Owners (including copy statutory notice if available)			£47.00	01 April 2023	4.44%
Place	Planning & Building Standards	Confirmation of development addresses (Map and schedule of development addresses where available)			£96.00	01 April 2023	5.49%
Place	Planning & Building Standards	Street Signs	Wall Fixing		£300.00	01 April 2023	5.26%
Place	Planning & Building Standards	Street Signs	Freestanding		£300.00	01 April 2023	5.26%
Place	Planning & Building Standards	Street Signs	No Through Road - Wall Fixing		£300.00	01 April 2023	5.26%
Place	Planning & Building Standards	Street Signs	No Through Road - Freestanding		£300.00	01 April 2023	5.26%
Place	Planning & Building Standards	Street Signs	Advert in local press		£320.00	01 April 2023	5.26%
Place	Planning & Building Standards	Property Inspections (PI) Domestic	Site visits to provide confirmation of compliance (work value up to £5k)	Per visit (up to 2)	£456.00	01 April 2023	5.07%
Place	Planning & Building Standards	Property Inspections (PI)	Site visits to provide confirmation of compliance (work value over £5k)	Per visit (up to 2) over £5k work value	£456 + Scale of fees	01 April 2023	n/a
Place	Planning & Building Standards	Property Inspections (PI)	Site visits to provide confirmation of compliance	Per additional visit	£120.00	01 April 2023	4.35%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £10k		£600.00	01 April 2023	4.35%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £30k		£1,120.00	01 April 2023	5.16%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £50k		£1,410.00	01 April 2023	4.83%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £80k		£1,830.00	01 April 2023	4.57%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £100k		£2,150.00	01 April 2023	4.88%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £200k		£3,360.00	01 April 2023	5.00%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £300k		£4,565.00	01 April 2023	4.94%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £400k		£5,800.00	01 April 2023	4.98%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £500k		£7,000.00	01 April 2023	4.95%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £600k		£9,135.00	01 April 2023	5.00%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £750k		£11,255.00	01 April 2023	4.99%
Place	Planning & Building Standards	Confirmation of Completion - Domestic (CONFD)	Site Visit	Per visit (up to 2)	£458.00	01 April 2023	5.05%
Place	Planning & Building Standards	Confirmation of Completion - Domestic (CONFD)	Site Visit	Per additional visit	£122.00	01 April 2023	5.17%
Place	Licences	Animal Boarding - Commercial Kennels (plus any vet inspection)	new fee structure approved Nov 2018	1 Year	£390.42	01 April 2023	5.00%
Place	Licences	Animal Boarding - Home Boarding or Dog Day Care (1-10 Animals) (plus any vet inspection)	new fee structure approved Nov 2018	1 Year	£181.69	01 April 2023	5.00%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
Place	Licences	Animal Boarding - Home Boarding or Dog Day Care (>10 animals) (plus any vet inspection)	new fee structure approved Nov 2018	1 Year	£390.42	01 April 2023	5.00%
Place	Licences	Boat Hire - New / Renewal		1 Year	£698.65	01 April 2023	5.00%
Place	Licences	Boat Hire - Temporary	(6 Weeks prior to 2015/16)	up to 28 days	£233.60	01 April 2023	5.00%
Place	Licences	Boat Hire incl late fee @ 20%	Temporary	up to 28 days	£281.19	01 April 2023	5.00%
Place	Licences	Dangerous Wild Animals (plus any vet inspection)		1 Year	£390.42	01 April 2023	5.00%
Place	Licences	Dog Breeding (plus any vet inspection)		1 Year	£390.42	01 April 2023	5.00%
Place	Licences	Indoor Sports	New / Renewal	1 Year	£1,165.86	01 April 2023	5.00%
Place	Licences	Indoor Sports - temporary		up to 28 days	£813.29	01 April 2023	5.00%
Place	Licences	Indoor Sports incl late fee @ 20%	Temporary	up to 28 days	£975.51	01 April 2023	5.00%
Place	Licences	Indoor Sports - Community or Charitable events	non commercial	up to 6 weeks	£141.68	01 April 2023	5.00%
Place	Licences	Knife Dealers	New	1 Year	£261.72	01 April 2023	5.00%
Place	Licences	Knife Dealers	Renewal	1 Year	£195.75	01 April 2023	5.00%
Place	Licences	Late Hours Catering	New	1 Year	£733.26	01 April 2023	5.00%
Place	Licences	Late Hours Catering	Renewal	1 Year	£524.53	01 April 2023	5.00%
Place	Licences	Late Hours Catering	Exemption	up to 2 Months	£131.94	01 April 2023	5.00%
Place	Licences	Market Operators - Annual Indoor Market (within the City centre ward 11)	New/Renewal - per stall	1 Year	£65.97	01 April 2023	5.00%
Place	Licences	Market Operators - Annual Outdoor Market (within the city centre ward 11)	New/Renewal - per stall	1 Year	£98.42	01 April 2023	5.00%
Place	Licences	Market Operators (outwith ward 11)	per stall - indoor / outdoor	1 Year	£16.22	01 April 2023	5.00%
Place	Licences	Market Operators - temporary (outwith ward 11)	per stall - indoor / outdoor	up to 28 days	£6.49	01 April 2023	5.00%
Place	Licences	Market Operators - temporary incl late fee @ 20% (outwith ward 11)	per stall - indoor / outdoor	up to 28 days	£7.57	01 April 2023	5.00%
Place	Licences	Market Operators - Temporary within City Centre	per stall - indoor / outdoor max fee £1,000	up to 28 days	£65.97	01 April 2023	5.00%
Place	Licences	Market Operators - Temporary within City Centre incl late fee @ 20%	per stall - max fee £1,000	up to 28 days	£78.95	01 April 2023	5.00%
Place	Licences	Market Operators - Temporary Outdoor Market within City Centre	per stall - max fee £5,000	up to 28 days	£98.42	01 April 2023	5.00%
Place	Licences	Market Operators - Temporary Outdoor Market within City Centre incl late fee @ 20%	per stall - max fee £5,000	up to 28 days	£117.88	01 April 2023	5.00%
Place	Licences	Market Operators - Community markets or registered charities	20 stall max	up to 7 days per application	£141.68	01 April 2023	5.00%
Place	Licences	Market Operators - Community markets or registered charities incl Late fee @ 20%	20 stall max	up to 7 days omm application	£168.71	01 April 2023	5.00%
Place	Licences	Metal Dealers	New / Renewal	1 Year	£748.40	01 April 2023	5.00%
Place	Licences	Metal Dealers	renewal	3 Years	£1,967.25	01 April 2023	5.00%
Place	Licences	Performing Animals	1 Year - plus vet inspection	up to 7 days erf application	£696.49	01 April 2023	5.00%
Place	Licences	Pet Shops	1 Year - plus vet inspection		£457.47	01 April 2023	5.00%
Place	Licences	Public Entertainment - Capacity > 15,000	1 year new or temp up to 28 days		£15,712.03	01 April 2023	5.00%
Place	Licences	Public Entertainment - Capacity > 15,000 Late Fee @ 20%	1 year new or temp up to 28 days		£18,859.20	01 April 2023	5.00%
Place	Licences	Public Entertainment - Capacity 10,001 to 15,000	1 year new or temp up to 28 days		£12,148.49	01 April 2023	5.00%
Place	Licences	Public Entertainment - Capacity 10,001 to 15,000 Late Fee @ 20%	1 year new or temp up to 28 days		£14,572.13	01 April 2023	5.00%
Place	Licences	Public Entertainment - Capacity 5,001 to 10,000	1 year new or temp up to 28 days		£7,479.65	01 April 2023	5.00%
Place	Licences	Public Entertainment - Capacity 5,001 to 10,000 Late Fee @ 20%	1 year new or temp up to 28 days		£8,959.15	01 April 2023	5.00%
Place	Licences	Public Entertainment - Capacity 1,001 to 5,000	1 year new or temp up to 28 days		£3,739.83	01 April 2023	5.00%
Place	Licences	Public Entertainment - Capacity 1,001 to 5,000 Late Fee @ 20%	1 year new or temp up to 28 days		£4,488.23	01 April 2023	5.00%
Place	Licences	Public Entertainment - Capacity 201 to 1,000	1 year new or temp up to 28 days		£1,864.51	01 April 2023	5.00%
Place	Licences	Public Entertainment - Capacity 201 to 1,000 Late Fee @ 20%	1 year new or temp up to 28 days		£2,237.62	01 April 2023	5.00%
Place	Licences	Public Entertainment - Capacity 1 to 200	1 year new or temp up to 28 days		£1,246.97	01 April 2023	5.00%
Place	Licences	Public Entertainment - Capacity 1 to 200 Late Fee @ 20%	1 year new or temp up to 28 days		£1,492.47	01 April 2023	5.00%
Place	Licences	Public Entertainment - Capacity > 15,000	Renewal - 1 year		£11,782.94	01 April 2023	5.00%
Place	Licences	Public Entertainment - Capacity 10,001 to 15,000	Renewal - 1 year		£9,108.39	01 April 2023	5.00%
Place	Licences	Public Entertainment - Capacity 5,001 to 10,000	Renewal - 1 year		£4,979.23	01 April 2023	5.00%
Place	Licences	Public Entertainment - Capacity 1,001 to 5,000	Renewal - 1 year		£2,489.61	01 April 2023	5.00%
Place	Licences	Public Entertainment - Capacity 201 to 1,000	Renewal - 1 year		£1,246.97	01 April 2023	5.00%
Place	Licences	Public Entertainment - Capacity 1 to 200	Renewal - 1 year		£1,009.04	01 April 2023	5.00%
Place	Licences	Public Entertainment - Community / charitable / religious/political group, pay to enter - capacity 251 to 2,500		up to 28 days	£176.40	01 April 2023	5.00%
Place	Licences	Public Entertainment - Community / charitable / religious/political group, pay to enter - capacity 2,501 to 5,000		up to 28 days	£350.70	01 April 2023	5.00%
Place	Licences	Public Entertainment - Community / charitable / religious/political group, pay to enter - capacity 251 to 2,500		1 Year	£468.30	01 April 2023	5.00%
Place	Licences	Public Entertainment - Community / charitable / religious/political group, pay to enter - capacity 2,501 to 5000		1 Year	£935.55	01 April 2023	5.00%
Place	Licences	Public Entertainment - Community / charitable / religious/political group, free to enter - capacity 501 to 2500		up to 28 days	£176.40	01 April 2023	5.00%
Place	Licences	Public Entertainment - Community / charitable / religious/political group, free to enter - capacity 2501 to 5000		up to 28 days	£350.70	01 April 2023	5.00%
Place	Licences	Public Entertainment - Community / charitable / religious/political group, free to enter - capacity >5000	discount of 25% on normal fee (see above)	up to 28 days	£0.00	01 April 2023	n/a
Place	Licences	Public Entertainment - Community / charitable / religious/political group, free to enter - capacity 501 to 2500		1 Year	£468.30	01 April 2023	5.00%
Place	Licences	Public Entertainment - Community / charitable / religious/political group, free to enter - capacity 2501 to 5000		1 Year	£935.55	01 April 2023	5.00%
Place	Licences	Public Entertainment - Amusement Devices	> 20 -	1 Year or temp up to 28 days	£5,541.61	01 April 2023	5.00%
Place	Licences	Public Entertainment - Amusement Devices Late Fee @ 20%	> 20	1 Year or temp up to 28 days	£6,650.14	01 April 2023	5.00%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
Place	Licences	Public Entertainment - Amusement Devices	6 to 20	1 Year or temp up to 28 days	£2,797.84	01 April 2023	5.00%
Place	Licences	Public Entertainment - Amusement Devices Late Fee @ 20%	6 to 20	1 Year or temp up to 28 days	£3,356.98	01 April 2023	5.00%
Place	Licences	Public Entertainment - Amusement Devices	2 to 5	1 Year or temp up to 28 days	£1,135.58	01 April 2023	5.00%
Place	Licences	Public Entertainment - Amusement Devices Late Fee @ 20%	2 to 5	1 Year or temp up to 28 days	£1,361.61	01 April 2023	5.00%
Place	Licences	Public Entertainment - Amusement Devices	1 only	1 Year or temp up to 28 days	£247.66	01 April 2023	5.00%
Place	Licences	Public Entertainment - Amusement Devices Late Fee @ 20%	1 only	1 Year or temp up to 28 days	£295.25	01 April 2023	5.00%
Place	Licences	Public Entertainment - Sun Beds	per Bed	1 Year	£300.66	01 April 2023	5.00%
Place	Licences	Public Entertainment - Hypnotism		per event	£261.72	01 April 2023	5.00%
Place	Licences	Public Entertainment - Live Animal Supplement		per event	£261.72	01 April 2023	5.00%
Place	Licences	Public Entertainment Variation	Capacity > 15,000	per application	£15,737.99	01 April 2023	5.00%
Place	Licences	Public Entertainment Variation - Late Fee @ 20%	Capacity > 15,000	per application	£18,884.07	01 April 2023	5.00%
Place	Licences	Public Entertainment Variation	Capacity 10,001 to 15,000	per application	£12,164.71	01 April 2023	5.00%
Place	Licences	Public Entertainment Variation - Late Fee @ 20%	Capacity 10,001 to 15,000	per application	£14,595.92	01 April 2023	5.00%
Place	Licences	Public Entertainment Variation	Capacity 5,001 to 10,000	per application	£7,479.65	01 April 2023	5.00%
Place	Licences	Public Entertainment Variation - Late Fee @ 20%	Capacity 5,001 to 10,000	per application	£8,976.45	01 April 2023	5.00%
Place	Licences	Public Entertainment Variation	Capacity 1,001 to 5,000	per application	£3,740.91	01 April 2023	5.00%
Place	Licences	Public Entertainment Variation - Late Fee @ 20%	Capacity 1,001 to 5,000	per application	£4,488.23	01 April 2023	5.00%
Place	Licences	Public Entertainment Variation	Capacity 201 to 1,000	per application	£1,881.81	01 April 2023	5.00%
Place	Licences	Public Entertainment Variation - Late Fee @ 20%	Capacity 201 to 1,000	per application	£2,259.25	01 April 2023	5.00%
Place	Licences	Public Entertainment Variation	Capacity 1 to 200	per application	£1,246.97	01 April 2023	5.00%
Place	Licences	Public Entertainment Variation - Late Fee @ 20%	Capacity 1 to 200	per application	£1,494.63	01 April 2023	5.00%
Place	Licences	Public Entertainment Variation - other than capacity increase		per application	£65.97	01 April 2023	5.00%
Place	Licences	Riding Establishments (plus any vet inspection)		1 Year	£746.24	01 April 2023	5.00%
Place	Licences	Second-Hand Dealer	New	1 Year	£261.72	01 April 2023	5.00%
Place	Licences	Second-Hand Dealer	Renewal	1 Year	£195.75	01 April 2023	5.00%
Place	Licences	Second-Hand Dealer	Renewal	3 Years	£474.78	01 April 2023	5.00%
Place	Licences	Second-Hand Dealer	Exemption	per application	£118.97	01 April 2023	5.00%
Place	Licences	Second-Hand Dealer - Temporary		up to 28 days	£131.94	01 April 2023	5.00%
Place	Licences	Second-Hand Dealer incl late fee @ 20% - Temporary		up to 28 days	£157.90	01 April 2023	5.00%
Place	Licences	Second-Hand Dealer - Antique Fair Dealers		1 Year	£76.79	01 April 2023	5.00%
Place	Licences	Second-Hand Dealer - Stamp & Book Fair Dealers		1 Year	£76.79	01 April 2023	5.00%
Place	Licences	Second-Hand Dealer - Record / Transaction Books		per book	£9.73	01 April 2023	5.00%
Place	Licences	Sex Shop - New / Renewal		1 Year	£1,839.63	01 April 2023	5.00%
Place	Licences	Skin Piercing and Tattooing - where Activity Carried out Mainly from Premises	Principal Operator with employees - New	1 Year	£327.69	01 April 2023	5.00%
Place	Licences	Skin Piercing and Tattooing - where Activity Carried out Mainly from Premises	Principal Operator with employees Renewal	3 Years	£655.39	01 April 2023	5.00%
Place	Licences	Skin Piercing and Tattooing - where Activity Carried out Mainly from Premises	Principal Operator with Employees - Each Additional E up to 7 days an application		£98.42	01 April 2023	5.00%
Place	Licences	Skin Piercing and Tattooing - where Activity Carried out Mainly from Premises	Self Employed Operator - New	1 Year	£327.69	01 April 2023	5.00%
Place	Licences	Skin Piercing and Tattooing - where Activity Carried out Mainly from Premises	Self Employed Operator - Renewal	3 Years	£655.39	01 April 2023	5.00%
Place	Licences	Skin Piercing and Tattooing - where Activity Not Carried out Mainly from Premises	One Off Events	per application	£313.64	01 April 2023	5.00%
Place	Licences	Skin Piercing and Tattooing - where Activity Not Carried out Mainly from Premises	Attending an exhibition or Arts Events	per application up to max of 7 days	£98.42	01 April 2023	5.00%
Place	Licences	Street Traders - Food		1 Year	£369.87	01 April 2023	5.00%
Place	Licences	Street Traders - non food		1 Year	£251.99	01 April 2023	5.00%
Place	Licences	Street Traders - Food - change of vehicle		per application	£195.75	01 April 2023	5.00%
Place	Licences	Street Traders - Food hygiene inspection of vehicle	when not part of a licence application	per vehicle	£195.75	01 April 2023	5.00%
Place	Licences	Street Traders - Food change of vehicle incl late fee @ 20%		per application	£235.77	01 April 2023	5.00%
Place	Licences	Street Traders	Charitable Organisation	6 months	£87.60	01 April 2023	5.00%
Place	Licences	Street Traders - Food temporary		per application up to 7 days	£261.72	01 April 2023	5.00%
Place	Licences	Street Traders - Food temporary incl late fee @ 20%		per application up to 7 days	£313.64	01 April 2023	5.00%
Place	Licences	Street Traders - non food temporary		per application up to 7 days	£195.75	01 April 2023	5.00%
Place	Licences	Street Traders - non food temporary incl late fee @ 20%		per application up to 7 days	£235.77	01 April 2023	5.00%
Place	Licences	Street Traders - Employees	For the duration of the licence	per person	£65.97	01 April 2023	5.00%
Place	Licences	Street Traders - Employees - incl late fee @ 20%	For the duration of the licence	per person	£77.87	01 April 2023	5.00%
Place	Licences	Venison Dealer		3 Years	£201.16	01 April 2023	5.00%
Place	Licences	Window Cleaners	New or Renewal	1 Year	£131.94	01 April 2023	5.00%
Place	Licences	Window Cleaners	New or Renewal	3 Years	£327.69	01 April 2023	5.00%
Place	Licences	Zoo (plus any vet inspection)		6 Years	£1,174.51	01 April 2023	5.00%
Place	Licences	Miscellaneous	variation of any civic licence - other than capacity increases in PE or Theatre		£65.97	01 April 2023	5.00%
Place	Licences	Firework sales	all year sale	1 Year	£629.43	01 April 2023	5.00%
Place	Licences	Miscellaneous	Certified Copy - Civic		£65.97	01 April 2023	5.00%
Place	Licences	Miscellaneous	Duplicate ID Badge		£65.97	01 April 2023	5.00%
Place	Licences	Miscellaneous	Change of Manager	per application	£123.29	01 April 2023	5.00%
Place	Licences	Relevant Permanent Sites	Per site	1 year	£600.00	01 April 2023	n/a
Place	Licences - Cinemas	Multi Screen		1 Year	£668.37	01 April 2023	5.00%
Place	Licences - Cinemas	Single Screen		1 Year	£334.18	01 April 2023	5.00%

Service	Area	Detail	Additional Detail	Unit of Charge	Charges	Effective From	% Increase
Place	Licences - Cinemas	Temp		1 Month	£222.79	01 April 2023	5.00%
Place	Licences - Cinemas	Transfer			£133.02	01 April 2023	5.00%
Place	Licences - Cinemas	up to 4 screens		1 Year	£668.37	01 April 2023	5.00%
Place	Licences - Cinemas	Change of Manager		per application	£102.74	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi/PHC Booking Office	New	1 Year	£1,311.86	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi/PHC Booking Office	Renewal	1 Year	£918.19	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	6 month additional compliance check		per check	£63.81	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Brackets		per application	£32.45	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Cancellation of Inspection		per cancellation	£123.29	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Change of manager		per application	£123.29	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Change of vehicle - other than at annual inspection		per application	£195.75	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Duplicate ID badge		per badge	£65.97	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Duplicate Licence		per licence	£65.97	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Medical Examination not attended	without notice		£123.29	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Medical Exemption certificate - Dogs	for duration of licence or temporary period as determined		£14.06	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Further medical assessment not attended	without notice		£243.34	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Private Hire Car	New Licence	1 Year	£749.48	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Private Hire Car (existing vehicle)	Renew Licence	1 Year	£406.64	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Private Hire Car	Renewal licence with variation for new vehicle	1 Year	£472.62	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Private Hire Car	New Driver	1 Year	£216.30	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Private Hire Car	Renewal Driver	3 Years	£131.94	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Private Hire Car	Renewal Driver	1 Year	£202.24	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Partnership			£764.62	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Replacement Plate			£102.74	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Replacement Pre Booked Door Sign		per sticker	£15.14	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi	New Licence	1 Year	£749.48	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi - existing vehicle	Renew Licence	1 Year	£406.64	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi	Renewal licence with variation for new vehicle	1 Year	£472.62	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi - New Driver including 1 topographical test		1 Year	£216.30	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi	Renewal Driver	1 Year	£131.94	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi	Renewal Driver	3 Years	£202.24	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi - Partnership/Incorporation	New	1 Year	£764.62	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi topographical assessment		per application	£78.95	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Vehicle re-test		per application	£63.81	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Wheelchair Exemption Certificate		per application	£14.06	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	variation to allow installation of Wi-Fi equipment		per application	£67.05	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	variation to allow installation of forward facing cameras		per application	£67.05	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	variation to allow installation of forward safety cameras		per application	£67.05	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	variation to allow installation of rooftop advertising - taxi only		per application	£67.05	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	general variation of licence - other than any of the above		per application	£65.97	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	DSDP - Foundation training course		per course	£93.01	01 April 2023	5.00%

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PRUDENTIAL INDICATORS – ANNEX 5 TO COALITION MOTION

Indicator 1 - Estimate of Capital Expenditure

The actual capital expenditure that was incurred in 2021/22 and the estimates of capital expenditure to be incurred for the current and future years:

Capital Expenditure - General Services

	2021/22 Actual £000	2022/23 Forecast £000	2023/24 Estimate £000	2024/25 Estimate £000	2025/26 Estimate £000	2026/27 Estimate £000	2027/28 Estimate £000
Rolled Forward Capital Investment Programme							
Learning Estate	95,726	34,501	99,846	118,462	112,777	47,761	10,233
Asset Management Works	23,236	11,321	15,473	35,677	41,635	26,071	16,000
Place - Transport and Infrastructure	176,181	47,928	66,781	50,468	30,562	21,685	20,322
Place - Other Projects		0 57,945	45,966	45,944	32,874	29,200	29,200
Corporate Services	3,155	1,001	4,665	1,597	669	678	615
Edinburgh Health and Social Care Partnership	164	601		0	0	0	0
Other Community (inc Libraries and Sports Centres)		0 3,502	5,352	165	165	165	165
Trams to Newhaven	68,486	56,452	1,755		0	0	0
Edinburgh Living LLPs	4,167	37,817	59,418	70,500	41,793	10,804	0
Contingency		0	0 324		0 5,000	5,000	5,000
General (slippage) / acceleration across the programme		0	0	-31,233	-15,765	5,775	14,880
Total General Services Capital Expenditure	371,115	251,069	268,347	307,048	271,250	156,244	93,136

The Place - Trams to Newhaven figures include capitalised interest following a change in accounting policy approved by Finance and Resources Committee on 21 January 2021. Note that the 2023-2028 Capital Investment Programme includes slippage / acceleration brought forward based on projected capital expenditure reported at the month three stage.

	2021/22 Actual £000	2022/23 Forecast £000	2023/24 Estimate £000	2024/25 Estimate £000	2025/26 Estimate £000	2026/27 Estimate £000	2027/28 Estimate £000
Rolled Forward Capital Investment Programme							
Housing Revenue Account	64,850	106,590	173,361	179,125	191,054	221,167	208,867

Indicator 2 - Ratio of Financing Costs to Net Revenue Stream

Estimates of the ratio of financing costs to net revenue stream for the current and future years and the actual figures for 2021/22 are:

Ratio of Financing Costs to Net Revenue Stream

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Actual	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate
	%	%	%	%	%	%	%
General Services	6.8%	7.1%	7.6%	8.0%	8.2%	8.4%	8.4%
Housing Revenue Account (HRA)	32.0%	32.5%	34.1%	35.3%	37.1%	37.8%	38.2%

Note: Figures for 2024/25 onwards are indicative at this stage as the Council has not set a General Services or HRA budget for these years.

Indicator 3 - Capital Financing Requirement

Estimates of the end of year capital financing requirement for the authority for the current and future years and the actual capital financing requirement at 31 March 2022 are:

Capital Financing Requirement

	2021/22 Actual £m	2022/23 Forecast £m	2023/24 Estimate £m	2024/25 Estimate £m	2025/26 Estimate £m	2026/27 Estimate £m	2027/28 Estimate £m
General Services (including Finance Leases / Right of Use Assets)	1,411	1,493	1,614	1,707	1,789	1,791	1,739
Housing Revenue Account (HRA)	394	422	466	545	558	596	671
NHT LLPs	56	44	32	23	15	0	0
Edinburgh Living LLPs	42	79	137	206	246	254	251
Total Capital Financing Requirement	1,903	2,038	2,249	2,481	2,608	2,641	2,661

The capital financing requirement measures the authority's underlying need to borrow for a capital purpose. The authority has an integrated treasury management strategy and has adopted the CIPFA Code of Practice for Treasury Management in the Public Services. The Council has, at any point in time, a number of cashflows both positive and negative, and manages its treasury position in terms of its borrowings and investments in accordance with its approved treasury management strategy and practices. In day to day cash management, no distinction can be made between revenue cash and capital cash. External borrowing arises as a consequence of all of the financial transactions of the authority and not simply those arising from capital spending. In contrast, the capital financing requirement reflects the authority's underlying need to borrow for a capital purpose.

The capital financing requirement for the NHT LLPs includes an estimate for repayments of advances. Exit strategies are still to be finalised for the remaining three LLPs, however five have now repaid their loans in full.

CIPFA's Prudential Code for Capital Finance in Local Authorities includes the following as a key indicator of prudence.

In order to ensure that over the medium term debt will only be for a capital purpose, the local authority should ensure that debt does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years.

Gross Debt and the Capital Financing Requirement

	2021/22 Actual £m	2022/23 Forecast £m	2023/24 Estimate £m	2024/25 Estimate £m	2025/26 Estimate £m	2026/27 Estimate £m	2027/28 Estimate £m
Gross Debt	1,789	1,769	1,896	2,009	2,065	2,073	2,079
Capital Financing Requirements	1,903	2,038	2,249	2,481	2,608	2,641	2,661
(Over) / under limit by:	114	269	353	472	543	568	582

The authority does not currently envisage borrowing in excess of its capital financing requirement over the next few years. This takes into account current commitments, existing plans and assumptions around cash balances and the proposals in this budget. The figures do not include any expenditure and associated funding requirements, other than projects specifically approved by Council, for the Local Development Plan (LDP) or City Deal.

From 2022/2023, the Authority will apply IFRS 16 Leases as adopted by the Code of Accounting Practice. This will subsequently have an impact on the Capital Financing Requirement (CFR) as from the 2022/23 financial year. The capital financing requirement has been adjusted by £42m for 'Right of Use Assets' under IFRS16. This will similarly have an impact on the authorised limit and operational boundary for external debt.

Indicator 4 - Authorised Limit for External Debt

The authorised limit should reflect a level of borrowing which, while not desired, could be afforded, but may not be sustainable. "Credit Arrangements" as defined by Financial Regulations, has been used to calculate the authorised and operational limits requiring both the short and long term liabilities relating to finance leases and PFI assets to be considered. In respect of its external debt, the following authorised limits for its total external debt gross of investments for the next four financial years was approved in February 2022. These limits separately identify borrowing under credit arrangements including finance leases and PFI assets. Council have approved these limits and to delegate authority to the Service Director for Finance and Procurement, within the total limit for any individual year, to effect movement between the separately agreed limits for borrowing and credit arrangements, in accordance with option appraisal and best value for money for the authority. Any such changes made will be reported to the Council at its meeting following the change.

Authorised Limit for External Debt

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	£m	£m	£m	£m	£m	£m	£m
Borrowing	1,748	1,922	2,214	2,535	2,795	2,906	2,945
Credit Arrangements (including leases and Right of Use assets)	289	317	394	383	373	366	361
Authorised Limit for External Debt	2,037	2,239	2,608	2,918	3,168	3,272	3,306

These authorised limits are consistent with the authority's current commitments, existing plans and the proposals in this budget for capital expenditure and financing, and with its approved treasury management policy statement and practices. They are based on the estimate of most likely (but not worst case) scenario with sufficient headroom to allow for operational treasury management. Risk analysis and risk management strategies have been taken into account, as have plans for capital expenditure, estimates of the capital financing requirement and estimates of cashflow requirements for all purposes.

Indicator 5 - Operational Boundary for External Debt

The operational boundary equates to the estimated maximum of external debt. It is based on the same estimates as the authorised limit but reflects directly the estimate of the most likely, prudent but not worst case scenario, without the additional headroom included within the authorised limit to allow for example for unusual cash movements. The operational boundary represents a key management tool for in year monitoring. Within the operational boundary, figures for borrowing and credit arrangements are separately identified. The Council has also delegated authority to the Service Director for Finance and Procurement, within the total operational boundary for any individual year, to effect movement between the separately agreed figures for borrowing and credit arrangements, in a similar fashion to the authorised limit. Any such changes will be reported to the Council at its next meeting following the change.

	Operational Boundary for External Debt						
	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	£m	£m	£m	£m	£m	£m	£m
Borrowing	1,690	1,872	2,164	2,485	2,745	2,856	2,895
Credit Arrangements (including leases)	289	317	394	383	373	366	361
Operational Boundary for External Debt	1,979	2,189	2,558	2,868	3,118	3,222	3,256

The Council's actual external debt at 31 March 2022 was £1,789m of borrowing (including sums repayable within 12 months).

Indicator 6 - Loans Charges Associated with net Capital Investment expenditure plans

The authority can set its own local indicators to measure the affordability of its capital investment plans. The Service Director for Finance and Procurement considers that Council should be advised of the loans charges cost implications which will result from the spending plans being considered for approval. These cost implications have been included in the Council's Revenue and HRA budgets for 2022/23 and for future years will be considered as part of the longer term financial frameworks.

Loans Charges Liability

	2022/23 Estimate £000	2023/24 Estimate £000	2024/25 Estimate £000	2025/26 Estimate £000	2026/27 Estimate £000	2027/28 Estimate £000
General Services (excluding On-Lending and Tram to Newhaven) - New Loans Fund Advances						
Loans Fund Advances in year	44,091	90,023	154,929	155,027	74,246	21,942
Year 1 - Interest Only	882	1,820	3,239	3,101	1,485	439
Year 2 - Interest and Principal Repayment	3,233	6,675	11,875	11,369	5,445	1,609
Housing Revenue Account (HRA) - New Loans Fund Advances						
Loans Fund Advances in year (excl. LLP programme *)	45,780	64,681	99,574	36,943	62,442	101,619
Year 1 - Interest Only	973	1,374	2,116	785	1,327	2,159
Year 2 - Interest and Principal Repayment	1,946	2,749	4,232	1,570	2,654	4,319

* The loans charges associated with the borrowing required for the house building programme for onward transferred to the LLPs will be met from the LLPs and does therefore not have a net impact on the HRA or General Services revenue budget. Tram repayments are based on the income model and will commence from 2023/24 when the line to Newhaven becomes operational.

Consideration of options for the capital programme

In considering its programme for capital investment, Council is required within the Prudential Code to have regard to:

- affordability, e.g. implications for Council Tax or house rents;
- prudence and sustainability, e.g. implications for external borrowing;
- value for money, e.g. option appraisal;
- stewardship of assets, e.g. asset management planning;
- service objectives, e.g. strategic planning for the authority;
- practicality, e.g. achievability of the forward plan.

Appendix 2

(As referred to in Act of Council No 3 of 23 February 2023)

REVENUE BUDGET FRAMEWORK 2023/27

SUSTAINABLE CAPITAL BUDGET STRATEGY 2023/33

SNP AND GREEN GROUPS AMENDMENT

1. Introduction

The SNP and Green parties are proposing a joint budget to create a progressive political alternative to the budget proposals submitted to date. Since May 2022, the climate change team has been disbanded, key work to address poverty has stalled and core services have declined.

For people in Edinburgh, the current cost-of-living crisis comes on the back of the ongoing Covid pandemic, which itself followed over a decade of austerity.

Throughout these crises, women, people of colour, disabled people and other marginalised groups have borne the brunt, and the gap between rich and poor has grown further.

What's more, this pain and uncertainty is sitting against the backdrop of the looming climate and nature catastrophe. We know that the time to act on these emergencies is running out, and we are already seeing the impacts of extreme weather changes on the city which will only worsen unless concerted action is taken now. Apathy towards preventing and mitigating for climate change will not only be a moral failure of this Council, but it will end up costing the city significantly more money in the long-term too.

The Council has a vital role to play in targeting its spending towards those most in need across the city. This budget will help get things back on track, setting out real progress on the climate and nature emergencies, targeted help with the cost-of-living crisis and a focus on funding frontline services to give residents the best possible standards.

2. Financial context

This budget is taking place in the context of rampant inflation which the UK Tory Government has both partly caused and failed to control. While the Scottish Government budget has grown by 6.2% in 23/24, the inflationary pressure across spending has run at 10.7%, with Barnett consequential down 5% in real terms since 21/22. This means an incredibly challenging financial year across all public services in Scotland.

To help relieve this pressure, the Scottish Government has committed to expanding powers in areas such as the transient visitor levy, workplace parking levy and has

this year increased parking fines to better reflect the reality of urban parking needs. However, the Scottish Government also needs to go further and faster to deliver more powers to Councils which could provide significant revenue to protect public services.

The huge inflationary pressure also means that the Council needs additional help to meet the minimum

5% pay award that our hardworking staff deserve. The additional £100m in support for Councils approved in the Scottish Government's budget 23/24 now means a 4.2% pay uplift can be funded at present. We join all parties in calling for the additional funds to be met by Government, but we further note Council officers can take mid-year actions to raise millions of pounds by executing previous budget decisions in full to fund a fair pay offer following negotiations.

This year the Edinburgh Integrated Joint Board budget has increased by a total of £8.9m from the Scottish Government and we will pass this on in full to the IJB. The Scottish Government has made £1bn available across Scotland for NHS and Social Care in response to the challenges we face. Still, our EIJB faces budget pressures and a shortfall of £31m and demand pressures remain significant. We will return mid-year to examine the current policy and practice of clawbacks for those in receipt of self-directed support to help people keep more of the money paid in self-directed support on activities and support that is available and can help them manage conditions. This will be paid for within the envelope of the current settlement.

3. Shared aims and ambition for Edinburgh

This joint budget has been developed in recognition of the need for radical solutions that work for Edinburgh, and the many shared ambitions between our two parties.

Our collective approach is to face challenges head on and submit constructive suggestions which demonstrate how - by thinking differently and creatively - progressive politics can allow us to deliver effectively for our residents in these challenging times. To do this we're taking bold action, recognising the need for Council Tax reform, questioning assumptions about spending needs, and using surplus funds to protect classroom budgets, improve public safety, and make vital progress to fight climate change, among many other things.

A budget that delivers for Edinburgh's future requires a deep understanding of the different experiences and needs facing people in the city, as well as the wider global context of the climate and nature emergencies. Our joint budget proposals have been developed with equality and climate justice in mind, and are accompanied by climate and equality impact statements which have driven the budget choices we have made.

4. Budget amendment

4.1 We will take decisive action to reverse the current proposed cuts by:

- 4.1.1 Cancelling the proposed £5.6m cut to school budgets, protecting money in the classrooms and encouraging this to be focused on meeting additional needs;
- 4.1.2 Cancelling the £400k cut to education welfare officers, retaining capacity to support young people in need and better link in with schools to encourage take up;
- 4.1.3 Cancelling the cut to Speech and Language Therapy services, retaining these services to support young people and encourage schools to use available capacity;
- 4.1.4 Cancelling the plan to take £1.5m out of inclusion and support education in 24/25, protecting the provision of special schools and allowing parents and teachers to make choices with the best interests of the young person first and foremost;
- 4.1.5 Ensuring continued free travel for people under 22 years old on our expanded tram service, mirroring our commitment to funding over 60s travel on this sustainable transport option;
- 4.1.6 Reversing the £120k cut to the Taxicard scheme, which helps everyone to move more freely around the city.

4.2 We will allocate additional spending to support investment:

- 4.2.1 We will invest £300k to create a skilled council climate change team to lead efforts within the council and in partnerships across the city to help us reach our collective climate goals and fulfil the Council's Climate 2030 Strategy;
- 4.2.2 We'll also spend £200k on the council's strategic flood management team, to help support the city's response to climate change;
- 4.2.3 We'll invest in ground-breaking flood prevention and climate adaptation measures with £500k for street tree projects and raingardens within roads assets;
- 4.2.4 We will use existing resource allocated of £100k on an economic study on climate adaptation to set a roadmap of how all residents can be protected from the worst impacts of climate change in Edinburgh;
- 4.2.5 We'll increase the budget for tree maintenance by £60k to make sure the trees we do have are well looked after and thriving
- 4.2.6 We will invest £50k in an innovative property survey pilot project to help some home-owners take action to better insulate their homes, saving them money, reducing emissions, and providing useful learning for others;
- 4.2.7 We'll allocate funds towards the creation of a new Bike Hire scheme, supporting more residents and visitors to cycle around Edinburgh;

- 4.2.8 We will invest £100k in an Accessibility Commission for the city, integrating accessibility into our planning, transport and housing systems to enable equal access for all across our city;
- 4.2.9 We will invest an additional £500k in road and pavement repairs and spend £200k buying game-changing “pothole pro” machinery which can transform how we tackle road repair in an efficient way;
- 4.2.10 We will spend an additional £200k on street cleaning, repeating some of the deep cleans that have happened around the City, focusing on the city centre and areas most in need;
- 4.2.11 We’ll use £400k to expand public toilet provision and upgrade existing public toilets, improving accessibility and making sure nobody is caught short in our popular parks;
- 4.2.12 We’ll allocate funding for the Council’s participation in Stonewall’s accreditation scheme and fund equal provision of sanitary bins across Council buildings;
- 4.2.13 We will also allocate an additional £110k to increase provision of counselling and support services for victim survivors of domestic abuse and sexual violence;
- 4.2.14 We will invest £100k to provide better lighting in parks, making the city a safer and more welcoming place, particularly for women;
- 4.2.15 We will put another £200k into supporting youth work across the city, recognising the long-lasting impacts of the Covid-19 pandemic on our young people;
- 4.2.16 We will create a fund of £200k for our local community centres, at a time when those efforts are truly needed this funding will help them survive and thrive through the challenges of increased energy costs and other pressures;
- 4.2.17 We’ll increase participatory budgeting by allocating an additional £200k to budgets of neighbourhood grants funds for those that run decision-making as a PB exercise, putting decisions in the hands of communities;
- 4.2.18 Following the UK Government passing outrageous voter suppression legislation, we’ll allocate £50k for the elections team to support those most likely to lose their rights to get what they need to vote;
- 4.2.19 We will fund the continuation of the Gaelic Implementation Officer post to ensure the plan to enhance Gaelic across the City stays on track;
- 4.2.20 We will match-fund the outstanding needs of the refurbishment funding to the King’s Theatre, keeping this Edinburgh institution thriving for generations to come.

4.2.21 We'll borrow £500k to invest in the replacement for the Pride bridge, match-funding the gap in the project after the equivalent cost for demolition that we've already allocated;

4.2.22 We are allocating £60k to bring the Tollcross Clock back to its historic location;

4.23 And we have put in place consideration of pay awards which, when combined with Scottish Government funding, will help to bring some reassurance to our staff members that they will receive the pay increase they deserve.

4.3 We will fund these additional investment and reverse proposed cuts by:

4.3.1 Increasing parking fines (Penalty Charges Notices) to the new maximum level of fines – raising £2.4m. We'll also increase on-street car park charges to reach 20% for on-street locations excluding residents permit charges and town centres and will look to expand charging in destinations trouble spots to create new revenues and enforcement to raise revenue in future years;

4.3.2 Cutting the Lord Provost budget by £100k, recognising that our front-line services are more important than hospitality;

4.3.3 Saving a further £250k in property services by acknowledging the under-occupancy in buildings following changes to working patterns and beginning processes to let out Waverley Court;

4.3.4 Saving £450k by building on work already delivered across departments to control agency staff spend, focusing on filling vacancies rather than relying on expensive agency workers or overtime;

4.3.5 Reducing the Council's communication budget by £100k reflecting the increasing ability to get key messages out to residents digitally and need to prioritise money in front-line services;

4.3.6 Saving £100k by reducing the number of Service and Policy Advisors in the Council, reflecting the halving of senior Councillors this team works to;

4.3.7 Raising £40k through increasing some of the fees and charges on things like external catering and room hire, but excluding services people rely on like school meals, access to outdoor space, and funerals;

4.3.8 We'll also put in motion plans to release further savings in year by exploring agreement to jointly procure services with other councils in the region, supporting staff out of the redeployment pool and releasing one-off monies through selling assets to raise vital cash for lifeline services.

4.4 Council tax:

4.4.1 Fairness in Household Incomes

We believe that the present system of Council Tax constrains local government's ability to raise revenue fairly. In our current decision-making context, the most pressing immediate concern during a cost-of-living crisis is the need to shield households in lower bands from having to pay the same increases as those in higher bands.

The proposal we would have wished to put to council is to set a Council Tax rate under section 93 of the 1992 Local Government Finance Act that is 20% higher than the 2022-23 level, and creating a targeted discount scheme under Section 20 of the 2003 Local Government in Scotland Act where Council itself meets part of the Council Tax bill. That would offset increases so that occupied primary residences in Bands A and B would be frozen, paying no more than at present, in Bands C and D pay 3% more, and in Band E, F, G and H pay 5%, 10%, 15% and 20% more respectively. This would ensure that Council Tax bills correspond more progressively to the value of properties. For the reasons below we are not able to propose this option.

We welcome the legal advice sought by officers, which gives confidence that Council may pay grants to households to support their financial well-being and helpfully identifies the other provisions of the 1992 Act which would interact with our proposal and need to be taken into consideration and negotiated in any attempt at implementation.

We believe this provides a solid base to build a fairer system for Edinburgh.

An interim proposal to help households more likely to face cost-of-living pressures in the coming year is to pay £100 grants to households who occupy Band A-D homes that are sole residences. Despite advice that a scheme could have been lawful, and deliverable it has unfortunately been advised that this cannot be considered at this meeting.

- 4.4.2.1 We therefore propose the establishment of a Council working group, with representation from all parties committed to a fairer system, to develop proposals that can be delivered in next year's budget and prepare the necessary infrastructure to administer them.
- 4.4.2.2 We further ask officers to pursue further statutory guidance from the Scottish Government under Section 21 of the 2003 Local Government in Scotland Act on the intended extent of the powers in the Act and necessary changes to enable local government to set fairer rates in the context of the Council Tax continuing in a similar form for the foreseeable future.
- 4.4.2.3 We therefore – reluctantly – are forced to propose to increase Council Tax by 5.99% and we will revisit the issue of direct financial support to households in-year in the context of point 4.4.2.2 and 4.4.2.1.

Conclusions

Council notes the following reports from the Executive Directors of Corporate Services and the Chief Executive:

Council Budget Reports

- (a) Revenue Budget Framework 2023/27 – Progress Update - referral from the Finance and Resources Committee
- (b) Revenue Budget Framework 2023/24 – Further Update – report by the Chief Executive
- (c) Council Revenue Budget Framework – (2023/24) - Integrated Impact Assessments – report by the Interim Executive Director of Corporate Services
- (d) Revenue Budget 2023/24 - Risks and Reserves - referral from the Finance and Resources Committee
- (e) Sustainable Capital Budget Strategy 2023-2033 – referral from the Finance and Resources Committee

Council therefore approves:

- The Revenue Budget 2023/24 as set out in the reports appended to this motion, as amended by the changes/allocations included in Appendix 1;
- A band 'D' Council Tax of £1,461.34 for 2023/24;
- The Council Tax and Rating resolution set out in Annex 2 to this motion;
- The 2023/33 Sustainable Capital Budget Strategy as set out in the report by the Interim Executive Director of Corporate Services, as amended by the changes shown in Annex 3;
- A further report to be submitted to seek approval of revised charges for Council services, the financial impact of which is contained in Appendix 1 to this motion; and
- A further report to be submitted to seek approval of the prudential indicators arising from this motion.

Appendix 1: Climate impact statement

Following a Green amendment at Policy & Sustainability committee on 17th November 2022, it was agreed that officers should “provide high level guidance for political groups to complete a climate impact assessment of proposed budgets in the run up to the Council’s budget setting process in February” and it was recommended that “all budget motions should include an accompanying statement to their proposals which sets out how their spending plans align with the Council’s climate strategies, including this as an appendix”. This Appendix (1) addresses that

recommendation, building on the officer climate impact template which was shared with all political groups in December 2022. We have also produced an equalities impact statement which is found in Appendix 2.

This impact statement is not a substitute for a full climate impact assessment or carbon budget. Further, this statement does not cover all budget lines or “missed opportunities” from unfunded projects which would otherwise have a positive impact on climate targets. Instead, the focus has been to produce a counterfactual analysis of the climate impact of the proposed budget by noting specific budget line insertions, edits and deletions, compared to the officer budget presented at Finance & Resources committee on 7th February 2023.

In future years we hope it will be possible for groups to conduct a fuller impact assessment of budget proposals. We welcome thoughts from officers and political groups about how this might be realised.

Climate impact statement

The Council has a statutory duty to ensure that its policies, plans and strategies take account of: i) carbon impacts; ii) adaptation to climate change and iii) sustainable development. The climate impact statement is structured around these themes.

i) Carbon impacts

The carbon impact of budget proposals can be assessed in terms of: a) buildings and energy use, b) infrastructure and energy use; c) transport and d) resource use and waste. Compared to the officer budget presented at Finance & Resources committee on 7th February 2023 it is considered that the budget proposals will result in a greater decrease of carbon emissions in the short and long term.

a) Buildings and energy use	
Positive impacts	Negative impacts
<p>1. The budget proposals reinstate the investment programme to deliver 100% of existing council homes to EESH2 standards compared to just 81% from the officer budget. This will result in a greater decrease of energy usage and therefore a greater decrease of carbon emissions in the short and long term.</p> <p>2. The budget proposals include an investment in property surveys to support residents in the private sector to reduce energy costs. This will result in a decrease of energy usage and carbon emissions in the short and long term. This is not included in the officer budget.</p>	<p>1. The budget proposals include new public toilets which will lead to an increase of carbon emissions from construction in the short term. Mitigations should be put in place to ensure construction is as low carbon as possible. The provision of new, accessible public toilets has other positive benefits which are considered to outweigh the negative carbon impact, especially over the longer term.</p>

<p>3. The budget proposals include plans to reduce the use of some council buildings in line with the 20-minute neighbourhood model. This will result in a decrease of energy usage within the council and therefore a decrease of carbon emissions in the short and long term, in line with the CERP. Despite this, the impact on city-wide emissions may be negligible as buildings are used by other groups whose energy usage contributes to emissions in the city.</p> <p>4. The budget proposals include investment in an Energy Officer as part of the Climate Team to prioritise development of low carbon and sustainable energy. This work will result in a greater decrease of carbon emissions across all council business in the long term. This post is not included in the officer budget.</p>	
b) Infrastructure and energy use	
Positive impacts	Negative impacts
<p>1. The budget proposals include investment in a Partnerships & Programme Manager and PMO Officer post as part of the climate team. These posts will support delivery of the 2030 Climate Strategy and actions to decarbonise infrastructure therein. Accordingly, these posts will result in a greater decrease of carbon emissions in the long term. Funding for these posts is not included in the officer budget</p>	<p>1. The budget proposals include construction of new street and parks lighting which will have a negative impact on biodiversity (light pollution) and energy usage. Mitigations should be put in place to ensure that new lights are energy efficient and use appropriate coloured bulbs. The provision of increased street and park lighting has other, long term positive benefits which are considered to outweigh the negative carbon impact.</p>
c) Transport	
Positive impacts	Negative impacts
<p>1. The budget proposals include investment in cycling provision, including for further development of a business case for a city-wide cycle hire scheme. Investment to support people to take up cycling will result in modal shift and lead to a reduction in transport emissions in the long term. This is not included in the officer budget.</p> <p>2. The budget proposals include an increase in parking charges compared to the officer budget. This encourages modal shift and will lead to a reduction in transport emissions in the long term.</p> <p>3. The proposals include concessions for U22s tram travel to encourage modal</p>	

shift amongst younger people. This will have a positive impact on carbon emissions relating to transport. This is not included in the officer budget.	
d) Resource use and waste	
Positive impacts	Negative impacts
<i>There are no additional proposals / changes which affect resource use / waste</i>	<i>There are no additional proposals / changes which affect resource use / waste</i>

ii) Climate resilience impacts

The climate resilience impacts of the budget proposals can be assessed in terms of their impact on: a) communities, b) infrastructure and service delivery and c) biodiversity and land use. Compared to the officer budget presented at Finance & Resources committee on 7th February 2023 it is considered that the budget proposals will reduce the vulnerability of residents to climate change, reduce the effects of climate change on the city and improve biodiversity.

a) Communities	
Positive impacts	Negative impacts
<ol style="list-style-type: none"> 1. The budget proposals include investment in a Stakeholder Engagement & Communications Officer as part of the climate team. This role would support engagement with communities on climate action, improving residents' understanding of the climate emergency and resilience in the face of it. This post is not funded in the officer budget. 2. The budget proposals include investment in public toilets which include public access to water sources, important during periods of extreme heat. This means that the city will be better equipped to deal with extreme weather arising from the climate crisis. This investment is not included in the officer budget. 3. The budget proposals include funding for a full economic study to be undertaken looking at climate adaptation measures. This economic study will inform considerations needing to be made around climate adaptation measures in the city, including their impacts on communities. 	
b) Infrastructure and service delivery	
Positive impacts	Negative impacts
<ol style="list-style-type: none"> 1. The budget proposals reinstate the investment programme to deliver 100% of existing council homes to EESH2 	

<p>standards compared to just 81% from the officer budget. This will ensure all council homes are “climate ready” and comfortable during periods of extreme heat / cold.</p> <p>2. The budget proposals include an investment in property surveys to support residents in the private sector to retrofit homes. This will support residents to ensure their homes are “climate ready” and comfortable during periods of extreme heat / cold. This proposal is not included in the officer budget.</p> <p>3. The budget proposals include funding for a full economic study to be undertaken looking at climate adaptation measures. This economic study will help us to understand the effect climate change might have on council services and infrastructure, and help us to reimagine service delivery in this context.</p> <p>4. The budget proposals include investment in a flood management team to design more surface water management schemes. This will lessen the effect climate change will have on city infrastructure by decreasing the likelihood of flooding and drainage infrastructure failure. This investment is not included in the officer budget.</p> <p>5. The budget proposals include investment in street tree projects and rain gardens within roads asset management. This will mitigate the effect climate change could have on roads infrastructure and reduce the likelihood of flooding and drainage infrastructure failure. This investment is not included in the officer budget.</p>	
c) Biodiversity and land use	
Positive impacts	Negative impacts
<p>1. The budget proposals include investment in a tree maintenance team to ensure that newly planted trees survive. This will improve biodiversity, increase climate resilience through increased canopy cover and shade, and reduce climate emissions. This investment is not included in the officer budget.</p> <p>2. The budget proposals include investment in street tree projects and rain gardens within roads assets. Rain</p>	<p>1. The budget proposals include an increase in housebuilding which can lead to habitat destruction and soil sealing, as well as increased energy consumption. Mitigations should be put in place to ensure that development is “nature positive” and happens on appropriate sites. The positive benefits of house building in the city are considered to outweigh the negative impacts development might otherwise have.</p>

<p>gardens are an example of nature-based solutions to climate change, providing habitats to increase biodiversity. This investment is not included in the officer budget.</p> <p>3. The budget proposals include greater investment in street cleansing. This intervention can improve biodiversity.</p>	
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iii) Sustainable development impacts

The sustainable development impacts of the budget proposals can be assessed in terms of their impact on: a) social justice, b) economic development and c) environmental good stewardship. Compared to the officer budget presented at Finance & Resources committee on 7th February 2023 it is considered that the budget proposals will improve opportunities for “green” economic development and improve environmental good stewardship. The impact of budget proposals on social justice are considered as part of the equalities impact statement (Appendix 2).

a) Social justice	
Positive impacts	Negative impacts
The impact of budget proposals on social justice will be considered as part of the equalities impact statement (Appendix 2)	
b) Economic development	
Positive impacts	Negative impacts
<p>1. The budget proposals include investment in a Green Finance Officer as part of the climate team. This post will secure funding for climate projects in the Council / city whilst also supporting Edinburgh’s wider green economy, skills and supply chains, and encourage job creation. This investment is not included in the officer budget.</p> <p>2. The budget proposals include investment in further climate training for council staff. This will develop skills in the green economy amongst the workforce. This investment is not included in the officer budget.</p>	
c) Environmental good stewardship	
Positive impacts	Negative impacts
<p>1. The budget proposals include investment in cycling provision, including for further development of a business case for a city-wide cycle hire scheme. This is not included in the</p>	

<p>officer budget. Investment to support people to take up cycling will result in modal shift and improve air quality.</p> <ol style="list-style-type: none"> 2. The budget proposals include an increase in parking charges compared to the officer budget. This encourages modal shift and will improve air quality. 3. The budget proposals include concessions for U22s tram travel. This will encourage modal shift and improve air quality. 4. The budget proposals include greater investment in street cleansing. This intervention demonstrates environmental good stewardship. 	
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Appendix 2: Equalities impact statement

Budget decisions made by local authorities do not have the same impact on all people. Pre-existing inequalities can be exacerbated by failure to account for this in how spending is directed and cuts made.

The cost-of-living crisis is having a disproportionate impact on women, people of colour, disabled people, and other people who have been historically discriminated against. Those on lower incomes, in precarious work, more reliant on social security and with greater caring responsibilities, will bear the brunt of cuts and other austerity measures. Compounding this for women, many of the service areas that local authorities have jurisdiction over - including schools, public transport, licensing, community centres and housing and homelessness - are of particular concern to the lives of women who are the majority of care providers, public transport users, and who have particular needs and experiences relating to public space and safety.

This equalities impact statement should not be seen as a full impact assessment, nor has our budget proposal undergone a full gender budget analysis. Rather this is an attempt to set out the equalities considerations that have formed part of the creation of this budget proposal and is focused on those areas where our budget proposal diverges from the officer budget presented to the Finance and Resources Committee on 7th February 2023, and is based on the gender-budget analysis guidance from the European Institute of Gender Equality.

Information on the Officer Budget

The council's current approach to assessing both existing inequalities, and the impacts of budget decisions is deeply disappointing. Only five proposals for cuts and spending were deemed in need of an Integrated Impact Assessment, therefore there is no analysis of the impact that the overall officer budget proposals will have on different groups of people in Edinburgh.

In many cases data is simply not gathered - or is not being made publicly available - to enable a robust understanding of the needs and experiences of people in Edinburgh and the impact of spending decisions. In future years, we hope that fuller information will be made available in this space and we welcome thoughts from officers and political groups about how this might be realised.

SNP-Green joint budget aims

This budget has been created from the guiding principles that, despite the immense pressures facing local authorities, we must maximise spending for the benefit of the people of Edinburgh, as well as making investments to tackle and mitigate for the climate emergency.

The budget proposal recognises that failure to make this spending now will have a significant financial impact in the future, and therefore its aim is to be fiscally responsible whilst also responding to the moral imperative to take action for social and climate justice.

How will the SNP/Green budget proposals impact on different groups of people and increase equality?

Reversing cuts

Education

The officer budget proposes a number of cuts to education services including speech and language therapy, welfare officers, and transition teachers. While this may have an impact on all young people, there are clearly groups who benefit more from additional support - including care experienced young people, children experiencing poverty, and disabled children – who will be disproportionately impacted by these cuts.

Following the disruption in education we have seen throughout the pandemic, stability and support for young people is vital. Additionally, the stated rationale for the removal of some posts being that they were temporary interventions during the covid crisis ignores the reality that the pandemic is not over for many people in the city, particularly disabled people and people with long-term conditions.

As well as young people, we know that women still undertake the vast majority of childcare in Scotland and bear the overwhelming responsibility for school-related administration. Removing support which provides a lifeline for many young people will also have a knock-on impact on women's time, resources, and wellbeing.

Continuing Tram Concessions for under 22s, and the Taxicard scheme

As well as environmental aspirations relying on a significant reduction in private car use and investment in public transport, decent and affordable public transport is an issue of equality. Women are far less likely to be car owners than men, the

increasing costs of fuel create a financial barrier for poorer people, and lack of accessible infrastructure prevents many disabled people from traveling as they wish.

Continuing free tram travel for under 22s is beneficial for young people – creating parity with over 60s – as well as marginalised groups within this age bracket. The Taxicard scheme offers travel options for disabled people across Edinburgh and while the parameters of the scheme should be revisited to ensure it is providing the right level of support, to cut it outright would have a significant impact on disabled people. The majority of disabled people and carers of disabled people in Scotland are women.

Additional spending with a focus on equality

Climate change

The impacts of climate change will hit the poorest in Edinburgh hardest. The ability to respond to the impacts of extreme heat, flooding and economic shocks will all be dependent on socio-economic status, job security, physical health, caring responsibilities and other issues. As well as spending on measures to mitigate the worst impacts of climate change, our spending proposals look at adaptation. By investing in nature-based solutions to prevent flooding and mitigate other climate changes, we will improve people's living environment – providing access to green space, shade, and better air quality.

Public toilets

Public toilets are an equalities issue. They are more likely to be needed by women, people providing care for children and adults (mostly women), and disabled people. The budget proposal to prioritise spending on increasing and improving the accessibility of public toilets will provide a vital public service to people.

Additionally, the increased provision of temporary toilets in key parks over the summer months will have a positive impact on all users of public space by providing facilities, reducing incidences of public nudity, and keeping our parks safe and sanitary.

Supporting enfranchisement

The UK Government's new voter identification legislation will have a disproportionate impact on certain groups of people, including those with severely limiting disabilities, unemployed people and unpaid carers, first time voters, and people without formal education or qualifications. Women, people of colour, migrants and disabled people are more likely to fall into these groups, therefore the enfranchisement spending in this budget proposal will have a positive impact on these groups.

Equalities and Access spending

This budget includes specific equalities spend including money for the Stonewall accreditation scheme which will benefit LGBTI people, and increased money for domestic abuse and sexual violence charities which will support women - particularly women of colour - and young people.

Increased funding for youth work and community centres targets spend towards young people, many of whom experience multiple discriminations, and work with particular groups of people done through community centres including older people, the bereaved, learning disabled adults, carers, and refugees.

Funding for an accessibility commission will work towards the mainstreaming of access and inclusion throughout our planning, housing and public transport systems, as well as considering provision of council services in the broadest sense. This will have positive benefits for disabled people who have varying needs.

Revenue raising

While increasing finances is vital to continue to provide the services the city needs, care has been taken to ensure increased revenue does not further increase inequality. Increased fees and charges come from non poverty-related services, and spending has been taken from non front-line service departments such as the Office of the Lord Provost.

Could the budget be used differently to address existing inequalities?

All spending done by the council should be subject to robust gender budget analysis and equalities impact assessments. This is not just about the figures that make up the budget, but the intention and policy behind how spending is targeted.

Investing in equality-focused initiatives alone will not be enough to successfully challenge the status quo and will continue to see growing inequality across Edinburgh. Core budget spending and assumptions about the services the city provides need to be scrutinised, and robust data must be gathered to ensure that we are not inadvertently discriminating against those with protected characteristics.

**REVENUE BUDGET 2023/25
ANNEX 1 TO THE SNP / GREEN GROUPS AMENDMENT**

	2023/24		2024/25	
	£000	£000	£000	£000
- Resource Allocation Totals	1,243,820			
- Add: Expenditure funded through Specific Grants	56,559			
		1,300,379		
- General Revenue Funding and Non Domestic Rates	(903,917)			
- Ring Fenced Funding	(56,559)			
		(960,476)		
To be Funded by Council Tax		<u>339,903</u>		<u>386,914</u>
Council Tax at Band D		£ 1,461.34		£ 1,505.18
Increase on Previous Year		£ 82.59		£ 43.84
- Percentage Increase		5.99%		3.00%
Funding Requirement		339,903		386,914
Council Tax Income		<u>348,550</u>		<u>359,007</u>
		<u>348,550</u>		<u>359,007</u>
Funding (Excess) / Shortfall at Council Tax increase above as reported to Council, February 2023		(8,647)		27,907
Service Investment (see Appendix 1)	3,447		3,171	
Add / Less: Amendments to Draft Revenue Budget Framework (see Appendix 1)	9,440		11,550	
Less: Additional Savings (see Appendix 1)	(4,240)		(6,065)	
		8,647		8,656
Contributions to / (from) reserves (itemise)				
		-		-
Balance of Available Resources		<u>(0)</u>		<u>36,563</u>

REVENUE BUDGET 2023/25
APPENDIX 1 TO THE SNP / GREEN GROUPS AMENDMENT

	2023/24	2024/25
SERVICE INVESTMENT	£000	£000
Reinstate funding from capital grant shortfall	85	
Additional capital investment		224
Property surveys for energy / net zero	50	
Community centres	200	
Youth work	200	
Rape crisis / equally safe	110	
Climate team / climate training	300	
Gaelic implementation post	60	
Trees	60	
Bicycle hire scheme	532	
Accessibility commission	100	
Street cleaning measures	200	
Roads and pavements	500	
Economic study climate adaptation	100	(100)
Funded from carry forward funds from 2022/23	(100)	100
Street tree projects and rain-gardens within road assets	500	(500)
Strategic flood management team	200	
Voter registration and ID requirement drive	50	
Increased funding for local grants (participatory budgets)	200	
Stonewall accreditation and equal sanitary provision	100	
TOTAL SERVICE INVESTMENT	<u>3,447</u>	<u>(276)</u>
PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2023/27		
Review of Devolved School management (DSM) allocations (ECS6)	5,550	(250)
Education welfare officers	400	200
Speech and Language therapy	370	130
Taxicard	120	30
Review and alignment of inclusion and support		1,500
U22's tram concessions	3,000	500
TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK	<u>9,440</u>	<u>2,110</u>
ADDITIONAL SAVINGS		
Lord Provost's Budget	(100)	
SPAs	(100)	
Communication services	(100)	
Waverley Court / asset use reduction / locally based services	(250)	(1,000)
Increase penalty charge notices to the maximum level (£50 / (£100)	(2,400)	
On-street parking charges up to 20% increase	(800)	
Workforce control - reduction in agency and overtime	(450)	
Fees and charges (extra 1% on non-poverty related, excluding parking)	(40)	
Joint procurement contracts		(325)
Supporting staff out of redeployment pool		(500)
TOTAL ADDITIONAL SAVINGS	<u>(4,240)</u>	<u>(1,825)</u>

COUNCIL TAX/RATING RESOLUTION ANNEX 2 TO THE SNP / GREEN GROUPS AMENDMENT

To recommend that in respect of the year to 31st March, 2024:

1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £348.550m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act, as amended by The Council Tax (Substitution of Proportion) (Scotland) Order 2016, as follows:

Band	Council Tax £	Band	Council Tax £
A	974.23	E	1,920.04
B	1,136.60	F	2,374.68
C	1,298.97	G	2,861.79
D	1,461.34	H	3,580.28

2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

Main Assessment Roll

Lodging of Appeals with the Executive Director of Corporate Services by	14 July 2023
Hearing of Appeals by the Rating Authority	15 September 2023

Amendments to Main Assessment Roll made subsequent to its issue

Lodging of Appeals with the Executive Director of Corporate Services	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
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Hearing of Appeals by the Rating Authority	Periodically
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3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

4. BORROWING

The Council borrows necessary sums to meet the above capital expenditure.

CAPITAL BUDGET 2023 - 2028
ADDITIONS TO REVISED PROGRAMME
ANNEX 3 TO THE SNP / GREEN GROUPS AMENDMENT

	2023/24	2024/25	2025/26	2026/27	2027/28	Total
	£000	£000	£000	£000	£000	£000
Available Resources for Distribution (if applicable)						
Reinstate funding from capital grant shortfall	1,100					1,100
Additional capital investment	160	5,800				5,960
	<u>1,260</u>	<u>5,800</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,060</u>
Changes to recommended Capital Investment Programme						
Tollcross clock	60					60
Pride bridge	500					500
Park lights	100					100
Public toilets	400	200				600
Roads and pavements repairs equipment	200					200
King's Theatre		5,600				5,600
	<u>1,260</u>	<u>5,800</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,060</u>

Appendix 3

(As referred to in Act of Council No 3 of 23 February 2023)

REVENUE BUDGET 2023/24

SUSTAINABLE CAPITAL BUDGET STRATEGY 2023-2033

LIBERAL DEMOCRAT GROUP AMENDMENT

A backdrop of Scottish Government cuts

Council:

1. Condemns the Scottish Government's repeated failure, year after year, to adequately fund the Council and the subsequent impact upon the quantity and quality of services delivered, with the Council facing a £76 million (5.5%) funding gap this year alone.
2. Denounces the Scottish Government's ongoing attack on local democracy and accountability through ring-fenced funding, short term budgeting and imposing unfunded obligations on the Council, resulting in tens of millions of cuts required over the next four years. Regrets the negative impact this has on the Council's capacity to devise and implement vital strategies, such as ending poverty and reaching Net Zero by 2030.
3. Notes the legal requirement for the Council to set a balanced budget at a time when costs are rising and when the funding being received from the Scottish Government is reducing, a challenge which requires difficult choices.

A Council budget that delivers

Council:

4. Notes that, despite continued funding cuts from the Scottish Government, residents still rightly expect high-quality local services in return for the increasing amounts of council tax they pay each year, which requires a budget which focuses on essential core services, delivered well.
5. Agrees that, at a time of difficult choices and limited resources, it is critical to prioritise spending on those Council services which residents say matter most, including:

Education – where the Council has a responsibility and duty to give every child the best possible start in life. Council therefore rejects the proposed budget cuts which would risk reducing the resources available for teaching in our schools.

Getting the basics right – where Council notes the huge public concern over the poor and worsening states of the city’s roads, paths and pavements, and accordingly allocates substantial additional money to improve repairs and carry out additional resurfacing works for the long term.

Making Edinburgh a cleaner and greener city – with additional resource for our parks and greenspaces, improving funding for fly tipping, graffiti removal and street sweeping, and additional resource for flood defences and gully cleaning in light of the increasing impacts of climate change.

Therefore, agrees to the budget set out below.

An efficient and effective Council for the future

6. Recognises that given the Scottish Government’s current approach to local council funding, further cuts are likely to be required in future.
7. Therefore, agrees it is imperative that the Council consider all options which could deliver upon its fundamental promise of services for residents in the future by doing things differently, primarily through Best Value service reviews. Therefore, agrees to proceed with a Best Value review of waste and cleansing services that considers the potential savings that might arise through external provision while maintaining if not improving services.
8. Agrees furthermore that Edinburgh has amongst the most knowledgeable, diligent, and gifted voluntary and community sector in Scotland, noting that delivery of services by the Council is not always effective or efficient, and that a tremendous multiplier effect applies to Council funding. Recognises the potential this has for the Council to enable better outcomes with less resource invested.
9. Recognises the need to raise business rates on empty commercial property as an effective policy in its own right as a way of bringing properties back into use and also to help deliver important additional funding to improve front line Council services.

Revenue Budget Proposals

1. Protect school budgets by rejecting cuts to teachers and pupil support assistants at a cost of £5.55m.
2. Reject the cut to the Speech and Language Therapy budget of 370k. Proceed with the review, so long as any savings from duplication go into school budgets.
3. Reject the savings from a review of the Council’s Inclusion policies and related support.

4. Increase spending by £3m on gully cleaning, fly tipping, graffiti removal and street sweeping.
5. Fund the Climate & Sustainability team, at a cost of £279k, to press ahead with implementing measures to make our city cleaner and greener.
6. Save £600k from the redeployment pool by withdrawing the commitment to no compulsory redundancies.
7. Raise £40k from property developers via a 25% increase to Road Occupation charges.
8. Generate significant savings from Best Value service reviews, specifically looking at external provision of Waste & Cleansing Services which may result in savings of £500k in year 1, rising to £2.5m p.a. in subsequent years.
9. Reject the £120k cut to the Taxicard service.

Notes, in addition, the Council could

10. raise additional revenue from empty commercial property through the withdrawal of Empty Property Relief for Non-Domestic Rates.
11. reduce energy costs and carbon emissions by turning down standard temperature settings in Council offices from 19° to 18° C.
12. raise extra revenue by charging commercial event operators for advice and guidance provided through the Event Planning Operations Group (EPOG) process.

Capital Budget Proposals

1. Add £11m to improve paths, pavements and roads.
2. Add £3m to fund improvements to parks and greenspaces.
3. Add £2m to fund measures to prevent flooding.
4. Allocate £3m towards the funding of the King's Theatre refurbishment project from the Asset Management Works programme.
5. Notes the Council's commercial property portfolio is managed with a view to maximising the generation of income and capital gains. It also represents a potential source of capital for investment in Council priorities. The Council could put in place a long-term strategy that sets out the purposes and objectives for its commercial estate. Alongside this strategy, the Council could identify all its land titles and commercial properties, their potential uses and value to the Council.

6. Notes that energy efficiency is a key element of the Council's strategy towards achieving its climate targets with the potential for significant reductions in annual carbon emissions and energy costs. Notes the potential source of up to £50m of lower-cost capital available to the Council in its commercial property portfolio that could fund a second programme of energy efficiency measures for the Council's operational estate.

Conclusions

Council notes the following reports from the Executive Directors of Corporate Services and the Chief Executive:

Council Budget Reports

- (a) Revenue Budget Framework 2023/27 – Progress Update - referral from the Finance and Resources Committee
- (b) Revenue Budget Framework 2023/24 – Further Update – report by the Chief Executive
- (c) Council Revenue Budget Framework – (2023/24) - Integrated Impact Assessments – report by the Interim Executive Director of Corporate Services
- (d) Revenue Budget 2023/24 - Risks and Reserves - referral from the Finance and Resources Committee
- (e) Sustainable Capital Budget Strategy 2023-2033 – referral from the Finance and Resources Committee

Council therefore approves:

- The Revenue Budget 2023/24 as set out in the reports appended to this motion, as amended by the changes/allocations included in Appendix 1;
- A band 'D' Council Tax of £1,447.69 for 2023/24;
- The Council Tax and Rating resolution set out in Annex 2 to this motion;
- The 2023/33 Sustainable Capital Budget Strategy as set out in the report by the Interim Executive Director of Corporate Services, as amended by the changes shown in Annex 3;
- A further report to be submitted to seek approval of revised charges for Council services, the financial impact of which is contained in Appendix 1 to this motion; and
- A further report to be submitted to seek approval of the prudential indicators arising from this motion.

REVENUE BUDGET 2023/25
ANNEX 1 TO LIBERAL DEMOCRAT GROUP AMENDMENT

	2023/24		2024/25	
	£000	£000	£000	£000
Expenditure to be Funded				
- Resource Allocation Totals	1,243,820			
- Add: Expenditure funded through Specific Grants	56,559			
		1,300,379		
- General Revenue Funding and Non Domestic Rates	(903,917)			
- Ring Fenced Funding	(56,559)			
		(960,476)		
To be Funded by Council Tax		<u>339,903</u>		<u>386,914</u>
Council Tax at Band D		£ 1,447.69		£ 1,491.12
Increase on Previous Year		£ 68.94		£ 43.43
- Percentage Increase		5.00%		3.00%
Funding Requirement		339,903		386,914
Council Tax Income		<u>345,295</u>		<u>355,653</u>
		<u>345,295</u>		<u>355,653</u>
Funding (Excess) / Shortfall at Council Tax increase above as reported to Council, February 2023		(5,392)		31,261
Service Investment (see Appendix 1)	3,357		3,234	
Add / Less: Amendments to Draft Revenue Budget Framework (see Appendix 1)	5,535		7,885	
Less: Additional Savings (see Appendix 1)	<u>(3,500)</u>		<u>(5,700)</u>	
		5,392		5,419
Contributions to / (from) reserves (itemise)				
Contribution to unallocated general reserve				
		-		-
Balance of Available Resources		<u>0</u>		<u>36,680</u>

REVENUE BUDGET 20123/25
APPENDIX 1 TO LIBERAL DEMOCRAT GROUP AMENDMENT

	2023/24	2024/25
SERVICE INVESTMENT	£000	
Add staff resource to the Climate & Sustainability team	279	
Increase spending on gully cleaning, fly tipping, street sweeping & graffiti removal	3,078	
	<hr/>	
PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2023/27		
Protect School budgets by rejecting proposed cuts	5,550	
Reject Speech & Language Therapy saving	370	
Reject the Taxicard saving	120	
Reject alignment of Inclusion and Support		
Cost of borrowing £16m for the capital budget	685	
Increase fees and charges by CPI in October 2022 except as noted *	(1,150)	
Increase in Road Occupation charges by 25%	(40)	
TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK	<hr/> 5,535 <hr/>	<hr/> 2,350 <hr/>
 ADDITIONAL SAVINGS		
Increase parking penalties to £50/£100	(2,400)	
Changes to Redeployment policy	(600)	
Best Value service reviews	(500)	
TOTAL ADDITIONAL SAVINGS	<hr/> (3,500) <hr/>	<hr/> (2,200) <hr/>

* fees and charges for community access to secondary school facilities and HMO licences.

COUNCIL TAX / RATING RESOLUTION ANNEX 2 TO LIBERAL DEMOCRAT GROUP AMENDMENT

To recommend that in respect of the year to 31st March, 2024:

1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved;

Council Tax - estimated expenditure from Council Tax of £345.295m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act, as amended by The Council Tax (Substitution of Proportion) (Scotland) Order 2016, as follows:

Band	Council Tax £	Band	Council Tax £
A	965.13	E	1,902.10
B	1,125.98	F	2,352.50
C	1,286.84	G	2,835.06
D	1,447.69	H	3,546.84

2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

Main Assessment Roll

Lodging of Appeals with the Executive Director of Corporate Services by	14 July 2023
Hearing of Appeals by the Rating Authority	15 September 2023

Amendments to Main Assessment Roll made subsequent to its issue

Lodging of Appeals with the Executive Director of Corporate Services	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
--	--

Hearing of Appeals by the Rating Authority	Periodically
--	--------------

3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

4. BORROWING

The Council borrows necessary sums to meet the above capital expenditure.

CAPITAL BUDGET 2023-2028
ADDITIONS TO REVISED PROGRAMME
ANNEX 3 TO LIBERAL DEMOCRAT GROUP AMENDMENT

ADDITIONS TO REVISED PROGRAMME

	2023/24 £000	2024/25 £000	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
Available Resources for Distribution (if applicable)						
Prudential Borrowing (funded through additional revenue savings)	16,000					16,000
	<u>16,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>16,000</u>
Changes to recommended Capital Investment Programme						
Improvements to paths, pavements & roads	11,000					11,000
Improvements to parks & greenspace	3,000					3,000
Flood prevention measures	2,000					2,000
King's Theatre	3,000					3,000
Re-allocation from Asset Management Works for the King's Theatre	(3,000)					(3,000)
	<u>16,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>16,000</u>

Appendix 4

(As referred to in Act of Council No 3 of 23 February 2018)

REVENUE BUDGET 2023/24

SUSTAINABLE CAPITAL BUDGET STRATEGY 2023-33

CONSERVATIVE GROUP AMENDMENT

Council:

Recognises the unprecedented circumstances under which this budget is being set and acknowledges the resilience of our citizens and businesses in the face of increased demand for services, the challenging global economic environment and the continuing financial legacy of the pandemic.

Notes the long-term failure of Council Administrations and COSLA to convince the Scottish Government to provide adequate and equitable funding for Edinburgh and calls on the SNP/Green Administration at Holyrood to build fair funding for core services, homelessness pressures, adult social care demography and concessionary travel into future budgets as a starting point to a fair settlement for local government.

Notes that the financial challenges facing this Council largely owe their origins to the failure of the previous SNP/Labour Administration to respond to the 2016 and 2020 Best Value audit findings to develop longer-term sustainable service plans to address projected funding gaps.

Considers the appalling condition of the city's roads and many Council houses to be a cause for embarrassment in our Capital city and a direct consequence of neglect and mis-prioritisation by the previous SNP/Labour Administration.

Revenue Budget 2023/27

On specific budgetary proposals Council

- 1) Recognises the financial challenges facing taxpayers and agrees to limit the Council Tax increase to 4% in 2023/24.
- 2) Rejects the proposed budget cut for Speech and Language Therapy services but instructs a full review of the service to identify the best mechanism of maximising the benefits to those in receipt of the services.
- 3) Council notes the continual failure to maximise efficiency and effectiveness of Council services. In recognising that the quality of the service is critical, Council further commits to considering revisions to all methods of service delivery to improve quality and/or reduce cost in line with Best Value.

- 4) Council agrees to remove the self-imposed political restrictions of the Administration and empowers Chief Officers and senior managers to develop a programme of Value for Money service reviews to deliver significant savings, with options for implementation of a first phase to be brought to Council for approval by September 2023. Market testing and benchmarking should be applied to take an evidenced-based approach to development of savings options.
- 5) Council regrets the failure of the SNP/Green Administration at Holyrood to address anomalies in funding for Homelessness prevention with Edinburgh facing additional gross costs of £33.7m in 2023/24. The additional cost to Edinburgh is equivalent to 10% of Council Tax charges in 2023/24 and Council agrees to make urgent cross-party representations.
- 6) Approves £3.7m of additional expenditure for a programme of environmental initiatives including investment in City Centre operations and action to address key issues including graffiti, fly tipping, communal bin cleaning/maintenance; and provision of a means tested special uplift service.
- 7) Notes that Penalty Charge Notices (PCNs) for parking enforcement have not increased for over 20 years and agrees to adopt the higher PCN rate with a charge of £50 where the penalty is paid within 14 days. Additional income of £2.4m will be ringfenced for investment in road and pavement repairs to start to address the appalling condition of the city's roads.
- 8) Rejects proposals to increase pay and display and parking permit charges by c.12% and limit increases to 5%.
- 9) Rejects the Administration's pledge to ring-fence 10% of the roads and transport budget for cycling. Agrees that these resources should be committed to roads and pavement repairs to improve safety for all road and pavement users.
- 10) Agrees to retain Lothian Buses in public ownership, recognising the need to evolve services as housing provision in the city changes, but rejects plans to introduce a workplace parking levy.
- 11) Regrets that the Scottish Government's provision of free bus travel for under 22s and over 60s does not provide compensating funding for Edinburgh Trams. Council does not agree budget provision for these unfunded National policy commitments and continues to work with Edinburgh Trams to seek full funding from Scottish Government. Further, Council instructs Officers to bring forward an update to Transport and Environment Committee in April.

- 12) Agrees investment of £200,000 to restore bus services 69 and 20 for Willowbrae/Lady Nairne and Dumbiedykes.
- 13) Allocates £220,000 to reject proposed uplifts in fees and charges relating to health and social care and community access to school sports facilities.
- 14) Commits to prioritising the City of Edinburgh Music School and the instrumental music service.
- 15) Recognises the positive impact on individuals and communities of engagement in exercise and agrees to examine opportunities to expand innovative community-based programmes such as the Craggs and Queensferry Sports Centres.
- 16) Agrees to terminate the Council's membership of the Convention of Scottish Local Authorities delivering an annual saving of £255,000 from 2024/25.
- 17) Regrets the previous Administration's failure to deliver the Asset Management Strategy, with pressures of £2.4m written off. Further, recognises that many organisations have been proactive in developing new ways of working to benefit employers, employees and customers, but regrets the delay in Council bringing forward robust proposals for flexible working and effective use of Waverley Court and other property assets.
- 18) Council agrees to review organisational change and redeployment arrangements to maximise opportunities for redeployment and ensure value for money.
- 19) Supports the proposal to replace the Council's HR and Payroll system subject to further detailed consideration by Finance and Resources Committee on 10 March 2023.
- 20) Notes the continued failure of the Edinburgh Health and Social Care Partnership to develop a strategic approach to financial planning with the Edinburgh Integration Joint Board (EIJB) continuing to rely on non-recurring funding to address non-delivery of Partnership savings and shortfalls in funding from the Scottish Government and NHS Lothian. Further recognises the failure of the Partnership and EIJB to deliver transformational change in service delivery.
- 21) Council notes the urgent need to address the failure of the EIJB to make progress towards a sustainable budget position and agrees to reprioritise £2.5m of the Council's allocation to the EIJB on a recurring basis to create ring-fenced Innovation and Service Transformation funds with the initial business case for investment to be brought to the Council by the Autumn.

Capital Investment Programme

Council:

- 22) Agrees proposals for additional capital investment of £16m as detailed in Annex 3.
- 23) Regrets the Administration's decision to approve the Tram Extension business case which, according to the updated business case reported in November 2020, could lead to a future call on Council reserves of up to £93m with a cost allowance of £7m included in the budget framework for 2023/24 and an annual allowance of £9.25m from 2024/25.
- 24) Rejects the proposal to reduce the carriageway and footways budget to address cost pressure on the North Bridge project.
- 25) Agrees an additional contribution of up to £3m to the King's Theatre renovation subject to further assurance on the robustness of project cost estimates and confirmation of match funding from other bodies.
- 26) Agrees that no material legal property commitments will be entered into pending a review of alignment with the strategic review of the estate and consideration of opportunities for wider consolidation and rationalisation, including through a community hub approach.

Risks and Reserves

Council:

- 27) Notes the report by the Executive Director of Corporate Services setting out the significant risks associated with the Administration's budget proposals.
- 28) Agrees that establishment of an appropriate ICT infrastructure reserve will be a priority should additional revenue funding be confirmed through UK and Scottish Government budget decisions.
- 29) Requests the Chief Executive to report to Council in April with detail of specific proposals to address long-standing underlying budget pressures in the Place and Education and Children's Services Directorates.

Development of a Sustainable Financial Strategy

Council:

- 30) Recognises that the projected budget deficits largely pre-date the outbreak of COVID-19 with the Council continuing to rely heavily on corporate savings and reserves.

- 31) Agrees to develop an effective strategy to lobby for a fairer settlement for local government including equitable funding for pressures in homelessness and children's services; proper recognition of pay, demographic and demand pressures; and full funding for National policy commitments.
- 32) Subject to consideration of more detailed business cases by the Finance and Resources Committee, approves the use of up to £1m from the Spend to Save Fund to accelerate the development of a comprehensive change plan to address the pressing financial challenges facing the council over the medium term including;
- Establishment of a dedicated project team to undertake a programme of Value for Money service reviews.
 - Provision of additional dedicated staff to accelerate a strategic property review and implementation of a community hub model approach to capital investment.
 - Development of service prioritisation and workforce management savings options with a first phase of savings to be implemented by 1st January 2024.
- 33) Agrees to establish Health and Social Care Innovation and Service Transformation Funds with a first phase of business cases to be reported to the Council in the Autumn.

Conclusions

Council notes the following reports from the Executive Directors of Corporate Services and the Chief Executive:

- (a) Revenue Budget Framework 2023/27 – Progress Update - referral from the Finance and Resources Committee
- (b) Revenue Budget Framework 2023/24 – Further Update – report by the Chief Executive
- (c) Council Revenue Budget Framework – (2023/24) - Integrated Impact Assessments – report by the Interim Executive Director of Corporate Services
- (d) Revenue Budget 2023/24 - Risks and Reserves - referral from the Finance and Resources Committee

- (e) Sustainable Capital Budget Strategy 2023-2033 – referral from the Finance and Resources Committee

Council therefore approves:

- The Revenue Budget 2023/24 as set out in the reports appended to this motion, as amended by the changes/allocations included in Appendix 1;
- A band 'D' Council Tax of £1,433.90 for 2023/24;
- The Council Tax and Rating resolution set out in Annex 2 to this motion;
- The 2023/33 Sustainable Capital Budget Strategy as set out in the report by the Interim Executive Director of Corporate Services, as amended by the changes shown in Annex 3;
- Allocations from the Spend to Save Fund as set out in this motion.
- A further report to be submitted to seek approval of revised charges for Council services, the financial impact of which is contained in Appendix 1 to this amendment; and
- A further report to be submitted to seek approval of the prudential indicators arising from this motion.

REVENUE BUDGET 2023/25
ANNEX 1 TO CONSERVATIVE GROUP AMENDMENT

	2023/24		2024/25	
	£000	£000	£000	£000
Expenditure to be Funded				
- Resource Allocation Totals	1,243,820			
- Add: Expenditure funded through Specific Grants	<u>56,559</u>			
		1,300,379		
- General Revenue Funding and Non Domestic Rates	(903,917)			
- Ring Fenced Funding	<u>(56,559)</u>			
		(960,476)		
To be Funded by Council Tax		<u>339,903</u>		<u>386,914</u>
Council Tax at Band D		£ 1,433.90		£ 1,476.92
Increase on Previous Year		£ 55.15		£ 43.02
- Percentage Increase		4.00%		3.00%
Funding Requirement		339,903		386,914
Council Tax Income		<u>342,006</u>		<u>352,266</u>
		<u>342,006</u>		<u>352,266</u>
Funding (Excess) / Shortfall at Council Tax increase above as reported to Council, February 2023		(2,103)		34,648
Service Investment (see Appendix 1)	8,963		9,405	
Add / Less: Amendments to Draft Revenue Budget Framework (see Appendix 1)	1,390		1,520	
Less: Additional Savings (see Appendix 1)	<u>(7,250)</u>		<u>(10,455)</u>	
		3,103		470
Contributions to / (from) reserves (itemise)				
Spend to Save Fund	(1,000)			
		<u>(1,000)</u>		-
Balance of Available Resources		<u>(0)</u>		<u>35,118</u>

REVENUE BUDGET 2023/25
APPENDIX 1 TO CONSERVATIVE GROUP AMENDMENT

	2023/24	2024/25
SERVICE INVESTMENT	£000	£000
Strategic Property Review (Spend to Save Fund)	500	(500)
Service Prioritisation and Value for Money Service Reviews (Spend to Save Fund)	500	(500)
Infrastructure Investment (Prudential Borrowing)	463	642
Road and Footpath Repairs	2,400	
City Clean Up	2,400	800
Bus Services	200	
EIJB Innovation and Transformation Funds	2,500	
TOTAL SERVICE INVESTMENT	<u>8,963</u>	<u>442</u>
PROPOSED AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK 2023/27		
Speech and Language Therapy	370	130
On Street Parking Charges and Parking Permits	800	
Discretionary Fees and Charges	220	
TOTAL AMENDMENTS TO DRAFT REVENUE BUDGET FRAMEWORK	<u>1,390</u>	<u>130</u>
ADDITIONAL SAVINGS		
EIJB - Council Priorities Fund Allocation	(2,500)	
Trams Concessionary Fares	(1,250)	
Review of Organisational Change and Redeployment	(600)	
COSLA		
Parking Enforcement - Penalty Charge Notice	(2,400)	
Strategic Property Review		
Service Prioritisation and Value for Money Service Reviews	(500)	
TOTAL ADDITIONAL SAVINGS	<u>(7,250)</u>	<u>(3,205)</u>

COUNCIL TAX / RATING RESOLUTION ANNEX 2 TO CONSERVATIVE GROUP AMENDMENT

To recommend that in respect of the year to 31st March, 2024:

1. GENERAL FUND

Revenue Estimates - the Revenue Estimates as presented and adjusted be approved:

Council Tax - estimated expenditure from Council Tax of £342.006m be met and in terms of Sections 70(1) and 74(1) of the Local Government Finance Act 1992 (the 1992 Act) Council Tax be levied in respect of properties in the bands defined in Section 74(2) of the 1992 Act, as amended by The Council Tax (Substitution of Proportion) (Scotland) Order 2016, as follows:

Band	Council Tax £	Band	Council Tax £
A	955.93	E	1,883.99
B	1,115.26	F	2,330.09
C	1,274.58	G	2,808.05
D	1,433.90	H	3,513.06

2. RATING APPEALS TIMETABLE

In terms of Part XI of the Local Government (Scotland) Act 1947 the following dates be approved:

Main Assessment Roll

Lodging of Appeals with the Executive Director of Corporate Services by	14 July 2023
Hearing of Appeals by the Rating Authority	15 September 2023

Amendments to Main Assessment Roll made subsequent to its issue

Lodging of Appeals with the Executive Director of Corporate Services	Within six weeks of issue of Rate Demand or in terms of Section 11 of the Rating and Valuation (Amendment) (Scotland) Act 1984
--	--

Hearing of Appeals by the Rating Authority	Periodically
--	--------------

3. CAPITAL EXPENDITURE

Expenditure on Capital projects in progress be met.

4. BORROWING

The Council borrows necessary sums to meet the above capital expenditure.

**CAPITAL BUDGET 2023-2028
ADDITIONS TO REVISED PROGRAMME
ANNEX 3 TO CONSERVATIVE GROUP AMENDMENT**

ADDITIONS TO REVISED PROGRAMME

	2023/24 £000	2024/25 £000	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
Available Resources for Distribution						
Prudential Borrowing (funded through additional revenue savings)	11,250	4,750				16,000
	<u>11,250</u>	<u>4,750</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>16,000</u>
Changes to recommended Capital Investment Programme						
Roads and Pavements	8,000	4,000				12,000
City Clean Up	500					500
Transport Schemes	500	750				1,250
Parks and Greenspace	750					750
Bridge Structures	1,500					1,500
King's Theatre	3,000					3,000
Asset Management Works Reserve	(3,000)					(3,000)
	<u>11,250</u>	<u>4,750</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>16,000</u>

Leader's Report

Cllr Cammy Day



March 2023

Getting the basics right

Despite the unique demands of a capital city, Edinburgh continues to receive the worst grant funding per head of any local authority in Scotland. Years of local government cuts have now come to a head, forcing us to find £76m of savings this year – on top of the hundreds of millions we've made already.

That was the backdrop for our budget deliberations last month and, while I was obviously disappointed by the result and the way it came about, I remain determined to continue working with other groups to find a way forward that best meets our priorities as a council and as a city.

I was pleased, of course, that councillors agreed to allocate substantial additional money to improve roads, paths and pavements and that additional funding will be made available for the city's parks and greenspaces. I was pleased too that we found the funding to save the King's Theatre (more on that below).

Just yesterday, we agreed a [major spending programme for council housing](#). We're investing £173m over the next 12 months bringing new life into old council homes, adapting them to be warmer, better places to live. We'll continue to build much-needed new social housing, adapt homes to better meet people's health needs and bring void properties back into use for people currently without a home.

Of course, supporting people who are homeless involves colleagues from across the Council working hard to deliver services 24 hours a day, 365 days a year. The same can be said for the rest of our teams and, over the past few months, I've met nearly 1,000 people from right across the 700 services we deliver – most recently our waste and recycling teams at Bankhead depot, whom I visited this morning. It's been a real pleasure to be able to thank colleagues in person for their commitment and hard work over the past few challenging years – and to reassure them that they're truly valued.

Building blocks for our children's future

Last week saw two significant milestones for our young people in Edinburgh with the opening of the new Granton Early Years and Childcare Centre and the [planning application being approved](#) for a replacement Liberton High School.

Granton is one of five state-of-the-art early years buildings we've opened in recent months with over 500 children benefitting from these amazing new facilities. A child's earliest years are so important as they have a significant impact on their long-term development and what they learn at this stage will have a lasting effect on them especially when they start school.

That's why we are continuing to invest in our learning estate across the city making our schools innovatively and sustainably designed so they are inspirational places for learning. Work has already started on the new Currie High School, our first Passivhaus classroom building at Sciennes Primary will open in June and work continues on new £45m school facilities at Wester Hailes.

All these exciting developments demonstrate [our firm commitment](#) to providing the very best environments for our young people to thrive in as they start on their journey towards a lifetime of achievement.

Warm and welcoming spaces

Back in December, I launched our citywide [Warm and Welcoming Spaces initiative](#) in response to the unprecedented cost-of-living crisis facing us all.

From family fun days in Leith to coffee mornings in Corstorphine, movie matinees in Wester Hailes to dance classes in Newhaven, there's something for everyone. Council venues such as libraries, museums and galleries, alongside partner and community spaces, have been putting on free activities – all designed to boost residents' wellbeing and offer a safe space to access information and support.

Since the launch, we've grown the network by over a third, with more than 90 of these venues now spread across the city, and 10 partner organisations offering support, guidance and advice to our residents who need it most.

Oxgangs Neighbourhood Centre has been a key part of the network and, earlier this week, I had the pleasure of meeting staff and customers there during a visit to promote the [Household Hardship Fund](#). It was great to see first hand the huge amount of selfless work that goes into running the centre, as it does in so many others like it across the city.

Embracing equity

Earlier this week we marked [International Women's Day](#) – celebrating the social, economic, cultural and political achievements of women worldwide.

I'm proud to lead an organisation with so many inspiring women in each and every one of our services. From what would have traditionally been classed as male-dominated roles, such as construction, through to what historically may be known as 'men in grey suits' at the management table, we have inspiring women at the heart of them all.

Women make up 70% of our total workforce and, with new Executive Director of Corporate Services, Dr Deborah Smart, joining us last week, three-quarters of our Executive Directors are now female.

Of course, we still have a long way to go to secure gender equality in our organisation, but this is undoubtedly a step in the right direction.

Gorgie Farm on firmer footing

I'm delighted that Edinburgh Voluntary Organisations Council (EVOC) are on board to lead on establishing a community-led, collaborative and financially [sustainable future for Gorgie City Farm](#). They've got a proven track record in supporting community and voluntary organisations and are the ideal third sector partner to find a solution for this much-loved community asset.

The work by campaign groups, volunteers and other partners has been really impressive and shows the strength of support for the farm. I want to thank everyone who is working so hard – both publicly and behind the scenes – to find a solution. It's a vital community asset, not just for the local area but for everyone across the city.

EVOC will now bring together a Steering Group, including representatives from the voluntary sector, campaign groups, the local community and the Council to come up with proposals to secure its future and ensure that we can all enjoy everything it has to offer for years to come.

Granton Waterfront celebrates its first major milestone

Tomorrow I'll be joining residents of north Edinburgh to cut the ribbon at the official opening of the new [Granton Station Square](#). This is the first major milestone in our £1.3bn regeneration of the Waterfront and it's great to see new life being brought into the old site having lain vacant for so long.

Those attending will also be able to enjoy a sneak peek of the adjacent historic Granton Station building and Wasps, the social enterprise charity who'll occupy the building later this year, will be offering guided tours. Going forward, they'll be providing much-needed affordable workspace for artists and the creative industries.

We're creating homes, jobs and new communities right along the Waterfront and you can already see construction well underway on the first of the 3,500 net-zero carbon homes. Also included in the plans are a new primary school, health centre, active travel routes and improved transport links, as well as workspace, community and cultural spaces.

We'll also be marking the start of works on the neighbouring iconic [Granton Gasholder](#) shortly. Once complete, it will create a multifunctional public space that can be used and enjoyed by residents and visitors alike.

Future of King's Theatre secured

As I touched on above, I'm delighted that [The Old Lady of Leven Street will be back](#) better than ever following confirmation that the funding target has been met to complete the redevelopment and reopen her doors.

The King's Theatre is a treasured piece of our history and this project will make sure it is preserved and a world-class venue accessible to all. Our increased investment pledge, plus that of the Scottish Government and additional fundraising since January, accounts for the majority of the £8.9m funding gap which emerged last summer due to rising costs.

The King's is, of course, part of the Capital Theatres Trust and it was with great sadness that we learned of the death of [Duncan Hendry](#) last week. Duncan served as Chair of the Trust from 2012 to 2019. He was a well-respected, creative and passionate voice not only for theatres in Edinburgh, but right across Scotland. Our thoughts and deepest condolences are with his family and friends.

Encore for the EIFF

Finally, our cultural sector received a further welcome boost this week with the news that the Edinburgh International Film Festival (EIFF) will return for its landmark [76th edition](#) this summer.

Running from 18–23 August as part of the Edinburgh International Festival, the EIFF will have a hand-picked programme (to be announced in June) celebrating the work of exceptional local and global filmmakers.

Following the uncertainty over its future last year, this is an exciting opportunity for a fresh approach to the festival, which I hope will sustain it for generations of cinema goers to come.

Get involved

Keep up to date with all Council news via our [news section online](#). You can [watch live Council and committee meetings](#) via our webcast service and join the debate on Twitter using #edinwebcast. If you wish to unsubscribe, please [email](#) us.

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City of Edinburgh Council

10.00am, Thursday, 16 March 2023

Appointments to Working Groups

Executive/routine Wards Council Commitments	Executive
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1. Recommendations

- 1.1 To agree to re-establish and appoint members to the following Working Groups:
- Royal Burgh 900th Anniversary
 - Edinburgh Waterfront All Party Oversight Group
 - Equalities Working Group
 - Short Term Lets Working Group
 - Sustainability & Climate Emergency All Party Oversight Group
 - West Edinburgh All Party Oversight Group
 - Council Health & Safety Consultative Forum
 - Economic Advisory Panel
- 1.2 To agree to combine the following Working Groups into a single group, and appoint members:
- Transport Forum
 - Local Access Forum
 - Active Travel Forum
- 1.3 To agree to establish and appoint the following members to the Tram All Party Oversight Group (this group has been meeting informally):
- Councillors Day (Convener), Arthur, McVey, McFarlane, Lang, Dijkstra-Downie, Staniforth, Miller, Bandel, Munro, and Whyte.

- 1.4 To agree to appoint the following members to the Forth Green Freeport Elected Member Sounding Board (Council agreed in December 2022 to establish this board, following a successful bid):
- Councillors Day, Dobbin, Caldwell, Booth and Whyte.
- 1.5 To agree to close the following Working Groups:
- Edinburgh Extension Act 1920 (remit completed)
 - Slavery and Colonialism Legacy Review Group (remit completed)
 - Welfare Reform Working Group (remit completed - Working Group agreed to cease the group at meeting in December 2021)
 - Single Use Plastics Working Group (remit completed)
 - Central Edinburgh Development Working Group (remit completed)
 - Wester Hailes Working Group (remit completed)
 - Meadowbank Sports Centre and Stadium Working Group (remit completed)
 - Tourism and Communities Working Group (group has not met since early 2019)
 - Elected Members ICT and Digital Sounding Board (proposed at Group Leaders session)
 - Cammo Estate Advisory Committee (proposed at Group Leaders session – elected member representation not needed, but it can continue as an officer group).
- 1.6 To agree the Working Group remits and membership structures, as set out at Appendix 1.
- 1.7 To agree the revised working group framework outlined in Appendix 2.

Dr Deborah Smart

Executive Director of Corporate Services

Contact: Jamie Macrae, Committee Officer

Legal and Assurance Division, Corporate Services Directorate

E-mail: jamie.macrae@edinburgh.gov.uk | Tel: 0131 553 8242

Appointments to Working Groups

2. Executive Summary

- 2.1 Following the Council election in May 2022, it was agreed that Working Groups would not be reappointed until after the Council had agreed its future political management arrangements, which were agreed in December 2022. To avoid unnecessary delays due to the committee cycle, it is recommended that Working Groups be reappointed by Full Council.
- 2.2 The report provides a summary of the benefits and constraints of Working Groups and encourages careful consideration of whether any Working Group should be appointed, recognising the pressure that a large number of Working Groups can exert on elected member and officer time and resource.
- 2.3 A previous iteration of this report was submitted to Full Council on 9 February 2023. This was continued to allow officers to engage with elected members. This report has been updated to reflect discussions with Group Leaders on 7 March 2023.

3. Background

- 3.1 The Council approved a framework for the creation and operation of working groups on 23 October 2014.
- 3.2 The Policy and Sustainability Committee approved an amended version of this framework on 6 August 2019.

4. Main report

- 4.1 Working Groups provide a forum for elected members to develop policy and discuss operational matters with officers and stakeholders. Meetings are usually held in private and they do not have the procedural constraints and formalities of committee meetings, allowing flexibility in format, location, timing and membership. Proposals can be discussed and developed in private before being considered and agreed in public at a later stage.
- 4.2 Working Groups can, however, exert a significant amount of pressure on both elected members and officer time and resource. Despite a lack of decision-making

powers, a proliferation of working groups can give the impression that business is being conducted without scrutiny or due process. Working groups can also suffer from a lack of drive or 'mission drift', where they struggle to achieve established goals, co-opt new causes and continue in establishment for longer than was originally intended. Working groups cannot be delegated decision-making authority and this can lead to confusion about the status and authority of the body.

4.3 Council should consider the need for a working group and if a working group is the best way to achieve stated objectives.

4.4 It is recommended that Council should consider what it wishes to achieve and whether a working group is the best vehicle for doing this. The following serves as a guide as to what purposes a working group can serve:

Can be dealt with by working group	Not appropriate for working group
To develop policy or proposals for approval by parent committee	To take a decision or incur expenditure on any matter
To scrutinise policy or proposals in detail before presenting findings to parent committee	To discuss a matter where the Council/responsible committee has no authority
To scrutinise or develop implementation details before presenting for approval by parent committee	To consider any matter without reporting back to the parent committee
To allow roundtable consultation with key stakeholders on matters within the parent committee's remit	
To provide more regular and in-depth oversight of a major project or initiative	

4.5 If the matter can be dealt with by a working group, consideration should be given to whether the benefits of flexibility, privacy, officer or stakeholder involvement are required.

4.6 The Working Group Framework (Appendix 2) which provides a guide for executive committees when creating working groups has been updated to state that Committee Services officers will produce Action Notes, rather than detailed minutes, for Working Groups; to reflect that some meetings may be held virtually, and that in-person meetings will always be hybrid; and to state that if a Working Group has not met for a year or more, officers will recommend via the annual re-appointment report that the working group be closed.

4.7 In instances where a working group is not appropriate, or the benefits are not required, there are two main options.

4.7.1 Consider the matter at committee.

4.7.2 Establish a sub-committee with delegated power.

4.8 While these options do not provide the benefits listed above, they do allow for debate and any decision to be taken in an open and transparent manner.

4.9 Council policy usually requires that Working Groups are established by the relevant executive committee with a clearly defined remit, membership and timeline, and are reviewed annually. Following the Council election in May 2022, it was agreed that Working Groups would not be reappointed until after the Council had agreed its future political management arrangements. In order to avoid unnecessary delays, due to the committee cycle, it is recommended that Working Groups be reappointed by Full Council.

5. Next Steps

5.1 Lead officers, including Committee Services, will liaise with Conveners to set up meetings.

5.2 Working Groups will be reviewed and reappointed, where appropriate, annually by the relevant Executive Committees.

6. Financial impact

6.1 There are no financial implications as a result of this report.

7. Stakeholder/Community Impact

7.1 Member/officer working groups provide a key vehicle for policy development and discussion with stakeholders, informing the decision-making and governance of the Council as a whole.

8. Background reading/external references

8.1 [Review of Political Management Arrangements 2022](#) – Full Council – 15 December 2022

8.2 [Working Groups](#) – Policy and Sustainability Committee – 6 August 2019

9. Appendices

9.1 Appendix 1 – Working Groups

9.2 Appendix 2 – Amended Working Group Framework

APPENDIX 1 – CITY OF EDINBURGH COUNCIL – WORKING GROUPS

	Working Group	Remit	Convener / Membership	Notes
Council	Edinburgh Extension Act 1920 (short life)	To assess whether there was support to mark this centenary, and if so what form this commemoration might take.		
	Royal Burgh 900th Anniversary (short life)	<ul style="list-style-type: none"> To discuss whether there is appetite for a celebration to mark the 900th anniversary of Edinburgh becoming a burgh. To consider how represented stakeholders can work together to mark the occasion. To investigate opportunities for commercial and heritage funding To develop proposals to be presented to City of Edinburgh Council for approval 	Lord Provost (Chair), Group Leaders, Master of the Royal Company of Merchants, and a representative from each of the following: Festivals Edinburgh; Edinburgh Tattoo; Marketing Edinburgh; The University Sector; Edinburgh World Heritage; Additional business stakeholder and external members or officers as required as proposals develop (to be determined by the Chair)	

Policy & Sustainability	Edinburgh Waterfront All Party Oversight Group (short life)	<ol style="list-style-type: none"> 1. To provide a forum for cross-party political leadership of the Waterfront regeneration programme. 2. To discuss significant issues and projects arising from the development of the Waterfront. 3. To provide advice and guidance to officers on the implementation of decisions. 4. To monitor progress. 	9 members – Council Leader (Chair), Convener of Housing, Homelessness and Fair Work, Convener of Transport and Environment, Convener of Culture and Communities, Convener of Planning, Convener of Education, Children and Families; a representative from the SNP, Liberal Democrat, Green and Conservative Groups (if not included in the representation outlined above).	
	Equalities Working Group (short life)	<ol style="list-style-type: none"> 1. To support the inclusion and innovation aims of the Council's Economic Strategy 2. To improve citizens' access to Council services, including services operated on the Council's behalf 3. To improve citizens' access to events, 	5 members (1 from each group)	

		<p>meetings and visits to Council owned buildings, parks and land.</p> <p>4. To improve citizens' access to employment and training opportunities within the Council.</p>		
	Festival and Events All Party Oversight Group	<p>1. To provide scrutiny and oversight of the delivery and impacts of major festivals and events in Edinburgh.</p> <p>2. To facilitate and engage with key stakeholders including representatives from local communities.</p> <p>3. To ensure a co-ordinated Council-wide approach to festivals and events.</p>	Council Leader as the Convener, Convener of Culture and Communities Committee and all City Centre Ward Councillors, Group Leaders and Culture Spokespeople	<p>No decision required</p> <p>Full Council – 27 October 2022 – noted the re-established Festival and Events APOG that fortnightly meetings have been scheduled to oversee this year's contract.</p>
	Forth Green Freeport Elected Member Sounding Board	Ongoing liaison during preparation of the Outline Business Case (OBC) and Full Business Case (FBC), which will include formal arrangements for the	Cross-party (one from each group)	

		Council's role in the Forth Green Freeport governance structure.		
	Short Term Lets Working Group (short life)	<ol style="list-style-type: none"> 1. To explore and understand the issues arising from the short term letting of properties which will inform policy and operational responses. 2. To lobby for and discuss national regulations which would support the management of short term lets in the city. 3. To discuss the implementation of new licensing and planning powers. 	11 members (3 SNP, 2 Labour, 2 Liberal Democrat, 2 Green, 2 Conservative)	
	Slavery and Colonialism Legacy Review Group (short life)			
	Sustainability & Climate Emergency All Party Oversight Group (short life)	<ol style="list-style-type: none"> 1. To champion the prioritisation of sustainability action within the Council and across the city. 	6 members – Convener of the Policy and Sustainability Committee, the Sustainability Champion, 1 SNP, 1 SLD, 1 Green and 1	

		<ol style="list-style-type: none">2. To support and drive a co-ordinated approach throughout the Council to embed sustainability outcomes in the delivery of Council services.3. To play a key role in providing additional scrutiny and oversight of the implementation of the Programme Plan.4. To provide a vehicle for the development of the 2030 Sustainability Strategy and 2050 Vision before it is submitted for debate and approval at the Corporate Policy and Strategy Committee5. To provide a means to facilitate and engage with partners and the community on the developing strategy and the wider	Conservative)	
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		<p>sustainability agenda throughout the City.</p> <p>6. To link in with other working groups within the Council which are progressing elements included in the Sustainability Programme or 2030 Strategy.</p>		
	<p>Welfare Reform Working Group (short life)</p>	<ol style="list-style-type: none"> 1. To monitor the implementation and impact of various benefits changes and to contribute to consideration of further measures to support tenants and recipients of benefits 2. To keep under review the implementation and impact of the Council's 'no evictions' policy 3. To consider the application and impact of the Discretionary Housing Payments policy 		

		<ol style="list-style-type: none"> 4. To monitor the position in respect of rent arrears and any implications 5. To monitor the implementation of the Scottish Welfare Fund 6. To monitor the implementation and impact of PIP (Personal Independence Payments) and Universal Credit 		
	<p>West Edinburgh All Party Oversight Group</p>	<p>To oversee the development of the strategic vision for West Edinburgh and to advise on major policy issues like inclusive growth, development mix, transport infrastructure, schools provision and wider social, economic and spatial issues.</p>	<p>8 members - Council Leader (Chair), Convener of Housing, Homelessness and Fair Work, Convener of Transport and Environment, Convener of Planning, Convener of Education, Children and Families, and a representative from the SNP, Liberal Democrat, Green and Conservative, and Green Groups (if not included in the representation outlined</p>	

			above).	
Finance and Resources	Elected Members ICT and Digital Sounding Board (standing)	<p>The Sounding Board oversees and scrutinises the delivery of the Council's ICT and Digital Services Contract, with a specific focus on:</p> <ul style="list-style-type: none"> • The risks associated with the delivery of the ICT and Digital Services Contract; • The financial resources required; • The cost/value of the ICT and Digital Services Contract to the Council; • The Council's need to demonstrate best value; • An assurance that ICT and Digital services contract is meeting the needs of the Council's stakeholders, including citizens. 	8 members (2 SNP, 2 Labour, 2 SLD, 1 Green and 1 Conservative)	

	<p>Council Health & Safety Consultative Forum</p>	<ul style="list-style-type: none"> • To promote a low tolerance approach to health and safety risks. • To consider, review and make recommendations to the Head of Health and Safety and/or Council Health and Safety Group on the following areas: <ul style="list-style-type: none"> - Health and safety performance; - Accident investigations and action taken; - Health and safety matters referred from the Council Health and Safety Group; - Reports from the Health and Safety Executive, where appropriate; - Reports submitted by the 	<p>1 member – Convener of the Finance and Resources Committee</p>	
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		<p>Corporate Health and Safety Team;</p> <ul style="list-style-type: none">- Requirements for health and safety training;- Health and safety communication in the workplace;- Health and safety reports that have been submitted by Safety Representatives and that have not been resolved at a local level. <ul style="list-style-type: none">• To assist in the development of Council policy, procedures and guidance on matters relating to health and safety at work.• To raise awareness of Council Health		
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		and Safety initiatives.		
	Joint Consultative Group (standing)			No decision required Reappointed in September 2022
Transport & Environment	Cammo Estate Advisory Committee (standing)	To meet at regular intervals and whenever necessary for consultation with or to offer advice to the proprietors of Cammo Estate or the National Trust for Scotland on the planning, development, management or maintenance of the subjects and buildings on the property.	2 local ward members	
	Single Use Plastics Working Group (short life)	To discuss the report on Single Use Plastics and any issues that arose from this to develop potential solutions	5 Members (1 from each group)	
	Tram All Party Oversight Group (standing)	To receive updates on the project progress, finances and current issues, including interfaces with key stakeholders such as Edinburgh St James, local businesses and residents, Community Councils and Lothian Buses.	8 members (Leader of the Council, Convener of the Transport and Environment Committee, Opposition Group Leaders, Opposition Transport Spokespersons.)	

	Tram Programme Board (standing)			No decision required Project-led.
	Tram Finance & Risk Working Group (standing)			No decision required Appointed by the Tram Board
	Tram Ready for Ops Group (standing)			No decision required Appointed by the Tram Board
	Transport Forum (standing)	To provide a city-wide Forum of experts and citizens to consider our future transport needs.	5 Members (1 from each group)	
	Active Travel Forum (standing)	<ol style="list-style-type: none"> 1. To provide a city wide Active Travel Forum of experts and citizens to consider the positive and collective roles of walking and cycling in our future transport system and lifestyle needs. 2. To effectively scrutinise, influence and enhance the city's strategies and services relating to transport, place making and leisure 	1 Member (Convener of the Transport and Environment Committee)	

		<p>and to promote increased levels of walking and cycling.</p> <p>3. The Forum is a consultative body to inform the strategic direction of medium to long term plans, budgets and integration, and review the delivery of current policy to promote its positive results and maintain the case for active travel.</p>		
	<p>Local Access Forum (standing)</p>	<p>1. Local Access Forums are advisory bodies established under the Land Reform (Scotland) Act 2003. Every access authority (local authority / National Park authority) has one or more forums for their area.</p> <p>2. The functions of the local access forums include:</p> <ul style="list-style-type: none"> • Providing the access authority with advice and assistance in the 	<p>1 Member (Convener of the Transport and Environment Committee)</p>	

		<p>discharge of their duties and functions under the Act</p> <ul style="list-style-type: none"> • Offering advice and providing assistance in cases of dispute, for example, concerning the exercise of access rights 		
	<p>Central Edinburgh Development Working Group (short life)</p>	<ol style="list-style-type: none"> 1. To review and consult with lead elected members from the Transport and Environment Committee, Housing, Homelessness and Fair Work Committee and the Planning Committee on major projects in and around the centre of Edinburgh and to discuss matters relating to city centre development. 2. For clarification, the remit of the group excludes oversight of routine maintenance and city centre management. 	<p>10 members (Convener of the Transport and Environment Committee, Convener of the Housing, Homelessness and Fair Work Committee, Convener of the Planning Committee, 3 SNP, 2 SLD, 1 Green and 1 Conservative)</p>	

Education Children and Families	City of Edinburgh Council Corporate Parenting Board (standing)	Replaced the Corporate Parenting Member Officer Group in November 2022. Remit to be set.	1 Member (Convener of Education, Children and Families Committee)	No decision required Established in November 2022.
	Gaelic Implementation Steering Group (standing)	<ol style="list-style-type: none"> 1. To support the implementation of Edinburgh's current Gaelic Language Plan (2018-22) by: <ul style="list-style-type: none"> • overseeing and providing constructive support and challenge to progress • contributing to discussions on the prioritisation of next steps 2. To support the production of annual progress reports. 3. To support the development of future Gaelic Language Plans. 	7 Members	No decision required Reappointed by E,C&F in November 2022 – first meeting was held on 23 January 2023.
	Wester Hailes Working Group (short life)	<ol style="list-style-type: none"> 1. To research and understand the decisions parents and young people make about placing choices. 2. To deal with reputation and communication 	5 Members (Convener of the Education, Children and Families Committee (as Convener), 1 representative from each group) Other Members	

		<p>issues.</p> <ol style="list-style-type: none"> 3. To strengthen the curriculum offer. 4. To strengthen the partnership with feeder primaries and nearby high schools. <p>To consider options for a “re-brand” of WHEC in response to concerns raised by some of the parents at the feeder schools, and to explore the feasibility of introducing a specialism in its curriculum such as a focus on Digital & IT skills and/or vocational skills, encouraging placement requests to come in, for those wishing to develop these skills for employment or further education.</p>	<p>One parent council representative from Wester Hailes Education Centre One parent council representative from each of the three feeder Primary Schools (Canal View, Clovenstone and Sighthill) Head Teacher, Wester Hailes Education Centre One Head Teacher to represent the three feeder Primary Schools Officers from Quality, Improvement & Curriculum, Communities and Families</p>	
<p>Housing, Homelessness and Fair Work</p>	<p>Economic Advisory Panel</p>	<ul style="list-style-type: none"> • Build on existing joint working with key economic partners. • Support business engagement in the delivery of the Edinburgh Economy Strategy. • Work with the Council to advise 	<p>1 Member (Convener of the Housing, Homelessness and Fair Work Committee)</p>	

		and collaborate on actions to make sure that Edinburgh's economic growth is sustainable and benefits all citizens.		
	Homelessness Task Force (standing)			No decision required Reappointed by HHFW Committee in January 2023
Culture and Communities	Meadowbank Sports Centre and Stadium Working Group (short life)	<ul style="list-style-type: none"> • Receive progress reports and updates from the project team. • Provide feedback on the reports and updates. • Submit reports with recommendations to appropriate Committees. • Advise on the development of communication and engagement activities with local people and user groups. • Act as ambassadors for the project and provide support to the project team at 	5 Members (1 from each group)	

		<p>key stages during project delivery.</p>		
	<p>Tourism and Communities Working Group (short life)</p>	<ul style="list-style-type: none"> • The working group will seek to ensure that the views and consideration of communities and residents are taken into account in the development of a new strategy for tourism. • The elected members on the group will represent communities and residents, liaising through engagement with statutory and non-statutory groups and networks including Community Councils and Resident's Groups. • Officers will link to Council service areas as appropriate to ensure a coordinated cross-council approach is maintained throughout the process. 	<p>6 members (2 each from Housing, Homelessness and Fair Work Committee, Transport and Environment Committee and Culture and Communities Committee, to extend invitations to City Centre Councillors and ensure cross-party representation)</p>	

	Community Centres Strategy All Party Oversight Group (short life)		Convener of Culture and Communities and Group spokespersons	No decision required Established by Culture and Communities on 7 March 2023
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Note – no decision required for the following Working Groups, which have already been appointed:

- Festival and Events All Party Oversight Group (Full Council – 27 October 2022 – noted the re-established Festival and Events APOG that fortnightly meetings have been scheduled to oversee this year’s contract)
- Joint Consultative Group (reappointed in September 2022)
- City of Edinburgh Council Corporate Parenting Board (established in November 2022)
- Gaelic Implementation Steering Group (reappointed by EC&F Committee in November 2022)
- Homelessness Task Force (reappointed by HHFW Committee in January 2023)
- Tram Programme Board (Project-led – no requirement for the Council to appoint)
- Tram Finance & Risk Working Group (appointed by the Tram Board)
- Tram Ready for Ops Group (appointed by the Tram Board)
- Community Centres Strategy All Party Oversight Group (established on 7 March 2023)

Appendix 2 – City of Edinburgh Council – Working Group Framework

- The chair of a working group will be agreed by the parent committee.
- Membership of Working Groups will be open to all members of the parent committee (and substitutes), or as agreed by the parent committee; with officers and outside representatives being involved, as required. **Membership will usually be either proportionate to the make-up of the Council, or one per political group.**
- The chair will be able to add to the membership of a working group but not remove members who must be changed by the parent committee.
- Working Groups should have a defined written remit, and a timeframe for delivery of that remit; all to be agreed by the relevant parent committee.
- **Working Groups will usually be supported by Committee Services. Action Notes, rather than detailed minutes, will be produced after the meeting, and submitted for approval at the next meeting of the Working Group.**
- Working Groups will agree flexible meeting arrangements, to recognise individual workloads **and circumstances**, wherever appropriate, **including whether the Working Group should meet in person or virtually. In-person meetings will always be hybrid, allowing attendees to join remotely if they are unable to attend in person.**
- Parent committees to consider annual re-appointment reports confirming the lifespan and necessity for a working group. Committees should confirm that working groups have clear objectives and give consideration as to whether a working group is the correct vehicle to take these forward.
- **If a Working Group has not met for a year or more, officers will recommend via the annual re-appointment report that the working group be closed.**

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The City of Edinburgh Council

10.00am, Thursday 16 March 2023

By-election – No 6 Corstorphine/Murrayfield Ward

Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 To note that Fiona Bennett (Scottish Liberal Democrats) has been elected as a councillor for No 6 Corstorphine/Murrayfield Ward.

Andrew Kerr

Chief Executive

Contact: Louise Williamson, Assistant Committee Officer

Legal and Assurance Division, Corporate Services Directorate

E-mail: louise.p.williamson@edinburgh.gov.uk | Tel: 0131 529 4264

Report

By-election – No 6 Corstorphine/Murrayfield Ward

2. Executive Summary

2.1 Council is asked to note the outcome of a by-election on 9 March 2023.

3. Background

3.1 Councillor Frank Ross had resigned as a councillor for No 6 Corstorphine/Murrayfield Ward. The necessary by-election was held on 9 March 2023.

4. Main report

4.1 Following the resignation of Councillor Frank Ross as a member of the City of Edinburgh Council, arrangements were made for the necessary by-election.

4.2 This by-election was held on 9 March 2023.

4.3 Fiona Bennett (Scottish Liberal Democrats) was subsequently elected as a councillor, and signed the necessary Declaration of Acceptance of Office.

5. Next Steps

5.1 Appropriate elected member training will be made available.

6. Financial impact

6.1 None

7. Stakeholder/Community Impact

7.1 Not applicable.

8. Background reading/external references

8.1 Corstorphine/Murrayfield by-election result.

9. Appendices

9.1 None

The City of Edinburgh Council

10.00am, Thursday 16 March 2023

Appointment to Chief Officer posts

Item number	
Executive/routine	Executive
Wards	All
Council Commitments	

1. Recommendations

- 1.1 This report asks Council to approve the recommendation of the Recruitment Committee and appoint to the following role:
- Service Director, Children's Services, Justice Services and Chief Social Work Officer

Andrew Kerr
Chief Executive

Contact:
Margaret-Ann Love, Acting Service Director, Human Resources
margaretann.love@edinburgh.gov.uk

Appointment to Chief Officer posts

2. Executive Summary

2.1 Following Recruitment Committees are asked to approve the following permanent appointments:

- Service Director, Children's Services, Justice Services and Chief Social Work Officer

3. Main report

3.1 The composition of the Recruitment Committee for Service Director, Children's Services, Justice Services and Chief Social Work Officer (CSWO) on Monday 20th February 2023 was Councillors Day, Griffiths, McVey, Parker, Watt and Cowdy.

3.2 The Recruitment Committee approved the short list of candidates, the presentation topic, desk based assessment and the competency-based questions.

Following these interviews, the Recruitment Committees agreed to recommend the following candidate:

Kathy Henwood, Service Director, Children's Services, Justice Service's and CSWO

4. Next Steps

4.1 If approved, to progress with formal offer for the successful candidate, subject to satisfactory required pre-employment checks.

5. Financial impact

5.1 This post is contained within agreed budget.

6. Stakeholder/Community Impact

6.1 Not applicable.

7. Background reading/external references

7.1 Not applicable.

8. Appendices

8.1 Not applicable.

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The City of Edinburgh Council

10:00am, Thursday, 16 March 2023

Council Business Plan 2023-27

Executive/routine Wards Council Commitments	Executive All
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1. Recommendations

- 1.1 It is recommended that Council:
 - 1.1.1 Notes the work undertaken by officers to prepare an updated Council Business Plan aligned to existing Council commitments and the shared political priorities agreed by Council in June 2022,
 - 1.1.2 Notes that amendments agreed by Council in December 2022 have been fully incorporated in this updated Council Business Plan,
 - 1.1.3 Notes that further amendments have been incorporated to ensure alignment with Council Budget decisions made in February 2023, and
 - 1.1.4 Agrees the amendments made to the Council Business Plan for 2023-27.

Andrew Kerr

Chief Executive

Contact: Chris Adams, Strategy Manger

Policy and Insight Team, Corporate Services Directorate

E-mail: chris.adams@edinburgh.gov.uk

Council Business Plan 2023-27

2. Executive Summary

- 2.1 This report provides an updated Council Business Plan for agreement by Council. The document has been developed as an evolution of the existing Council Business Plan, updated to incorporate new cross party strategic objectives agreed by Council, alongside officer assessment of approaches needed to meet budgetary and other pressures facing the Council.
- 2.2 An initial version of this plan was agreed by Council in December 2022. That version has been updated to fully incorporate all amendments requested by Council, and to take full account of budget decisions made by Council in February 2023.
- 2.3 The report sets out three long term strategic priorities for the Council – create good places to live and work, end poverty in Edinburgh, and become a net zero city by 2030 – alongside the specific outcomes, objectives, and key actions needed to deliver those priorities.
- 2.4 It is proposed that progress against delivery of this business plan will be considered through an annual report to committee, following approval of an updated Council Planning and Performance Framework in March 2023.

3. Background

- 3.1 In February 2021, the City of Edinburgh Council approved a Council Business Plan for the three year period 2021/22 to 2023/24.
- 3.2 In June 2022, following a motion by Councillor Day, Council agreed to ask the Chief Executive to draft a refreshed Council Business Plan for consideration by elected members. This refreshed plan, the motion agreed, should provide a five year programme of strategic objectives for the Council, including:
 - 3.2.1 “Prioritise investment in our people, in our services and in our communities to deliver a high standard of basic services and amenities. To do this, we need fair funding for Edinburgh and fair pay for our workers.
 - 3.2.2 Build on the work of the cross-party Poverty Commission to address the deprivation that exist within our city.

- 3.2.3 Tackle the climate emergency by taking practical steps towards meeting Edinburgh's aim of being a net zero city by 2030.
 - 3.2.4 Increase the number of homes for affordable rent, with a target to build 25,000 council owned homes over the next 10 years.
 - 3.2.5 Put a framework in place to verify that Edinburgh's children are safe, supported and well educated.
 - 3.2.6 Support the introduction of a Transient Visitor Levy (Tourist Tax).
 - 3.2.7 Work with residents, civic society, and employers to rebuild Edinburgh's economy as we come out of the pandemic."
- 3.3 An initial draft of this Council Business Plan was discussed and debated by the Policy and Sustainability Committee on 17th November 2022.
- 3.4 A subsequent draft was agreed by Council on 15th December 2022, subject to any amendments required Council, and subject to further amendments required in response to Council budget decisions.

4. Main report

- 4.1 Appendix 1 to this report provides a refreshed Council Business Plan for decision by Council.
- 4.2 Development of this plan has been led by the Chief Executive, in collaboration with Executive Directors and senior officers.
- 4.3 The document represents an evolution of the previous Council Business Plan, updated to take account of:
 - 4.3.1 Shared political priorities agreed at Council,
 - 4.3.2 Priority areas for service improvement relating to the Council's statutory duties, and wider organisational culture reform
 - 4.3.3 Budgetary, resource, and service demand pressures expected to face the Council over the next few years, including pressures arising from implementation of planned Scottish Government legislation during this administration.
- 4.4 The new council business plan aims to be:
 - 4.4.1 Outcome driven, with clearer prioritisation for the Council
 - 4.4.2 Focused on the key Council activities which will have most impact on meeting our strategic priorities and supporting outcomes
 - 4.4.3 Designed to prioritise delivery within long term Council strategies and commitments (on areas such as climate, poverty, city mobility, city planning and others)
 - 4.4.4 Supported by a delivery plan highlighting specific actions to be taken forward within the first 2 years of the plan period – 2023/24 to 2024/25,

- 4.4.5 Deliverable within expected budgets, and which highlights clearly where delivery is dependent on external funding or other investments not yet agreed, and
- 4.4.6 Designed to support effective scrutiny through specific, measurable targets and milestones for each action
- 4.5 Following these principles, the plan sets out three strategic priorities that will be the focus for all Council teams over the next phase of the city's development and for the way the Council will reform its services. These three strategic priorities are to:
 - 4.5.1 Create good places to live and work**
 - 4.5.2 End poverty in Edinburgh**
 - 4.5.3 Become a net zero city by 2030**
- 4.6 Since December 2022, the Council Business Plan has been updated to
 - 4.6.1 Incorporate fully all amendments agreed by Council at its December 2022 meeting
 - 4.6.2 Incorporate necessary edits and clarifications needed to fully respond to budget decisions agreed by Council in February 2023.
- 4.7 In making these changes, officers have ensured that the plan is explicitly aligned to the Council Budget and Medium Term Financial Plan.
- 4.8 Officers are of the view that the actions currently included in the plan are deliverable within the expected revenue and capital budget of the council, other than where highlighted. The Council will continue to meet its statutory duties from within current resources. Any proposals for how the Council discharges these duties more efficiently will be brought to committee for consideration.
- 4.9 Further to this, it is recommended that any proposals or additions to this business plan identified by elected members should be made with a due consideration of their budget implications given the financial context of the Council. This should include consideration of officer capacity, wider resources, and any opportunity costs associated with new priorities.
- 4.10 Reflecting the overall pressure on resources and capacity, any further new initiatives proposed in the future, would need to be assessed for the specific impact they will have on the delivery of the outcomes detailed in the Business plan. If they are accepted by elected members as being both impactful and of greater relative importance than those actions/ initiatives already agreed in the plan, then the business plan deliverables would need to be reassessed and potentially rephased to accommodate the new workload and resourcing implications.

5. Next Steps

- 5.1 The Council Business Plan for 2023-27 is presented for consideration and final approval by Council.

- 5.2 Any substantive changes to service delivery which arise as a result of this plan will be subject to Integrated Impact Assessments. Where those assessments determine that consultation is necessary, this consultation will take place prior to any service change being implemented.
- 5.3 Subject to its approval, it is proposed that progress towards delivery of this Business Plan will be reported to Council on an annual basis. Progress will be measured across three perspectives:
- 5.3.1 Progress towards long term overarching indicators aligned to three Council strategic priorities (end poverty in Edinburgh, become a net zero city by 2030, and create good places to living and work)
 - 5.3.2 Delivery of medium term key performance indicators which measure progress against the ten outcomes needed to meet these priorities, and
 - 5.3.3 Progress towards short term milestones needed to deliver objectives and actions described in this plan.
- 5.4 A separate report on an Updated Planning and Performance Framework which will include appropriate measures and targets, will be considered by the Policy and Sustainability Committee in March 2023.
- 5.5 Any new initiatives proposed in the future, would need to be assessed for the specific impact they will have on the delivery of the outcomes detailed in the Business Plan. If they are accepted by elected members as being both impactful and of greater relative importance than those actions/ initiatives already agreed in the plan, then the business plan deliverables would need to be reassessed and potentially rephased to accommodate the new workload and resourcing implications.

6. Financial impact

- 6.1 This Council Business Plan has been updated to ensure alignment with Council Budget decisions made in February 2023. All actions included in this plan are deliverable within expected budgets. The plan highlights any actions which are dependent on external funding.

7. Stakeholder/Community Impact

- 7.1 The actions in this business plan are designed to support Council commitments to end poverty, deliver a net zero city, and create better places to live and work. The plan outlines commitments to work with partners and communities in the development of initiatives and actions needed to deliver this plan.
- 7.2 In prioritising the most impactful areas of Council activity in relation to poverty the plan is expected to have a positive impact on those with protected characteristics and delivery of the Council's Fairer Scotland duties.
- 7.3 In prioritising the most impactful areas of activity in relation to net zero commitments, the plan is expected to have a positive impact on delivering a reduction in council carbon emissions. As a result, however, it is likely that less

progress could be made on wider commitments included in the 2030 Climate Strategy, though these are not currently quantifiable.

- 7.4 The performance framework proposed provides for a quantified assessment of these areas of impact.

8. Background reading/external references

- 8.1 [Draft Council Business Plan 2023-27, Policy and Sustainability Committee, 17 November 2022](#)

9. Appendices

- 9.1 Appendix One – Council Business Plan 2023-27

Business Plan

Our Future Council, our Future City

Page 283



◆ EDINBURGH ◆
THE CITY OF EDINBURGH COUNCIL

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Introduction

The past three years have been a turbulent time for the people of Edinburgh and its institutions. From the Covid pandemic onwards, every family in our city has felt the effects of the economic, health and social challenges we have all had to face.

What Edinburgh needs now is a Council that can adapt quickly and securely while continuing to deliver the services our people need within the resources we have available.

As leader of the Council, I have never been prouder of the resilience and dedication demonstrated by colleagues right across our services as they have responded to the major challenges of our time.

We have led Scotland in our humanitarian response to the crisis caused by Russia's war in Ukraine, welcoming almost 10,000 people to safety and refuge through our Welcome Hub.

We have also supported people through the cost-of-living crisis with an £8m investment in additional support to help those families most in need.

We have done this at the same time as continuing our city's recovery from the Covid pandemic, making sure our ongoing public health measures are focused on keeping people safe and protected, and responding with outstanding professionalism to the sad passing of Her Majesty The Queen.

Throughout the COVID 19 crisis we proved too that by working together as a collective with our partners across the third sector, we can create a strong and positive culture in which we and our communities are empowered to shape the city we live and work in.

Over the next few years, we can be sure that the global outlook will remain volatile and that new international and local challenges will arise. We know that Council finances will come under increasing pressure, and that an ambitious nationwide programme of Scottish Government legislation will bring profound potential changes to the way we work.

Even as we respond to meet these challenges, our focus will be to work with the people of Edinburgh to deliver on our shared priorities.

We must keep our essential public services running at the standard people expect, deliver support for those who need it most, and protect the environment that sustains us all. Throughout all of this, we recognise that the dual crises of the climate and nature emergencies and widening equality must underpin all our efforts. Our guiding principles, therefore, are climate justice and social justice; principles which must be reflected in all of the decisions we make as elected members over the next five years.

With this lens in mind, this Council Business Plan sets out three strategic priorities:

- **We will concentrate our efforts on creating good places to live and work across Edinburgh,**
- **We will take the local actions needed to end poverty in this city**
- **We will work to deliver a net zero city by 2030**

Within these priorities, our absolute commitment will always be to make sure that those in our care are safe, protected and supported to achieve their goals.

Over the next five years this Council will continue to promote fairness and reduce inequality, while supporting Edinburgh's economy to be thriving and resilient.

We will fulfil our commitment to providing our children and young people with every opportunity to succeed by investing in new, modern inclusive schools and early years facilities.

We will build affordable and sustainable homes in safe and social 20-minute neighbourhoods where streets are designed for people, essential services are

easily accessible, and public transport and active travel are the best options for moving around.

We will improve the way we empower and engage with our local communities as well as maintaining Edinburgh's iconic cultural reputation across the globe.

With our funding falling in real terms, costs rising, and increasing demand for our services, we know that difficult choices have to be made as to how we prioritise our delivery and reform our organisation.

That is why we are also developing a new Medium-Term Financial Plan alongside this Business Plan to make sure that the actions we commit to are affordable and deliverable.

These are ambitious goals, but they are grounded in the important task of getting the basics right for the people of Edinburgh.

This Business Plan sets out what we will deliver over the next few years and how we will manage the ongoing and significant financial challenges we are facing. It is also built from the knowledge that we can give ourselves the best chance of achieving these shared goals through close, cross-party cooperation in our day-to-day work.

We have shown that we can rise to major challenges, and I have no doubt that we will continue to do so. We can face the future with real confidence and, through our commitment to working with partners, citizens, and communities across Edinburgh, we can deliver a fairer, greener, and stronger city of which we can all be proud.

Cllr Cammy Day

Council Leader

EDINBURGH IN PROFILE

A city of contradictions

Edinburgh is a city with huge strengths, but real and vital challenges.

We have one of the highest skilled, highest paid populations of any city in the UK, but even here 19% of children grow up in poverty, and inequalities in health are vivid – boys born in the poorest parts of the city can expect to live a life around 20 years shorter than those in the most affluent.

In 2023 we are seeing a cost of living crisis forcing even more families into impossible daily choices as they struggle to get by. This challenge is only likely to grow harder in the near future. The coming years are expected to show the biggest drop in UK living standards since 1961.

A growing city

Edinburgh is the fastest growing city in Scotland, with more than 50,000 new residents expected over the next 20 years. This is a true sign of the city's success, but it does bring real pressure on city communities, on housing, and on the city infrastructure on which we all rely.

Managing the growth of the city also means managing a just transition to net zero. To meet our climate targets, Edinburgh needs to move at least twice as fast as we did in the past decade on reducing emissions every year to 2030

An economic capital

Edinburgh is Scotland's economic capital and, outside London, the strongest major city economy in the UK. But business conditions throughout the UK are challenging and will remain so for the next few years, with the economy as whole expected to be in recession or growing slowly until 2026 at earliest.

Businesses across Edinburgh are already struggling with increased costs of trading – with inflation and interest rate increases hitting the cost of supplies, wages, energy, and borrowing. All these pressures are particularly challenging for sectors of the economy, like tourism and hospitality, which are still recovering from the impacts of the Covid pandemic.



Edinburgh by Numbers

525,470

Edinburgh population in 2021

586,566

Projected population in 2043

356,000

Jobs in Edinburgh

13,923

Universal credit claimants in employment in Edinburgh

Our future council

The Council needs to work differently if we are to deliver our priorities in a way that is financially sustainable.

We also need to change as an organisation to reflect the changes in working practice brought about by the pandemic.

The financial challenges we face are growing fast

The Council has big ambitions for Edinburgh, but every year we have less money available to deliver them with. In fact, over the next four years we think we need to remove £160m from our annual running costs during the period of this Business Plan just to break even.

Almost three quarters of the money the Council uses to fund day to day services comes from Government grant funding that has been cut by 15% in real terms since 2015 and is expected to continue fall in value every year.

At the same time, the population of Edinburgh is growing and changing. That means more children in schools, more people with complex support needs, and more demand for our services in general.

And the cost providing those services is increasing too. Inflation means the cost of goods and services we need to purchase is rising. Increasing energy costs mean Council buildings, like schools, libraries, and offices, are more expensive to heat and light. The cost of wages for our staff is increasing too, and higher interest rates mean we need to pay more to fund the capital investments we have planned.

To help us live within our means, we will continue to make the case to the Scottish and UK Governments for our fair share of funding. We will also maximise the opportunities we have to raise more local income in ways that are fair and appropriate for Edinburgh – including introducing a Tourism Visitor Levy as quickly as legislation will allow.

Even with these commitments, however, we will need to reduce our costs, and make sure that all our resources are focused on delivering the things that matter most to the people of Edinburgh.

At the same time, we need to reflect that the world around us is changing. Citizens and employees delivering services are used to working in more agile ways and we need to adapt and modernise our systems and service models to respond to that change.

This all means that the future council may need to work from fewer, but better local buildings. And it means continuing to improve our digital infrastructure, improving access to online services where that is the best way to improve outcomes for people, and improving the security and resilience of our council wide management systems.

We will also need to be more empowering of others and more connected to our citizens lives and communities, working with partners to ensure there is no wrong door for people to get support, tailoring services around people who need help and making sure those in our care are safe and protected.

Covid-19 showed us what an empowered and trusted workforce can achieve, and we need to do more of this so that the whole organisation can create and deliver our future council.

This also requires a culture that is more inclusive, where people feel safe and able to raise concerns and potential risks knowing that they will be responded to fairly and effectively.

This Business Plan marks an exciting new opportunity for us show how we are responding positively to these opportunities and challenges.

By delivering this plan we can make sure that our future council is:

- **Clear about its priorities and focused on delivery**
- **More empowering of local communities, citizens, colleagues, and partners**
- **Determined there will be no 'wrong door' to find support**
- **Digitally enabled and accessible**
- **More diverse, inclusive, and welcoming**
- **A more efficient organisation with the right buildings in the right places to meet service needs**
- **Financially sustainable, delivering a balanced budget**
- **Open and transparent in its decision making**



CHANGING THE SHAPE OF LOCAL GOVERNMENT IN SCOTLAND

Over the next five years the Scottish Government are expected to bring in 13 new Bills that will transform the way local government works in Scotland.

These include new legislative duties that will change the way we deliver services for people, with new human rights bills extending rights thresholds and entitlements.

They include new requirements and increased expectations for councils relating to local heat and energy planning, community wealth building, childcare, housing, transport, and a range of other services.

As these requirements are implemented, the Council will advocate for the interests of Edinburgh and use our influence to ensure they are appropriately funded by the Scottish Government and do not create additional pressures on our budget. The Council Business Plan will be updated to reflect these national policy decisions as needed.

Proposed new legislation also includes major reforms to the structure and make up local government, through plans for a new National Care Service, a new Local Democracy Bill, as well as potential reforms to education in Scotland.

The creation of a new National Care Service alone, for instance, could represent a restructuring, and centralisation away from local government, of services which account for up to 40% of the Council’s budget and 22% of its workforce.

Taken together, these plans mean that the functions and the budgets of the Council will face a challenging transformation during the next few years, impacting directly on our structures, our workforce, and the people who depend on our services.

Throughout this period, we will continue to work with COSLA and other local authority partnership groups to make sure the voice of Edinburgh, and local government, is heard where decisions that affect us are being made.

We will use our influence, as Scotland’s capital city, to make sure the people of Edinburgh receive a fair funding deal from national governments and to make sure we have the powers and resources we need to deliver the outcomes set out in this plan.



How we work with partners

Shared outcomes and joint working

The ambitions we have for Edinburgh cannot be met by the Council, or any other organisation, working on its own. The ambitions set out in this plan will contribute directly to the overall **Edinburgh Partnership** vision for the city – a thriving, connected, inspired and fair city, where all forms of poverty and inequality are reduced.

Through the **Edinburgh Partnership** we are committed to working with our community planning partners – including community groups and community councils, public, private, and third sector organisations – across the city to deliver the outcomes and goals we all share, and which can only be achieved when we work together.

The **Edinburgh Partnership Community Plan 2022- 2028** describes the framework for that joint working and focuses on actions needed to end poverty in Edinburgh.

To do this, partners are committed to working together, seeking opportunities to share assets, services, and resources towards the three common outcomes set out in the Edinburgh Partnership Community Plan:

- **Enough money to live on.** All partners are committed to working together to deliver a more coordinated approach to income maximisation, support, and advice services. The plan aims to make sure all residents have access to income maximisation support where and when they need it and receive the same high-quality support wherever they are in the city.
- **Access to work, training and learning opportunities.** Partners are committed to working together to provide new and additional targeted support to help people into work, training, or learning. This includes

planning of intensive integrated family support programmes, support for people on release from prison, support for care experienced young people, and improved support for people from the BAME community.

- **A good place to live.** The places people live and work, their connections with others and the extent to which they can influence the decisions that affect them, all have a significant impact on their quality of life and wellbeing. Towards this, all partners are committed to working together to create good places to live in Edinburgh and accessible and open places, with good links to health, childcare, and other services.



Edinburgh Partnership Community Plan 2022 - 2028



Listening to citizens and empowering communities

To meet the priorities set out in this plan, we need people and communities to have more say in the way the services they use are delivered by the Council and other partners. This is an important part of making sure Edinburgh has more empowered and resilient communities, driving accountability within services and encouraging democratic participation and engagement by citizens.

Over recent years we have taken significant steps as a Council to improve the way we consult and engage with citizens, and to ensure that consultations have a real impact on the way changes in this city are being delivered. During the past five years the Council held almost 300 public consultations, receiving more than 140,000 responses.

We have seen throughout the challenges of the past few years that communities and citizens can achieve great progress together. We will seek to increase the control local communities have over the design of services and local resources.

We know that our communities engage with many different public and wider service providers and so we will work through our community planning partnership to increase the visibility and impact of joined up decision making and service delivery.

Over the next few years, we know that human rights legislation will extend rights thresholds and entitlements in Scotland, and we are embracing the changes that those new rights will demand as we ensure Edinburgh is a city that is fair for all.

Working with our local partners - public, private and third sectors, we will...

- a work with our community planning partners (the Edinburgh Partnership) to deliver the 2050 City Vision, eliminating poverty from the city by 2030 and

- b responding to the threat posed by Climate Change to meet our 2030 emissions target
- b work with the Edinburgh Partnership on a new operating model for Council services that is focused on preventing poverty, and is built around '20-minute neighbourhoods' in all parts of the city
- c work with other public bodies and the third sector to move away from a procured services model and into a relationship-based approach to commissioned services as advocated by the Edinburgh Poverty Commission.
- d make sure that people at risk from harm through poverty and deprivation, hate crime or discrimination, violence against women, children and young people, or of becoming involved in crime, are protected and supported
- e work with partners and stakeholders across the city to make sure we deliver fully the recommendations of the Edinburgh Slavery and Colonialism Legacy Review, ensuring that Edinburgh in the 21st century can be a fairer, more compassionate place whose history is more fully understood.



Working to empower our communities and listen to citizens, we will...

- f work with citizens in delivering our Equalities and Diversity Framework, ensuring we make a tangible difference to the lives of citizens who share protected characteristics, bringing practical improvements to the life chances of people at risk of discrimination and disadvantage.
- g recognise that many of our communities are developing their own local networks and using their assets and resources to improve the lives of their residents. The Council will seek to support these networks across our service areas through an enabling and transparent, rather than a contractual or transactional, approach. The Edinburgh Partnership community empowerment strategy should promote this overall approach across all partner agencies while noting there will be local differences across the city.
- h in tandem with the above, work with the community to evolve Community Councils and Neighbourhood Networks to ensure they provide communities with direct input to community planning at a local and strategic level in the city
- i maintain new relationships and groups built up in recent years and support communities with Community Asset Transfers and using Participatory Budgeting where resources allow

- j continue to deliver a best practice consultation and engagement guide to support officers to deliver high quality consultation and report on how citizens' views have shaped the policies and services we deliver
- k continue to benchmark our progress with an annual Edinburgh Survey developed with the Edinburgh Partnership.



Our priorities for 2023-27

This Business Plan sets out three priorities for the next phase of the city's development and for the way we will reform our services. We will use this plan to guide our budget and investment decisions, ensuring that spending is focused on those activities with the biggest impact.

Our three core priorities are to:

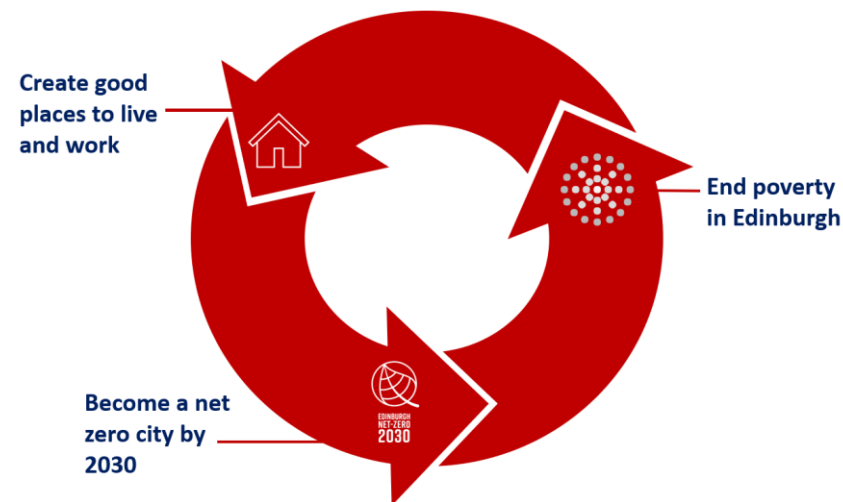
- **Create good places to live and work**
- **End poverty in Edinburgh**
- **Become a net zero city by 2030**

These three priorities are interlinked and interdependent. They connect the major strategies and Council policies agreed in the past few years, through the shared goals and commitments of the **Edinburgh Partnership** and towards our long-term ambitions for Edinburgh to be a fair, welcoming, pioneering, and thriving city, as expressed by the **2050 Edinburgh City Vision**.

In order to be successful, these priorities must be delivered through the lens of climate and social justice. The actions set out here represent some of the infrastructure, cultural, and behaviour changes needed to become a net zero city by 2030, end poverty in Edinburgh, and create good places to live and work, but we recognise that they require significant investment and commitment to make the change we know is needed.

These priorities will drive the 10 outcomes (set out below) our services will aim to deliver over the next five years. This plan stands as one part of a golden thread linking and guiding all our operations.

In delivering these outcomes we will implement a programme of service reviews targeted towards those services most in need of improvement. Areas of focus for this work will include health and social care, children's services, housing repairs, and homelessness.

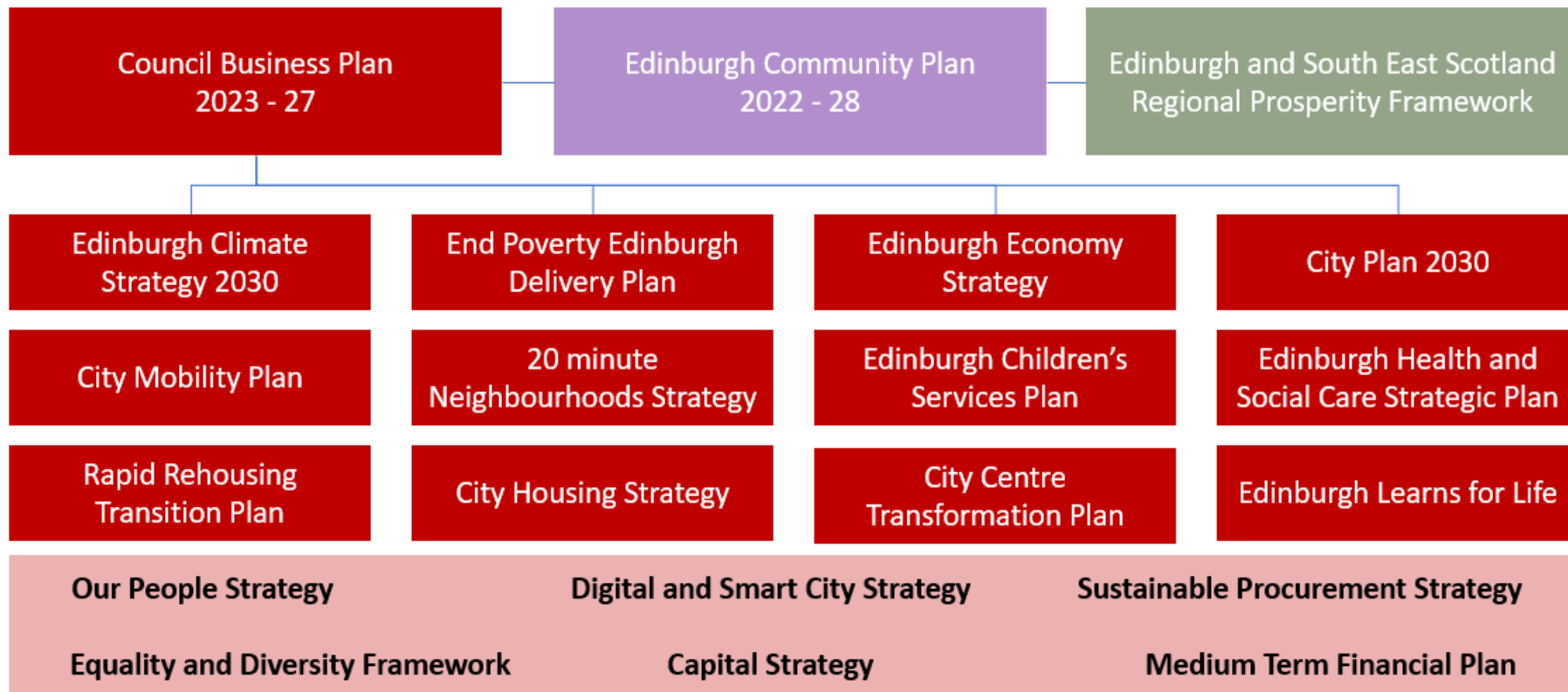


Across all these priorities, Council services are committed to ensuring that the services we provide are inclusive and accessible to everyone. This means taking steps to ensure that action for equalities and inclusion is mainstreamed throughout Council planning and delivery. It also means making sure that the diverse people and communities of Edinburgh, including those protected by current and future legislation, feel their voice is effectively heard and listened to in decision making processes.

Alongside these wider strategic objectives, there are a wide range of statutory duties that the Council is required to deliver. This statutory landscape includes significant duties relating to, for instance, education and caring for vulnerable citizens, but it extends well beyond these into almost every area of Council operations. Throughout the delivery of this business plan, we must continue to meet all our statutory duties, but the way these are met will continue to evolve in line with our financial framework and the budget and service challenges the Council faces. Any actions relating to the discharge of statutory duties not covered in this plan will be considered and approved by relevant Council committees.



2050 Edinburgh City Vision



A delivery plan to meet our priorities

To meet our three core priorities, this business plan identifies the outcomes, objectives, and actions that Council services will deliver during 2023-27. A full detailed analysis of these actions, including timescales for delivery, is provided in [Appendix 1](#).

Council Business Plan 2023-27

10 Outcomes for delivery



- Core services for people in need of care and support are improved
- People can access fair work and the support they need to prevent and stay out of poverty and homelessness
- Edinburgh is a cleaner, better maintained city that we can all be proud of
- People can access public services locally and digitally in ways that meet their needs and expectations and contribute to a greener net zero city
- People have decent, energy efficient, climate proofed homes they can afford to live in
- Attainment, achievement, and positive destinations are improved for all with a particular focus on those in poverty
- People use decarbonised public transport and active travel as the first choice way to get round the city
- Edinburgh is a climate adapted city, with biodiverse green spaces, and cheaper cleaner networks for energy use
- Edinburgh has a stronger, greener, fairer economy and remains a world leading cultural capital
- The Council has the capacity, skills, and resources to deliver its priorities efficiently, effectively and at lower cost

In summary, during 2023-27 the Council will ensure that:

1. Core services for people in need of care and support are improved - we will:

- a. Act as good corporate parents so that children and young people feel safe, healthy, and nurtured
- b. Support all services in Edinburgh to support children's needs and deliver on 'the Promise'
- c. Work with partners to make sure that children and vulnerable adults are safe and protected through consistent city-wide approaches
- d. Ensure children have the best start to life through expanding the uptake of early years care and support
- e. Ensure that the care needs of vulnerable adults in Edinburgh are met consistently and safely

2. People can access fair work and the support they need to prevent and stay out of poverty and homelessness– we will:

- a. Reform Money and Welfare Advice services to prevent crisis escalation, increase the number of citizens fully accessing benefits entitlements, and reduce the number of families experiencing problem debt
- b. Design and roll out a new whole-family support model across the city, embedded in community settings to support early intervention and prevent poverty and homelessness.
- c. Deliver the Edinburgh Guarantee and our employability programmes, supporting more citizens into sustainable, fair work, and helping to tackle in-work poverty

3. Edinburgh is a cleaner, better maintained city that we can all be proud of – we will:

- a. Deliver improvement in waste collection, recycling and cleansing service performance.
- b. Ensure our parks and green space are safe, well maintained, and accessible to all, and
- c. Deliver long-term sustainable investment in the city's roads, paths, pavements, gullies, and street lighting.

4. People can access public services locally and digitally in ways that meet their needs and expectations and contribute to a greener net zero city – we will:

- a. Improve access to and co-location of services by embedding the 20-minute neighbourhood approach in all council building and public realm projects
- b. Review our library model to improve access to library and community services
- c. Work with Edinburgh Leisure and other partners to ensure inclusive access is maintained to sport, fitness and leisure activity across the city
- d. Deliver Council led infrastructure investments, policies and strategies that enable Edinburgh's transition to a net zero city

5. People have decent, energy efficient, climate proofed homes they can afford to live in – we will:

- a. Increase supply of affordable housing with an ambition to reach 25,000 new affordable homes
- b. Deliver efficient regulation of short term lets to increase access to housing
- c. Deliver improvements to the council housing repairs service, increased tenant satisfaction, and improved operational efficiency.
- d. Continue to invest in ensuring that all Council owned homes will be brought up to climate-ready and modern standards so all our tenants have a warm, safe, and secure home

6. Attainment, achievement, and positive destinations are improved for all with a particular focus on those in poverty – we will:

- a. Deliver inclusive, high quality education that supports children to develop a love of learning and go on to positive destinations
- b. Deliver community based support that builds resilience
- c. Invest in actions we know work to improve equity and reduce the cost of the school day
- d. Develop a learning workforce that feel part of a team and are supported and challenged to continuously improve

- e. Ensure that investment in our learning estate is targeted to areas of deprivation and areas of new demand due to city growth
- 7. People use decarbonised public transport and active travel as the first choice way to get round the city – we will:**
- a. Deliver agreed investment increases in active travel, street design, road safety, and local mobility systems in alignment with City Mobility Plan commitments and related action plans.
 - b. Work in partnership with local bus companies to agree plans for the decarbonisation of the bus infrastructure and improve Edinburgh's public transport offer in alignment with City Mobility Plan commitments and emerging Public Transport Action Plan
 - c. Complete the Trams to Newhaven project and develop plans for further expansion of the network in alignment with City Mobility Plan commitments.
 - d. Deliver the approved Low Emission Zone scheme
 - e. Increase the number of publicly accessible Electric Vehicle chargers and continue to invest in the transition of the Council fleet
- 8. Edinburgh is a climate adapted city, with biodiverse green spaces, and cheaper cleaner networks for energy use – we will:**
- a. Develop a new Adaptation plan to climate proof our infrastructure, communities, business and the natural and built environment
 - b. Create new publicly accessible open space and biodiverse green space within the Granton development working towards a ground-breaking coastal park.
 - c. Deliver final business cases for approval to begin construction of the first phase of climate ready regeneration in Granton, the BioQuarter and West Edinburgh
- d. Develop a city-wide heat and energy masterplan including plans to expand renewable energy generation in the city
- 9. Edinburgh's has a stronger, greener, fairer economy and remains a world leading cultural capital – we will:**
- a. Ensure regulatory and planning services respond efficiently to business needs and support economic recovery
 - b. Provide targeted support to help new and growing businesses thrive in the city
 - c. Deliver a world class cultural and visitor destination offer and enable all Edinburgh residents to access cultural experiences in their local area
 - d. Ensure that Edinburgh is a welcoming and supportive city where creative and cultural practitioners can choose to develop their careers
 - e. Maximise opportunities to raise local income to provide additional resources to our strategic priorities
- 10. We have the capacity, skills, and resources to deliver our priorities efficiently, effectively and at lower cost – we will:**
- a. Modernise and streamline the Council's core business processes to deliver better outcomes for citizens, and a more secure and efficient organisation
 - b. Support and equip the Council workforce with the skills and enabling culture needed to deliver safely these Council Business Plan priorities and our wider statutory duties
 - c. Ensure that the priorities committed to in this Business Plan are affordable and achievable within the resources we have available.

Our finances

Every year we spend over £1 billion in revenue and around £400 million of capital. While we have a strong track record of balancing our budget, the funding and income we receive is increasingly insufficient to meet the rising cost and demand for services, such as homelessness and social care costs.

In the last decade this Council has removed almost £400 million from its annual running costs. Over the next four years we expect to have to find a further £160 million in cost reductions if we are to balance our Council Budget. Taken alongside rising service demands and the ongoing impact of the pandemic, this presents a serious and testing financial challenge.

The nature of this financial pressure is even greater than previous crises and complicated by the volatile economic and public finance context within which all organisations and businesses are now operating.

We can expect, for instance, the cost of living crisis to continue to increase the need for Council services, while high inflation adds to the cost of delivery of those services, through increased supply chain and workforce costs. At the same time, pressures on public finances across the UK are likely to increase pressure on core Council budgets, while higher interest rates impact on the cost of Council borrowing and its ability to invest in capital projects.

We are required by law to set a balanced budget every year and doing so will mean making increasingly difficult choices, including consideration of service reductions, staffing reductions and asset reductions across the work of the Council.

To help us live within our means, we will continue to make the case to the Scottish and UK Governments for our fair share of funding. We will also maximise the opportunities we have to raise more local income in ways that are fair and appropriate for Edinburgh – including introducing a Tourism Visitor Levy as quickly as legislation will allow.

In response to these opportunities, and other changes to the context within which the Council operates, we will conduct annual review of this Business Plan to reflect changing budget settlements and any additional revenue raising powers that may impact on the plan and delivery.

The medium-term financial plan

As far as is possible in an uncertain environment, we are determined to take long term approach to financial planning for the Council. To do this, we are developing a four-year **Medium Term Financial Plan (MTFP)** alongside this Business Plan, making sure that our policy priorities, including the need for significant organisational reform, are deliverable and affordable. It will be taken forward through a Change Programme made up of four principal themes of work:

- **Organisational Efficiency** - Improving our use of technology will be a key enabler to drive organisational efficiency, while refresh of our core business systems is also critical to making sure we can meet our responsibilities in key services such as social care and our wider workforce. This workstream will ensure we use technology more effectively, moving more services on-line, simplifying and automating business processes, embedding new, post-covid ways of working and delivering the Organisational Reform priorities set out in this Business Plan
- **Service Design and External Spend** - This workstream will focus on improving contract management, seeking efficiencies across a range of spend categories and identifying different ways of designing and delivering services
- **Delivery Optimisation** - Making services more accessible to residents, delivered through the right buildings in the right places is a key priority of this Business Plan. This workstream will seek to rationalise the Council's property holdings, alongside creating opportunities to ensure citizens can access a wider range of services from within high quality multi-purpose settings.

- **Prevention and Partnership Working** - This workstream will focus on designing and rolling out new ways of working that help prevent and mitigate the harm and costs associated with poverty, homelessness, and family crisis through more efficient partnership working across Council services, other public bodies, and community organisations.

This work will incorporate a programme of service reviews and will help us take the difficult decisions necessary to make sure our resources are targeted on actions that have the highest impact for the residents of Edinburgh.

This Plan will also be supported by our ten-year sustainable capital budget strategy. As with the revenue budget, the content and affordability of the capital programme will need to be reconsidered in light of significant expenditure pressures and the Council's priority outcomes.

Balance of controls and risk management

Through the continued support from our Governance and Internal Audit and Risk teams we will apply proportionate and balanced controls, effective risk management and assurance processes across the Council to support the management of our finances, delivery of services and the implementation of

change. You can read more in our Annual Governance Statement and Internal Audit Annual Opinion.

Delivering Best Value

In November 2020, Audit Scotland published our most recent Best Value report. It concluded that over recent years many of our services have improved and our finances have been well-managed with ambitious strategies in place to improve the lives of local people and the economy. In some areas, the report felt that there was more we could do to fulfil our potential and further improve the lives of citizens.

In response to this audit, the Council agreed a programme of improvements to performance, and governance, delivery of which are embedded within this refreshed Council Business Plan.

Throughout the delivery of this plan, the Council will report to relevant committees on the implantation of best value improvements. And the Council will continue to collaborate with Audit Scotland and all its external inspection bodies to improve the culture of the organisation, and the quality, condition, coverage, and transparency of our services.

Our People

We know that successful organisations have a clear purpose and a strong, positive culture. We aspire to be a progressive organisation that works flexibly and seeks to always do the right thing for our colleagues and the residents we serve. Responding to Covid-19 was a lesson in how we can work differently, and, over the next few years, we want to continue to build on this to become a fairer and more inclusive place to work. There have been positives and challenges from the way we have had to work in recent years. We will listen to the voices of colleagues on these experiences, which will help us adapt our future working practices.

Removing organisational and cultural barriers will enable our colleagues to feel a greater sense of trust, empowerment, and ownership of their roles. We want to build a culture across all services that focuses on the importance of strong relationships between colleagues, residents, businesses, and communities – helping us to be more resilient against any future public health, environmental or economic shocks.

The changes we are making are set out in our People Strategy, and the underpinning Workforce Plan. These include more detail on:

- our organisational purpose, expected behaviours that we have of our colleagues, and the expectations they should have of the Council as their employer
- physical, financial, mental, and emotional wellbeing
- our approach to organisational change so everyone feels engaged and listened to
- our Diversity and Inclusion Strategy and Action Plan, which promotes a more positive culture where we can all be authentic and true to ourselves

- investment in the learning, development, and capability of our colleagues
- continuing to work with the Trade Unions to ensure our pay and benefits offering for colleagues is simpler, fairer, and more sustainable.



Managing Performance

Progress towards delivery of this Business Plan will be reported to Council on an annual basis.

Appendix one to this document provides a delivery plan including objectives, actions, and initial milestones for delivery.

Progress in meeting this plan will be measured across three perspectives:

- Progress towards long term overarching indicators aligned to the three strategic Council priorities outlined in this plan
- Delivery of medium term key performance indicators which measure progress against the ten outcomes needed to meet these priorities, and
- Progress towards short term milestones needed to deliver objectives and actions described in this plan.

We will align our existing Planning and Performance framework to this Council Business Plan, setting out how we manage performance across the Council. This framework provides a clear link between our business plan, key strategies, annual service plans and includes how we use benchmarking. The framework is underpinned by a cycle of 'plan, do, check and review and act' at all levels of service and will drive a culture of continuous improvement.

The business plan outcomes will be aligned to SMART performance indicators and milestones, allowing for open discussion and scrutiny of performance at organisational and service team levels, as well as with Elected Members, on a regular basis. These performance indicators and milestones are reviewed on an annual basis to ensure they remain the most appropriate for monitoring performance.

We will also publish performance reports on our website to make sure they are easy to access for residents.

Council Business Plan 2023-27

10 Outcomes for delivery



Core services for people in need of care and support are improved

People can access fair work and the support they need to prevent and stay out of poverty and homelessness

Edinburgh is a cleaner, better maintained city that we can all be proud of

People can access public services locally and digitally in ways that meet their needs and expectations and contribute to a greener net zero city

People have decent, energy efficient, climate proofed homes they can afford to live in

Attainment, achievement, and positive destinations are improved for all with a particular focus on those in poverty

People use decarbonised public transport and active travel as the first choice way to get round the city

Edinburgh is a climate adapted city, with biodiverse green spaces, and cheaper cleaner networks for energy use

Edinburgh has a stronger, greener, fairer economy and remains a world leading cultural capital

The Council has the capacity, skills, and resources to deliver its priorities efficiently, effectively and at lower cost

1 Core services for people in need of care and support are improved			
Objective	Year 1/2 delivery actions	Budgetary implications	Proposed Milestones for delivery
1a: Act as good corporate parents so that children and young people feel safe, healthy, and nurtured	<p>Years 1 and 2: Improve the balance of care for children and young people, with actions to:</p> <ul style="list-style-type: none"> • Review and repurpose in house provision • Strengthen our edge of care service provision • Ensure staff training plans are developed and implemented including essential learning and de-escalation to improve quality and consistence of care • Develop/revise clear care plans for all children in our care 	Subject to the management of significant current pressures, the plan will be delivered within the existing budget.	<p>In house provision reviewed and repurposed</p> <p>Staff training plans are implemented</p> <p>Care plans in place for all children in our care</p>
1b: Support all services in Edinburgh to support children's needs and deliver on the Promise	<p>Years 1 and 2: Implement the Edinburgh's Promise 2021-24 plan, and drive the work of all services to ensure that Edinburgh's Children are loved, safe and respected:</p> <ul style="list-style-type: none"> • Continue the delivery of work plans established through four working groups to identify and lead local actions for Edinburgh's Promise • Deliver intensive whole family support that prevents crisis and is fully integrated with poverty and homelessness prevention programmes • Support and integrate cross service actions outlined in this Council Business Plan which are key to keeping the Promise, including social care services which build resilience at an early stage, and delivering education which works for all children • Develop and agree plans to continue the transformation of services needed to keep Edinburgh's Promise through 2025-27 	Subject to the management of significant current pressures, the plan will be delivered within the existing budget, supplemented by external funding in key areas.	<p>Progress across the 27 calls to action in Edinburgh's Promise Plan 21/24 is 75% complete by Feb 2024</p> <p>The next Promise implementation plan (2023-27) is agreed and adopted</p>

1 Core services for people in need of care and support are improved			
<p>1c: Work with partners to make sure that children and vulnerable adults are safe and protected through consistent city-wide approaches</p>	<p>Years 1 and 2: Implement and deliver our child social care improvement plan, so that more children are effectively supported at an earlier stage, and we see a reduction in children in care, including:</p> <ul style="list-style-type: none"> • A reviewed approach to practice standards • A more robust quality assurance system • Strengthening of the Child Protection Committee through the appointment of an independent chair <p>Years 1 and 2: Implement and deliver Adult Protection plan improvements post inspection, including actions to:</p> <p>Year 1: Implement immediate steps to respond to inspection</p> <p>Year 2: Embed adult protection plan improvements post inspection</p> <p>Years 1 and 2: Implement Equally Safe Edinburgh Committee plan improvements, including actions to:</p> <ul style="list-style-type: none"> • Increase feelings of safety • Reduce instances of domestic violence • Improve women's safety in the city <p>Years 1 and 2: Modernise and streamline core systems, data, and business processes needed to ensure vulnerable children and adults are safe and protected</p>	<p>The plan will be delivered within existing budgetary provision.</p>	<p>Child Social Care Improvement Plan developed and delivered</p> <p>Adult protection improvement plan (post inspection) developed and delivered</p> <p>Aims of the 2023/26 Equally Safe Edinburgh strategic improvement plan delivered</p>
<p>1d: Ensure children have the best start to life through expanding the uptake of early years care and support</p>	<p>Years 1 and 2: Continue delivery of the Early Years Expansion Plan, including actions to:</p> <ul style="list-style-type: none"> • Expand the uptake of funded early years provision for two year olds, and • Ensure children not meeting their developmental milestones at the time of their 27-30 month child 	<p>Actions will be delivered within the existing level of resources.</p>	<p>All eligible two year olds offered early years provision</p> <p>All two year olds not meeting their developmental milestones (at 27 – 30 month health review) offered early years provision</p>

1 Core services for people in need of care and support are improved			
	<p>health review have access to support from ELC provision.</p> <ul style="list-style-type: none"> • Implement and embed play teaching methods across Early Level learning 		
<p>1e: Ensure that the care needs of vulnerable adults in Edinburgh are met consistently and safely</p>	<p>Years 1 and 2: Work with partners to implement improvement programmes in Edinburgh and deliver EIJB's directions to:</p> <ul style="list-style-type: none"> • Reduce the number of people with delayed discharge from hospital • Reduce the number of people waiting for social care assessments • Reduce the length of time people have to wait for a package of care 	<p>Edinburgh Health and Social Care Partnership will operationally deliver activities within available budgets.</p>	<p>EHS CP milestones include:</p> <p>Further roll out Discharge without Delay approaches to other specialist wards</p> <p>Develop implementation plan for redesign and improvement in internal home care service</p> <p>Commence implementation of new care at home contract once internal home care service model agreed</p> <p>Commence delivery of plan for internal home care services</p>

2 People can access fair work and the support they need to prevent and stay out of poverty			
Objective	Year 1/2 delivery actions	Budgetary implications	Proposed milestones for delivery
2a: Reform Money and Welfare Advice services to prevent crisis escalation, increase the number of citizens fully accessing benefits entitlements, and reduce the number of families experiencing problem debt	<p>Year 1: Create a city wide advice line with partners to improve access to money and welfare advice</p> <p>Year 1: Implement a new model of council advice and support process tailored to the needs of individual citizens</p> <p>Year 1: Establish a project team to design with partners a coordinated city wide commissioning framework for advice services</p> <p>Year 2: Implement a new city-wide commissioning framework for money and welfare advice services</p>	<p>Actions will be delivered within the agreed budgets resources in the context of a wider re-alignment of city-wide resources to enhance focus on preventative services and demand management</p>	<p>Review existing Council advice service</p> <p>Review and develop data collection and collation processes to develop consistent measures</p> <p>New Council service implementation complete</p> <p>New citywide commissioning framework developed.</p>
2b: Design and roll out a new whole-family support model across the city, embedded in community settings to support early intervention and prevent poverty and homelessness	<p>Year 1: Design a single programme of family and community-based activity that builds on the end to end approach to advice and joins up:</p> <ul style="list-style-type: none"> • Family support services • Poverty prevention and • Homelessness prevention <p>Year 2: Implement a new whole family support model that is non-stigmatising and easy to access, built around trauma informed practice.</p> <p>Year 1 and 2: Continue delivery of statutory service provision and the Council's Rapid Rehousing Transition Plan (RRTP), including actions to:</p> <ul style="list-style-type: none"> • Prevent homelessness in the first place; • Ensure that where it is required temporary accommodation meets the needs of the household • Support people to access settled accommodation as quickly as possible; and 	<p>Existing internal and external funding will be consolidated to support the introduction of a new preventative model of service provision delivering savings through more effective demand management.</p> <p>RRTP funding from Scottish Government will be provided for 2023/24 but there is no confirmation of funding beyond this</p>	<p>Proof of concept developed in two learning communities of an integrated service model.</p> <p>Continue to deliver the actions set out in the Rapid Rehousing Transition Plan</p> <p>Three Conversations programme implementation completed in assessment and care management teams and other services/initiatives</p> <p>Community mobilisation funded programmes implemented</p> <p>New Public Social Partnership model of community investment developed</p> <p>New Family Support Service design finalized and implemented</p>

2 People can access fair work and the support they need to prevent and stay out of poverty			
	<ul style="list-style-type: none"> Reduce the number of people sleeping rough in Edinburgh <p>Years 1 and 2: Complete current implementation plan for EHSCP to complete the EIJB's Three Conversations programme in Adult Social Care, including roll-out to all assessment and care management teams, and agreeing plans to embed the model within further services and initiatives where it will have greatest impacts.</p> <p>Years 1 and 2: Work with partners to further develop the Edinburgh Wellbeing Pact through the implementation of the community mobilisation plan, including development of new models for community investment, aligned with 20 minute neighbourhood principles.</p>		
2c: Deliver the Edinburgh Guarantee and our employability programmes, supporting more citizens into sustainable, fair work, and helping to tackle in-work poverty	<p>Years 1 and 2: Promote the Edinburgh Guarantee brand and programme by</p> <ul style="list-style-type: none"> Engaging with business leaders and employers Coordinating employability support and skills providers Delivering employer recruitment incentives Enhance actions to connect citizens with fair work vacancies and employers across the city Support the recruitment needs of key sectors in Edinburgh (including health and social care) <p>Years 1 and 2: In partnership with the Edinburgh Living Wage Action Group, promote fair work and living wage accreditation among Edinburgh businesses</p>	The actions will be delivered within the existing level of budgetary provision.	<p>Revised partnership approach to Edinburgh Guarantee delivery implemented</p> <p>Fair Work Charter implemented across Edinburgh Guarantee employer network</p>

3 Edinburgh is a cleaner, better maintained city that we can all be proud of			
Objective	Year 1/2 delivery actions	Budgetary implications	Proposed milestones for delivery
3a: Deliver improvement in waste collection, recycling and cleansing service performance	<p>Year 1: Continue with current service offer, focused on efficient working and improving performance, following substantial service disruption</p> <p>Year 1: Deliver a communications and engagement campaign to promote civic pride, helping to reduce waste, improve cleanliness, and maintain open spaces across the city.</p> <p>Years 1 and 2: Implement Communal Bin Review</p> <p>Year 1: Implement new arrangements to deliver a programme of service cleansing improvements within agreed budget.</p>	Improvements to the cleansing service are being made within existing budget provision	<p>Implement an enhanced and targeted communications and engagement plan to reduce waste and improve cleanliness.</p> <p>New street cleansing operational arrangements are in place (including updated service standards)</p> <p>Communal Bin Review Completed (excluding World Heritage Sites)</p> <p>Review the impact of new legislative changes on the current waste collection service delivery model.</p>
3b: Ensure our parks and green space are safe, well maintained, and accessible to all	<p>Year 1: Maintain delivery of core parks and green space service programmes</p> <p>Year 1: Agree and deliver a capital investment programme to deliver full restoration of the assets in our parks and greenspaces</p> <p>Year 2: Ensure every relevant park has a plan for high quality café and facilities improving the quality and accessibility of places and seeking to generate income, where appropriate.</p> <p>Year 2: Maximise the opportunities for volunteer and community group participation in green space management and maintenance across all areas of the city</p>	The actions can be delivered within existing revenue and capital budget provision.	<p>A new operating model for parks and greenspace is in place.</p> <p>Agree and deliver an updated Parks and Green Spaces investment plan and commence delivery</p> <p>Develop business cases and deliver plans for investment in relevant parks in line with approved budget</p> <p>Volunteer Strategy and Action Plan approved</p>

3 Edinburgh is a cleaner, better maintained city that we can all be proud of			
3c: Deliver long-term sustainable investment in the city's roads, paths, pavements, gullies, and street lighting	<p>Year 1: Continue and maximise the impact of existing Council investment in roads, paths, pavements, gullies, and street lighting</p> <p>Year 1: Agree a costed options plan for long-term sustainable investment in city roads, paths, pavements, gullies, and street lighting</p> <p>Years 1 and 2: Deliver long term investment and improvement plan focusing first on the quality and accessibility of roads, paths, pavements, gullies, and street lighting</p>	The actions can be delivered within existing revenue and capital budget provision.	<p>Fully costed Transport Asset Management Plan is approved</p> <p>The Capital Investment Programme for road and pavement improvements for 24/25 is delivered</p>

4 People can access public services locally and digitally in ways that meet their needs and expectations and contribute to a greener net zero city			
Objective	Year 1/2 delivery actions	Budgetary implications	Proposed milestones for delivery
4a: Improve access to and co-location of services by embedding the 20-minute neighbourhood approach in all council building and public realm projects	<p>Year 1: Progress delivery of current integrated services/colocation projects - The Macmillan Hub; The new Liberton High School; The new Maybury Primary School (with co-located GP surgery); and town centre projects</p> <p>Year 2: Deliver a revised corporate property and capital strategy that is focused on delivery of sustainable and resilient infrastructure best able to meet service needs</p>	<p>Current projects will be progressed within existing budgets.</p> <p>Over time, revenue savings are anticipated through consolidation of assets and reduced service management costs.</p> <p>Additional external funding may be required to support empowerment of communities.</p>	<p>Construction completed for the Macmillan hub and Ratho hub projects</p> <p>Construction commenced for the New Liberton High school project</p> <p>Construction commenced for the New Maybury Primary School project</p> <p>Revised corporate property and capital strategy finalised</p>

4 People can access public services locally and digitally in ways that meet their needs and expectations and contribute to a greener net zero city			
4b: Review our library model to improve access to library and community services	<p>Year 1: Deliver library service provision in the new Ratho Hub and Macmillan Hub at Muirhouse</p> <p>Year 1: Agree a new vision and operating model for library services</p> <p>Year 1: Review library staff structure and delivery model in line with the service plan</p> <p>Year 2: Implement opportunities for change, including co-location of service within community hubs where appropriate as agreed with the 20 minute neighbourhood team and as part of the Corporate Property Strategy.</p>	The actions will be delivered within existing budgets, with the potential for efficiencies in staffing and building-related costs.	<p>Library service provision delivered in new Ratho Hub</p> <p>Library service provision delivered in Macmillan hub</p> <p>Review of library staff structure and library services delivery model completed</p> <p>Opportunities for change identified for selected libraries. Plans developed and progressed where appropriate</p>
4c: Work with Edinburgh Leisure and other partners to ensure inclusive access is maintained to sport, fitness and leisure activity across the city	<p>Year 1: Work with partners to develop and seek approval for new Physical Activity and Sport Strategy for Edinburgh with the Strategy to include a specific focus on equality, diversity and inclusion.</p> <p>Year 1 & 2: Develop action plan to deliver the Strategy which will include a focus on equality, diversity and inclusion ensuring specific targets are set to maintain and improve access to physical activity and sport</p> <p>Year 1: Establish partner contributions to maintaining and improving inclusivity within sport, fitness and leisure activities in Edinburgh</p> <p>Year 2: Progress with implementation of improvement actions in response to the new Strategy, review and report progress to committee</p>	<p>Year 1 actions will be delivered within current planned budgets.</p> <p>Implementation of actions for year 2 onwards may be subject to appropriate budget approvals by Council</p>	New Physical Activity and Sport Strategy and associated Action Plans agreed and delivered

4 People can access public services locally and digitally in ways that meet their needs and expectations and contribute to a greener net zero city			
4d: Deliver Council led infrastructure investments, policies and strategies that enable Edinburgh's transition to a net zero city	<p>Year 1: Approve and publish a new City Development Plan 2030</p> <p>Year 1: Deliver a green infrastructure investment plan for at least 2 local areas through Infrastructure Investment Programme Board</p> <p>Year 1 and 2: Develop, agree, and begin to implement a costed plan to retrofit operational properties in the Council estate where it aligns to the Corporate Property Strategy.</p>	. Full delivery of actions may be dependent on securing additional external funding	<p>City Development Plan 2030 approved</p> <p>Green infrastructure investment plan (for at least 2 areas) developed</p> <p>Costed plan to retrofit Council estate is developed and implementation commenced</p>

5 People have decent, energy efficient, climate proofed homes they can afford to live in			
Objective	Year 1/2 delivery actions	Budgetary implications	Proposed milestones for delivery
5a: Increase supply of affordable housing with an ambition to reach 25,000 new affordable homes.	<p>Years 1 and 2: Update the Strategic Housing Investment Plan (SHIP) to:</p> <ul style="list-style-type: none"> • Include number of affordable homes that could be approved and completed over the next five years • Agree ways of maximising delivery of affordable homes • Agree proposals to purchase land and homes for Council rent • Work with Scottish Government to increase grant funding to support delivery of new affordable homes • Develop costed proposals to increase the number of social rented homes owned by the Council. 	<p>The scale of investment is dependent upon borrowing capacity and resources from the UK and Scottish Governments.</p> <p>To increase the number of social rented Council homes, significant additional funding will be required.</p>	<p>Develop and deliver the Strategic Housing Investment Plan 2024-2029</p> <p>Develop and deliver the annual Affordable Housing Supply Programme for 2024/25</p> <p>Develop a report on the financial strategy linked to grant funding allocation for Edinburgh remaining part of TMDF or returning to the national SHIF programme.</p>

5 People have decent, energy efficient, climate proofed homes they can afford to live in			
5b: Deliver efficient regulation of short term lets to increase access to housing	<p>Year 1: Agree and implement planning guidance needed for an efficient and responsive short term lets regulation scheme in Edinburgh</p> <p>Year 1: Agree approach and resources needed for determining licence applications and enforcement of the short term lets licensing scheme, so that all applicable properties in Edinburgh have the required licenses in place April 2024</p> <p>Years 1 and 2: Develop and implement business cases required to ensure Short Term Let planning applications, licensing applications and enforcement actions are processed within target timescales</p>	Effective delivery is dependent upon recruitment of additional staffing resources.	<p>Planning guidance for short term lets regulation scheme implemented</p> <p>Approach for determining licence applications and enforcement of the short term let licensing scheme is implemented</p> <p>Business cases for the resources for determining licence applications and enforcement of the short term let licensing scheme approved</p>
5c: Deliver improvements to the council housing repairs service, increase tenant satisfaction, and improve operational efficiency	<p>Year 1: Improve reporting arrangements to make it easier for tenants to report repairs and to capture better information at point of reporting.</p> <p>Year 1: Make improvements in how repairs are prioritised to address tenant needs, particularly in the most urgent of cases</p> <p>Year 1: Implement improvements in workflow management technology to drive productivity and service quality</p> <p>Year 2: Develop inhouse workforce to reduce external contractor spend on repairs.</p> <p>Year 2: Implement new tools to capture and analyse tenant feedback and satisfaction</p>	The improvements will be delivered within existing budgets.	<p>Improved reporting arrangements for reporting repairs in place</p> <p>Improved workflow management technology implemented</p> <p>Inhouse workforce developed</p> <p>New tools to capture and analyse tenant feedback and satisfaction implemented</p>
5d: Continue to invest in ensuring that all Council owned homes are brought up to climate-ready and modern standards so all our tenants have a warm, safe, and secure home	<p>Year 1: Develop detailed design and identify an appropriate pilot within Edinburgh for a Whole House Retrofit programme.</p> <p>Year 2: Deliver the pilot and develop the programme for Whole House Retrofit of wider Council homes to meet statutory EESSH2 standards</p>	<p>Funding for the first two years' programmes will be built into the HRA capital programme.</p> <p>Further roll-out requires additional revenue, capital, and Scottish</p>	<p>Whole House Retrofit pilot programme across 10 pilot areas delivered in full and evaluation completed</p> <p>Design & development of improvement works programme for high rise stock.</p>

5 People have decent, energy efficient, climate proofed homes they can afford to live in			
		Government funding, as well as additional SG funding for owners in mixed tenure blocks.	<p>Year two programme of Whole House Retrofit programme delivered (based on pilot evaluation)</p> <p>Improvement programme in four multi-storey blocks will continue on-site into 2024/25.</p> <p>The first low rise programme will continue to deliver throughout 2024/25</p> <p>The second low rise area based Whole House Retrofit programme will start on-site delivery in 2024/25</p>

6 Attainment, achievement, and positive destinations are improved for all with a particular focus on those in poverty			
Objective	Year 1/2 delivery actions	Budgetary implications	Proposed milestones for delivery
6a. Deliver inclusive, high quality education that supports children to develop a love of learning and go on to positive destinations	<p>Years 1 and 2: Raise attainment, particularly in numeracy and literacy in primary schools, and reduce educational inequity for all children and young people to ensure that all children irrespective of social background achieve their full potential, including actions to:</p> <ul style="list-style-type: none"> • Implement flexible learning for children who have missed out on education in S3-S4 • Encourage and support more young people complete Foundation Apprenticeships • Deliver a pilot project to improve school attendance 	Delivery will be supported by a range of existing funding sources.	<p>Delivery of 23-25 actions to implement and embed Poverty Related Attainment Gap strategy</p> <ul style="list-style-type: none"> - 13 schools delivering or co-delivering Foundation Apprenticeship frameworks within a school setting - school attendance improvement project implemented in 22% of learning communities

6 Attainment, achievement, and positive destinations are improved for all with a particular focus on those in poverty			
	<ul style="list-style-type: none"> Ensure that a greater proportion of children reach the expected Curriculum for Excellence levels of attainment for numeracy and literacy at key stages 		- school attendance improvement project implemented in 44% of learning communities
6b: Deliver community-based support that builds resilience	<p>Years 1 and 2: Develop a new approach to ensure children have access to the support they need, and that available funding is spent in the most effective way, including:</p> <ul style="list-style-type: none"> Delivery of a “Teams Around Learning” Community Pilot in north-east Edinburgh. 	Delivery will be supported by a combination of Pupil Equity (PEF) and Strategic Equity Funding (SEF).	Proof of concept developed in two learning communities of an integrated service model.
6c: Invest in actions we know work to improve equity and reduce the cost of the school day	<p>Years 1 and 2: Implement Edinburgh’s Pupil Equity Framework, including actions to:</p> <ul style="list-style-type: none"> Minimise the cost of the school day and reduce pressure on family budgets Ensure pupils have equal access to opportunities at school, regardless of their family income Reduce poverty related stigma in schools, through delivery of poverty awareness training for all new recruits 	<p>Delivery will be supported by Strategic Equity Fund and other sources.</p> <p>Schools will make use of Pupil Equity Funding to eliminate curricular charges/maximise pupil participation in courses and programmes.</p>	<p>2023 -24 academic year milestone - 40% of senior leaders, 20% teachers will, 5% PSAs will have completed Leadership for Equity training</p> <p>2024-25 academic year milestone - 60% of senior leaders, 30% teachers will, 10% PSAs will have completed Leadership for Equity training</p> <p>Procurement framework for third party spend in place to ensure supports are in place with best value.</p>
6d: Develop a learning workforce that feel part of a team and are supported and challenged to continuously improve	<p>Years 1 and 2: Improve skills of educators, support staff and Early Years Practitioners through implementation of the Teachers Charter and the Support Staff Framework</p> <p>Years 1 and 2: Ensure that a research-informed approach, aligning with the criteria articulated in the GTCS Standards is embedded across the curriculum</p>	Development of the plan will be undertaken within existing resources.	70% of teachers will have demonstrated increased skills in the Teachers' Charter by 2024/25

6 Attainment, achievement, and positive destinations are improved for all with a particular focus on those in poverty			
6e: Ensure that investment in our learning estate is targeted to areas of deprivation and areas of new demand due to city growth	<p>Years 1 and 2: Develop and agree an approach to capital programme investment that will use available resources to</p> <ul style="list-style-type: none"> • Ensure all learning estates are maintained to an expected standard, while supporting the city's net zero commitments • Ensure that investment in our learning estate is targeted to improving learning environments across the city with a focus on areas of deprivation and areas of new demand due to city growth 	Development of the plan will be undertaken within existing resources.	Delivery of capital programme investment - annual update

7 People use decarbonised public transport and active travel as the first choice way to get round the city			
Objective	Year 1/2 delivery actions	Budgetary implications	Proposed milestones for delivery
7a: Deliver agreed investment increases in active travel, street design, road safety, and local mobility systems in alignment with City Mobility Plan commitments and related action plans.	<p>Years 1 and 2: Continue to develop and deliver key programmes aligned to the City Mobility Plan, including:</p> <ul style="list-style-type: none"> • The Active Travel Investment Programme • The Pedestrian Crossing Programme • The School Travel Plan review • The Major Junctions review • Our future streets (street-space allocation framework) including a focussed approach on the city centre network (CCT) • Action Plans for Active Travel, Road Safety, Public Transport, Air Quality and Biodiversity • A review and refresh of the City Centre Transformation Strategy 	<p>Additional revenue and capital funding will be required for full delivery of some action plans.</p> <p>Full review of progress and dependencies will be provided through regular executive committee reporting cycles.</p>	<p>City Mobility Plan programme delivery actions completed</p> <p>City Mobility Plan programme delivery reviewed and updated</p>

7 People use decarbonised public transport and active travel as the first choice way to get round the city			
	<ul style="list-style-type: none"> A plan for City Centre Operations including freight, coaches, taxis, and waste Edinburgh's Green Blue Travel Network 		
7b: Work in partnership with local bus companies to agree plans for the decarbonisation of the bus infrastructure and improvement of Edinburgh's public transport offer	<p>Years 1 and 2: Work with bus companies to develop a business plan for the decarbonisation of their assets to upgrade current depots for alternative fuel use and to retrofit buses for alternative fuel</p> <p>Years 1 and 2: Improve Edinburgh's public transport offer in alignment with City Mobility Plan commitments and emerging Public Transport Action Plan</p>	External capital funding is required to support delivery	<p>Business Plans for bus decarbonisation developed</p> <p>Public transport Action plans completed</p>
7c: Complete the Trams to Newhaven project and develop plans for further expansion of the network in alignment with City Mobility Plan commitments.	<p>Year 1: Deliver the Trams to Newhaven project and Strategic Business Case for the North South Tramline by spring 2023</p> <p>Year 2: Deliver outline business case for expansion of the network</p>	<p>Completion of the Trams to Newhaven Project is fully funded.</p> <p>Budgetary provision exists for the development of a strategic business case but Scottish Government Strategic Transport Projects Review 2 support will be needed for outline and full business case</p>	<p>Trams to Newhaven operational</p> <p>Deliver strategic business case for tram network expansion</p>
7d: Delivering the approved Low Emission Zone scheme	<p>Year 1: Delivering infrastructure needed to monitor and enforce the low emission zone, including:</p> <ul style="list-style-type: none"> Prioritising required network changes Implement smart city traffic analytics <p>Year 1: Deliver communications and stakeholder engagement campaigns in preparation for scheme implementation</p>	<p>Provision for the capital works is included in the Council's Capital Investment Programme.</p> <p>Full implementation is dependent upon external</p>	<p>Infrastructure required to monitor LEZ installed</p> <p>Communications and stakeholder engagement campaigns delivered</p> <p>Delivery of Low Emissions Zone scheme</p>

7 People use decarbonised public transport and active travel as the first choice way to get round the city			
	Year 2: Full implementation of the LEZ scheme	funding for year 2 and local comms campaigns.	
7e: Increase the number of publicly accessible Electric Vehicle chargers and continue to invest in the transition of the Council fleet	<p>Year 1: Deliver 10 new on street locations for electric vehicle (EV) charging points in Edinburgh.</p> <p>Year 1: Develop plan for EV Infrastructure expansion in Edinburgh with site identification and long-term funding mechanisms agreed by Committee</p> <p>Year 1: Agree a costed council fleet replacement plan</p> <p>Year 2: Deliver 100% electrification of Council car and van Fleet end of 2024</p>	<p>Phase 1 roll-out of the EV chargers is fully funded; the business case for Phase 2 is dependent on identification of additional funding.</p> <p>Full electrification of the Council fleet is an unfunded capital pressure.</p>	<p>Installation of EV chargers at 10 on-street locations</p> <p>Plan for EV infrastructure expansion agreed</p> <p>Electrification of Council car and van fleet completed</p>

8 Edinburgh is a climate adapted city, with biodiverse green spaces, and cheaper cleaner networks for energy use			
Objective	Year 1/2 delivery actions	Budgetary implications	Proposed milestones for delivery
8a: Develop a new Adaptation plan to climate proof our infrastructure, communities, business and the natural and built environment	<p>Year 1: Research, develop and agree a long-term 'Climate Ready' plan and investment strategy as the next stage of Edinburgh Adapts</p> <p>Year 2: Implement the 'Climate Ready' plan, including development a pipeline of priority investment proposals which respond to key climate risks</p> <p>Year 1: Develop and agree a Water Management Vision and Strategy for Edinburgh identifying the risks and co-ordinating actions to alleviate impacts from all sources of flooding in the city</p>	Development of the plans can be undertaken within existing resources, but delivery is dependent upon the identification of additional external capital funding	<p>Climate Ready Edinburgh plan and investment strategy developed and agreed</p> <p>Vision for Nature for Edinburgh developed and agreed</p> <p>Water Management Vision developed and agreed</p> <p>Delivery of key projects aligned to the Edinburgh Biodiversity Action Plan, Edinburgh Nature Network and Green Blue Network</p>

8 Edinburgh is a climate adapted city, with biodiverse green spaces, and cheaper cleaner networks for energy use			
	<p>Year 1: Deliver nature-based solutions to the impacts of climate change through delivery of Edinburgh's Green and Blue Network, Thriving Green Spaces Strategy, Biodiversity Action Plan, Nature Network, One Million Tree, and Living Landscapes programmes</p> <p>Years 1 & 2: Take forward the Green Blue Neighbourhoods including Craigleith and Inverleith, Morningside and Oxfgangs area and Leith and aim to develop a realistic strategic network for the city through on-site work by 2024</p>		Pipeline of priority investment proposals developed and implementation begun
8b: Create new publicly accessible open space and biodiverse green space within the Granton development working towards a ground-breaking coastal park.	<p>Year 1: New public square created outside refurbished Granton Station building.</p> <p>Year 1: Upgraded accessible open space being created outside refurbished 20 West Shore Road for pop up market.</p> <p>Year 2: New accessible green space delivered within the refurbished gasholder.</p> <p>Years 1 & 2: Develop Western Villages with:</p> <ul style="list-style-type: none"> • Links to Forth quarter park through safe paths and biodiverse planting. • A new cycle path with sustainable water management with swails, tree planting, and • Improvements to the interface with Forthquarter park and onwards to the coast. 	<p>Granton Station and Square and 20 West Shore Road projects are fully funded.</p> <p>Full delivery of other projects is dependent on success of bids submitted for external funding.</p>	<p>Accessible open space created and open to the public outside Granton Station building.</p> <p>Accessible open space created and open to the public at 20 West Shore Road</p> <p>Accessible green space created and open to the public within the Gasholder at Granton</p> <p>Western Village development completed</p>
8c: Deliver final business cases for approval to begin construction of the first phase of climate ready regeneration in Granton, the BioQuarter and West Edinburgh	<p>Year 1: Seek approval of the West Edinburgh Transport Infrastructure Programme Outline Business Case</p> <p>Years 1 & 2: Complete construction of climate ready and resilient developments in Granton including Western Villages, Silverlea, and plot D1 and progress plans for further pipeline developments</p>	Business cases can be taken forward within existing resources.	<p>West Edinburgh Transport infrastructure programme Outline Business Case approved</p> <p>Plot D1 development completed</p> <p>Final Business Case for Granton regeneration (phase 1) approved</p>

8 Edinburgh is a climate adapted city, with biodiverse green spaces, and cheaper cleaner networks for energy use			
	<p>Year 1: Deliver a final business case for approval to progress a first phase of regeneration in Granton</p> <p>Years 1 & 2: Complete BioQuarter procurement and ensure further delivery of the campus is underway led by the selected private sector partner</p>		<p>BioQuarter procurement completed</p> <p>Western Village development completed</p> <p>Silverlea development partially complete</p>
8d: Develop a city-wide heat and energy masterplan including plans to expand renewable energy generation in the city	<p>Year1: Develop and agree a city-wide heat and energy masterplan, supported by Infrastructure Investment Programme Data and opportunities work</p> <p>Year 1: Deliver the next tranche of Solar expansion on the Council Estate</p> <p>Year 1: Deliver a Local Heat and Energy Efficiency Strategy (LHEES) which will establish plans and priorities for systematically improving the energy efficiency of buildings and decarbonising heat</p> <p>Year 1: Deliver a business case for a heat network in Granton alongside the wider phase 1 regeneration business case.</p> <p>Year 1: Deliver a business case for a heat network in South East Edinburgh</p> <p>Year 2: Subject to business plan approvals, commence commissioning of delivery plans for heat networks in Granton and South East Edinburgh</p>	Development of all masterplans and business cases can be achieved within current resources - with the exception of the South-East Edinburgh heat network where funding requires to be identified.	<p>City-wide heat and energy masterplan agreed</p> <p>Local Heat and Energy Efficiency Strategy (LHEES) developed</p> <p>Business case for Granton heat network approved</p> <p>Delivery phase commences for Granton Heat network</p>

9 Edinburgh has a stronger, fairer, greener economy and remains a world leading cultural capital			
Objective	Year 1/2 delivery actions	Budgetary implications	Proposed milestones for delivery
9a: Ensure regulatory and planning services respond efficiently to business needs and support economic recovery	<p>Years 1 and 2: Implement the Delivering Excellence project to improve efficiency of planning service.</p> <p>Year 1: Subject to appropriate approvals, recruit additional staff to better support more specialist and local teams.</p>	The project can be delivered within existing resources, subject to restrictions on fee levels.	Three Delivering Excellence projects completed as part of the Service Improvement Plan 2023-26
9b: Provide targeted support to help new and growing businesses thrive in the city	<p>Year 1: Maintain the delivery of the Edinburgh Business Gateway service providing access to the advice, support, and guidance needed by new and existing businesses across the city</p> <p>Years 1 and 2: Promote fair work practice and identify sustainable / green outcomes through our supplier development activities, procurement approach and commissioning supply chains</p> <p>Years 1 and 2: Work with the Just Economic Transition Group and other partners on actions to:</p> <ul style="list-style-type: none"> • Develop the skilled workforce businesses need for a green economy • Supporting businesses to adopt circular economy principles, and • Adopt the Edinburgh Climate Compact <p>Year 2: Prepare proposals and seek agreement to merge and create a single front gate or one-stop-shop for business support.</p>	The actions can be delivered within existing budgetary provision.	<p>New National Business Gateway model rolled out and integrated</p> <p>Programme of service engagement activities promoting fair work and sustainability delivered</p>
9c: Deliver a world class cultural and visitor destination offer and enable all Edinburgh residents to access	<p>Year 1 and 2: Deliver the tourism 2030 strategy, including actions to ensure that:</p> <ul style="list-style-type: none"> • Tourism businesses can thrive • The sector's impact on the city is well-managed 	The actions will be delivered within the existing service budgets.	<p>Tourism action plan agreed and delivered</p> <p>New operating model agreed and implemented</p>

9 Edinburgh has a stronger, fairer, greener economy and remains a world leading cultural capital			
cultural experiences in their local area	<ul style="list-style-type: none"> Tourism activity in Edinburgh delivers direct financial benefits for local communities, and Tourism in Edinburgh supports the sustainable growth of the city's economy. <p>Year 1 and 2: Develop and agree a new Cultural Strategy, including actions to work with stakeholders and other funding organisations to:</p> <ul style="list-style-type: none"> Support cultural organisations in Edinburgh, including our world renowned festivals, to be more stable, resilient, and sustainable Embed cultural provision throughout Council's 20-minute neighbourhood plans Deliver a Museums and Gallery service that makes collections more accessible outwith the city centre Develop and agree a Cultural Venues Sustainability Plan which supports the Council's sustainability/green ambitions Work with Capital Theatres Trust to deliver the refurbishment of the Kings Theatre Work with Impact Scotland to deliver the new Dunard Centre Concert Hall <p>Year 2: Agree an SLA with Edinburgh Leisure which sets specific targets for wellbeing outcomes</p>		<p>Four Cultural strategy subgroup delivery plans approved</p> <p>Cultural Venues Sustainability Plan approved</p> <p>SLA agreed with Edinburgh Leisure</p>
9d: Ensure that Edinburgh is a welcoming and supportive city where people can choose to develop their careers	<p>Years 1 and 2: Work with partners to deliver the recommendations of the Edinburgh Slavery and Colonialism Review</p> <p>Years 1 and 2: Ensure delivery of the Councils Equality and Diversity Framework, improving the lives of citizens who share protected characteristics, and the life chances of people at risk of discrimination and disadvantage</p>	The actions can be delivered within existing service revenue budget.	<p>Establish review group and chair to forward plan roll out of Edinburgh Slavery and Colonialism Review recommendations</p> <p>Delivery of actions and final progress report on Equality and Diversity Framework 2021-25 published</p>

9 Edinburgh has a stronger, fairer, greener economy and remains a world leading cultural capital			
	<p>Year 1: Ensure Fair Work principles are proactively implemented in all organisations and projects which are funded by the Council and/or deliver services on behalf of the Council</p> <p>Years 1 and 2: Work with Further and Higher Education partners to identify and fill skills gaps in key sectors such as culture, green economy, and others</p> <p>Year 1: Explore opportunities for the creative sector workforce to network and access training and to recognise the role of freelancers in cultural planning</p>		<p>Development and networking opportunities for cultural sector freelancers delivered with partners</p>
<p>9e: Maximise opportunities to raise local income to provide additional resources to our strategic priorities</p>	<p>Year 1: Progress the Edinburgh Transient Visitor Levy (TVL) programme to invest in culture, sustainable tourism, and a well-managed and clean city:</p> <ul style="list-style-type: none"> • Influencing the development of the TVL bill and supporting regulation • Engaging with key stakeholders and updating the Council position on a draft scheme • Developing a resourcing proposal and governance arrangements • Developing and agreeing a business case for ongoing implementation of the legislative power <p>Year 2: Begin implementation of a TVL scheme dependent on appropriate legislation with a view to beginning to receive revenue from 2025 onwards.</p> <p>Year 1: Undertake pre-engagement with key stakeholders and sectors to inform council consideration of a potential Edinburgh Workplace Parking Levy (WPL) as a means of supporting delivery of the City Mobility Plan</p> <p>Year 1: Develop a business case for consideration and decision on an Edinburgh Workplace Parking Levy.</p>	<p>Staffing required for development and implementation assumed to be recovered on a spend to save basis from funds generated by the levy.</p>	<p>TVL Business case for TVL implementation developed and agreed</p> <p>Deliver TVL programme</p> <p>Workplace Parking Levy business case developed and agreed</p>

9 Edinburgh has a stronger, fairer, greener economy and remains a world leading cultural capital			
	Year 2: Dependent on Council agreement, progress with implementation of a Workplace Parking Levy		
	Years 1 and 2: Review and assess opportunities to raise local income and resources through charging and other polices		

10 The Council has the capacity, skills, and resources to deliver its priorities efficiently, effectively and at lower cost			
Objective	Year 1/2 delivery actions	Budgetary implications	Proposed milestones for delivery
10a: Modernise and streamline the Council's core business processes to deliver better outcomes for citizens, and a more secure and efficient organisation	<p>Years 1 and 2: Continue delivery of and agree plans for future system improvements of core Council business processes, including:</p> <ul style="list-style-type: none"> Increasing the number of council services which can be accessed online, where it will improve outcomes for citizens, along making it easy and simple to contact the council and in tandem driving efficiency of delivery Making system improvements needed to help reshape and improve how core council services are delivered, such as education, and care for vulnerable children and adults Improving the security, resilience, and efficiency of cross council systems such as workforce, finance, debt, fleet, and buildings management <p>Years 1 and 2: Continue delivery of the Council's Sustainable Procurement strategy, including actions to:</p> <ul style="list-style-type: none"> Evaluate and develop actions to maximise the economic and community benefits arising from Council procurement spend 	<p>Year 1 actions are funded with the exception of the HR and Social Care replacement core systems.</p> <p>Year 2 will require further investment based on draft business cases to support a Technology Investment Plan and automation and on-line business cases</p> <p>Skilled resources along with a resource plan will be required to demonstrate how this plan will be delivered to agree dates and lead the organisation through change. This will also require funding as part of</p>	<p>Phase 2 of the Customer Digital Enablement programme completed to improve CEC's on-line offering and ease of reporting, improving Citizen satisfaction rates</p> <p>Business cases for automation and on-line proposals developed</p> <p>EC&F - Empowered Learning Complete with new ways of working implemented using digital technology.</p> <p>Place - Smart Waste and Smart Housing rollout complete with savings released due to efficiencies with route maximisation and reduced repairs</p> <p>New HR system implemented</p>

10 The Council has the capacity, skills, and resources to deliver its priorities efficiently, effectively and at lower cost			
	<ul style="list-style-type: none"> Work with community planning partners and other anchor institutions in the development of community wealth building approaches in public procurement 	business case development.	Proposals to maximise impact of Council procurement spend developed and considered by Council
<p>10b: Support and equip the Council workforce with the skills and enabling culture needed to deliver safely these Council Business Plan priorities and our wider statutory duties</p>	<p>Year 1: Ensure all members of the Council’s Senior Leadership team complete training to improve skills in:</p> <ul style="list-style-type: none"> Equalities, diversity, and inclusion, and Carbon literacy <p>Years 1 and 2: Support all staff to develop the appropriate skills to deliver their roles, including actions to:</p> <ul style="list-style-type: none"> Assess essential learning needed for roles across the Council, targeting learning support activity towards statutory responsibilities and Council Business Plan priorities Agree and define the role of a leader and the leadership development required across the Council Improve workforce change readiness and support with change Support the financial, physical, and emotional and mental wellbeing of our workforce <p>Years 1 and 2: Develop and agree a new organisational behaviour framework for all Council employees, including actions to:</p> <ul style="list-style-type: none"> Implement and embed the framework through recruitment, induction, leadership and management, employee development, and performance management Promote positive behaviours which foster a culture of empowerment and growth to drive change 	<p>A Change Programme will need to be mobilised and funded and will need to include a People and Workforce component</p>	<p>Equalities, diversity and inclusion training completed by SLT</p> <p>Carbon literacy training completed by SLT</p> <p>New organisational behaviour framework agreed</p> <p>All leaders undertake the appropriate leadership development</p> <p>All employees complete their required essential learning</p>

10 The Council has the capacity, skills, and resources to deliver its priorities efficiently, effectively and at lower cost			
<p>10c: Ensure that the priorities committed to in this Council Business Plan are affordable and achievable within the resources we have available</p>	<p>Years 1 and 2: Deliver the medium-term financial plan and implement a change programme to drive organisational reform and support delivery of Business Plan priorities.</p> <p>Years 1 and 2: Develop proposals for Best Value Service Reviews as part of a Change Programme, ensuring that all change recommendations:</p> <ul style="list-style-type: none"> • consider the best value and affordability impacts of any changes to service delivery, and • include an assessment of the potential for in-house delivery of services currently provided by external contractors 	<p>Resources will be required to establish and fund a Change Programme team. This will be one-off funding offset by the recurring savings and other benefits the programme will deliver</p>	<p>Medium term financial plan agreed and savings delivered</p> <p>Change programme to deliver the medium-term financial plan agreed including governance and programme management arrangements</p> <p>Phasing and priorities of years 1 and 2 of the change programme agreed</p> <p>Proposals for in-house delivery considered by Council</p>

The City of Edinburgh Council

10:00am, Thursday, 16 March 2023

Standards Commission for Scotland – Decision of Hearing Panel – former Councillors Child and Doran

Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 To note the decision of the Standards Commission for Scotland regarding former Councillors Child and Doran.

Andrew Kerr

Chief Executive

Contact: Gavin King, Head of Democracy, Governance and Resilience

E-mail: gavin.king@edinurgh.gov.uk | Tel: 07870364751

Report

Standards Commission for Scotland – Decision of Hearing Panel – former Councillors Child and Doran

2. Executive Summary

- 2.1 To consider the decision by the Hearing Panel of the Standards Commission for Scotland into a complaint about two former members of the Council.

3. Background

- 3.1 The Standards Commission for Scotland considered a complaint against former Councillors Child and Doran, alleging that they had contravened the Councillors' Code of Conduct, in particular paragraphs 5.7, 7.3, 7.4 and 7.12.

4. Main report

- 4.1 A hearing was held on 22 February 2023. The Hearing Panel considered all the evidence and found that former Councillors Child and Doran had contravened the Councillors' Code of Conduct. The Hearing Panel decided under Section 19(1)(A) of the Ethical Standards in Public Life etc. (Scotland) Act 2000 to censure former Councillors Child and Doran.
- 4.2 Section 18 (3) of the Ethical Standards in Public Life etc. (Scotland) Act 2000 requires that the decision of the hearing panel is reported to the Council to consider its content within three months. This consideration cannot be delegated to a committee or an officer.

5. Next Steps

- 5.1 No further action is necessary.

6. Financial impact

- 6.1 There is no financial impact as a result of this report.

7. Stakeholder/Community Impact

7.1 Not applicable.

8. Background reading/external references

8.1 Standards Commission - [Councillors' Code of Conduct](#)

9. Appendices

9.1 Appendix 1 - Decision of the Hearing Panel of the Standards Commission for Scotland, Wednesday 22 February 2023.

Decision of the Hearing Panel of the Standards Commission for Scotland following the Hearing held online, on Wednesday 22 February 2023.

Panel Members: Mrs Patricia Stewart, Chair of the Hearing Panel
Ms Ashleigh Dunn
Mr Paul Walker

The Hearing arose in respect of a Report referred by Mr Ian Bruce, the Ethical Standards Commissioner (ESC), further to complaint reference LA/E/3651, concerning an alleged contravention of the Councillors' Code of Conduct (the Code) by former Councillors Maureen Child and Karen Doran (the Respondents).

Referral

Following an investigation into a complaint received about the conduct of the Respondents, the (then Acting) ESC referred a report to the Standards Commission on 19 December 2022, in accordance with the Ethical Standards in Public Life etc. (Scotland) Act 2000 (the 2000 Act).

The substance of the referral was that the Respondents had failed to comply with the provisions of the Councillors' Code of Conduct dated July 2018 (being the version in place at the time of the events in question) and, in particular, that they had contravened paragraphs 5.3, 5.7, 7.3, 7.4 and 7.12, which were as follows:

5.3 *You may feel able to state truthfully that an interest would not influence your role as a councillor in discussion or decision-making. You must, however, always comply with the objective test ("the objective test") which is whether a member of the public, with knowledge of the relevant facts, would reasonably regard the interest as so significant that it is likely to prejudice your discussion or decision making in your role as a councillor.*

Your Non-Financial Interests

5.7 *You must declare, if it is known to you, any NON-FINANCIAL INTEREST if:*
(i) that interest has been registered under category eight (Non-Financial Interests) of Section 4 of the Code or
(ii) that interest would fall within the terms of the objective test.

There is no need to declare:

- (i) an interest where a general exclusion applies, but an interest where a specific exclusion applies must be declared; or*
- (ii) an interest which is so remote or insignificant that it could not reasonably be taken to fall within the objective test.*

You must withdraw from the meeting room until discussion of and voting on the relevant item where you have a declarable interest is concluded other than in the following circumstances.

There is no need to withdraw in the case of:

- (i) an interest covered by a general exclusion or a specific exclusion; or*
- (ii) an interest which is so remote or insignificant that it could not reasonably be taken to fall within the objective test.*

Fairness and Impartiality

7.3 *In such cases, it is your duty to ensure that decisions are properly taken and that parties involved in the process are dealt with fairly. Where you have a responsibility for making a formal decision, you must not*

only act fairly but also be seen as acting fairly. Furthermore, you must not prejudge, or demonstrate bias in respect of, or be seen to be prejudging or demonstrating bias in respect of, any such decision before the appropriate Council meeting. In making any decision, you should only take into account relevant and material considerations and you should discount any irrelevant or immaterial considerations.

7.4 To reduce the risk of your, or your Council's, decisions being legally challenged, you must not only avoid impropriety, but must at all times avoid any occasion for suspicion and any appearance of improper conduct.

7.12 If you have an interest, whether financial or non-financial, in the outcome of a decision on a planning application, or a planning agreement, or on taking enforcement action, or in a Local Review Body, you must declare that interest and refrain from taking part in making the decision.

Preliminary Matters

The Respondents were not present at the Hearing, having instead chosen to rely on written submissions previously submitted to the ESC and Standards Commission.

Evidence Presented at the Hearing

Submissions made by the ESC

The ESC advised that the Respondents were members of the Council's Transport and Environment Committee. The ESC explained that, at a meeting in January 2021, the Committee agreed to the introduction of an Experimental Traffic Regulation Order to close a road in the city.

By way of background information, the ESC advised that although former Councillor Doran had declared an interest in the matter at the January meeting, on the basis that she lived in the area, she had nevertheless participated in the discussion and decision-making on the agenda item. The ESC confirmed that former Councillor Doran's conduct at the January meeting did not form part of the complaint and had not, therefore, been investigated. The ESC advised that former Councillor Child had not been present at the January Committee meeting.

The ESC advised that the complaint concerned a further Committee meeting, held on 11 November 2021, at which both Respondents were present. One of the matters being considered at the meeting concerned the extension of the Experimental Traffic Regulation Order.

The ESC further advised that, on 10 November 2021, the Committee Clerk sent an email to the Committee members, attaching guidance on dealing with Traffic Regulation Orders (TROs). The ESC confirmed that Experimental Traffic Regulation Orders were a type of TRO and, as such, were covered by this guidance. The ESC advised that the guidance stated:

- as TROs were to be considered as being of a quasi-judicial nature, Section 7 of the Code (regarding taking decisions on quasi-judicial or regulatory applications) would apply;
- that whether deputations would be heard was for the Convener / Committee to decide, but that it was not desirable; and
- that councillors should not have indicated bias or implied support for or against a TRO before the meeting. The Guidance noted that doing so could mean they would need to make a declaration of interest and take no part in the decision or otherwise be in breach of the Code.

The ESC advised that two named local groups, being a Residents' Association and an Amenity Society had requested, but had been refused, the opportunity to make deputations on the agenda item in question.

The ESC advised that both Respondents declared non-financial interests in the agenda item in question, as follows:

- former Councillor Child stated that she was declaring an interest as she was a founder and member of the Residents' Association, a member of the Amenity Society and because she lived in the local area.
- former Councillor Doran stated that she was declaring an interest as she was a resident in the local area.

The ESC further advised that, in response, the Committee Convener stated that she was aware that former Councillor Doran had been involved in local discussions about the matter with the community.

The ESC advised that during the meeting, another councillor asked for clarification as to whether the agenda item being considered was quasi-judicial in nature and queried the participation of councillors who had previously expressed a public opinion on the issues at hand in the discussion and decision-making. In response to this query, the Convener noted that the Respondents had declared an interest, and stated that although she thought their declarations were enough to allow them to participate in the decision-making process, she would welcome clarification from the Committee Clerk. The Committee Clerk agreed that was also her understanding.

The ESC advised both Respondents proceeded to vote in favour of the motion. The motion to extend the Experimental Traffic Regulation Order was carried with seven votes for and four votes in favour of an amendment asking for another solution to be pursued.

The ESC advised that after reviewing the webcast of the November meeting, the council's Monitoring Officer and Head of Democracy, Governance and Resilience concluded that the Respondents should not have taken part in the consideration of the item and that the meeting should be re-run to avoid any risk of legal challenge. The ESC noted that a further meeting to consider the agenda item again was then held on 2 December 2021, with the Respondents being replaced by two other councillors.

The ESC accepted that the Respondents had not been specifically advised at the November meeting that they could not participate in the consideration of the item, having declared an interest. The ESC nevertheless noted that the Code stated that it was the sole responsibility of councillors to ensure compliance with its provisions. The ESC advised that the Code stipulated that where a councillor has a non-financial interest, they must declare that interest and refrain from taking part in the decision-making process. The ESC further noted that this was reiterated in the guidance circulated to all Committee members before the meeting.

The ESC contended that former Councillor Child, as a member of two groups that had sought to make deputations on the item, could expect that a member of the public, with knowledge of the relevant facts, would reasonably consider that her interest was sufficiently significant as to be likely to influence her discussion or decision-making. The ESC contended that, as such, she should not have participated in the discussion or vote on the agenda item.

The ESC noted that former Councillor Doran had not disagreed with the Convener's statement about her having had involvement in local discussions about the matter with the community. The ESC noted, therefore, that it was arguable that former Councillor Doran had shown her support for the Experimental Traffic Regulation Order before the November meeting. The ESC further noted that former Councillor Doran lived extremely close to the road that was the subject of the Experimental Traffic Regulation Order. As such, the ESC advised that a member of the public, with knowledge of the relevant facts, would reasonably consider that her interest was sufficiently significant as to be likely to influence her discussion or decision-making. The ESC contended, therefore, that former Councillor Doran should not have participated in the discussion or vote on the agenda item.

The ESC concluded that the Respondents had contravened paragraphs 5.7 and 7.12 of the Code by failing to withdraw from participation in an item in which they had declared an interest.

The ESC further concluded that, by failing to withdraw, the Respondents had failed to be seen to be acting fairly in terms of paragraph 7.3 of the Code, and had also, in terms of paragraph 7.4 of the Code, failed to avoid any occasion for suspicion and any appearance of improper conduct.

Submissions from the Respondents

Both Respondents outlined their positions on the complaint, in correspondence to the ESC and Standards Commission.

Former Councillor Child advised that she had declared an interest in the item for the sake of transparency. Former Councillor Child indicated that it was arguable that the vote she had cast at the meeting was against her own personal interest, as a resident in one of the streets that could be adversely affected by the decision to accept the Experimental Traffic Regulation Order and close the road in question. She noted that the outcome of the vote would have been the same, regardless of whether or not she had taken part. Former Councillor Child further noted she had not been advised by anyone present at the meeting that she could not participate, despite the Convener having sought advice from the Committee Clerk as to whether she could do so. Former Councillor Child advised, nevertheless, that she accepted the facts found and conclusions reached by the ESC, as outlined in his report.

Former Councillor Doran also indicated that she had voted in favour of the Experimental Traffic Regulation Order, despite it being arguable that the road closure would have a detrimental effect on her street. Former Councillor Doran explained she had been made aware of negative and personal social media comments in respect of her involvement in the matter, following the earlier Committee meeting at which she had participated in the decision to introduce the Experimental Traffic Regulation Order. As such, she had decided to declare an interest to be transparent about where she lived in order to address any concerns.

Former Councillor Doran also noted she had not been advised by anyone present at the meeting that she could not participate, despite advice having been sought on the matter. Former Councillor Doran confirmed that her participation in the vote to accept the Experimental Traffic Regulation Order had been based solely on her belief that doing so was in the best interests of the local community.

DECISION

The Hearing Panel considered the submissions made both in writing and orally at the Hearing. It concluded that:

1. The Councillors' Code of Conduct applied to the Respondents, former Councillors Child and Doran.
2. The Respondents had breached paragraphs 5.7, 7.3, 7.4 and 7.12 of the Code.

Reasons for Decision

The Panel noted there was no dispute that, at the meeting on 11 November 2021, the Respondents participated in the discussion and vote on the agenda item in question, despite both having declared a non-financial interest in the matter.

The Panel further noted that there was no dispute that the Respondents had been sent a copy of the Council's guidance on dealing with TROs the day before the meeting. The Panel noted that the guidance stated that as TROs were of a quasi-judicial nature, councillors should not indicate they were in favour of, or against, a specific TRO, before any meeting at which that TRO was to be discussed. The Panel noted that the Guidance

stated that if a councillor had done so, they would need to declare an interest and take no part in the decision-making on that TRO.

The Panel found that former Councillor Child had declared a non-financial interest in the agenda item on the Experimental Traffic Regulation Order and had explained at the meeting that this was because she:

- was a founder and member of a Residents' Association and a member of a local society, both of which requested, but had been denied the opportunity, to make representations to the Committee about the Experimental Traffic Regulation Order; and
- lived in the local area.

The Panel noted that former Councillor Doran had also declared a non-financial interest in the agenda item and had stated at the meeting that this was because she lived in the local area.

Having viewed the webcast of the meeting, the Panel noted that another councillor had questioned whether any councillors who had previously expressed a public opinion on the issue should take part in the discussion and vote. The Committee Convener noted, in response, that the Respondents had both spoken on the topic in the local community, but indicated she understood that the fact that they had both declared an interest, was sufficient to allow them to consider the item. The Panel noted that the Convener had sought clarification from the Clerk as to whether this was correct. The Panel found that while the Clerk had confirmed the matter was quasi-judicial in nature, no advice had been given to the effect that having both declared an interest, the Respondents would not be able to participate in this discussion and vote on the agenda item.

The Panel was satisfied with the ESC's contention that an Experimental Traffic Regulation Order is a type of TRO and therefore that the matter, as confirmed in the Council's own guidance, was quasi-judicial in nature. In support of this conclusion, the Panel noted that, in an email attaching the Council's guidance on dealing with TROs, sent to all councillors on 10 November 2021, the Committee Clerk confirmed that the item in question to be discussed at the meeting the following day, being the Experimental Traffic Regulation Order, was a TRO. The Clerk advised that the named Residents' Association and local society had asked to make deputations on the item.

The Panel acknowledged that the Respondents had not received clear advice at the meeting about whether or not they could participate in the agenda item, having both declared a non-financial interest. The Panel was satisfied, nonetheless, that they had been provided with guidance the day before that made it clear that councillors would not be able to take part in the decision-making if they had a declarable interest in the matter. The Panel noted, in any event, that it is a councillor's personal responsibility to comply with the Code, regardless of the nature of any advice provided (or, in this case, not provided).

In any event, the Panel considered that, having applied the objective test under paragraph 5.3, former Councillor Child should have reached the view, in terms of paragraphs 5.7, that her non-financial interest would not be perceived as being so remote or insignificant that it could not influence her potential discussion and decision-making on the agenda item under consideration. This was because the Panel considered that a member of the public, with knowledge of the relevant facts, namely her membership of the Residents' Association and the local society, as two organisations that wished to make deputations on the matter, would reasonably regard her interest to be sufficiently significant as to be likely to prejudice her discussion and decision-making on the agenda item. The Panel agreed that, having declared her interest, former Councillor Child should have withdrawn from the meeting and taken no part in the discussion and decision-making on the matter.

The Panel noted that former Councillor Doran lived in close proximity to the road in question. The Panel noted that it did not have sufficient evidence before it to confirm whether the outcome of the decision on the matter would have a positive or negative impact on Councillor Doran's own road. The Panel nevertheless considered that, having applied the objective test under paragraph 5.3, former Councillor Doran should have

reached the view, in terms of paragraphs 5.7, that her non-financial interest would not be perceived by members of the public, considering the matter objectively, as being so remote or insignificant that it could not influence her potential discussion and decision-making on the agenda item under consideration. This was because it was evident that the decision would have a direct impact on her road. In addition, the Panel noted that the Convener stated, during the meeting, that she was aware that former Councillor Doran had been involved in local discussions about the matter with the community and that former Councillor Doran had not disagreed.

In any event, the Panel noted that former Councillor Doran had also declared a non-financial interest in the item. As such, the Panel noted that, in terms of paragraph 5.7 of the Code, she should have also withdrawn from the meeting and taken no part in the discussion and decision-making on the matter.

The Panel noted that, in their written submissions, both Respondents argued that they had only stated their interests in the matter for the sake of transparency. The Panel noted that the most recent version of the Councillors' Code, issued in 2021, makes specific reference to the fact that councillors can make transparency statements in circumstances where they have a connection to a matter but do not consider, having applied the objective test, that the connection amounts to a declarable interest. While the Panel accepted that the 2018 version of the Code in place at the time of the events in question did not contain an equivalent provision, the Standards Commission's Guidance on that version made it clear that making such a statement was an option. The Panel agreed, however, for the reasons outlined above, that both Respondents had a declarable interest (as opposed to simply having some form of connection to the matter).

The Panel noted that paragraph 5.3 of the Code stated that councillors must, however, always comply with the objective test and consider whether a member of the public, with knowledge of the relevant facts, would reasonably regard any interest they had in a matter as being so significant that it was likely to prejudice their discussion or decision-making in their role as a councillor. The Panel agreed that as both Respondents had in fact declared an interest in the matter, any finding that they had failed to comply with the objective test could not be made. As such, the Panel determined that neither Respondent had breached paragraph 5.3 of the Code.

The Panel noted that paragraph 7.12 of the Code stated that if a councillor had an interest, whether financial or non-financial, in the outcome of a decision on a planning application, or on taking enforcement action, they must declare it and refrain from taking part in making the decision. The Panel concluded that, by declaring non-financial interests in the agenda item and subsequently failing to withdraw from the decision-making process, the Respondents had breached paragraphs 5.7 and 7.12 of the Code.

The Panel further considered that by failing to withdraw from the decision-making process, having declared an interest, the Respondents failed to be seen to be acting fairly and to avoid being seen to be prejudging or demonstrating bias in terms of paragraph 7.3 of the Code, and, in terms of paragraph 7.4 of the Code, that they had failed to avoid any occasion for suspicion and any appearance of improper conduct.

SANCTION

The decision of the Hearing Panel was to censure the Respondents, former Councillors Child and Doran.

The sanction was made under the terms of section 19(1)(a) of the 2000 Act.

Reasons for Sanction

In reaching its decision on sanction, the Hearing Panel noted that both Respondents were no longer councillors. As such, the only sanctions available to the Panel were censure and disqualification. The Panel was of the view that the Respondents' conduct did not come close to warranting a disqualification. This was

because there was no evidence that either had attempted to conceal their non-financial interests in the matter.

The Panel further noted that while the Respondents had not attended the Hearing, they had co-operated with the investigation and adjudication processes.

The Panel acknowledged that the Respondents did not receive clear advice at the meeting as to whether they could participate and vote on the agenda item. The Panel also acknowledged that no concerns appeared to have been raised when former Councillor Doran had participated in the decision to introduce the Experimental Traffic Regulation Order at the earlier meeting, in January 2021. As such, the Panel had no reason to doubt the Respondents' position that any breach of the Code was inadvertent and that they had acted with the best of intentions.

The Panel emphasised, however, that it is a councillor's personal responsibility to identify and declare certain interests and to thereafter withdraw from the decision-making process. The Panel noted that the requirement for councillors to withdraw from the room and take no part in the discussion and decision-making on any matter in which they have declared an interest is a fundamental requirement of the Code as it gives the public confidence that decisions are being made in the public interest, and not the personal interest of any councillor or their friends or family.

The Panel further emphasised that Section 7 of the Code provides that quasi-judicial and regulatory decisions must be made solely on their merits. In order to give the public confidence that this is the case, councillors must not only act fairly and properly, but must be seen to be acting as such. A failure to comply with the Code's requirements in this regard can erode confidence in the Council and leave its decisions open to legal challenge.

The Panel also noted that while the Committee's decision appeared to be based on the recommendation from council officers, the failure by the Respondents to withdraw from the decision-making meant that the Council had to hold a further Committee meeting, some three weeks later, for the decision to be re-made.

Date: 27 February 2023



**Patricia Stewart
Chair of the Hearing Panel**

The City of Edinburgh Council

10am, Thursday, 16 March 2023

Charging for visitor access to St Giles' Cathedral

Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 It is recommended that the Council:
 - 1.1.1 Authorises the Kirk Session, through The Church of Scotland General Trustees, to vary the title deed provisions to allow charging for non-worshipping entry to the St Giles' Cathedral.

Andrew Kerr

Chief Executive

Contact: Kevin McKee, Head of Legal Services and Deputy Monitoring Officer

E-mail: Kevin.McKee@edinburgh.gov.uk| Tel: 0131 529 3906

Contact: Sarah Woolman, Trainee Solicitor

Email: Sarah.Woolman@edinburgh.gov.uk| Tel: 0131 529 3906

Charging for visitor access to St Giles' Cathedral

2. Executive Summary

- 2.1 Edinburgh High Kirk (St Giles' Cathedral) is maintained and managed by the Kirk Session. The Kirk Session, through The Church of Scotland General Trustees, seeks to vary the title deed provisions to allow charging for non-worshipping entry to the building.
- 2.2 In order to do so, the Kirk Session requires the consent of the City of Edinburgh Council (as successor to the Provost, Magistrates etc. of the City of Edinburgh).

3. Background

- 3.1 Edinburgh High Kirk (St Giles' Cathedral), built in the 14th Century, is a key asset in the Old Town of Edinburgh. The Kirk Session has relied heavily on voluntary donations, mainly from visitors and tourists, to assist with the upkeep and maintenance of the building. However, the Covid-19 pandemic caused the reduction in voluntary donations in 2020 and 2021. Additionally, there has been a rise in listed ecclesiastical buildings insurance. The effect of this is that, in the absence of having the ability to levy a charge for entry into the building, the Kirk Session is increasingly unable to adequately maintain the fabric of the building.

4. Main report

- 4.1 The Church of Scotland General Trustees hold the title to St Giles' Cathedral. The title deeds were registered in the General Register of Sasines in 1927 when the Scottish Ecclesiastical Commissioners were empowered to frame the Edinburgh Burgh Church's Scheme. In 2017 they were registered in the Land Register of Scotland as part of The Church of Scotland General Trustees' programme of voluntary registration.
- 4.2 The provisions of the Edinburgh Burgh Church's Scheme stipulate specific conditions about charging. The public are given a free right of access to St Giles' Cathedral on weekdays, other than during services. This right is qualified by being only during such hours as the Kirk Session might appoint.

- 4.3 Therefore, the current title deed provisions do not allow the Kirk Session to impose a general charge for access.
- 4.4 The Scheme does allow for the Kirk Session to seek to change the provisions of the Scheme, by asking the General Assembly of the Church of Scotland to do so. Prior to this they are required to secure the consent of all parties whose rights would be affected by such a change. Extract from the Scheme reads as follows:

13. Save as herein otherwise provided, it shall be lawful to the General Assembly of the Church of Scotland from time to time amend, modify or otherwise alter the provisions of this Scheme; Provided always that in so far as such provisions are in favour of the present Ministers of any of the said fourteen Edinburgh Burgh Churches no amendment, modification or alteration thereof shall be made without the written consent of each Minister who would be affected thereby being first obtained thereto; And further that no amendment, modification or alteration of any provision of this Scheme shall affect the rights of any party or body other than the Church of Scotland and its members, unless the same shall have been consented to by such party or body.

- 4.5 The title deed provisions stipulate those bodies that are designated as “being so far as known the whole persons or bodies having or claiming to have rights or duties in connection with the said Cathedral Church of St Giles”. This includes the following:
- (i) The Trustees for the Chapel for the Most Ancient and Most Noble Order of the Thistle of the First Part;
 - (ii) The Managing Board of St Giles Cathedral of the Second Part;
 - (iii) The Edinburgh Ecclesiastical Commissioners of the Third Part;
 - (iv) The Minister and Kirk Session of the High Kirk, Edinburgh of the Fourth Part;
 - (v) The Presbytery of Edinburgh of the Fifth Part;
 - (vi) The Commissioners of His Majesty's Works and Public Buildings of the Sixth Part; and
 - (vii) The Provost, Magistrates &c. of the City of Edinburgh**
- 4.6 The City of Edinburgh Council is the successor to the Provost, Magistrates etc. of the City of Edinburgh.
- 4.7 Therefore, the Kirk Session requests the consent of the Council to vary the title deed provisions to allow charging for non-worshipping entry to the building. The Church of Scotland General Trustees have already provided their support for the request.

5. Next Steps

- 5.1 No further steps.

6. Financial impact

- 6.1 There is no financial impact of this proposal on the Council.

7. Community Impact

- 7.1 This change would mean that non-worshipping citizens of Edinburgh who wish to visit St Giles' Cathedral would require to pay an entry charge.

8. Background reading/external references

- 8.1 None.

9. Appendices

- 9.1 Appendix 1 - Extract ER-CH-64-234 from the Edinburgh Burgh Church's Scheme.

9^E/89

**SCOTTISH ECCLESIASTICAL
COMMISSIONERS**

SCHEME

Framed by the COMMISSIONERS appointed
and acting under the CHURCH OF
SCOTLAND (PROPERTY AND ENDOW-
MENTS) ACT, 1925, for the PURPOSES
set forth in SECTION 22 of that Act,

WITH

Relative ORDER prefixed.

No. 7

(EDINBURGH BURGH CHURCHES.)

30th December 1926.

Writers to the
Robertson and Finlay,
on behalf of the said Kirk Session
Cameron Lees, Doctor of Divinity,
as Clerk to the Signet, as Clerk to the
the fourteenth day of November and
witnesses—George William Stirling,
and James Lawson, Church

(Signed) The Paterson, Int.
Witness; (Signed) D. Lyon Robertson,
Moderator; (Signed) George W. Stirling,
Witness;

(Signed) JOHN WILSON,
Lord Advocate, Chairman.
() M. G. FISHER, Secretary.

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SCOTTISH ECCLESIASTICAL COMMISSIONERS.

ORDER by the SCOTTISH ECCLESIASTICAL COMMISSIONERS with reference to the TRANSFER to the CHURCH OF SCOTLAND GENERAL TRUSTEES of the FOURTEEN EDINBURGH BURGH CHURCHES, in conformity with the SCHEME by the said COMMISSIONERS framed in accordance with SECTION 22 of the CHURCH OF SCOTLAND (PROPERTY AND ENDOWMENTS) ACT, 1925.

EDINBURGH, 30th December 1926. The COMMISSIONERS, with reference to SECTION 22 of the Statute 15 & 16 George V., cap. 33, which enacts that the COMMISSIONERS shall frame schemes for the future ownership, maintenance and administration of the Burgh Churches and other subjects connected therewith and the payment of Stipend to the Ministers of the Burgh Churches, HAVING MADE INQUIRY into all circumstances relating to existing rights of property in the fabrics and sites of the BURGH CHURCHES in EDINBURGH, as these are set forth in the NINTH SCHEDULE to the said Statute, and in any MANSES or OTHER SUBJECTS connected therewith, and in any CHURCHYARDS connected with the said BURGH CHURCHES, the STIPENDS of the MINISTERS thereof, and any FUNDS, ENDOWMENTS, PEW RENTS or ASSESSMENTS from which the Stipends of the Ministers, the maintenance of the Churches and other subjects, and any other expenditure in connection therewith, are defrayed; HAVING HEARD PARTIES thereon; and HAVING THEREAFTER APPROVED of the SCHEME appended to this ORDER entitled "EDINBURGH BURGH CHURCHES SCHEME" and numbered SEVEN of the Schemes issued by the said COMMISSIONERS under the said Statute; HEREBY DIRECT and PROVIDE that the FOURTEEN EDINBURGH BURGH CHURCHES and the OTHER SUBJECTS connected therewith, all as particularly mentioned and described in the said SCHEME, shall in the manner therein provided be TRANSFERRED TO and VESTED IN the CHURCH OF SCOTLAND GENERAL TRUSTEES, incorporated under the Church of Scotland (General Trustees) Order Confirmation Act, 1921, to BE HELD by them in accordance with the provisions of the Church of Scotland (Property and Endowments) Act, 1925, and of the said SCHEME; and the COMMISSIONERS AUTHORISE AND DIRECT this ORDER and the SCHEME appended thereto, together with the Second Schedule to the said Scheme, to be registered by the said GENERAL TRUSTEES in the appropriate REGISTER OF SASINES.

(Sgd.) JOHN WILSON,

LORD ASHMORE, *Chairman.*

SCOTTISH/

SCOTTISH ECCLESIASTICAL COMMISSIONERS.

SCHEME NUMBER SEVEN.

EDINBURGH BURGH CHURCHES SCHEME.

SCHEME NO. 7:—
Edinburgh Burgh
Churches.

WHEREAS by sub-section (1) of Section 22 of the CHURCH OF SCOTLAND (PROPERTY AND ENDOWMENTS) ACT, 1925 (hereinafter referred to as "the Act of 1925") it is enacted that as soon as conveniently may be after the passing of the said Act the SCOTTISH ECCLESIASTICAL COMMISSIONERS (hereinafter called "the Commissioners") shall inquire into all the circumstances relating to existing rights of property in the fabrics and sites of the Burgh Churches, as these are enumerated in the Ninth Schedule to the Act, and any Manses or other subjects connected therewith, and in any Churchyards connected with the Burgh Churches, the stipends of the Ministers thereof, and any funds, endowments, pew rents, or assessments from which the stipends of the Ministers, the maintenance of the Churches and other subjects, and any other expenditure in connection therewith are defrayed, and shall thereafter frame schemes for the future ownership, maintenance and administration of the Burgh Churches and other subjects, and the payment of stipend to the Ministers;

AND WHEREAS by sub-section (1) of Section 21 of the said Act of 1925 it is provided that the COMMISSIONERS may, after such inquiry in each individual case as they may think fit, make such Orders as they may consider necessary or proper for the purposes specified in the said sub-section,—that is to say, *inter alia* (a) for giving effect to the schemes framed by the COMMISSIONERS under the provisions of the Act of 1925 relating to Burgh Churches, including the modification of the Act 23 & 24 Victoria, cap. 50, entitled "An Act to abolish the annuity tax in Edinburgh and Montrose, and to make provision in regard to the stipends of the ministers in that city and burgh, and also to make provision for the patronage of the Church of North Leith," and of any other local or personal Act, decree of the Court of Session or Court of Teinds, or agreement relating to the Burgh Churches; (b) for the protection and preservation of any church or other ecclesiastical building which is for the time being used for ecclesiastical purposes, and which the COMMISSIONERS may, upon application made to them by the Royal Commission on Historic Monuments in Scotland or any person interested, consider to require special provisions in the public interest with respect to maintenance and access; and (c) for any other matter or thing which the COMMISSIONERS may consider to be necessary or proper in connection with any of the purposes enumerated in the said sub-section;

AND WHEREAS the following fourteen Churches are the Burgh Churches in Edinburgh as enumerated in the Ninth Schedule to the Act of 1925, namely, (1) CANONGATE; (2) GREENSIDE; (3) NEW

GREYFRIARS; (4) OLD GREYFRIARS; (5) HIGH KIRK (ST. GILES'); (6) LADY YESTER'S; (7) NEW NORTH (WEST ST. GILES'); (8) ST. ANDREW'S; (9) ST. GEORGE'S; (10) ST. JOHN'S; (11) ST. MARY'S; (12) ST. STEPHEN'S; (13) TRINITY COLLEGE; and (14) TRON.

AND WHEREAS the said fourteen Churches are under the administration and custody of "The Edinburgh Ecclesiastical Commissioners" (hereinafter referred to as "the Edinburgh Commissioners") appointed by and incorporated under the said Act 23 & 24 Victoria, cap. 50, and now acting under the said Act and the Acts 30 & 31 Victoria, cap. 107; 33 & 34 Victoria, cap. 87; and 42 & 43 Victoria, cap. CCXXI.;

AND WHEREAS the feudal title to, or property in, the fabrics and sites of the said Churches and of the Manses and other subjects connected therewith, in so far as not vested in the Edinburgh Commissioners foresaid, or in the Ministers and Kirk Sessions thereof, or others for their behoof, is vested in the Lord Provost, Magistrates and Council of the City of Edinburgh (hereinafter called "the Corporation");

AND WHEREAS the Edinburgh Commissioners are charged under the said Acts *inter alia* with the duty of making payment of the stipends payable to the Ministers of the said Churches out of funds vested in and belonging to them under the said Acts, and with the insurance, maintenance and repair of the said Churches: and the said Commissioners are also liable to defray the annual cost of lighting, cleaning and heating the said Churches and of other expenditure connected therewith—with the exception of certain parts of the HIGH KIRK (now known as ST. GILES')—out of the funds under their charge and the one-half of the church-door collections—all as provided in the said Acts;

AND WHEREAS the funds now vested in and belonging to the Edinburgh Commissioners for the purposes of the said last recited Acts (exclusive of certain special funds held for the benefit of certain of the said Churches and other specific purposes) amount approximately to the sum of £96,500 sterling, the income or produce whereof, even when supplemented by the seat rents of the said Churches and by the one-half of the ordinary church-door collections before referred to, which were directed to be paid to the said Commissioners under the provisions of the said last recited Acts, is insufficient to meet the full stipends of the Ministers and other charges authorised and directed to be paid by the Edinburgh Commissioners under the said Acts;

AND WHEREAS the said Act 23 & 24 Victoria, cap. 50, imposed an obligation upon the Corporation to grant a bond of annuity for the annual sum of £4200 to the Edinburgh Commissioners for the purposes of the said Act;

AND WHEREAS under and in virtue of the provisions of the said Act 33 & 34 Victoria, cap. 87, the Corporation redeemed the said bond of annuity by a payment to the Edinburgh Commissioners of the sum of £56,500 sterling;

AND WHEREAS it is provided by the Act of 1925 that nothing contained in that Act or in any Order made by the COMMISSIONERS to be appointed thereunder shall impose, or be deemed to impose, any further financial obligation or liability upon the Corporation in relation to the said fourteen Burgh Churches, and that any liability or obligation incumbent upon the Corporation in connection with the upkeep and maintenance or restoration or renewal of these Churches or the payment of stipend to the Ministers thereof shall be deemed to have been fulfilled and shall be at an end;

AND WHEREAS there was also payable to the Edinburgh Commissioners by H.M. Treasury a sum of £2000 per annum out of the Harbour and Dock dues of the Port of Leith, which annual payment was subsequently redeemed by the Commissioners for the Harbour and Docks of Leith by the payment to the Edinburgh Commissioners of the capital sum of £40,000, this last-mentioned sum making up, together with the sum of £56,500 immediately before referred to, the total sum of £96,500 before mentioned;

AND WHEREAS it is expedient that special provision should be made with reference to the HIGH KIRK (ST. GILES'), commonly known as the Cathedral Church of St. Giles';

AND WHEREAS it appears to the COMMISSIONERS, after full inquiry into all the circumstances as provided in the Act of 1925, that the said FOURTEEN EDINBURGH BURGH CHURCHES and the Manses and other subjects connected therewith should be held, maintained and administered as hereinafter set forth;

THEREFORE the COMMISSIONERS, in the exercise of the powers conferred upon them by paragraph (a) of sub-section (1) of Section 21, and also by the said Section 22 of the Act of 1925, HEREBY DIRECT and PROVIDE as follows, *videlicet*:—

1. This Scheme shall be known as the "EDINBURGH BURGH CHURCHES SCHEME."

2. There shall be and are hereby transferred to the CHURCH OF SCOTLAND GENERAL TRUSTEES incorporated under the Church of Scotland (General Trustees) Order Confirmation Act, 1921 (hereinafter referred to as "the GENERAL TRUSTEES") as from the term of Martinmas 1926 (hereinafter referred to as the date of transfer) all rights of property vested in, or belonging to, the Corporation, or the Edinburgh Commissioners, or any other persons or body of Trustees, in the fabrics and sites of the said fourteen Edinburgh Burgh Churches and each of these respectively, and in other subjects connected therewith, all as set forth in the Second Schedule hereto annexed; But excepting always from such transfer (1) any Manse connected with any of the said Churches vested in the Kirk Session thereof or in any other persons or body of Trustees for behoof of the congregation or Minister thereof (without prejudice, however, to the application of the provisions of the latter part of Article 9 of this Scheme to any such Manse); (2) the Churchyards of

Greyfriars and Canongate, which, in accordance with the provisions of Section 22, sub-section (4) of the Act of 1925, shall continue to belong to, and be maintained by, the Corporation; and (3) the Corporation's rights of superiority in or over Greenside Church and Lady Yester's Church: Provided always that the GENERAL TRUSTEES shall be bound, from and after the date of transfer, to continue to pay (a) the feuduty of £31 per annum payable in respect of Greenside Church and (b) the existing feuduties and relative casualties of superiority or sums of money in lieu thereof payable in respect of Lady Yester's Church, all as hitherto paid or payable by the Edinburgh Commissioners, but that the Corporation shall on the other hand be bound to free and relieve the GENERAL TRUSTEES in all time coming of all feuduties and casualties of superiority or payments in lieu thereof applicable to the lands upon which are built the Churches of St. Andrew, St. George and St. Mary, including, without prejudice to the said generality, the proportions which may be applicable to all or any of the said last-mentioned Churches of the *cumulo* feuduty and any casualties of superiority or payments in lieu thereof payable by the Corporation to the Governors of George Heriot's Trust in the said City of Edinburgh as superiors of the lands upon which the said several Churches are built, together with all existing accesses to the Churches hereby transferred over any lands belonging to and retained by the Corporation, and all accesses to the said Churches to which the Corporation have right; and, in particular, the Corporation shall be bound to grant to the Ministers and congregations attending Old Greyfriars' Church, New Greyfriars' Church and Canongate Church, and such other persons as may resort thereto for the purpose of public or private worship, or of inspecting or repairing the said Churches, or for any other lawful purpose, access at all reasonable times to the said respective Churches by the existing entrances, pathways and roadways over portions of the Churchyards surrounding such respective Churches: Provided further that, except as before mentioned in regard to the Churches of St. Andrew, St. George, and St. Mary, the said transfer shall be subject to the burdens and conditions contained in the respective title deeds of the subjects transferred.

3. Notwithstanding the provisions of the immediately preceding Article, but in supplement and fortification thereof, the Corporation and any other persons or body of Trustees or others in whom the same or any of them may be at present vested, shall, subject to the provisions of this Scheme and the foregoing Order, and to any rights and privileges vested in the superiors of any of the lands upon which the said fourteen Edinburgh Burgh Churches, or any of them, were built prior to the passing of the Act of 1925, execute and deliver such Conveyances or other deeds of, or relating to, the said fourteen Churches, or any of them, to and in favour of the GENERAL TRUSTEES as may be necessary or expedient to divest the Corporation, or any other persons or body of Trustees, of the said fourteen Churches respectively or any of these, or of such of them as are presently vested in the Corporation, or such other persons, or body of Trustees, but that always at the expense of the said

GENERAL TRUSTEES; And Declaring that in any Conveyance or other deed to be granted by them, the Corporation, or such other persons or body of Trustees as before-mentioned, shall only be bound to grant simple warrandice.

4. From and after the said date of transfer the GENERAL TRUSTEES shall be responsible for the administration and maintenance of the whole subjects hereby transferred, but that subject always as regards such maintenance to the proviso that they shall incur no further liability therefor than is at present imposed or incumbent upon the Edinburgh Commissioners, and that to such extent only as regards any obligations for administration and maintenance, in such manner, and for such period or periods, as the General Assembly of the Church of Scotland shall at any time hereafter, or from time to time, determine, and subject likewise to the special provisions hereinafter contained with reference to the HIGH KIRK (ST. GILES'): Provided always (a) that the present Ministers of the said Churches, so long as they shall remain in their present incumbencies, shall continue to receive the stipends to which, under the administration of the Edinburgh Commissioners, they at present respectively have right: and, in particular, with reference to Sections 22 and 25 of the said Act 33 and 34 Victoria, cap. 87, and in respect that the said Edinburgh Commissioners have for many years past been paying to the Ministers of the said Churches, rateably amongst them, the balance of income from the Stipend Fund referred to in the said Act 23 and 24 Victoria, cap. 50, in supplement of the statutory stipend, it is hereby further provided that the Ministers of the said Churches, so long as they remain in their present incumbencies, shall be entitled to receive and shall continue as heretofore to be paid, rateably amongst them, the balance of income from the said Stipend Fund to the effect and extent of giving to the said Ministers the average payment out of the said balance of income made to them respectively during the ten years immediately preceding the term of Whitsunday 1926, or such other annual payment (not exceeding the said average payment) in addition to the statutory stipend as the free annual income of the said Stipend Fund shall be sufficient to provide in any year; and (b) that the said Ministers shall also be entitled to continue in occupation of the Manses, if any, to which this Scheme is applicable, which they at present occupy or are entitled to occupy.

5. From and after the said date of transfer the GENERAL TRUSTEES shall be vested in all properties, rights and interests now vested in, or held by, the Edinburgh Commissioners appointed by or acting under the said Acts 23 and 24 Victoria, cap. 50; 30 and 31 Victoria, cap. 107; 33 and 34 Victoria, cap. 87; and 42 and 43 Victoria, cap. CCXXI., or any of them, and likewise in the whole funds, moneys, securities and investments at present held, administered and applied by the said last-mentioned Commissioners under the said Acts, or any of them, which funds and others are set forth in the First Schedule hereto annexed; and without prejudice to, but in supplement and fortification of the provisions contained

in any of the preceding Articles hereof, and as soon as may be after the date of the Order prefixed hereto, the Edinburgh Commissioners foresaid shall take all such steps as shall be necessary or expedient to divest themselves of the said properties, rights and interests, and also of the said funds, moneys, securities and investments in favour of the GENERAL TRUSTEES, and to enable the last-mentioned Trustees to complete a proper and sufficient legal title thereto; and for these purposes the Edinburgh Commissioners foresaid shall execute and deliver to and in favour of the GENERAL TRUSTEES all necessary Conveyances, Transfers and Assignments or other deeds or documents, together with the writs, vouchers, certificates, titles and instructions of or relating to the properties, rights, funds, moneys and others now under the charge of the said last-mentioned Commissioners, but that always at the expense of the GENERAL TRUSTEES.

6. From and after the said date of transfer, the rights, powers and duties of the Edinburgh Commissioners under the said Acts 23 & 24 Victoria, cap. 50; 30 & 31 Victoria, cap. 107; 33 & 34 Victoria, cap. 87; and 42 & 43 Victoria, cap. CCXXI., shall cease and determine, and the Edinburgh Commissioners shall thereafter continue in office only for the purpose of completing and effectuating the transfers mentioned in Article 5 hereof, and upon the said transfers being so completed and effectuated the Edinburgh Commissioners shall cease to exist as a corporate body, and shall be and are hereby dissolved: Provided always that any expenses properly incurred by the Edinburgh Commissioners as from and after the date of transfer shall be met and discharged by the said GENERAL TRUSTEES, who shall be entitled to charge the same against any fund or property upon which they might competently have been charged by the said last-mentioned Commissioners had this Scheme and relative Order not been made.

7. Except in so far as the said General Assembly shall hereafter otherwise determine, the GENERAL TRUSTEES shall administer and apply the whole properties and funds transferred to them under the provisions of Article 5 of this Scheme in the same manner, and for the same purposes, as the said property and funds were applied by the Edinburgh Commissioners, and the GENERAL TRUSTEES shall exercise all the rights, powers and duties and be subject to all the obligations as to payment of stipends and otherwise hitherto vested in, or imposed upon, the Edinburgh Commissioners under the said recited Acts, and that to the same extent and effect as if the GENERAL TRUSTEES had been substituted for the said last-mentioned Commissioners under the said Acts.

8. From and after the date of transfer of the said fourteen Edinburgh Burgh Churches the right of allocating and letting the sitting accommodation therein and of fixing, collecting and receiving the seat rents therefrom shall belong to the Kirk Sessions of the respective Churches, who shall retain in their hands out of the moneys to be received from such rents the expenses of and incident to such seat letting, but that subject always in the case of the HIGH KIRK (ST. GILES') to the

terms of a Minute of Agreement entered into between the Edinburgh Commissioners and the Kirk Session of the said HIGH KIRK, dated 11th and 14th November 1890 (a copy of which Agreement is set forth in the Fourth Schedule hereto), so long as the same shall remain in force or until the said Minute of Agreement shall be altered, modified, or cancelled with the consent of the GENERAL TRUSTEES (as coming in place of the said last-mentioned Commissioners) and the said Kirk Session; And each Kirk Session shall keep an account of the whole moneys received by them for seat rents and shall lay the same before the GENERAL TRUSTEES yearly and shall transmit to the GENERAL TRUSTEES along with such account the whole balance of the said moneys.

9. Any property, funds or endowments vested in or held in trust by the Kirk Session or Kirk Sessions of any of the said fourteen Edinburgh Burgh Churches or by any person or persons for behoof of the Minister of any one of the said fourteen Churches by way of stipend, shall be, and are hereby, transferred to the GENERAL TRUSTEES, and the Kirk Sessions or the persons foresaid shall cause to be executed such Conveyances, deeds, transfers or other documents as may be necessary for the purpose of vesting any of the said property, funds or endowments in the GENERAL TRUSTEES, but always with and under any burdens or conditions affecting the same: And where any subjects or property, or any funds or endowments are so vested or held in trust as aforesaid for the maintenance of buildings or furnishings, or for any other purpose connected with any of the said Churches or subjects, or any Manse or other subjects are so vested in any Kirk Session or in any person or persons as aforesaid, it shall be lawful for the Kirk Session or person or persons in whom the same are vested, or by whom they are held in trust, to transfer the same, if they think fit, to the GENERAL TRUSTEES, and for the GENERAL TRUSTEES to accept the transfer thereof and to hold the same in place of such Kirk Session, person or persons: Provided always that any subjects, property, funds or endowments transferred under this Article shall continue to be held by the GENERAL TRUSTEES and to be applied by them under the same trusts or for the same purposes as those which were applicable to the transferred property prior to the transfer thereof, except in so far as the General Assembly may lawfully direct otherwise.

10. There shall be reserved to the Corporation the following rights and privileges in relation to the respective Churches, *videlicet*:—

- (1) The use of the sittings presently allocated to or in use to be occupied by the Corporation in the said HIGH KIRK (St. GILES') and the right to occupy the same on all public or official occasions, but that subject always to the right of the Kirk Session of the said Church to allocate or let to any members of the congregation a right to occupy the said sittings except when the same shall be so required for the occupation of the Corporation.

(2) The right to have the bells of the said fourteen Edinburgh Burgh Churches or any of them rung on all occasions of public thanksgiving, rejoicing or mourning, or on such other occasions as the Corporation shall determine,—except during the hours of divine service, or during any special religious service which may be held in any of the said Churches.

(3) The right to maintain the clocks in the spires or belfries of any of the said fourteen Edinburgh Burgh Churches where such clocks at present exist, and to keep the same lighted after sundown, with power to repair or renew such clocks, and the right of access thereto at all reasonable times for the purpose of winding, repairing, maintaining and renewing the said clocks.

11. Subject to the provisions of the Act of 1925, and particularly of sub-section (3) of Section 22 thereof, (a) the GENERAL TRUSTEES, before selling, feuing or otherwise alienating any of the said fourteen Edinburgh Burgh Churches or the sites thereof, shall give to the Corporation an opportunity of acquiring the same upon such terms and conditions as may be agreed upon at the time, or failing agreement and in the event of the Corporation wishing to acquire the same, then upon such terms and conditions as may be determined by an arbiter to be appointed by the Sheriff of the Lothians and Peebles on the application of either party, and the price to be paid to the GENERAL TRUSTEES by the Corporation shall not exceed such sum as would be necessary to reinstate such Church on a new site within the municipal boundaries of the City of Edinburgh, should it in the judgment of the GENERAL TRUSTEES be necessary to provide at the time a new Church within the said municipal boundaries; but in the event of it being unnecessary in the judgment of the GENERAL TRUSTEES to provide at the time a new Church such as aforesaid, then the price to be paid to the GENERAL TRUSTEES by the Corporation shall not exceed such a sum as would be necessary to reimburse the GENERAL TRUSTEES for all expenditure incurred by them subsequent to the 28th day of May 1925, and within forty years prior to the date of the sale, for the repair, enlargement or renewal of such Church or part thereof, or, as the case may be, to liquidate any outstanding debt or obligation incurred or undertaken by the GENERAL TRUSTEES relative to any such repair, enlargement or renewal and to meet the expenses of the necessary Conveyance; and (b) the GENERAL TRUSTEES shall not be entitled to sell, feu or otherwise alienate any of the said fourteen Churches or the sites thereof to any person unless they shall have previously offered to convey such Church or the site thereof to the Corporation on the same terms and conditions as they may be prepared to accept from such person, and the Corporation shall have failed to reply to the offer within one month from the date thereof, or shall have within that period declined to accept the offer.

HIGH KIRK (ST. GILES').

12. The following special provisions shall have effect with regard to the HIGH KIRK (ST. GILES') :—

- (1) The sum of £500 sterling and all accumulations of interest thereon now invested with or held by the Edinburgh Commissioners and falling to be transferred by them to the GENERAL TRUSTEES under the provisions of this Scheme, which in terms of Section 2 of the Act 42 and 43 Victoria, cap. CCXXI., is directed to be applied *pro tanto* towards the maintenance of the fabric of that portion of the High Kirk formerly occupied by the New North Church (usually called West St. Giles' Church), shall, notwithstanding anything hereinbefore contained, continue to be applied by the GENERAL TRUSTEES towards the maintenance of the fabric of the said portion of the HIGH KIRK.
- (2) Save as is hereinafter provided, nothing herein contained shall affect or alter the powers, functions, duties or management of the Committee of Management for the HIGH KIRK (now known as the Managing Board of St. Giles' Cathedral) as set up by Agreement between the Corporation, the Edinburgh Commissioners and the Minister and Kirk Session of the HIGH KIRK, Edinburgh (St. Giles' Cathedral), dated 10th December 1880 and subsequent dates, a copy whereof is set forth in the Third Schedule to this Scheme; Provided always that the said Agreement shall hereafter have effect and be read and construed as if the GENERAL TRUSTEES were substituted for the Edinburgh Commissioners wherever the latter body is mentioned therein.
- (3) Nothing herein contained shall modify or alter the provisions of the Deed of Agreement between the Trustees appointed by His late Majesty King Edward VII. for the erection of a Chapel for the Most Ancient and Most Noble Order of the Thistle and the Managing Board of St. Giles' Cathedral and others, dated 11th March 1910 and subsequent dates and registered in the Books of Council and Session on 28th May 1910, or shall affect the custody, control or application of the sum or fund of £2000 sterling therein referred to and the income thereof; Provided always that the said Agreement shall hereafter have effect and be read and construed as if the GENERAL TRUSTEES were substituted for the Edinburgh Commissioners wherever the latter body is mentioned or referred to therein, and as if the funds of the GENERAL TRUSTEES, so far as these are or may be derived from the Edinburgh Commissioners, were included in the reference to the funds of the Edinburgh Commissioners.

(4) Nothing herein contained shall modify or alter the provisions of a Memorandum of Agreement between the Managing Board of St. Giles' Cathedral and the Minister and Kirk Session of the High Kirk, Edinburgh (St. Giles' Cathedral), dated 21st March 1919 and subsequent dates and registered in the Books of Council and Session on 8th April 1919, or shall affect the powers, functions, management or duties of the said Managing Board or of the Kirk Session thereunder, or the custody, control or application of the sum or fund of £5000 sterling therein referred to and the income thereof.

(5) Notwithstanding anything hereinbefore contained, it shall nevertheless be competent to the GENERAL TRUSTEES as coming in place of (1) the Corporation, and (2) the Edinburgh Commissioners, in terms of the provisions of this Scheme—as parties to the said Agreements first and second mentioned in this Article—to effect by agreement with the other parties to such respective Agreements any modifications or alterations of such Agreements or any cancellation thereof which might competently have been effected by agreement among the original parties to such respective Agreements had this Scheme and the Order prefixed thereto not been enacted; and in respect to the said Memorandum of Agreement third mentioned in this Article, and the said Minute of Agreement contained in the Fourth Schedule hereto, it shall likewise be competent for the GENERAL TRUSTEES to effect by agreement with the other parties thereto any modification, alteration, or cancellation thereof to which such parties could competently have agreed before the enactment of this Scheme and relative Order; Provided always without prejudice to the said generality, (1) that in all matters—other than the administration of any private Trust or endowment funds now held or hereafter to be held by them—the said Managing Board shall act subject to the direction and control of the GENERAL TRUSTEES and be a body subordinate to the last-mentioned Trustees; (2) that the said Managing Board shall as from and after the first day of January 1927 be increased from five to nine members, of whom (a) four shall be members *ex-officiis*, *videlicet*, the Lord President of the Court of Session, the Lord Provost of the City of Edinburgh, the Minister of the HIGH KIRK (ST. GILES'), and the President of the Royal Scottish Academy, all for the time being, or, failing the said last-mentioned from any cause, then a Member of the said Academy to be appointed by the Council thereof for the time being, and (b) five shall be appointed as follows, *videlicet*, two by the GENERAL TRUSTEES, consisting of the Chairman or Vice-Chairman of the said Trustees

for the time being and one other Member of the said Trust to be nominated by the said Trustees from time to time, two by the Kirk Session of the said HIGH KIRK (ST. GILES'), to be nominated from time to time from among the Members of the said Kirk Session, and one by the Presbytery of Edinburgh to be nominated from time to time from among the Members of the said Presbytery; and (3) that the lighting, cleaning, and heating of the said HIGH KIRK (ST. GILES') shall hereafter be under the sole charge and control of the Kirk Session thereof, the annual cost thereof being borne mutually by the GENERAL TRUSTEES (as in room in regard thereto of the Edinburgh Commissioners) and by the said Managing Board as at present, and that in the manner provided for in the said Agreement first mentioned in this Article, which Agreement shall be deemed to be modified and altered in accordance with the provisions of this Scheme to the extent and effect severally above specified, but to that extent and effect only.

- (6) The public shall have right of access to the said HIGH KIRK (ST. GILES') on week-days, free of charge, during such hours (except when a religious service is being held in the Church) and subject to such regulations as the said Managing Board, with the consent and approval of the GENERAL TRUSTEES, may appoint; Provided always that the said Managing Board, with the consent and approval of the GENERAL TRUSTEES, may make such charge as they shall from time to time think proper for the admission of visitors to the Chapel of the Knights of the Thistle.

13. Save as herein otherwise provided, it shall be lawful to the General Assembly of the Church of Scotland from time to time to amend, modify, or otherwise alter the provisions of this Scheme; Provided always that in so far as such provisions are in favour of the present Ministers of any of the said fourteen Edinburgh Burgh Churches no amendment, modification or alteration thereof shall be made without the written consent of each Minister who would be affected thereby being first obtained thereto: And further that no amendment, modification or alteration of any provision of this Scheme shall affect the rights of any party or body other than the Church of Scotland and its members, unless the same shall have been consented to by such party or body.

SIGNED ON BEHALF OF THE SCOTTISH ECCLESIASTICAL COMMISSIONERS as the SCHEME issued in terms of their ORDER of 30th December 1926 prefixed hereto.

(Sgd.) JOHN WILSON,
LORD ASHMORE, *Chairman.*
(„) M. G. FISHER, *Secretary.*

FIRST SCHEDULE.

I. Capital Funds received by the Edinburgh Ecclesiastical Commissioners from (1) the Magistrates and Town Council of Edinburgh, and (2) the Commissioners for the Harbour and Docks of Leith.

The following Investments represent (1) the capital sum of £56,500 received from the Magistrates and Town Council of Edinburgh, in redemption of Bond of Annuity for £4200 granted by them in terms of the Annuity Tax Abolition (Edinburgh and Montrose), etc., Act 1860; and (2) the capital sum of £40,000 received from the Commissioners for the Harbour and Docks of Leith in redemption of the annual sum of £2000 formerly paid by the Treasury to or for behoof of the Ministers of the City of Edinburgh, out of the revenues of the harbour and docks of Leith, in terms of the Act 1 and 2 Victoria, cap. 55.

1. Sum lent to Mr. E. W. Hope Johnstone over his Estate of Annandale	£10,330	17	9
2. Sum lent to Mr. Robert Maitland over his Estate of Durie and others	8,000	0	0
3. Sum lent to Sir Arthur Grant, Bart., D.S.O., over his Estate of Monymusk	4,000	0	0
4. £500, 5% National War Bonds repayable 1st April 1928	500	0	0
5. £1200, 3½% Stock of the Government of Canada 1930-50	1,186	11	1
6. £5000, 4% Stock of the Government of New South Wales 1933 (£5235, 11s. 9d., less Sinking Fund, £194, 5s. 9d.)	5,041	6	0
7. £5000, 4% Stock of the Government of Ceylon 1934 (£5409, 14s., less Sinking Fund, £329, 14s. 6d.)	5,079	19	6
8. £5000, 4% Stock of the Government of New Zealand 1929 (£5069, 18s. 5d., less Sinking Fund, £64, 1s. 4d.)	5,005	16	11
9. £435, 4% Debenture Stock of L. & N.E. Railway Co.	497	16	9
10. £4051, 13s., 5% War Stock 1929-47	3,477	4	11
11. £5000, do. do.	4,975	6	0
12. £30,244, 12s., do. do.	30,000	0	0
13. £3000, do. do.	2,994	13	6
14. £9962, 2s. 8d., do. do.	10,000	0	0
15. £5000, Queensland 5½% Stock 1926-29	4,975	0	0
16. On D/R with B.L. Bank	78	1	10
17. Do. do.	355	10	2
	<u>£96,498</u>	<u>4</u>	<u>5</u>

II. Additional Special Funds or Investments held by the Edinburgh Ecclesiastical Commissioners.

1. *Applicable to "Stipend Fund Income Account."*

Ministers' Fund.—£1000 raised by public subscription to supplement stipends of City Ministers. Owing to loss on investments the capital is now reduced to £652 18 4

2. *Applicable to "General Purposes Fund Account."*

1. Lady Yester's Mortification. Fund originally invested in Edinburgh City Bonds. Redeemed on 1st February 1895 by the City handing over a capital sum of £277 15 6

2. Funds ear-marked for behoof of the Minister of Canongate:—

(1) Victual Stipend in respect of lands in Edinburgh £30 to £40 per annum

(Varies according to Fiars' Prices.)

(2) Government Grant in respect of the Castle and Holyrood Palace. At one time the grant was apportioned thus—£40 for the Castle, and £20 for Holyrood Palace. No tax is deducted. Described in Warrant for payment as "Grant in aid of the funds of Canongate Church" £60 per annum

(3) The David Makcall Mortification. Bequest by David Makcall of certain sums of money to be employed by the Magistrates and Council of the City of Edinburgh for the uses therein specified, and *inter alia* he gave a certain sum for behoof of a preacher in the neighbourhood of the Parish of Canongate.

In Section 23 of the Act amending the Act of 1860, 33 and 34 Victoria, cap. 87, it is ordained that the annual produce of this mortification "shall hereafter be paid by the Magistrates and Town Council to the Edinburgh Ecclesiastical Commissioners, and together with the bishop's rents, kirkyard dues, and other sums, shall be appropriated by them solely to the use of the minister of the Parish of Canongate."

The Funds are held by the City of Edinburgh, and the interest thereon is paid half-yearly at Whitsunday and Martinmas. Capital £1127 1 7

3. *Restoration Fund of St. Giles'.*

The Funds on hand at the present time amount to	£820	0	0
being (1) Original sum set aside	£500	0	0
(2) Accumulations of Income to date of last Account of Edinburgh Ecclesi- astical Commissioners	320	0	0
	<u>£820</u>	<u>0</u>	<u>0</u>

III. Heritable Properties and Feuduties vested in the Edinburgh Ecclesiastical Commissioners.

1. Premises at 13A George Street—rent	£12	0	0
2. Cellars in Robertson's Close—at present unlet	...		
3. Feuduty of Working Men's Club and Institute, Infirmiry Street	25	0	0
4. Feuduty of Subjects in Infirmiry Street belonging to Messrs. Robertson and Hogg	8	5	5
5. Feuduty of Mission Hall at Lady Yester's Church	8	1	0
	<u>£53</u>	<u>6</u>	<u>5</u>

Note.—As against the sub-feuduties received by these Commissioners as above they are under an obligation to pay a feuduty of £80 per annum to the Trustees of the Royal Infirmiry in respect of the subjects sub-feued and the site of Lady Yester's Church.

(Sgd.) JOHN WILSON,
LORD ASHMORE, *Chairman.*

(„) M. G. FISHER, *Secretary.*

SECOND SCHEDULE.**1. CANONGATE CHURCH.**

ALL and WHOLE that Church in Canongate, in the City and County of Edinburgh, called CANONGATE CHURCH, and offices attached thereto, together with the area of ground on which the same are built, extending to 7289 square feet or thereby, situated within Canongate Churchyard, as the same is delineated and coloured pink on the sketch or plan No. 1 subscribed as relative hereto; together also with all heritable fixtures and fittings, and the pertinents, rights and privileges of said subjects so far as belonging to the Corporation of the City of Edinburgh, and the whole right, title and interest, present and future, of the said Corporation in and to said subjects.

SECOND SCHEDULE.**1. CANONGATE CHURCH.**

ALL and WHOLE that Church in Canongate, in the City and County of Edinburgh, called CANONGATE CHURCH, and offices attached thereto, together with the area of ground on which the same are built, extending to 7289 square feet or thereby, situated within Canongate Churchyard, as the same is delineated and coloured pink on the sketch or plan No. 1 subscribed as relative hereto; together also with all heritable fixtures and fittings, and the pertinents, rights and privileges of said subjects so far as belonging to the Corporation of the City of Edinburgh, and the whole right, title and interest, present and future, of the said Corporation in and to said subjects.

SECOND SCHEDULE—*continued.*

2. GREENSIDE.

ALL and WHOLE the *dominium utile* or right of property in ALL and WHOLE that house or building erected for a Church to the Parish of Greenside, upon the area of ground hereinafter described, as the same is delineated and coloured pink on the Sketch or Plan No. 2 subscribed as relative hereto, now called the GREENSIDE CHURCH and which is capable of accommodating one thousand one hundred and sixteen sitters and which area is described in the Feu Charter by the Lord Provost, Magistrates and Town Council of the City of Edinburgh with the special advice and consent of Trustees for the Creditors of said City, under Act of Parliament passed on 29th August 1833 entitled "An Act to appoint Trustees for the Creditors of the "City of Edinburgh" (of whom three are a quorum at all meetings) in favor of Sir William C. Seton, Bart., and others as Trustees therein mentioned, dated 29th August and 11th October 1837, as follows, viz. :—

"ALL and WHOLE that area or piece of ground lying on the northwest side of the Caltonhill along the west or south side of the road or street that leads from Blenheim Place to the Royal Terrace, measuring one hundred and forty six feet in front neat measure and containing one rood, ten falls, nineteen yards Imperial Measure or thereby of superficial extent; bounded on the North or North east by a stripe of ground forming the bank of the said road or street belonging to the Governors of George Heriot's Hospital and on the other sides by the open ground of the Calton Hill all lying formerly within the Barony of Wester Restalrig and Parish of South Leith," and thereafter "by annexation in virtue of the Act of Parliament, Seventh George Third Caput within the Parish of St. Giles, Royalty and Sheriffdom of Edinburgh," (and now in the City Parish of Edinburgh,) "as the said area or piece of ground is delineated on a ground plan relative to the sections of said proposed building marked No. 34 drawn out by James Gillespie Graham, Esquire, Architect in Edinburgh," together with the said Area itself. But expressly excepting the School house in the ground flat of said Building with the parts and pertinents thereof, and enclosed area around the same (the said enclosed area being coloured green on the said Sketch or Plan No. 2), which was used as playground for the scholars attending said School, as the said School house area and pertinents are described in a Disposition granted by the said Sir William Coote Seton, Bart., and others as Trustees therein mentioned in favor of the Lord Provost, Magistrates and Council as Trustees for the funds mortified in their hands by the late Reverend Doctor Andrew Bell of Egmore, Prebendary of Westminster, for the purpose of erecting Schools for the poorer classes of the City of Edinburgh to be taught upon the Madras system of education, dated 3rd and 11th October 1839, which School house was conveyed by the Edinburgh Educational Trust to the Kirk

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SECOND SCHEDULE—*continued.*GREENSIDE—*continued.*

Session of Greenside and is now used as a Church Hall, and consists of Hall, one room, two cloak rooms, kitchen and vestibule and two necessaries or water closets underground in front, one at each side of said Church and which enclosed area was also conveyed by said last mentioned Trust to said Kirk Session and on part of which the said Kirk Session erected a Church Officer's House: together also with all heritable fixtures and fittings, and the pertinents, rights and privileges of said subjects, so far as the Corporation of the City of Edinburgh have right thereto, and the whole right, title and interest, present and future of the said Corporation in and to the *dominium utile* of the said subjects but expressly reserving to the said Corporation their *dominium directum* or right of superiority in the said area or piece of ground above described.

SECOND SCHEDULE—continued

SECOND SCHEDULE—continued.

3 and 4. NEW and OLD GREYFRIARS CHURCHES.

ALL and WHOLE those two Churches in Candlemaker Row in the City and County of Edinburgh called OLD GREYFRIARS and NEW GREYFRIARS, and offices attached thereto, together with the area of ground on which the same are built, extending to 12,495 square feet or thereby, situated within the Churchyard of Greyfriars, as the same is delineated and coloured pink on the Sketch or Plan No. 3/4, subscribed as relative hereto; together also with all heritable fixtures and fittings, and the pertinent, rights and privileges of said subjects so far as belonging to the Corporation of the City of Edinburgh and the whole right, title and interest, present and future of the said Corporation in and to said subjects.

SECOND SCHEDULE—*continued.*

5. ST. GILES'.

ALL and WHOLE that Church in High Street in the City and County of Edinburgh called the HIGH KIRK or CATHEDRAL CHURCH OF ST. GILES', including the Chapel for the Most Ancient and Most Noble Order of the Thistle and offices attached to said Church, together with the area of ground on which the same are built, all as said area of ground is delineated and coloured pink on the Sketch or Plan No. 5 subscribed as relative hereto, extending said area of ground to 27,629 square feet or thereby, and bounded as follows, viz. :—On the North by the High Street and on the East, South and West, by Parliament Square; together also with all heritable fixtures, fittings, pertinents, rights and privileges of said subjects so far as belonging to the Corporation of the City of Edinburgh, and the whole right, title and interest, present and future of the said Corporation in and to the said subjects.

SECOND SCHEDULE—*continued.*

6. LADY YESTER'S.

ALL and WHOLE that Church in the City of Edinburgh called LADY YESTER'S CHURCH, and offices attached thereto, together with the area of ground on which the same are built and attached thereto, the said area of ground being delineated and coloured pink on the Sketch or Plan No. 6 subscribed as relative hereto, and which ground is described in the Feu Contract thereof between the Royal Infirmary and the Magistrates of Edinburgh dated 6th and 7th February 1843 and Instrument of Sasine following thereon, recorded in the New Particular Register of Sasines, Reversions, etc., within the Sheriffdoms of Edinburgh, etc., 7th April 1843, as follows, viz.:—ALL and WHOLE that half part of the West-yard which of old belonged to the Blackfriars within the City of Edinburgh commonly called the Quarrell yards with the tenement of houses Barn Kiln Close and Well thereto belonging parts and pendicles of the same lying in the City of Edinburgh on the South side of the street called the Cowgate and upon the East side of the Closs formerly called Melrose Close, now Robertson's Close and bounded between the Vennel or passage leading from the High School to the College of said City now called Infirmary Street on the South, and the said Close now called Robertson's Close on the West, the stable which of old belonged to Janet and Helen Anderson, daughters and Heirs of the deceased James Anderson, Writer, upon the North and the Yard which of old belonged to James Baillie, Baxter, thereafter to Alexander Young, and the Wall next to the old Church built by Lady Yester but which is now removed upon the East parts. But excepting from the said Area (*First*) that part thereof feued out by the Managers of the Royal Infirmary to Isaac Salter, Brewer, conform to Feu right in his favor dated 25th June 1806 and (*Second*) the *dominium utile* or right of property of ALL and WHOLE that stance or area of ground being the westmost in that street now called Infirmary Street measuring 43 ft. 2 ins. in front neat measure lying on the North side thereof with the shops or warehouses now erected thereon, agreeable to the original plan bounded as follows:—On the East by Lady Yester's Church; on the West by Robertson's Close; on the North by the area situated between the said Church and Robertson's Close; and on the South by the said Infirmary Street and lying within the Royalty and Sheriffdom of Edinburgh being the subjects specified in and disposed by Feu Charter by the said Lord Provost, Magistrates and Council of the City of Edinburgh in favour of James Ross and George Laurie, Merchants in Edinburgh, dated 18th November 1807; together also with all heritable fixtures, fittings, pertinents, rights and privileges of said subjects, and all railings and walls surrounding or enclosing said site or area of ground; so far as the Corporation of the City of Edinburgh as proprietors of the *dominium utile* of said subjects have right thereto, and the whole right, title and interest, present and future of the said Corporation as proprietors foresaid in and to said subjects, but expressly reserving to the said Corporation all their right, title and interest in and to the *dominium directum* or right of over superiority in the said ground described in the said Feu Contract between the Royal Infirmary and the Magistrates of Edinburgh.

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SECOND SCHEDULE—*continued.***7. THE NEW NORTH or WEST ST. GILES' CHURCH.**

ALL and WHOLE that Church in the City and County of Edinburgh called the NEW NORTH CHURCH and usually known as WEST ST. GILES, and offices attached thereto, together with the site or area of ground on which the same are built and ground attached thereto, the said area of ground being delineated and coloured pink on the Sketch or Plan No. 7 subscribed as relative hereto, and which whole ground is described in the Disposition by James Gall Ferguson, Confectioner in Edinburgh, in favour of the Reverend Alexander Williamson, Minister of the said New North Church (usually known as West St. Giles), and others being the then Moderator and Clerk of the Presbytery of Edinburgh and the Moderator and whole Members of Kirk Session of the said New North Church, and their respective successors in office for the time being, in Trust as provided by the Act of Parliament 42 & 43 Victoria, chapter 221 entitled "An Act to make provision in regard to the Restoration of the Ancient Church of St. Giles in the City of Edinburgh," dated said Disposition 13th and recorded in the Division of the General Register of Sasines applicable to the County of Edinburgh, 17th both days of May 1881, as follows, viz. :—"ALL and WHOLE that piece of ground being the northmost part of the lands of New Campbeltown after described together with the Villa or house called Meadow Lodge and Stable or Byre built on the same and whole parts, privileges and pertinents belonging to the said subjects, and which piece of ground hereby disposed is bounded on the East by a lane leading south from the Meadow Walk; on the South partly by a lane leading West from said lane and partly by a hedge dividing the same from the house and garden conveyed by the Trustees of the deceased John Sanderson, Lapidary in Edinburgh to Robert Sanderson his third son; on the West partly by the property now or formerly belonging to Colonel Kinnaird and partly by the hedge dividing the same from the said house and garden conveyed by the said Trustees to the said Robert Sanderson, which hedge in so far as bounding said piece of ground on the South and West and ground whereon the same stands are mutual betwixt me and the successors of the said Robert Sanderson in the house and garden conveyed to him as above mentioned; and on the North by the Meadow Walk; and which piece of ground hereby conveyed measures at that part which lies to the West of the said villa or house and from the wall on the North thereof in a straight line to the centre of the said hedge forming the South boundary thereof one hundred and eleven feet, four inches, and measures at that part of said ground which lies to the East of said villa and from the wall on the North thereof to the said stone wall near to where it adjoins to said byre or stable one hundred

SECOND SCHEDULE—*continued.*THE NEW NORTH or WEST ST. GILES' CHURCH—*continued.*

"and forty one feet, six inches; as the said piece of ground hereby
 "disponed, with the said house and garden part of the subjects conveyed
 "to the said Robert Sanderson, is delineated on a plan or measurement
 "thereof dated seventeenth June Eighteen hundred and forty six executed
 "by Andrew Gibson, Surveyor, Edinburgh, and subscribed by Andrew
 "Grierson and James Hall Sanderson, two of the said Trustees, as
 "relative to the Disposition of the said piece of ground, villa or house,
 "and others in favor of George Sanderson, Farmer at Synton, Parkhead,
 "Selkirkshire; and which lands of New Campbeltown of which the said
 "piece of ground before dispoed is a part are described in the previous
 "rights and Title Deeds thereof and particularly in a Disposition thereof
 "by William Dallas, Writer to the Signet, in favor of the said Trustees,
 "dated the twenty-first day of December, Eighteen hundred and forty
 "two, as follows, *videlicet* 'ALL and WHOLE these several dwelling-
 "houses, office houses, closses, gardens, orchards and enclosures with
 "the pertinents called New Campbeltown lying on the South side of
 "the Meadows near Edinburgh, as the same are more particularly
 "specified and described in the Charters and Infeftments thereof and
 "according to a plan thereof signed by both parties as relative to the
 "Missives of Sale of the same between the said John Sanderson and
 "me, with the dwellinghouse since erected thereon by the said John
 "Sanderson called Meadow Lodge' all as the same are presently
 "possessed by me and lie within the parish of Saint Cuthberts and
 "Sheriffdom of Edinburgh"; Together also with all heritable fixtures,
 "fittings, pertinents, rights and privileges of said subjects, and all railings
 "and walls surrounding or enclosing said site or area of ground; so far
 "as the present Office-bearers and Trustees as successors of the disponees
 "in the said Disposition in favour of the said Reverend Alexander
 "Williamson and others as Office-bearers and Trustees foresaid, have
 "right thereto, and the whole right, title and interest, present and future
 "of the said present Office-bearers and Trustees in and to said subjects.

SECOND SCHEDULE—continued.

SECOND SCHEDULE—continued.

8. ST. ANDREW'S CHURCH.

ALL and WHOLE that Church in George Street in the City and County of Edinburgh called ST. ANDREW'S CHURCH, and offices and others attached thereto, together with the area of ground on which the same are built and other ground attached thereto extending in all to 11,107 square feet or thereby, and bounded as follows, viz.:—On the South by George Street; on the West partly by a lane and partly by ground attached to the subjects No. 15 George Street, Edinburgh; On the North by the said subjects No. 15 George Street; On the East partly by ground attached to the subjects No. 13A George Street and partly by the lane leading from George Street to South East Thistle Street Lane, all as said area of ground is delineated and coloured pink on the Sketch or Plan No. 8 subscribed as relative hereto; Together also with all heritable fixtures, fittings, pertinents, rights and privileges of said subjects so far as the Corporation of the City of Edinburgh have right thereto, and all railings and walls surrounding or enclosing said site or area of ground and other ground so far as belonging to said Corporation, and the whole right, title and interest, present and future of the said Corporation in and to said subjects.

SECOND SCHEDULE—continued.
10. ST. JOHN'S PARISH CHURCH

All and Whole that area of ground, part of the building area and other subjects sometimes belonging to the Commissioners under the Acts of Parliament VII and VIII George IV, Chapter 78, entitled "An Act for carrying into effect certain improvements within the City of Edinburgh, and adjacent to the same," and I and II, William IV, Chapter 45, being an Act to amend the Statute Act, 1801, relating to the ground on the south side of the new street called Victoria Street, leading from George's Bridge and Melrose Place to the Edinburgh and forming Lot number 10, in the said Commissioners in the line of the said street, all as laid down on a ground plan and signed as relative to Disposition 10, and the said Commissioners in their capacity as Trustees therein, in their plan, and on that plan, and by the other property M. Beath, Hatter James Thomson and Coles (as altered and the north parts,—with trees on the north and west on the east and west various proprietors and church called St. John's erected on said area of ground and all heritable fixtures and pertinents, and all railings and walls or coping surrounding or enclosing said area of ground, all as said area of ground is delineated and coloured pink on the Sketch or Plan No. 10 subscribed as relative hereto, and all right, title and interest, claim of right, property and possession, as well hereto as hereto as the said Alexander Young and others as Trustees hereto had, or could claim or pretend thereto or to any part or portion thereof in time coming; but always with and under the whole conditions, provisions and declarations contained in (1) the Title of the said Commissioners in so far as they relate to said area of ground and (2) said Disposition.

SECOND SCHEDULE—continued.

9. ST. GEORGE'S CHURCH.

ALL and WHOLE that Church in Charlotte Square, in the City and County of Edinburgh, called ST. GEORGE'S CHURCH, and offices attached thereto, together with the area of ground on which the same are built and other ground attached thereto extending to 16,275 square feet or thereby, and bounded as follows, viz.:—On the North East by Charlotte Square; On the North West by a lane between said Church and No. 17 Charlotte Square; On the South West by Randolph Place; and on the South East by a lane between said Church and No. 18 Charlotte Square, all as said area and other ground is delineated and coloured pink on the Sketch or Plan No. 9 subscribed as relative hereto; Together also with all heritable fixtures, fittings, pertinents, rights and privileges of said subjects, and all railings and walls surrounding or enclosing said site or area of ground and other ground all so far as belonging to the Corporation of the City of Edinburgh, and the whole rights, title and interest, present and future of the said Corporation in and to said subjects.

SECOND SCHEDULE—*continued.*

10. ST. JOHN'S PARISH CHURCH.

ALL and WHOLE that area of ground, part of the building areas and other subjects sometime belonging to the Commissioners under the Acts of Parliament VII. and VIII. George IV. Chapter 76, entitled "An Act for carrying into effect certain improvements within the City of Edinburgh and adjacent to the same," and I. and II. William IV. Chapter 45, being an Act to alter and amend the aforesaid Act, lying said area of ground on the south side of the new street called Victoria Street, leading from George the Fourth's Bridge and Melbourne Place to the Grassmarket, within the City of Edinburgh, and forming Lot number Twelve of the Building Areas of the said Commissioners in the line of the said new street called Victoria Street, all as laid down on a ground plan of the said areas and others and signed as relative to Disposition by John Clark, Writer in Edinburgh, Clerk to said Commissioners in favour of Alexander Dunlop, Advocate, and others as Trustees therein mentioned, dated 31st January 1839, and extending Seventy feet or thereby from east to west along the south side of Victoria Street, comprehended within the letters A, B, C, D, E, F, G, H, on that plan, and bounded as follows, vizt.:—by a passage or Closs and by the other property of the said Commissioners and the property of M^cBeath, Hatter in Edinburgh, on the East; by the properties of James Thomson and E Stalker on the South; by Anderson's Closs (as altered and straightened) on the West, and Victoria Street on the north parts,—with free ish and entry to the said area from Victoria Street on the north and from the said passage or Closs and Anderson's Closs on the east and west parts respectively, in common with the conterminous proprietors and others having right thereto; together with the Church called St. John's Church and the Offices and all other buildings erected on said area of ground and all heritable fixtures, fittings and pertinents, and all railings and walls or coping surrounding or enclosing said area of ground, all as said area of ground is delineated and coloured pink on the Sketch or Plan No. 10 subscribed as relative hereto, and all right, title and interest, claim of right, property and possession, as well petitory as possessory which the said Alexander Dunlop and others as Trustees foresaid had, or could claim or pretend thereto or to any part or portion thereof in time coming; But always with and under the whole conditions, provisions and declaration contained in (1) the Titles of the said Commissioners in so far as they relate to said area of ground and (2) said Disposition.

SECOND SCHEDULE—continued.

11. ST. MARY'S CHURCH.

ALL and WHOLE that Church in Bellevue Crescent in the City and County of Edinburgh called ST. MARY'S CHURCH, and offices attached thereto, together with the area of ground on which the same is built and back ground attached thereto extending in all to 14,841 square feet or thereby, and bounded as follows, vizt. :—On the North East by Bellevue Crescent; on the South East by a lane; on the South West by vacant ground belonging to the Corporation of the City of Edinburgh; and on the North West partly by other ground belonging to the said Corporation and partly by a strip of unbuilt-on ground between said Church and Nos. 15 and 15A Bellevue Crescent; all as said area of ground and other ground are delineated and coloured pink on the Sketch or Plan No. 11 subscribed as relative hereto; together also with all heritable fixtures and fittings, and the pertinents, rights and privileges of said subjects so far as belonging to the said Corporation and all railings and walls surrounding or enclosing said site or area of ground and back ground, so far as the said Corporation have right thereto, and the whole right, title and interest, present and future of the said Corporation in and to said subjects; Declaring that the said Corporation and their successors shall keep open and unbuilt upon the said strip of ground between the said Church and Nos. 15 and 15A Bellevue Crescent as the said strip of ground is delineated and coloured green on the said Sketch or Plan No. 11, and that for the preservation of the lights of the said Church.

SECOND SCHEDULE—*continued.*

12. ST. STEPHEN'S CHURCH.

ALL and WHOLE that Church in the City and County of Edinburgh called ST. STEPHEN'S CHURCH and offices attached thereto together with the area of ground on which the same are built and other ground attached thereto extending to 15,552 square feet or thereby, all as said areas of ground are delineated and coloured pink on the Sketch or Plan No. 12 subscribed as relative hereto, and which areas of ground are partly described in the title deeds thereof as follows, vizt.:—(*First*) ALL and WHOLE that area or piece of ground situated at the North end of St. Vincent Street and bounded as follows, vizt.:—On the South by St. Vincent Street, on the South West by Silvermill Street, on the North West by the centre of a Meuse Lane, on the North East by the centre of another Meuse Lane, and on the South East by Fettes Row, all as said piece of ground is described in an Instrument of Sasine in favour of the City of Edinburgh, recorded in the New Particular Register of Sasines, Reversions, etc., (within the Sheriffdoms of Edinburgh, etc.) 3rd October 1823, and (*Second*) ALL and WHOLE that additional quantity of ground upon the North West and North East sides of St. Stephen's Church (besides the ground originally feued from John Lauder of Silvermills for the site of said Church (being the subjects first above described)) which additional quantity of ground is now partly comprehended within the Walls of said Church, AS ALSO these other two additional angular pieces of ground lying upon the north east and north west sides of said Church of St. Stephen's measuring in length both on the north west and north east sides, one hundred feet or thereby all as delineated upon a plan made out by Mr. Thomas Brown, Architect, subscribed by the said John Lauder as relative to Disposition by him in favour of the City of Edinburgh, dated 30th May 1829, and comprehended within the dotted line marked Rail as expressed thereon containing in whole the said several additional pieces of angular ground, one thousand three hundred and ninety three square feet or one hundred and fifty five square yards of ground or thereby and which additional pieces of ground are all included within the retaining wall and rail erected by the City of Edinburgh on the said north west and north east sides of the foresaid Church conform to said plan all lying sometime within the Parish of St. Stephen's and Royalty of Edinburgh and now in the City Parish of Edinburgh, together with all heritable fixtures, fittings, pertinents, rights and privileges of said subjects, and all railings and copings or walls on or surrounding or enclosing said areas of ground, so far as the Corporation of the City of Edinburgh have right thereto, and the whole right, title and interest, present and future of said Corporation in and to said subjects. But the said subjects are transferred with and under the burdens, conditions, restrictions and others specified and referred to in the said Instrument of Sasine in favour of the said Lord Provost, Magistrates and Council recorded as aforesaid.

SECOND SCHEDULE—*continued.***13. TRINITY COLLEGE CHURCH.**

ALL and WHOLE that piece of ground lying on the North-east side of Chalmers Close, in the Burgh and County of Edinburgh, and bounded as follows, vizt.:—On the West by Chalmers Close; on the North by the new street to be called Jeffrey Street; on the East by the site of houses to be erected in Jeffrey Street and the back ground thereof, and on the South by an open area of ground acquired by and belonging to the Trustees under the Edinburgh Improvement Act 1867, which piece of ground is delineated and coloured red on the plan thereof signed as relative to the Disposition by the said Improvement Trustees in favour of the Lord Provost, Magistrates and Council of the City of Edinburgh, dated 20th July, and recorded in the Register of Sasines, etc., within Burgh kept for said City, 4th August, both in the year 1871, and is delineated and coloured pink on the Sketch or Plan No. 13 subscribed as relative hereto; together with the Church known as TRINITY COLLEGE CHURCH erected on said piece of ground, offices attached thereto, and also all heritable fixtures, fittings, pertinents, rights and privileges of said subjects, and all railings and walls or copings on or surrounding or enclosing said piece of ground, so far as the Corporation of the City of Edinburgh have right thereto, and the whole right, title and interest, present and future of said Corporation in and to said subjects.

SECOND SCHEDULE—*continued.*

14. TRON CHURCH.

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ALL and WHOLE that Church in High Street in the City and County of Edinburgh called the TRON CHURCH, and offices attached thereto, together with the area of ground on which the same are built, extending to 4398 square feet or thereby, and bounded as follows, vizt.:—On the North by the High Street; on the West and South by Hunter's Square, and on the East by South Bridge, all as said area of ground is delineated and coloured pink on the Sketch or Plan No. 14 subscribed as relative hereto; together also with all heritable fixtures, fittings, pertinents, rights and privileges of said subjects so far as belonging to the Corporation of the City of Edinburgh, and the whole rights, title and interest, present and future of the said Corporation in and to the said subjects.

(Sgd.) JOHN WILSON,
 LORD ASHMORE, *Chairman.*
 („) M. G. FISHER, *Secretary.*

THIRD SCHEDULE.

AGREEMENT between THE LORD PROVOST, MAGISTRATES and TOWN COUNCIL of the CITY OF EDINBURGH and others as to COMMITTEE OF MANAGEMENT for St. Giles' .Dated 10th December 1880.

WE, The Lord Provost, Magistrates and Town Council of the City of Edinburgh; the Edinburgh Ecclesiastical Commissioners; and the Minister and Kirk Session of the High Kirk, Edinburgh, Considering that by the Act Twenty-three and Twenty-four Victoria, Chapter Fifty, and subsequent Acts amending or altering the same, WE the Edinburgh Ecclesiastical Commissioners were vested with the custody and administration of the City Churches; AND FARTHER Considering that by the Act 42 & 43 Victoria, Chapter 221, it was enacted with a view to a proposal for the complete restoration of the Ancient Church of St. Giles, that on the sum of £10,500 being paid to us the said Edinburgh Ecclesiastical Commissioners (with £10,000 of which sum a new church is to be erected in terms of the Provisions of said Act) the Church commonly known as West St. Giles should be vacated by the congregation presently worshipping therein, and should thereafter be incorporated with and form part of the High Kirk, all as stated in the said Act; AND FARTHER Considering that We the said Edinburgh Ecclesiastical Commissioners have been asked to give our consent that when the foresaid restoration is effected the portion of the building presently occupied by the congregation of West St. Giles', along with the parts already restored should be placed under the charge of a Committee of Management, with the powers after mentioned, but difficulties have arisen in regard to our power to delegate our Statutory duties by giving such consent; AND FARTHER Considering that in view of the said difficulties it has been arranged among the whole parties hereto, and also with Dr. Chambers—at whose expense the proposed restoration is to be effected—that the consent asked should be given only in so far as the said Commissioners have power to give it, and without prejudice to the provisions of the different Statutes above referred to; Therefore We the said Edinburgh Ecclesiastical Commissioners, in so far as we have power to do so, and without prejudice to the provisions of the said Statutes, hereby consent and agree, along with other parties hereto, to the appointment so soon as the said Restoration is effected, of the following Committee for the management of the foresaid portion of the said building, *videlicet*: The Lord Provost of the City of Edinburgh for the time being; The Lord Justice General for the time being; The Minister of the High Kirk for the time being; Dr. William Chambers of Glenormiston, and failing him, his nephew Mr. Robert Chambers, Publisher, Edinburgh; Robert Herdman, Esquire, Royal Scottish

Academician, and failing him a member to be appointed by the Royal Scottish Academy, and a member to be appointed by the said Edinburgh Ecclesiastical Commissioners; and that this Committee shall have powers (*First*) To make regulations as to the admission of Visitors to the said building on week days, except on occasions when service is to be performed in the Church. (*Second*) To control and regulate the erection of Monuments therein, and to fix the conditions on which said Monuments are to be allowed, also to regulate and control the introduction of coloured glass windows. (*Third*) To appoint the requisite officials for, and to regulate the cleaning, lighting and heating of the portions of the said building other than those at present used for service by the High Kirk congregation. (*Fourth*) To apply any monies derived from permission to erect Monuments or Windows, or the admission of the public, towards improvements on the interior of the building, and cleaning, lighting and heating the portions of the same other than those at present used for service as aforesaid, improving or providing of new a peal of Bells in the Belfry of the High Kirk, and all other expenses of every kind connected with said portions of the building other than the portion at present used for service as aforesaid; of all which expenses the said Edinburgh Ecclesiastical Commissioners are to be expressly relieved by the said Committee, with the exception of the expense of maintaining the fabric thereof, specially laid upon them by the said Statute forty-two and forty-three Victoria, Chapter two hundred and twenty-one, and in respect of which maintenance they are to receive under said Statute a sum of Five hundred Pounds. (*Fifth*) The right to ring the Bells in the Belfry, whether as they now are, or when renewed, at such times as may be necessary for public worship, shall be expressly reserved from the control of the said Committee and that nothing herein contained shall in anywise affect or prejudice the rights of property of the said Lord Provost, Magistrates and Town Council in the said Church of Saint Giles' or the rights of custody and administration of the said High Kirk, or the Transepts thereof, or the entrances thereto, all as presently vested in the said Edinburgh Ecclesiastical Commissioners, or the rights of the Minister and Kirk Session to have services in the Church at such times as they may deem expedient; IN WITNESS WHEREOF these presents written on this and the preceding page of Stamped paper by Henry Francis M'Bean, Clerk to Lindsay Mackersy, Writer to the Signet, Edinburgh, are subscribed (in triplicate) at Edinburgh as follows, *videlicet*: by the Reverend James Cameron Lees, Doctor of Divinity, for himself, and as Moderator of the Kirk Session of the High Kirk, and the said Lindsay Mackersy, clerk to the said Session, and both as duly authorised and empowered by Minute of Session of date twenty-eighth November eighteen hundred and eighty, to sign these presents on behalf of the Session, the tenth day of December eighteen hundred and eighty, before these witnesses—Thomas Daniel Stewart, apprentice to the said Lindsay Mackersy, and the said Henry Francis M'Bean; by the Right Honourable Thomas Jamieson Boyd, Lord Provost of Edinburgh, and William Skinner, Writer to the Signet, Town Clerk of Edinburgh, in name and by

authority of the Magistrates and remanent members of Council as follows: by the said Thomas Jamieson Boyd the eleventh day of December and year last mentioned, before these witnesses—William Smith, Clerk to Messrs. Oliver & Boyd, Publishers, Edinburgh, and David William Walker, Clerk to the said William Skinner, and by the said William Skinner, the said eleventh day of December and year last mentioned before these witnesses—John Wotherspoon, Clerk to the said William Skinner, and the said David William Walker, and by the Reverend James Grant, Doctor of Divinity, Chairman, and by John Gillespie, Writer to the Signet, as Secretary to the said Edinburgh Ecclesiastical Commissioners, and duly authorised and empowered by Minute of said Commissioners of date the twenty-sixth day of November eighteen hundred and eighty, to sign these presents on their behalf, the fourteenth day of December and year last mentioned, before these witnesses—John Richardson and Robertson Barclay Gordon, both clerks to Messrs. Gillespie and Paterson, Writers to the Signet, Edinburgh.

(Signed) Thomas J. Boyd, Lord Provost; (Signed) William Smith, Witness; (Signed) D. W. Walker, Witness; (Signed) William Skinner, Town Clerk; (Signed) John Wotherspoon, Witness; (Signed) D. W. Walker, Witness; (Signed) James Grant, Chairman, Ecclesiastical Commissioners; (Signed) John Gillespie, Secretary, Ecclesiastical Commissioners; (Signed) John Richardson, Witness; (Signed) R. Barclay Gordon, Witness; (Signed) J. Cameron Lees, D.D.; (Signed) Lindsay Mackersy; (Signed) Thomas D. Stewart, Witness; (Signed) H. F. M'Bean, Witness.

(Sgd.) JOHN WILSON,
LORD ASHMORE, *Chairman.*
(„) M. G. FISHER, *Secretary.*

FOURTH/

FOURTH SCHEDULE.

MINUTE OF AGREEMENT between THE EDINBURGH ECCLESIASTICAL COMMISSIONERS on the one part, and THE KIRK SESSION of SAINT GILES' CATHEDRAL on the other part, dated 11th and 14th November 1890.

First.—THE COMMISSIONERS agree that the KIRK SESSION shall let and collect the Seat Rents in the High Kirk, and shall render an Account annually as provided by Act of Parliament. The Kirk Session shall pay over to the Ecclesiastical Commissioners a sum of not less than FOUR HUNDRED AND FIFTY POUNDS per annum for rent of said Seats, and if the Seat Rents so collected shall exceed the said sum of Four hundred and fifty pounds the excess shall be paid to the Commissioners; and payment of said sum shall be made as follows, *videlicet*:—THREE HUNDRED POUNDS in the month of DECEMBER and the balance on or before FIFTEENTH JUNE yearly.

Second.—THE KIRK SESSION shall also account to the Commissioners for the half of the ORDINARY CHURCH DOOR COLLECTIONS, under deduction of the payment to PRECENTORS, BEADLES and DOORKEEPERS, and for defraying the expense of CELEBRATING COMMUNION and for CLEANING, HEATING and LIGHTING the Church.

Third.—NEITHER the EDINBURGH ECCLESIASTICAL COMMISSIONERS nor the KIRK SESSION of the said HIGH KIRK, NOR ANY OTHER PERSON shall be entitled to erect in the TRANSEPT or in the NAVE of the Ancient Church of Saint Giles', being the areas formerly occupied partly as the OLD CHURCH and partly as WEST SAINT GILES' CHURCH, and the ENTRANCES thereto and to the said HIGH KIRK ANY PEWS or FIXED SEATS or to erect GALLERIES or make any STRUCTURAL ALTERATIONS therein or to DRAW RENTS or to RECEIVE ANY PAYMENT in respect of CHAIRS or SEATS within these portions of the said Ancient Church.

Fourth.—If the Kirk Session of Saint Giles' shall fail in any year to make payment of the said sum of FOUR HUNDRED AND FIFTY POUNDS this Agreement shall *ipso facto* terminate: IN WITNESS WHEREOF these presents written on stamped paper by Alexander Woodcock Mackenzie, Clerk to Messieurs Gillespie and Paterson, Writers to the Signet, Edinburgh, are (along with a duplicate hereof) subscribed on behalf of the said Commissioners by George Robertson, Writer to the Signet, their Chairman, and Thomas Paterson, Writer to the Signet, their Interim Secretary, and their Common Seal is hereto affixed at Edinburgh the Eleventh day of November, Eighteen hundred and before these witnesses—Thomas Masterton and David Lyon Ro

both Clerks to Messieurs Pearson, Robertson and Finlay, Writers to the Signet, Edinburgh; and are subscribed on behalf of the said Kirk Session by the Very Reverend James Cameron Lees, Doctor of Divinity, as Moderator, and Lindsay Mackersy, Writer to the Signet, as Clerk to the said Session, both at Edinburgh the Fourteenth day of November and year last mentioned before these witnesses—George William Stirling, Apprentice to the said Lindsay Mackersy, and James Lawson, Church Officer of said Cathedral.

(Signed) Geo. Robertson, Chairman; (Signed) Tho. Paterson, Int. Secy.; (Signed) Tho. Masterton, Witness; (Signed) D. Lyon Robertson, Witness; (Signed) J. Cameron Lees, D.D., LL.D., Moderator; (Signed) Lindsay Mackersy, Sess. Clk.; (Signed) George W. Stirling, Witness; (Signed) James Lawson, Witness.

(Sgd.) JOHN WILSON,
LORD ASHMORE, *Chairman.*
(") M. G. FISHER, *Secretary.*

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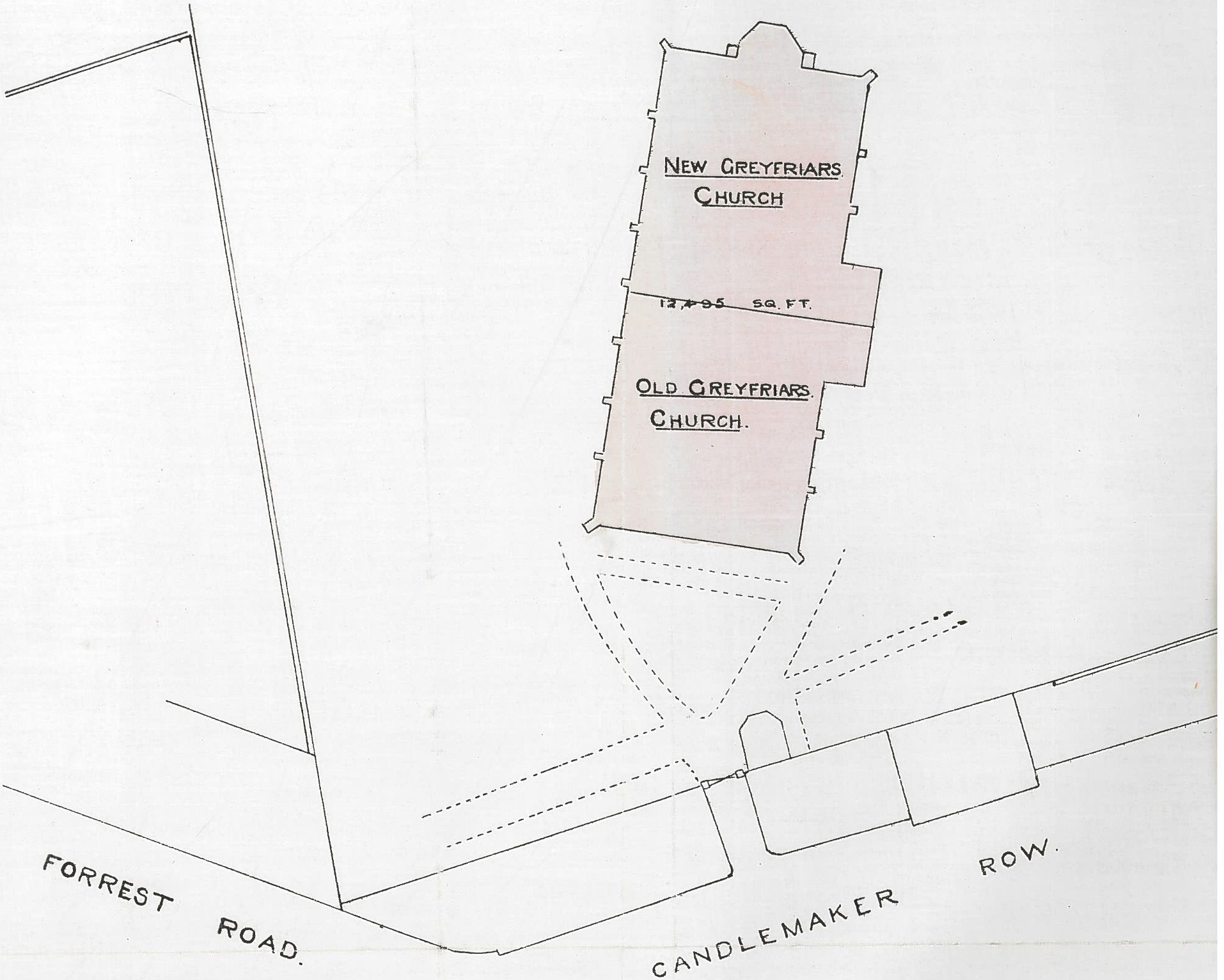
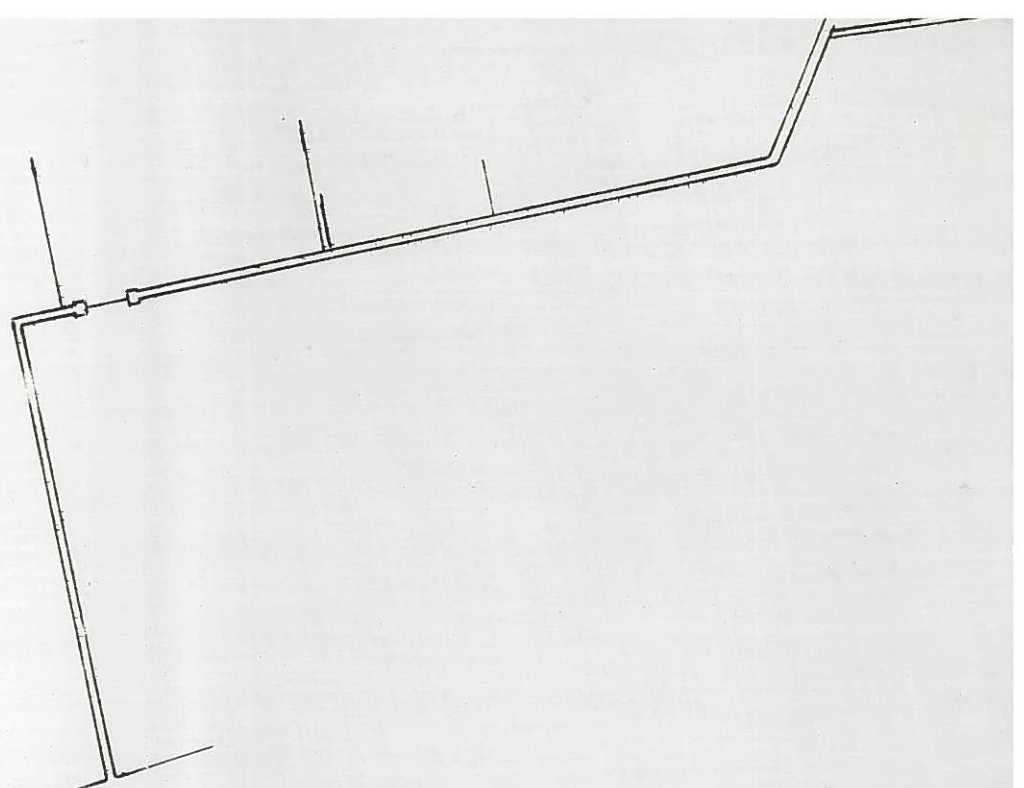
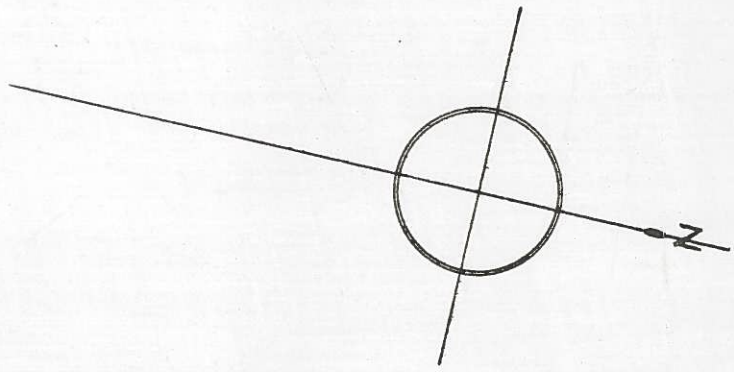
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Second Schedule attached to the foregoing
Scheme.

(Esq.) John Wilson
Lord Ashmore.
Chairman.

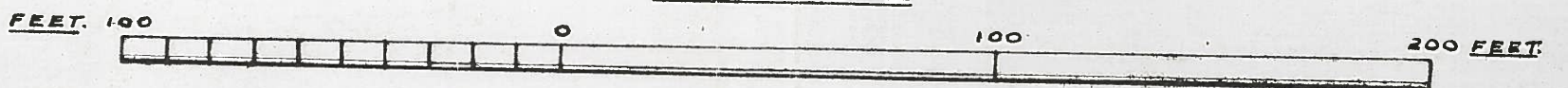
(Esq.) M. G. Fisher.
Secretary.

No 2.





SCALE




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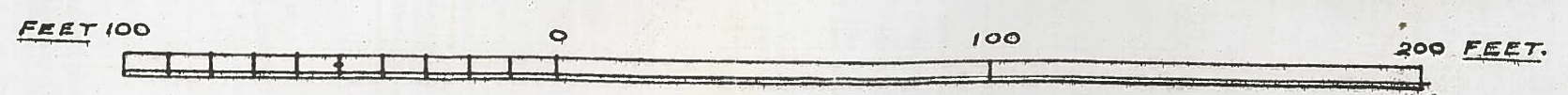
ST. GILES CATHEDRAL.

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PARLIAMENT SQUARE

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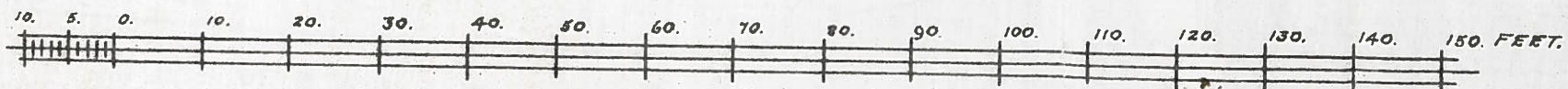
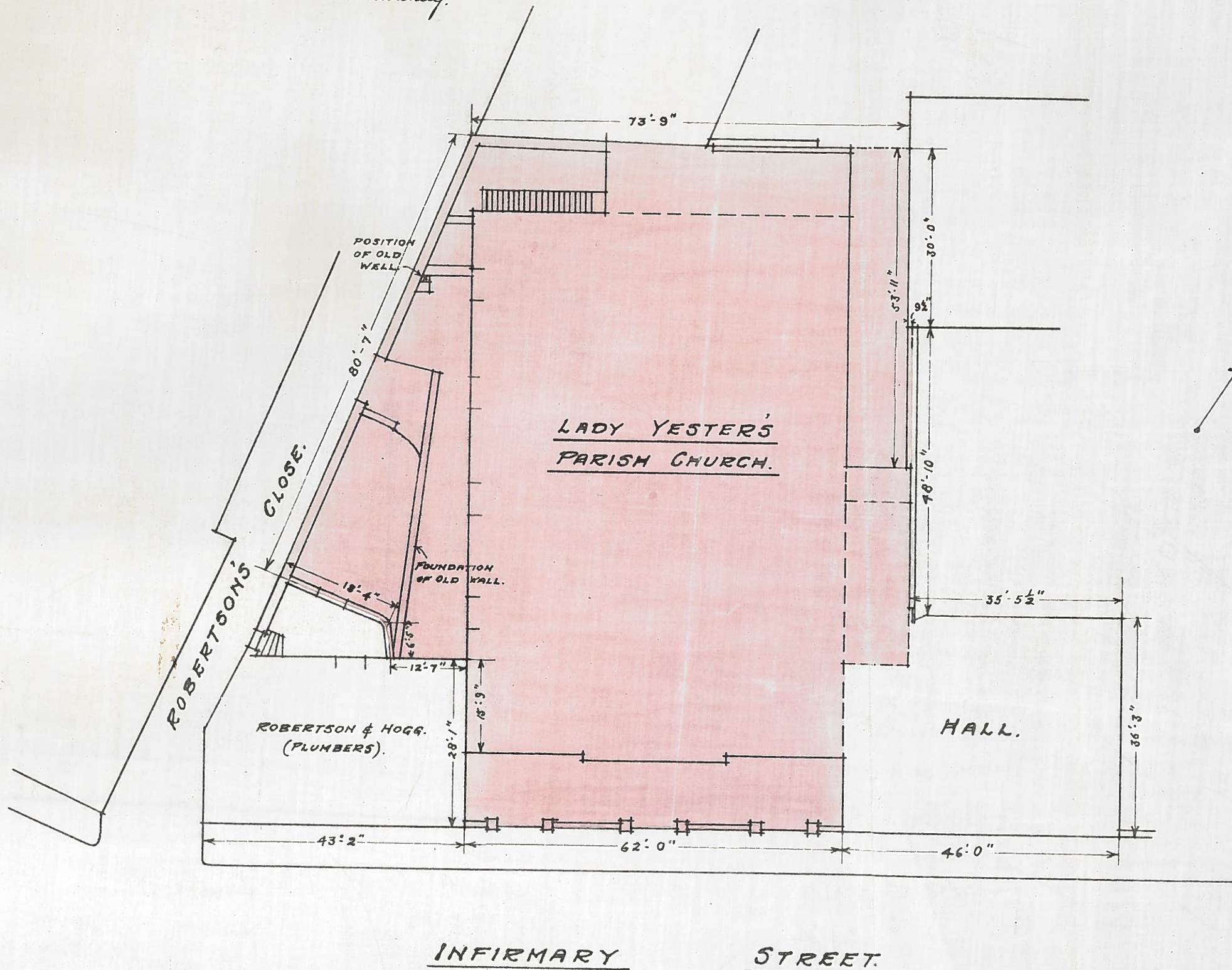
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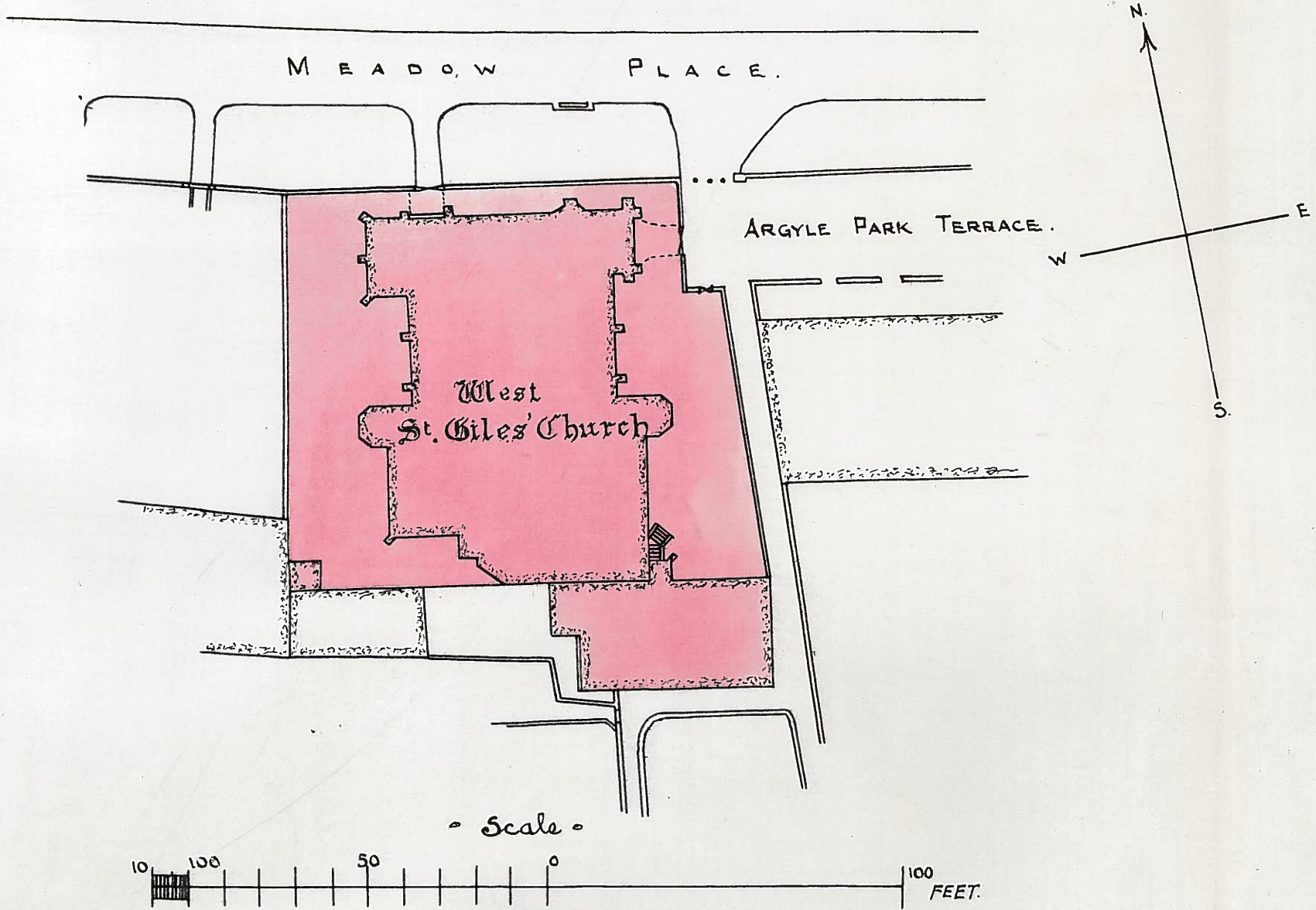


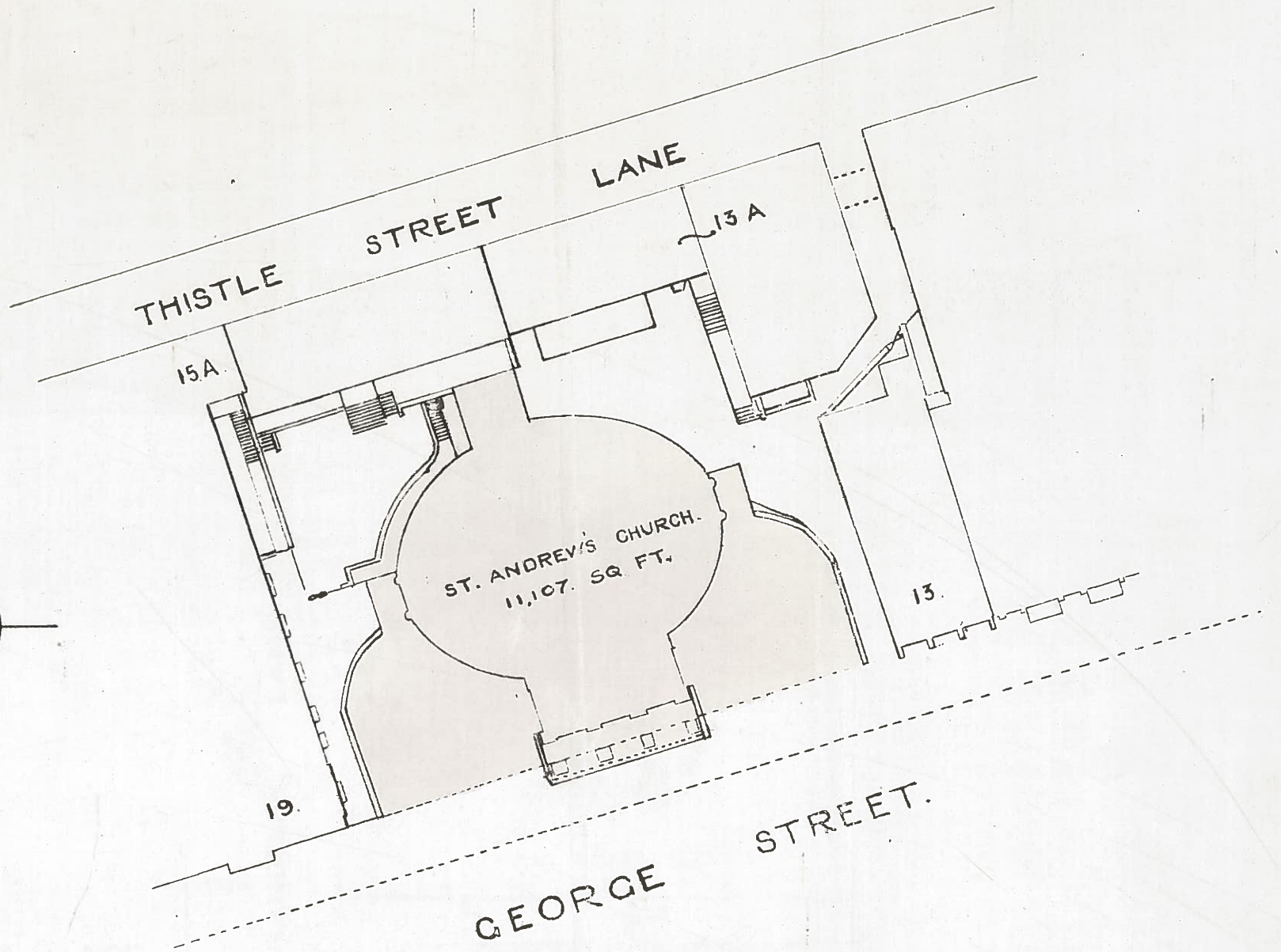
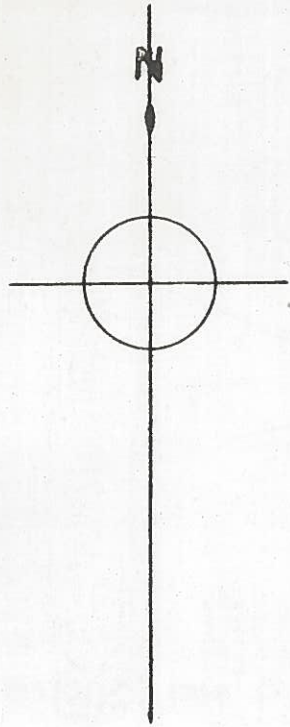
This is the Plan No. 6 referred to in the Second Schedule attached to the foregoing Scheme.

(Sgd.) John Wilson
Lord Ashmore.
Chairman.

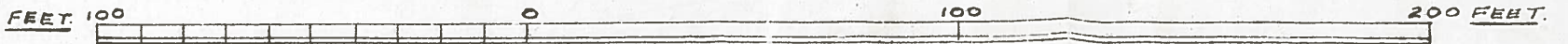
(Sgd.) M. G. Fisher.
Secretary.







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RANDOLPH LANE

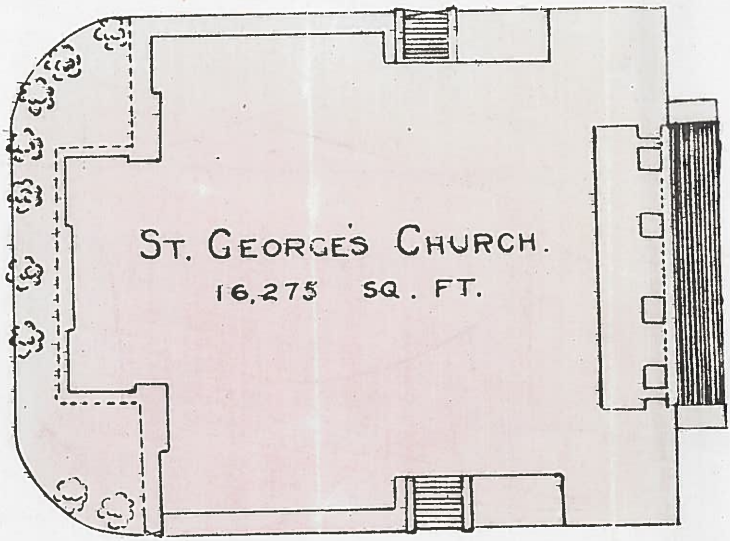
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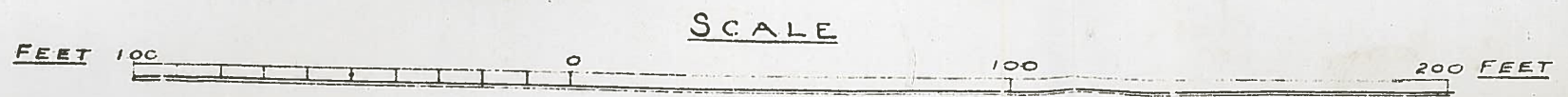
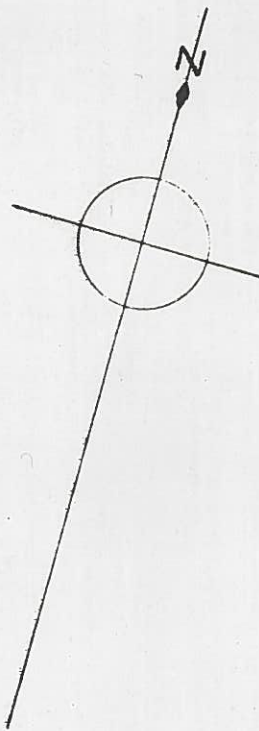
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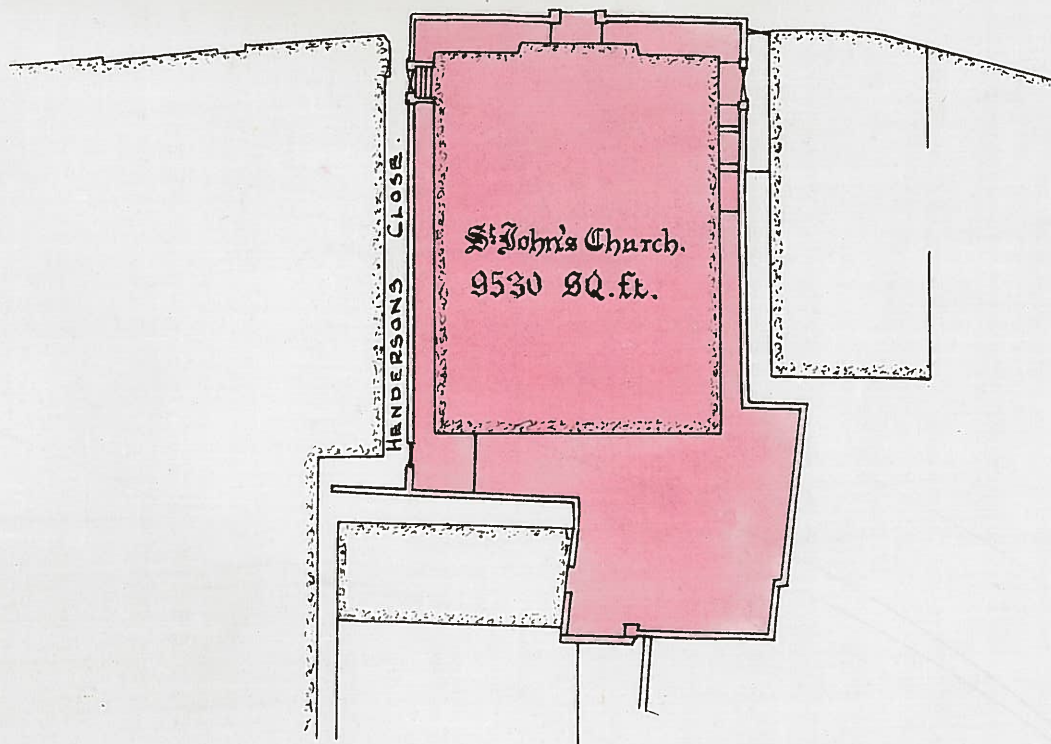
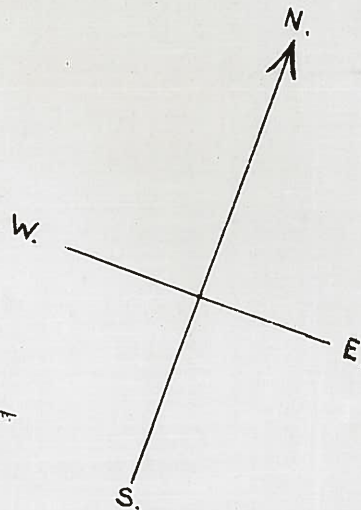
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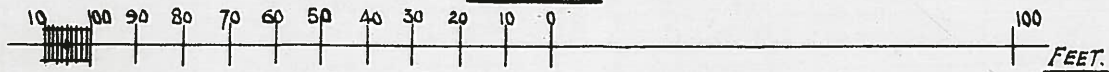
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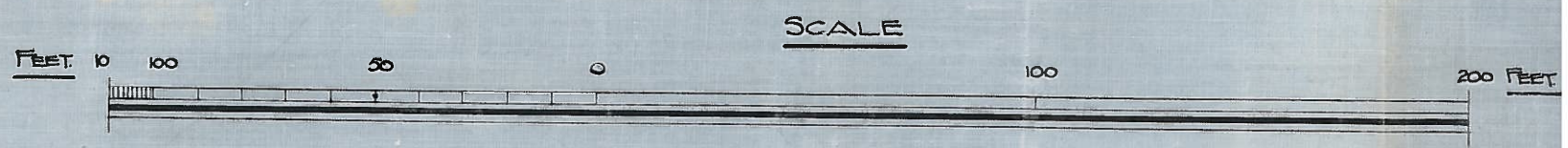
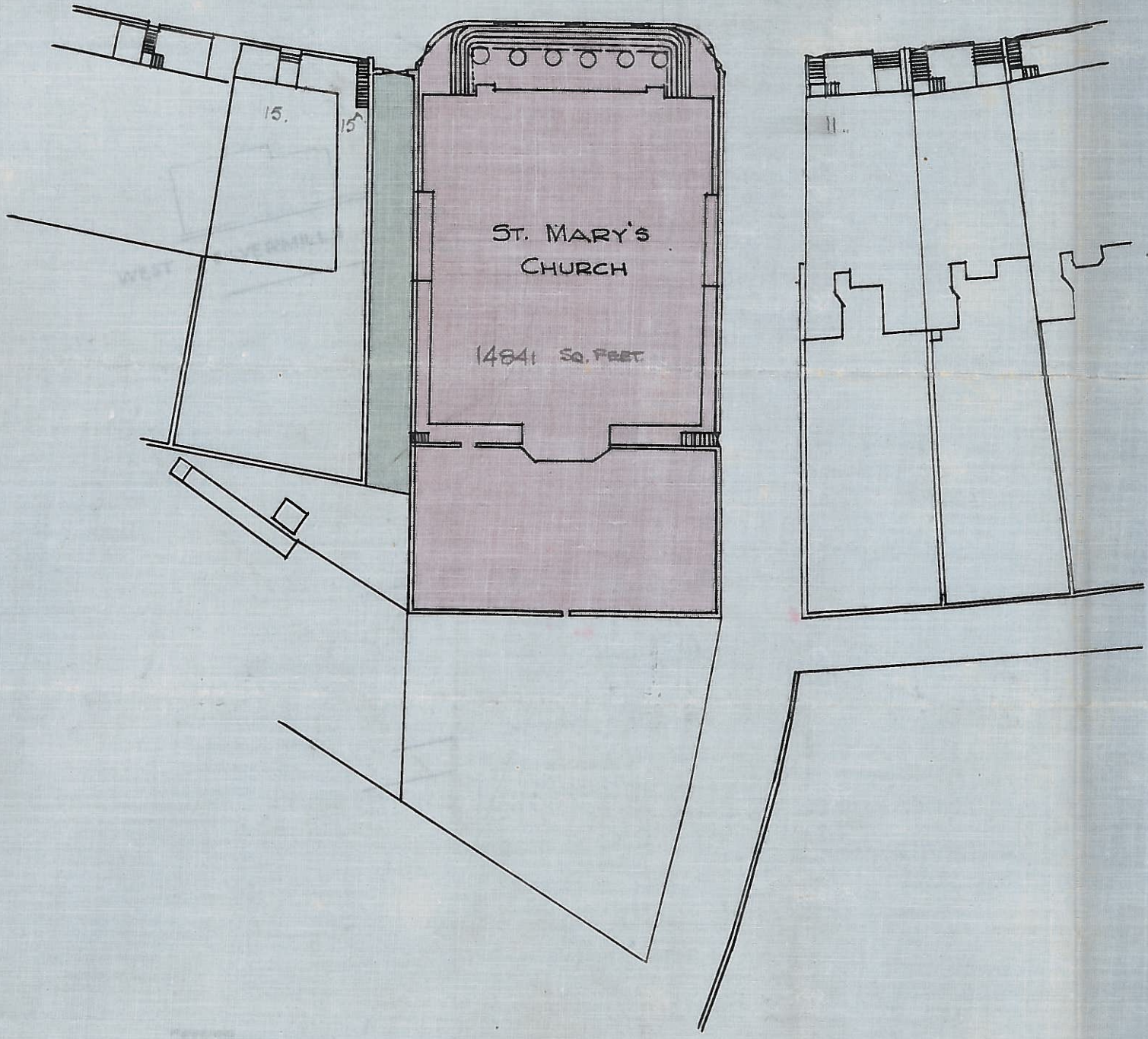


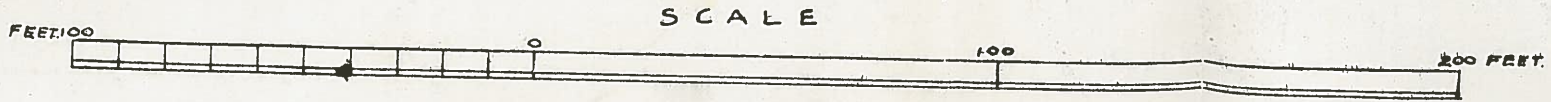
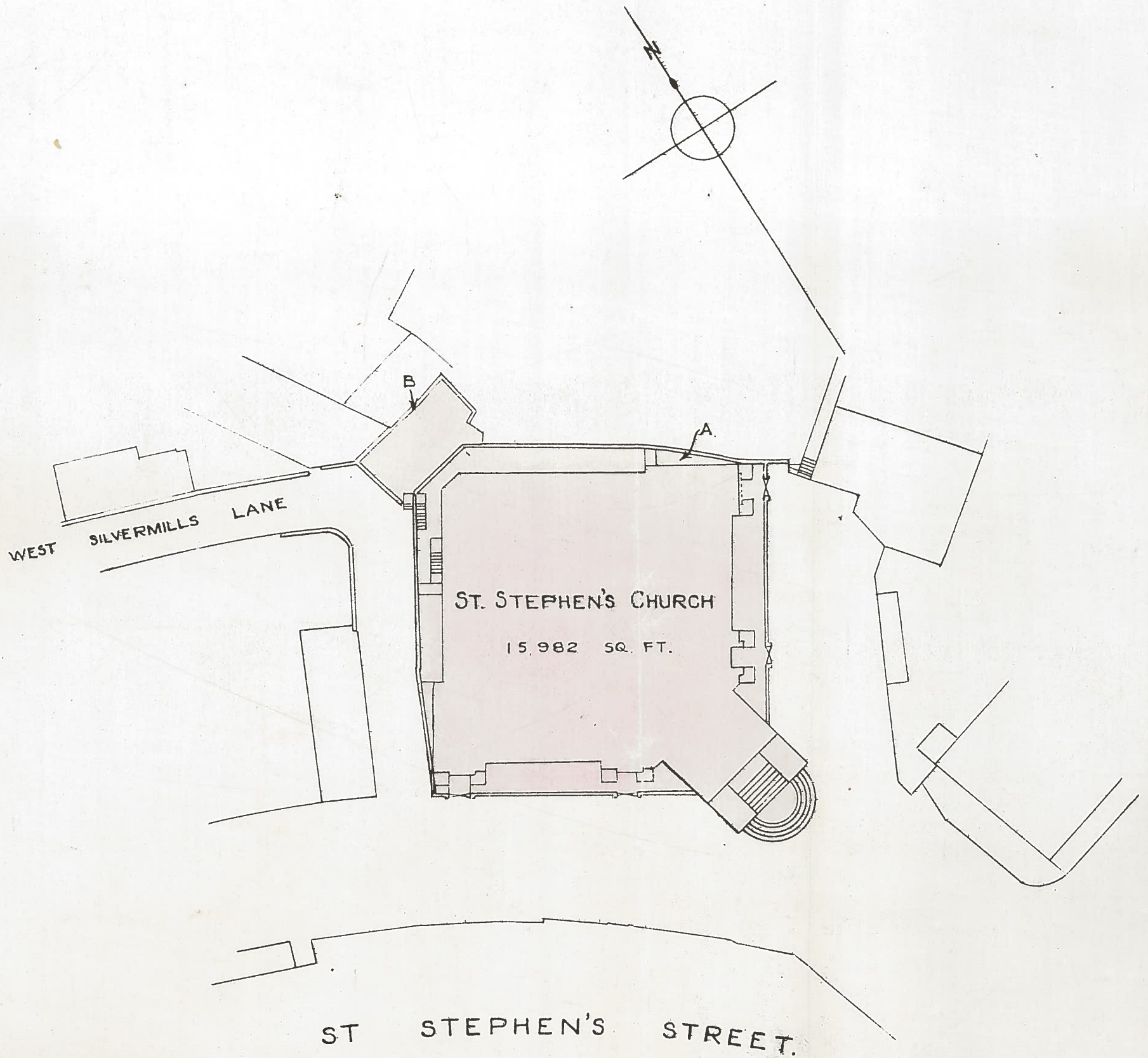
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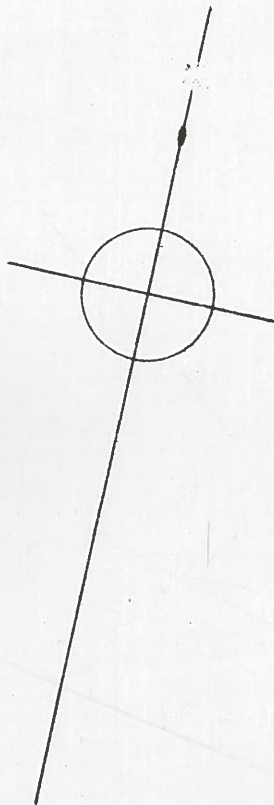
BELLEVUE

CRESCENT





JEFFREY STREET.



CLOSE.

CHALMERS.

TRINITY COLLEGE CHURCH.
11,176 SQ. FT.

VESTRY OF OLD ST. PAUL'S CHURCH.
per G.T. HAMILTON
120, ARDEN ST

THIS BUILDING IS ERECTED HARD UP AGAINST THE BOUNDARY WALL - BUT LEAVING THE WALL CLEAR.

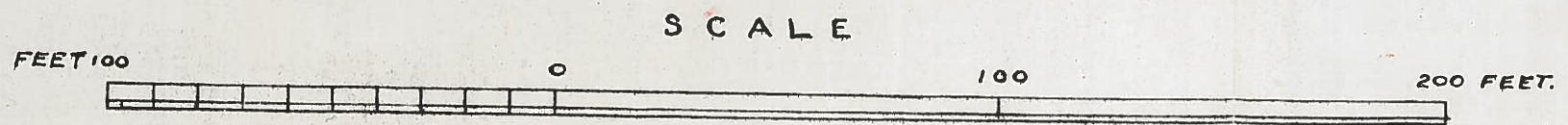
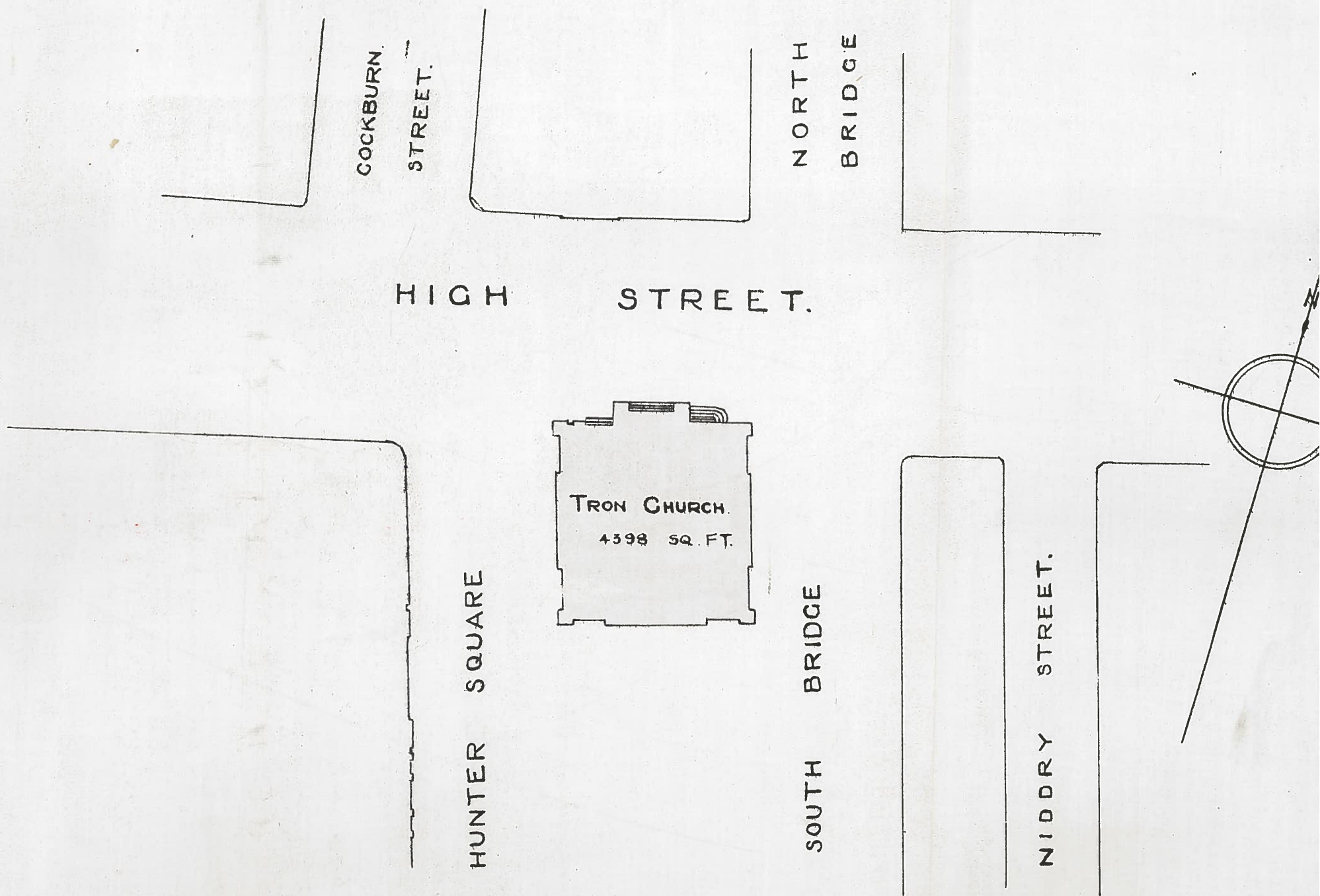
TRUSTEES CARRUBER'S CLOSE MISⁿ.
per W.S. BROWN C.A.
16, ALVA STREET,

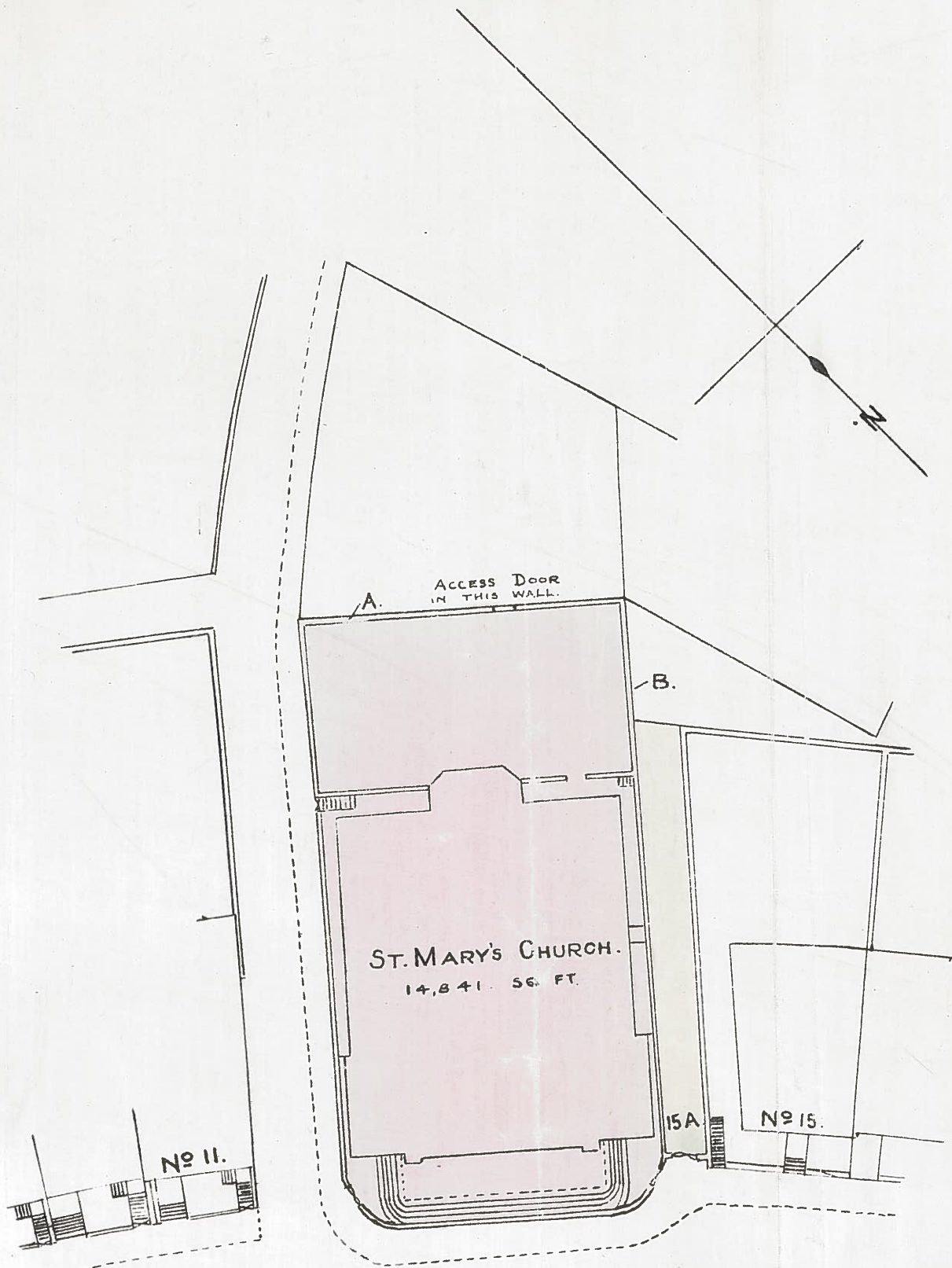
TRUNKS CLOSE.

TRUSTEES WOMENS FOREIGN MISSION. U.F. CHURCH.
per J.T.S. WATSON,
121. GEORGE STREET.

SCALE







BELLEVUE CRESCENT.

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The City of Edinburgh Council

10am, Thursday, 16 March 2023

Motion by Councillor Nicolson – Self Directed Support

Item number
Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 It is recommended that the Council.
 - 1.1.1 Notes the operational approach to determining if those in critical need have underspent;
 - 1.1.2 Notes the impact on outcomes for people in need of removing allocated support;
 - 1.1.3 Notes the budget setting process and financial impacts;
 - 1.1.4 Notes the total value of clawbacks each year for the last 5 years

Judith Proctor

Chief Officer

Contact: Mike Massaro Mallinson, Service Director Operations

E-mail: mike.massaro-mallinson@nhslothian.scot.nhs.uk | Tel: 07860595382

Motion by Councillor Nicolson – Self Directed Support

2. Executive Summary

- 2.1 This report responds to a motion by Councillor Nicolson, which was approved by the Council on 15 December 2022. This report provides clarity on the Council's operational approach to determining if those in critical need have underspent, the impact on people, the budget setting process and the total value of recovery over recent years.

3. Background

- 3.1 This report has been prepared in response to a motion by Councillor Nicolson, which was approved by the Council in December 2022. The approved motion:
- 3.1.1 Noted the benefits of the Direct Payments scheme which empowers people who have been assessed as requiring critical social care support to achieve their independent living outcomes other than by traditional services.
 - 3.1.2 Noted that many across the city already access these payments in lieu of community care or children's services, at a scale of approx. 1400 individuals across the city being in receipt of Direct Payments.
 - 3.1.3 Noted that care and support services appear to be so broadly defined in legislation that in practice the Council is near sole arbiter of what constitutes support, for which these payments are surrogate.
 - 3.1.4 Noted that many cannot find the support they critically need as a consequence of staff shortages, largely due to Brexit impacts, which can cause delayed hospital discharge, increased hospital admissions and other stresses for individuals and unpaid carers.
 - 3.1.5 Further noted this results in underused Direct Payments being 'clawed back' by the council despite the criticality of unmet need affecting so many.
 - 3.1.6 Agreed that the parameters of use are made as broad as statutory guidance encourages, by delivering care and support through the widest means possible including options to support people with the cost-of-living crisis.
- 3.2 Full Council agreed to a report in one cycle that outlined the Council's approach to self-directed support clawbacks including:
- 3.2.1 The operational approach to determining if those in critical need have underspent;

- 3.2.2 The impact on outcomes for people in need of removing allocated support;
- 3.2.3 The budget setting process and financial impacts;
- 3.2.4 The total value of clawbacks each year for the last 5 years.

4. Main report

- 4.1 Direct Payments are payments made in lieu of community care, or children's services. The definition of these services is laid down in legislation including that derived from the 1968 Social Work Scotland Act 1968, the Children's Act 1995 and the Community Care and Health Scotland Act 2002.
- 4.2 The 2013 Self Directed Support Act consolidates these elements into a single legislative framework. Self Directed Support Regulations in 2015 and consequential Scottish Government Guidance revised in 2022 give directions to local authorities in delivering Self Directed Support options of which a direct payment is one of four. These options are that the person in need of care:
 - receives a direct payment
 - decides and the local council arranges support
 - discusses with the local authority representative e.g. a Social Worker and the local council decides and arranges support
 - uses a mixture of ways to arrange their care and support.
- 4.3 A direct payment can purchase any outcome that any of the other Self Directed Support Options delivers. While the care and support *arrangements* may differ across the Options (e.g., recipients of a direct payment can contract unregulated care, by exemption from the Regulation of a Care Act 2001) the *outcomes* (living a more independent life by greater choice and control) should not differ.
- 4.4 As public funds are at stake, the Council needs to evidence due diligence in their disbursement, management and recovery of direct payments. Apart from any other audit reporting, either internal or external such as to Audit Scotland, accountability to the citizens of Edinburgh is paramount. The recovery of surplus direct payment funds is a considered process.

Operational approach to determining if those in critical need have underspent:

- 4.5 Identification of surplus funds can be identified in a range of different ways. It may be through the individual highlighting this or alternatively by a family carer, social care worker, managed account service or another relevant third party. Contact is made by the Edinburgh Health and Social Care Partnership (EHSCP) with the person through a member of the social worker team to establish if the indicative surplus is an actual surplus. An actual surplus is considered as funds unused and unusable on any likely framework or pattern of approved purchase. Identifying an actual as opposed to an inferred surplus involves consideration of complex of factors that include the following :
 - An unused respite allocation still appropriately being usable within the framework of a full year;
 - 6 weeks of weekly direct payment being excluded from calculation as an inherent timing variation in all direct payments;
 - Account is taken of unpaid invoices or unmet payroll costs including payments due to HMRC falling to the supported person;

- Contributions from other funders such as Independent Living Fund (ILF) or the persons' own assessed care charge;
- Recruitment delays that disrupt normal patterns of direct payment expenditure;
- The temporary unavailability of care provision, e.g., due to the impact of Covid and related restrictions;
- Fluctuations in purchase, normal to the supported person's life;
- Reporting delays generated by factors outside the person's control.

Impact on outcomes for people in need of removing allocated support

- 4.6 Given the complexity of the factors relevant to identifying an actual surplus, a conversation with the supported person is key to any sound judgement and decision making regarding the allocated funds. No recovery is made without first raising and agreeing with the person concerned an appropriate sum to recover. Working to consent, while not a binding legal necessity given these are public funds, is good practice.
- 4.7 Care is taken to ensure that sufficient funds remain in the direct payment account to purchase in full on an ongoing basis the original outcome identified on the person's approved support plan.
- 4.8 In the remote and unintended event that, in consequence of recovery, insufficient funds remain in the direct payment account to deliver the approved support plan then any or all the recovered sums can be restored.
- 4.9 In addition, work is undertaken with the person to update or improve the support plan in such a manner as to avert future surpluses. Included in this is further advice that can extend the use of the direct payment to ensure the plan outcome is met in full - and for the person's better support.
- 4.10 Any recovery should aim to improve future outcomes for the person whose care and welfare is the primary purpose.

The budget setting process and financial impacts

- 4.11 The 2022/23 budget for Direct Payments is £34.8m and is included in the overall budget delegated to the Edinburgh Integration Joint Board (IJB). When the budget is set it includes an assumption that there will be a certain level of reclaim of unused funds achieved. In 2022/23 this is £2.4m. Any change in practice agreed by the Council will therefore have a direct impact on the IJB's financial position. This which would have to be funded by the Council increasing the budget delegated to the IJB.

The total value of clawbacks each year for the last 5 year

- 4.12 The total funding reclaimed over the past five years is as follows:

Financial Year	Total amount recovered
2017/2018	£2,828,246.32
2018/2019	£1,896,745.66
2019/2020	£2,647,997.64
2020/2021	£2,241,207.51
2021/2022	£1,968,548.36

5. Next Steps

- 5.1 The Edinburgh Health and Social Care Partnership will continue to undertake due diligence in their disbursement, management and recovery of direct payments.

6. Financial impact

- 6.1 As outlined in section 4.11 of this report.

7. Stakeholder/Community Impact

- 7.1 There has been no community engagement in developing this report.
- 7.2 As the recovery of direct payment funds is based on surplus funds, there should be no adverse impacts on the individual. As stated in section 4.7 above, care is taken to ensure that sufficient funds remain in the direct payment account to purchase in full on an ongoing basis, the original outcome identified on the person's approved support plan

8. Background reading/external references

- 8.1 The legislative background underpinning direct payments:
- 8.1.1 National Assistance Act 1948
<https://www.legislation.gov.uk/ukpga/Geo6/11-12/29>
 - 8.1.2 Social Work (Scotland Act) 1968
<https://www.legislation.gov.uk/ukpga/1968/49/section/12A>
 - 8.1.3 Community Care Act 1990
Part IV Scotland
<https://www.legislation.gov.uk/ukpga/1990/19/contents>
 - 8.1.4 Children (Scotland) Act 1995
<https://www.legislation.gov.uk/ukpga/1995/36/contents>
 - 8.1.5 Direct Payments Act 1997
<https://www.legislation.gov.uk/uksi/1997/734/contents/made>
 - 8.1.6 Community Care and Health (Scotland) Act 2002
<https://www.legislation.gov.uk/asp/2002/5/section/22>
 - 8.1.7 Social Care (Self-directed Support) (Scotland) Act 2013
<https://www.legislation.gov.uk/asp/2013/1/contents/enacted>
most recent guidance
<https://www.gov.scot/publications/statutory-guidance-accompany-social-care-self-directed-support-scotland-act-2013-2/>

9. Appendices

None.

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The City of Edinburgh Council

10am, Thursday, 16 March 2023

Drumbrae Care Home – status report

Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 Members are requested to note the briefing on Drumbrae Care Home

Judith Proctor

Chief Officer, Edinburgh Integration Joint Board

Contact: Hazel Stewart

E-mail: Hazel.Stewart@edinburgh.gov.uk

Drumbrae care home

2. Executive Summary

- 2.1 This report provides an update on Drumbrae care home following the paper discussed at the Full Council meeting of the 9th February, in response to the motion from the February Full Council meeting which set out the following:
- 2.1.1 To note that the report references an “amended proposal” but that the report does not provide information on these changes to the original direction and decisions made by the Board and Council and calls for these to be provided to the Board and Council in one cycle (not including the special budget meeting of the Council).
 - 2.1.2 To note that between the publication of this status report on 3 February and this Council meeting on 9 February, further decisions are being made by officers on the “amended proposal”, calls for Group Leaders and Health and Social Care group spokespeople to be briefed urgently and for decisions to be referred to Council and the Board within one cycle, including the decision on the longer lease which had been requested by NHS Lothian.
 - 2.1.3 To request the information referenced in 5.1 be shared with all councillors by close of play Friday 10 February 2023.
 - 2.1.3.1 Section 5.1 of the Full Council status report on Drumbrae, discussed at the meeting on 9th February states:

Discussions are ongoing with all partners and the clinical teams to understand if the NHS Lothian proposal can be delivered, this will take place over the next two weeks and a definitive position identified by 6th February 2023.
 - 2.1.4 To note that the briefing referenced in 2.1.5 has not been forthcoming.

3. Background

- 3.1 A workshop was held on Thursday 19th January 2023 with members of NHS Lothian’s Corporate Management Team (CMT), the City of Edinburgh Council’s Corporate Leadership Team (CLT) and members of the Edinburgh Health and

Social Care Partnerships Executive Management Team (EMT) plus lead officers in relation to the issues associated with the transition of the former Drumbrae care home.

- 3.2 Adaptations required to the former Drumbrae Care Home to transition the full 60 beds to Hospital Based Complex Clinical Care provision (HBCCC) have increased beyond initial estimates. The increased scope of the work required means the direction set by the Edinburgh Integration Joint Board (EIJB) cannot be delivered in its current form.
- 3.3 At the workshop, NHS Lothian's Chief Executive offered an alternative proposal on the use of Drumbrae, this proposal is as follows:
 - 3.3.1 NHS Lothian would fund the work required on the ground floor of Drumbrae up to a gross total of £3m. The expectation was that this would provide 30 beds for HBCCC patients and that the works would take about 3-4 months on site. The upstairs space would be available for whatever was felt to be most useful in the Edinburgh context on the understanding that the Edinburgh Health and Social Care Partnership (EHSCP) would have first refusal on the upper floor use.
- 3.4 The conditions attached to the proposal were:
 - 3.4.1 A dedicated project manager would be appointed immediately by the EHSCP to manage this aspect of the bed-based review.
 - 3.4.2 The project manager would open a line directly to NHS Lothian's Strategic Director to give regular updates on progress and the programme would be brought into the Performance Support and Oversight Board (PSOB) chaired by NHS Lothian's Chief Executive that meets monthly.
 - 3.4.3 EHSCP services would vacate Liberton Hospital.
 - 3.4.4 Ferryfield House would be vacated.
- 3.5 The last condition listed, the withdrawal of services from Ferryfield House, is required to be completed no later than July 2024. NHS Lothian have stipulated that they would need assurance that this is achievable by Christmas 2023, so that appropriate notice can be given to the PFI provider.
- 3.6 NHS Lothian also indicated that a longer lease would need to be negotiated for Drumbrae to make the proposal viable

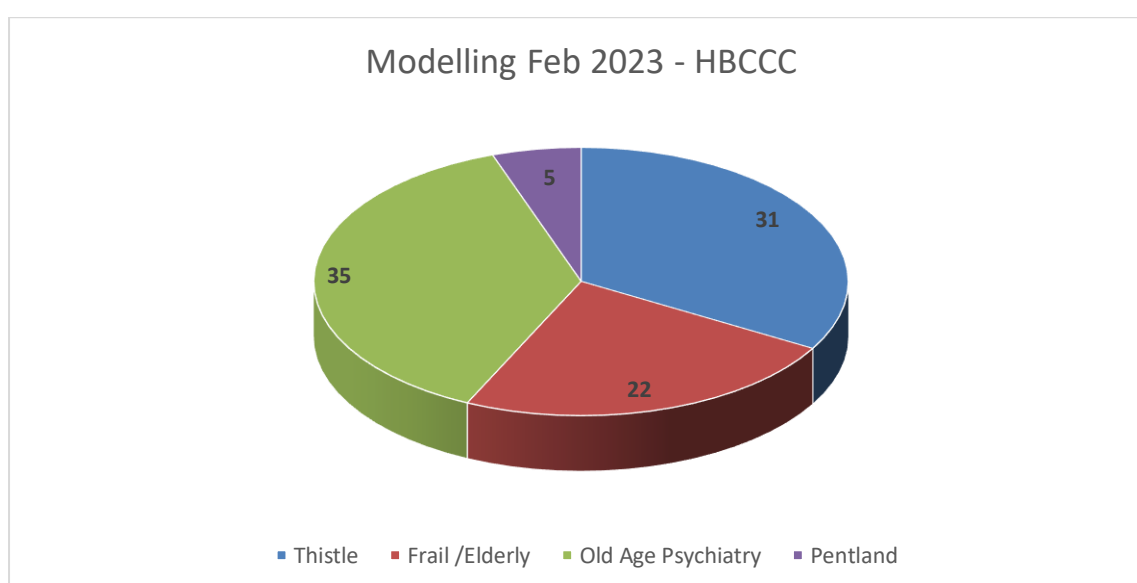
4. Main report

- 4.1 The EHSCP undertook a targeted feasibility study to understand if the alternative proposal offered by NHS Lothian could be practically delivered.
- 4.2 A range of key stakeholders were involved in the discussions to date and although the alternative proposal as defined in section 3 could be delivered, there would be significant impact on other parts of the system as a result.

- 4.3 The revised proposal sees a reduction of an additional 30 HBCCC beds from the original proposal. This would equate to an overall reduction of 72 HBCCC beds from the bed numbers operational at present.
- 4.4 There is a risk that reducing the bed numbers on this scale would have a significant impact on front door presentations, acute capacity and flow and, delayed discharges. It is already a challenge to discharge patients from HBCCC into community settings as there are limited facilities that can safely care for people with complex care needs.
- 4.5 The cohort of patients that are currently cared for in HBCCC settings are old, frail, many with co-morbidity and there is an increased number of patients with a dementia diagnosis. These patients have increased vulnerability to frailty through deconditioning and isolation. They are presenting much later than previously experienced pre-pandemic and are often more acutely unwell and more complex.
- 4.6 Due to the complexity of these patients, discharges from HBCCC can be challenging. There is a lack of complex care provision in community settings in Edinburgh. The EHSCP is working towards the implementation of a new model of care within the larger internal care homes to address the demand seen from acute for this level of care however, in the private market it is extremely difficult to find suitable care homes that will accept patients with complex care needs. There is a general perception that hospitals are safer than care homes and therefore, families can and do challenge the decision to discharge.
- 4.7 The whole system is under extreme pressure, and this can be seen across health and social care services. There is enormous pressure in Primary Care which is impacting on community care settings. The unscheduled care system is stressed and there are waiting lists in scheduled care. There are patients in acute settings that do not need to be there and there are significant delayed discharges in Edinburgh and the Lothians.
- 4.8 Taking such a large number of beds out of the system in times of such extreme pressure and scrutiny without enhancing the community infrastructure to support the reduction in bed numbers is likely to cause significant pressure elsewhere in the system. This would impact on front door presentations and attendances, capacity and flow in acute settings and, delayed discharges.
- 4.9 Modelling completed as part of the Bed Based Care Strategy development has been updated and recalculated using the most up to date data. The modelling follows a demand, capacity, activity and queue (DCAQ) methodology and includes uplifts for optimum occupancy and demographic projections. The outcome of the modelling for HBCCC is as follows:

	Patients on waiting list	Total patients	Average Length of stay	Bed days required overall	Number of beds required	Inc. 85% occupancy uplift	Inc. 13% uplift for growth
Functional Psychiatry	4	27	321	8,662	24	27	31
Frail/elderly	5	47	128	6,028	17	19	22
Old Age Psychiatry	0	38	254	9,644	26	30	35
Pentland ward	0	4	321	1,283	4	4	5

The data is also shown graphically below.



- 4.10 The modelling suggests that a total of **40** beds are required for old age psychiatry HBCCC (including Pentland ward currently located in the REH) and **22** beds are required for frail elderly HBCCC.
- 4.11 The alternative offer presented by our partners in NHS Lothian, only offers 30 beds within Drumbrae for these specialties, with the withdrawal from Ferryfield House also proposed, there are not enough beds to meet the demand within the city.
- 4.12 There are time critical elements that need to be addressed such as the withdrawal of services from the Liberton Hospital site. Although an occupancy agreement has been established, this is for a time limited period of 2 calendar years from the point of sale.
- 4.13 To achieve the withdrawal of services from Liberton Hospital, the remaining estate has to be redesigned to accommodate the bed-based services currently occupying the site. Withdrawing services from Liberton cannot be achieved within the parameters of the alternative offer presented by NHS Lothian as there is not the capacity within the estate to enable services to be accommodated elsewhere.

- 4.14 The EHSCP have concluded that the alternative offer presented by NHS Lothian can be delivered with some alterations to the conditions set. To achieve the withdrawal of services from Liberton Hospital and accommodate the Intermediate Care service within the remaining estate, the 30 beds at Drumbrae would need to be operational and the lease on Ferryfield House would need to continue to the end date of October 2027.
- 4.15 Old age psychiatry HBCCC could then be accommodated within Drumbrae with the frail/elderly wards relocated to Ferryfield House. This would create the space within the remaining PFIs (Ellen's Glen and Findlay House) to accommodate the Intermediate Care service as set out in the original bed-based care strategy.
- 4.16 A full system wide pathway review from hospital to community should be undertaken to understand the range of beds in use across the system, this would include acute beds such as Medicine of the Elderly and Medicine of the Elderly Rehabilitation. A holistic review of pathways would properly map out the capacity requirements for the needs of each patient group. The review of pathways needs to be completed urgently to develop a sustainable bed base for the future.
- 4.17 By keeping Ferryfield House as a transitional arrangement, it allows time to undertake the review of all pathways to fully understand the community infrastructure required to shift the balance of care into the community, particularly for people with complex care needs.
- 4.18 By undertaking the full pathway review the EHSCP, along with our partners, can design the optimum model of community infrastructure to support people who have complex care needs. This approach will allow for services to come off the Liberton Hospital site within the timescales which is the most time critical element of the redesign. It doesn't allow for services to be withdrawn from Ferryfield House however, it will allow for work to take place to ensure the lease can end at the intended end date of October 2027.
- 4.19 This option is the only viable way to ensure services continue to be delivered and that patients are cared for and supported until the community infrastructure can be enhanced to support people with complex care requirements. The amended proposal outlined above was sent to NHS Lothian for consideration on 9th February 2023.
- 4.20 NHS Lothian responded to the amended proposal on 15th February 2023 requesting further discussion and this is ongoing.

5. Next Steps

- 5.1 In response to point 2.1.5 of the status report presented to the Full Council on 9th February (item 7.8) which states:
- 5.1.1 Calls for a briefing to elected members, outlining the actions that would be required if the Council is directed to recommission 60 care beds at Drumbrae by the Edinburgh Integration Joint Board (EIJB), along with associated costs, an

estimate of how long this would take, and any other significant considerations that may inform a decision by the EIJB.

- 5.2 A briefing paper is being drafted for circulation to elected members, information is being gathered to inform this briefing paper from colleagues across the City of Edinburgh Council and the Edinburgh Health and Social Care Partnership. The Partnership would like to offer elected members a Development Session to talk through the briefing in more detail and answer any questions that may arise.
- 5.3 Discussions are ongoing with our Partners to seek a resolution to the issues faced with the transition of Drumbrae. These discussions will be concluded by early April, and we propose to report back to Full Council at the meeting on 4th May 2023.

6. Financial impact

- 6.1 The transition of Drumbrae care home to HBCCC provision will provide an income stream for the City of Edinburgh Council at a rate of £420k per annum.
- 6.2 The adaptation costs will be met by NHS Lothian if the amended proposal is agreed with the exception of £800k secured in 2021 to undertake adaptations.
- 6.3 NHS Lothian would be required to continue with the lease at Ferryfield House until the lease end in October 2027 which comes at a cost to NHS Lothian in addition to the lease and operating costs for Drumbrae.
- 6.4 Supporting the withdrawal from the Liberton hospital site means the site can be released for redevelopment by the City of Edinburgh Council

7. Stakeholder/Community Impact

- 7.1 An integrated impact assessment was completed as part of the strategy development and can be accessed [here](#). No further impact assessment has been completed at this stage.

8. Background reading/external references

- 8.1 [Drumbrae care home status report](#): Full Council 9th February 2023

9. Appendices

N/A

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The City of Edinburgh Council

10.00am, Thursday 16 March 2023

Edinburgh Tram Inquiry – Funding update

Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 It is recommended that the Council allocates a further funding sum as set out in the B agenda report on today's Council agenda in relation to the ongoing Edinburgh Tram Inquiry (the "Inquiry") and Tram litigation activity.

Andrew Kerr

Chief Executive

Contact: Kevin McKee, Head of Legal Services and Deputy Monitoring Officer

Legal and Assurance Division, Corporate Services Directorate

E-mail: kevin.mckee@edinburgh.gov.uk | Tel: 0131 529 3906

Edinburgh Tram Inquiry – Funding update

2. Executive Summary

- 2.1 This report seeks further funding for both the Inquiry and Tram-related litigations. Further detail is set out in the B agenda report also on today's Council agenda.

3. Background

- 3.1 On 22 August 2019 the Council considered a B agenda report in relation to certain matters relative to the Inquiry.

4. Main report

- 4.1 The Council is a Core Participant in the Inquiry. It is hoped that the Inquiry will produce its final report in early course.
- 4.2 The Council is also a party to litigation action (currently paused) against tie (now CEC Recovery Ltd) and DLA Piper, the Council and tie's former legal advisers in relation to the original project.
- 4.3 The Council continues to incur expenditure in relation to both the Inquiry and the legal actions referred to at para 4.2, including legal and ICT system storage fees. Officers have been monitoring and minimising spend in this regard as we await the outcome of the Inquiry.
- 4.4 Once the Inquiry publishes its report the Council and its advisers will need to consider the outcome and recommendations in detail to be able to respond to the findings and implement any recommendations, as well as consider matters in relation to the paused litigation.
- 4.5 It is therefore recommended that further funding is made available to support this work. More detail is provided in the B agenda report also on today's agenda.

5. Next Steps

- 5.1 The Council will respond appropriately to the Inquiry's report once published.

6. Financial impact

- 6.1 Provision for further funding will be provided in line with the B agenda also on today's agenda.

7. Community Impact

- 7.1 None.

8. Background reading/external references

- 8.1 None.

9. Appendices

- 9.1 None.

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The City of Edinburgh Council

10.00am, Thursday, 16 March 2023

Revenue Budget 2023/24 Update

Executive/routine Wards	Executive All
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1. Recommendations

1.1 Members of Council are asked:

- 1.1.1 to note that, following the Scottish Budget's Parliamentary consideration, the Council's core grant funding allocation did not change and as such the Council's budget remains balanced, based on approved savings and investments; and
- 1.1.2 to approve, following agreement of the revenue budget motion, the revised proposed fees and charges set out in Appendix 1.

Dr Deborah Smart
Executive Director of Corporate Services

Contact: Hugh Dunn, Service Director: Finance and Procurement
Finance and Procurement Division, Corporate Services Directorate
E-mail: hugh.dunn@edinburgh.gov.uk | Tel: 0131 469 3150

Revenue Budget 2023/24 Update

2. Executive Summary

- 2.1 The report updates members on the outcome of the Scottish Budget's Stage Three Parliamentary consideration, confirming no change in the Council's overall core revenue grant funding allocation. Following the decision of Council at the budget-setting meeting on 23 February 2023, the report also sets out a revised proposed set of fees and charges, consistent with Council's approved budget decision.

3. Background

- 3.1 On 23 February 2023, members approved the Council's revenue budget for 2023/24, based on anticipated core funding pending completion of the Scottish Budget Bill's Parliamentary consideration.
- 3.2 Included within this balanced overall position was an assumption of a CPI-linked uplift, based on the relevant rate as of October 2022 (i.e. 11.1%), for most discretionary fees and charges. The approved motion separately included a 25% increase in road occupation charges for property developers.

4. Main report

Stage Three Parliamentary consideration of Scottish Budget Bill

- 4.1 The update report to the budget-setting meeting of Council noted that should the Bill's Stage Three consideration result in the provision of any additional unallocated sums, these would be the subject of separate consideration at a subsequent meeting of Council.
- 4.2 Following approval of the Local Government Finance (Scotland) Order 2023 on 1 March 2023, however, the core level of revenue grant funding assumed within the budget update report was confirmed and as such no additional funds are available for allocation.

Additional funding for 2022/23 and 2023/24 pay awards

- 4.3 Although the distribution amongst authorities remains to be confirmed, the Order intimated the provision of £223m of additional Scotland-wide funding such that, when combined with baseline budget provision of 3% and a further instalment to be provided during the coming year, would allow a 5.5% average increase to be paid to both teaching and non-teaching staff in 2023/24. While this additional funding is

welcomed, given that it is provided specifically in the expectation of improving employee pay offers and, as such, mitigates a wider budget framework risk, it is not available for members' allocation.

- 4.4 The Scottish Government has also confirmed that additional funding will be provided to underpin, on a recurring basis, the full cost of the teachers' pay award for 2022/23. The quantum of funding provided is aligned to the revised best and final teaching staff offer of 3 March 2023 that has now been accepted by the representative teaching unions.

Retained funding for teaching support

- 4.5 In accordance with the statement by the Cabinet Secretary for Education and Skills on 7 February, the figures contained within the Finance Order assume the Scotland-wide retention of £45.5m to encourage all local authorities to maintain teacher and pupil support staff numbers in 2023/24. Receipt of Edinburgh's share of this sum, some £3.3m, will be dependent upon confirmation, per the relevant censuses published in September and December 2023 respectively, that overall staffing numbers in these categories have been maintained.

Discretionary fees and charges

- 4.6 The approved budget motion included an assumption of a CPI-linked uplift, based on the relevant rate as of October 2022 (i.e. 11.1%), for most discretionary fees and charges. The approved motion separately included a 25% increase in road occupation charges for property developers. Taken together, these savings were assumed to generate an additional £1.190m of income on a recurring basis relative to the budget framework assumption of £1.700m.
- 4.7 Discussion with the Liberal Democrat Group has confirmed that the approved motion's main intention was, in the case of charges where a broad 5% increase had been proposed, to increase this to 11.1%. Where the officer proposal was already in excess of this higher level of uplift (including parking and parking permit charges), the officer-proposed level should be implemented.
- 4.8 For those charges where an increase of below, or no more than, 5% was proposed for statutory (including restrictions on cost recovery) or demonstrated market competitiveness reasons, in a number of cases no further increase is being assumed.
- 4.9 The approved budget motion specifically excluded charges for community access to secondary school facilities and Houses in Multiple Occupation (HMO) licences where, by extension, the officer-recommended increase of 5% would apply.
- 4.10 Appendix 1 sets out a revised proposed set of fees and charges, based on the above decision of Council and reflecting, as appropriate, relevant competitiveness and cost recovery considerations. Due to the short timescales between the Council's budget-setting meeting and today's meeting, the charges shown may be subject to further rounding prior to implementation whilst adhering to the broad level of increase shown. Members should also note that the appended

schedule only shows those fees and charges where a change from the current fee is proposed.

Other approved budget savings

- 4.11 The approved budget included £13.4m of service-specific savings. Implementation plans for these are, where relevant, currently being developed to secure the approved level of saving in 2023/24.
- 4.12 The approved motion also includes in-year savings of £0.600m from the Council's redeployment pool and £0.500m from Best Value service reviews. Implementation of these decisions will be the subject of further reporting to relevant Executive Committees, consistent with the Council's Procedural Standing Orders.

5. Next Steps

- 5.1 Following agreement by Council, revised charges will be communicated to service users and a corresponding updated fees and charges register published on the Council's website by 31 March 2023. As noted above, the precise level of charge levied may be subject to further rounding prior to implementation.
- 5.2 The existing system of reliefs, concessions and discounts will be maintained.

6. Financial impact

- 6.1 The proposed levels of increase to parking charges, parking permits, road occupation charges and other discretionary fees and charges detailed in Appendix 1 are expected to generate £2.890m of additional income on a recurring basis.

7. Stakeholder/Community Impact

- 7.1 As part of agreeing the Council's budget on 23 February 2023, [an Integrated Impact Assessment statement](#) was prepared on relevant considerations of a 5% increase in most discretionary fees and charges. This statement noted on-going activity to support citizens through current challenging economic conditions, including promotion of income maximisation and advice services, maintenance of lower-priced concessions for some Council services and wider national initiatives geared towards mitigating pressure on household budgets. Officers will review the focus of this activity following Council's decision.

8. Background reading/external references

- 8.1 [Liberal Democrat Group Budget Motions](#), City of Edinburgh Council, 23 February 2023

9. Appendices

- 9.1 Appendix 1 – Proposed fees and charges, 2023/24

Rates applicable from 1st April or *1st August

VAT to be added where appropriate

						2023/24		
Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase	
E&CS	Outdoor Centres	Benmore Outdoor Centre	22 August - 27 August - Residential Course	Per Person	£339.00	01 August 2023	11.15%	
E&CS	Outdoor Centres	Benmore Outdoor Centre	29 August - 2 Dec - Residential Course	Per Person	£372.00	01 August 2023	11.04%	
E&CS	Outdoor Centres	Benmore Outdoor Centre	29 August - 2 Dec - Residential Course	Per Person	£372.00	01 August 2023	11.04%	
E&CS	Outdoor Centres	Benmore Outdoor Centre	5 December - 3 February - Residential Course	Per Person	£322.00	01 August 2023	11.03%	
E&CS	Outdoor Centres	Benmore Outdoor Centre	6 February - 3 March - Residential Course	Per Person	£372.00	01 August 2023	11.04%	
E&CS	Outdoor Centres	Benmore Outdoor Centre	6 March to 16 June - Residential Course	Per Person	£372.00	01 August 2023	11.04%	
E&CS	Outdoor Centres	Benmore Outdoor Centre	19 June - 30 June - Residential Course	Per Person	£339.00	01 August 2023	11.15%	
E&CS	Outdoor Centres	Lagganlia Outdoor Centre	22 August - 27 August - Residential Course	Per Person	£339.00	01 August 2023	11.15%	
E&CS	Outdoor Centres	Lagganlia Outdoor Centre	29 August - 2 Dec - Residential Course	Per Person	£372.00	01 August 2023	11.04%	
E&CS	Outdoor Centres	Lagganlia Outdoor Centre	29 August - 2 Dec - Residential Course	Per Person	£372.00	01 August 2023	11.04%	
E&CS	Outdoor Centres	Lagganlia Outdoor Centre	5 December - 3 February - Residential Course	Per Person	£322.00	01 August 2023	11.03%	
E&CS	Outdoor Centres	Lagganlia Outdoor Centre	6 February - 3 March - Residential Course	Per Person	£372.00	01 August 2023	11.04%	
E&CS	Outdoor Centres	Lagganlia Outdoor Centre	6 March to 16 June - Residential Course	Per Person	£372.00	01 August 2023	11.04%	
E&CS	Outdoor Centres	Lagganlia Outdoor Centre	19 June - 30 June - Residential Course	Per Person	£339.00	01 August 2023	11.15%	
E&CS	Outdoor Centres	Lagganlia - Ptarmigan - commercial	2 nights - weekend	6 people	£443.00	01 April 2023	11.03%	
E&CS	Outdoor Centres	Lagganlia - Ptarmigan - commercial	4 nights - midweek	6 people	£588.00	01 April 2023	11.15%	
E&CS	Outdoor Centres	Lagganlia - Ptarmigan - commercial	7 nights - week	6 people	£843.00	01 April 2023	11.07%	
E&CS	Outdoor Centres	Lagganlia - Anderson - commercial	2 nights - weekend	10 people	£554.00	01 April 2023	11.02%	
E&CS	Outdoor Centres	Lagganlia - Anderson - commercial	4 nights - midweek	10 people	£699.00	01 April 2023	11.13%	
E&CS	Outdoor Centres	Lagganlia - Anderson - commercial	7 nights - week	10 people	£1,065.00	01 April 2023	11.05%	
E&CS	Outdoor Centres	Lagganlia - Sgorans - commercial	2 nights - weekend	16 people	£854.00	01 April 2023	11.05%	
E&CS	Outdoor Centres	Lagganlia - Sgorans - commercial	4 nights - midweek	16 people	£1,278.00	01 April 2023	11.13%	
E&CS	Outdoor Centres	Lagganlia - Sgorans - commercial	7 nights - week	16 people	£1,888.00	01 April 2023	11.12%	
E&CS	Outdoor Centres	Lagganlia - Caerketton - commercial	2 nights - weekend	17 people	£854.00	01 April 2023	11.05%	
E&CS	Outdoor Centres	Lagganlia - Caerketton - commercial	4 nights - midweek	17 people	£1,278.00	01 April 2023	11.13%	
E&CS	Outdoor Centres	Lagganlia - Caerketton - commercial	7 nights - week	17 people	£1,888.00	01 April 2023	11.12%	
E&CS	Outdoor Centres	Lagganlia - Hillend - commercial	2 nights - weekend	18 people	£854.00	01 April 2023	11.05%	
E&CS	Outdoor Centres	Lagganlia - Hillend - commercial	4 nights - midweek	18 people	£1,278.00	01 April 2023	11.13%	
E&CS	Outdoor Centres	Lagganlia - Hillend - commercial	7 nights - week	18 people	£1,888.00	01 April 2023	11.12%	
E&CS	Adult Education	Non-certificated courses (20 hours tuition)	Standard Fee		£96.00	01 August 2023	10.34%	
E&CS	Adult Education	Non-certificated courses (20 hours tuition)	Concession Fee (students, 16/17 year olds, over 60s, retired and not in employment, people in receipt of Disability Allowance, PIP or Carer's Allowance)		£48.50	01 August 2023	11.49%	
E&CS	Adult Education	Non-certificated courses (20 hours tuition)	Reduced Fee (in receipt of one of the following benefits: Incapacity Benefit, Income Support, Pension Credit, Housing Benefit, Working Tax Credit, Universal Credit, Income Based JSA, Council Tax Reduction Scheme, Employment Support Allowance, NASS Support)		£19.00	01 August 2023	10.14%	
E&CS	Adult Education	Non-certificated courses (20 hours tuition)	Extra Resourced Courses		£106.00	01 August 2023	10.99%	
E&CS	Community Access to (Secondary) Schools	3G Synthetic Pitch - Full Pitch	Standard	per hour	£123.90	01 August 2023	5.00%	
E&CS	Community Access to (Secondary) Schools	3G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£62.00	01 August 2023	5.08%	
E&CS	Community Access to (Secondary) Schools	3G Synthetic Pitch - Full Pitch	Commercial	per hour	£154.90	01 August 2023	5.02%	
E&CS	Community Access to (Secondary) Schools	3G Synthetic Pitch - Half Pitch	Standard	per hour	£62.00	01 August 2023	5.08%	
E&CS	Community Access to (Secondary) Schools	3G Synthetic Pitch - Half Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£31.00	01 August 2023	5.08%	
E&CS	Community Access to (Secondary) Schools	3G Synthetic Pitch - Half Pitch	Commercial	per hour	£77.60	01 August 2023	5.01%	
E&CS	Community Access to (Secondary) Schools	3G Synthetic Pitch - Third Pitch	Standard	per hour	£41.30	01 August 2023	4.82%	
E&CS	Community Access to (Secondary) Schools	3G Synthetic Pitch - Third Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£20.70	01 August 2023	5.08%	
E&CS	Community Access to (Secondary) Schools	3G Synthetic Pitch - Third Pitch	Commercial	per hour	£51.70	01 August 2023	5.08%	
E&CS	Community Access to (Secondary) Schools	2G Synthetic Pitch - Full Pitch	Standard	per hour	£83.60	01 August 2023	5.16%	
E&CS	Community Access to (Secondary) Schools	2G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£41.80	01 August 2023	5.16%	
E&CS	Community Access to (Secondary) Schools	2G Synthetic Pitch - Full Pitch	Commercial	per hour	£104.70	01 August 2023	5.07%	
E&CS	Community Access to (Secondary) Schools	2G Synthetic Pitch - Half Pitch	Standard	per hour	£42.00	01 August 2023	5.00%	
E&CS	Community Access to (Secondary) Schools	2G Synthetic Pitch - Half Pitch	Commercial	per hour	£53.50	01 August 2023	5.00%	
E&CS	Community Access to (Secondary) Schools	2G Synthetic Pitch - Third Pitch	Standard	per hour	£27.90	01 August 2023	5.28%	
E&CS	Community Access to (Secondary) Schools	2G Synthetic Pitch - Third Pitch	Commercial	per hour	£35.90	01 August 2023	5.12%	
E&CS	Community Access to (Secondary) Schools	Sports Hall - 4 x Badminton Court	Standard	per hour	£61.60	01 August 2023	5.30%	
E&CS	Community Access to (Secondary) Schools	Sports Hall - 4 x Badminton Court	Concession/Over 60 Retired/Youth Registration	per hour	£30.80	01 August 2023	5.30%	
E&CS	Community Access to (Secondary) Schools	Sports Hall - 4 x Badminton Court	Commercial	per hour	£80.30	01 August 2023	5.04%	
E&CS	Community Access to (Secondary) Schools	Large Gym - 1 x Badminton Court	Standard	per hour	£30.00	01 August 2023	7.14%	
E&CS	Community Access to (Secondary) Schools	Large Gym - 1 x Badminton Court	Commercial	per hour	£36.60	01 August 2023	5.17%	
E&CS	Community Access to (Secondary) Schools	Dance Studio - as above with mirrors	Standard	per hour	£30.00	01 August 2023	5.26%	
E&CS	Community Access to (Secondary) Schools	Dance Studio - as above with mirrors	Concession/Over 60 Retired/Youth Registration	per hour	£15.00	01 August 2023	2.74%	
E&CS	Community Access to (Secondary) Schools	Dance Studio - as above with mirrors	Commercial	per hour	£38.70	01 August 2023	5.16%	

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
E&CS	Community Access to (Secondary) Schools	Dance Studio - Leith Academy	Standard	per hour	£14.20	01 August 2023	5.19%
E&CS	Community Access to (Secondary) Schools	Dance Studio - Leith Academy	Commercial	per hour	£17.70	01 August 2023	5.36%
E&CS	Community Access to Schools	Pool Hire - 15m x 4 lanes	Standard	per hour	£38.50	01 August 2023	5.19%
E&CS	Community Access to Schools	Pool Hire - 15m x 4 lanes	Commercial	per hour	£70.60	01 August 2023	5.06%
E&CS	Community Access to Schools	Pool Hire - 17m x 4 lanes	Standard	per hour	£43.90	01 August 2023	5.02%
E&CS	Community Access to Schools	Pool Hire - 17m x 4 lanes	Commercial	per hour	£80.00	01 August 2023	5.12%
E&CS	Community Access to Schools	Pool Hire - 25m x 4 lanes	Standard	per hour	£49.20	01 August 2023	6.96%
E&CS	Community Access to Schools	Pool Hire - 25m x 4 lanes	Commercial	per hour	£89.30	01 August 2023	5.06%
E&CS	Community Access to Schools	Pool Hire - 25m x 6 lanes	Standard	per hour	£73.80	01 August 2023	6.96%
E&CS	Community Access to Schools	Pool Hire - 25m x 6 lanes	Concession/Over 60 Retired/Youth Registration	per hour	£36.90	01 August 2023	6.96%
E&CS	Community Access to Schools	Pool Hire - 25m x 6 lanes	Commercial	per hour	£134.00	01 August 2023	5.02%
E&CS	Community Access to Schools	Pool Hire - 25m x 1 lane	Standard	per hour per lane	£12.10	01 August 2023	5.22%
E&CS	Community Access to Schools	Pool Hire - 25m x 1 lane	Concession/Over 60 Retired/Youth Registration	per hour per lane	£6.05	01 August 2023	5.22%
E&CS	Community Access to Schools	Pool Hire - 25m x 1 lane	Commercial	per hour per lane	£22.40	01 August 2023	5.16%
E&CS	Community Access to (Secondary) Schools	Small room / Classroom - up to 100m2	Standard	per hour	£15.00	01 August 2023	5.63%
E&CS	Community Access to (Secondary) Schools	Small room / Classroom - up to 100m2	Commercial	per hour	£18.70	01 August 2023	5.38%
E&CS	Community Access to (Secondary) Schools	Medium room - up to 200m2	Standard	per hour	£29.30	01 August 2023	5.21%
E&CS	Community Access to (Secondary) Schools	Medium room - up to 200m2	Concession/Over 60 Retired/Youth Registration	per hour	£14.65	01 August 2023	0.34%
E&CS	Community Access to (Secondary) Schools	Medium room - up to 200m2	Commercial	per hour	£36.60	01 August 2023	5.17%
E&CS	Community Access to (Secondary) Schools	Large room - up to 300m2	Standard	per hour	£37.80	01 August 2023	5.00%
E&CS	Community Access to (Secondary) Schools	Large room - up to 300m2	Commercial	per hour	£47.40	01 August 2023	5.10%
E&CS	Community Access to (Secondary) Schools	Extra Large room - 300m2 +	Standard	per hour	£48.20	01 August 2023	5.01%
E&CS	Community Access to (Secondary) Schools	Extra Large room - 300m2 +	Concession/Over 60 Retired/Youth Registration	per hour	£24.10	01 August 2023	0.42%
E&CS	Community Access to (Secondary) Schools	Extra Large room - 300m2 +	Commercial	per hour	£60.20	01 August 2023	5.06%
E&CS	Community Access to (Secondary) Schools	MUGA Pitch	Standard	per hour	£32.80	01 August 2023	5.13%
E&CS	Community Access to (Secondary) Schools	MUGA Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£16.40	01 August 2023	5.13%
E&CS	Community Access to (Secondary) Schools	MUGA Pitch	Commercial	per hour	£43.00	01 August 2023	5.01%
E&CS	Community Access to (Secondary) Schools	Match Fees 3G Synthetic Pitch - Full Pitch	Club League/Cup Fixtures/Standard	per match	£87.70	01 August 2023	5.03%
E&CS	Community Access to (Secondary) Schools	Match Fees 3G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	per match	£43.85	01 August 2023	5.03%
E&CS	Community Access to (Secondary) Schools	Match Fees 3G Synthetic Pitch - Full Pitch	Commercial/Others	per match	£110.30	01 August 2023	5.05%
E&CS	Community Access to (Secondary) Schools	Grass Pitch - per Game	Standard	two hours	£62.00	01 August 2023	5.08%
E&CS	Community Access to (Secondary) Schools	Grass Pitch - per Game	Concession/Over 60 Retired/Youth Registration	two hours	£31.00	01 August 2023	5.08%
E&CS	Community Access to (Secondary) Schools	Grass Pitch - per Game	Commercial	two hours	£78.90	01 August 2023	5.06%
E&CS	Community Access to (Secondary) Schools	Adult Education Classes - Yoga	Standard	per hour	£5.50	01 August 2023	5.77%
E&CS	Community Access to (Secondary) Schools	Adult Education Classes - Yoga	Concession/Over 60 Retired/Youth Registration	per hour	£2.75	01 August 2023	5.77%
E&CS	Community Access to (Secondary) Schools	Adult Education Classes - Yoga	Standard	per 1.5 hour	£8.20	01 August 2023	5.13%
E&CS	Community Access to (Secondary) Schools	Adult Education Classes - Yoga	Concession/Over 60 Retired/Youth Registration	per 1.5 hour	£4.10	01 August 2023	5.13%
E&CS	Community Access to (Secondary) Schools	Adult Education Classes - Pilates	Standard	per hour	£5.50	01 August 2023	5.77%
E&CS	Community Access to (Secondary) Schools	Adult Education Classes - Pilates	Concession/Over 60 Retired/Youth Registration	per hour	£2.75	01 August 2023	5.77%
E&CS	Community Access to (Secondary) Schools	Adult Education Classes - Zumba	Standard	per hour	£5.50	01 August 2023	5.77%
E&CS	Community Access to (Secondary) Schools	Adult Education Classes - Zumba	Concession/Over 60 Retired/Youth Registration	per hour	£2.75	01 August 2023	5.77%
E&CS	Community Access to (Secondary) Schools	Grass Pitch for Training	Standard	per hour	£44.10	01 August 2023	5.00%
E&CS	Community Access to (Secondary) Schools	Grass Pitch for Training	Concession/Over 60 Retired/Youth Registration	per hour	£22.05	01 August 2023	5.00%
E&CS	Community Access to (Secondary) Schools	Grass Pitch for Training - Forrester HS Rugby Training Area	Standard	per hour	£22.40	01 August 2023	5.16%
E&CS	Community Access to (Secondary) Schools	Grass Pitch for Training - Forrester HS Rugby Training Area	Concession/Over 60 Retired/Youth Registration	per hour	£11.20	01 August 2023	5.16%
E&CS	Community Access to (Secondary) Schools	Grass Pitch for Training - Forrester HS Rugby Training Area	Commercial	per hour	£28.10	01 August 2023	5.24%
E&CS	Community Access to (Secondary) Schools	Non-core charge	Standard	per hour	£58.00	01 August 2023	5.07%
E&CS	Community Access to (Secondary) Schools	Gym only membership (schools)	Bangholm- £10 joining fee would apply on top, except when on promotion.	per item/ per month	£27.00	01 August 2023	3.85%
E&CS	Community Access to (Secondary) Schools	Gym & Swim membership (schools)	Queensferry & WHHS - £10 joining fee would apply on top, except when on promotion.	per item/ per month	£29.50	01 August 2023	5.36%
E&CS	Community Access to (Secondary) Schools	Large Fitness Suite per hour Trinity Academy	Standard		£39.60	01 August 2023	n/a
E&CS	Community Access to (Secondary) Schools	Large Fitness Suite per hour Trinity Academy	Concession/Over 60 Retired/Youth Registration		£19.80	01 August 2023	n/a
E&CS	Community Access to (Secondary) Schools	Large Fitness Suite per hour Trinity Academy	Commercial		£49.50	01 August 2023	n/a
E&CS	Community Access to (Secondary) Schools	Fitness Suite per hour (*can only be hired by qualified individuals)	Commercial		£39.80	01 August 2023	n/a
E&CS	Community Access to (Secondary) Schools	WHHS - Diving Pool Hire per hour at WHHS	Standard		£35.80	01 April 2023	n/a
E&CS	Community Access to (Secondary) Schools	WHHS - Diving Pool Hire per hour at WHHS	Concession/Over 60 Retired/Youth Registration		£17.90	01 April 2023	n/a
E&CS	Community Access to (Secondary) Schools	WHHS - Diving Pool Hire per hour at WHHS	Commercial		£44.70	01 April 2023	n/a
E&CS	Community Access to (Secondary) Schools	WHHS - Conference Room 1 &3	Standard		£15.00	01 August 2023	5.63%
E&CS	Community Access to (Secondary) Schools	WHHS - Conference Room 1 &3	Concession/Over 60 Retired/Youth Registration		£7.50	01 August 2023	5.63%
E&CS	Community Access to (Secondary) Schools	WHHS - Conference Room 1 &3	Commercial		£18.70	01 August 2023	5.35%
E&CS	Community Access to (Secondary) Schools	WHHS - Conference Room 2	Standard		£37.80	01 August 2023	5.00%
E&CS	Community Access to (Secondary) Schools	WHHS - Conference Room 2	Concession/Over 60 Retired/Youth Registration		£20.10	01 August 2023	5.24%
E&CS	Community Access to (Secondary) Schools	WHHS - Conference Room 2	Commercial		£47.40	01 August 2023	5.10%
E&CS	Community Access to (Secondary) Schools	WHHS - Sports Hall per hour -6 x badminton courts	Standard		£92.40	01 April 2023	5.00%
E&CS	Community Access to (Secondary) Schools	WHHS - Sports Hall per hour -6 x badminton courts	Concession/Over 60 Retired/Youth Registration		£46.20	01 April 2023	5.00%
E&CS	Community Access to (Secondary) Schools	WHHS - Sports Hall per hour -6 x badminton courts	Commercial		£115.50	01 April 2023	5.00%
E&CS	Community Access to (Secondary) Schools	Shower only			£2.20	01 April 2023	10.00%
E&CS	Community Access to (Secondary) Schools	WHHS - Badminton 1hr W.H.H.S	Standard		£16.00	01 April 2023	2.56%
E&CS	Community Access to (Secondary) Schools	3G full pitch or 2G friendly match	Standard	Match fees	£117.60	01 April 2023	5.00%
E&CS	Community Access to (Secondary) Schools	3G full pitch or 2G friendly match	Concession/Over 60 Retired/Youth Registration	Match fees	£58.80	01 April 2023	5.00%
E&CS	Community Access to (Secondary) Schools	3G full pitch or 2G friendly match	Commercial	Match fees	£147.00	01 April 2023	5.00%
E&CS	Community Access to (Secondary) Schools	Fitness Classes -QHS	Standard	30 min	£6.00	01 April 2023	11.11%
E&CS	Community Access to (Secondary) Schools	Fitness Classes -TASC, QHS, BHS	Standard	45-60 min	£9.00	01 April 2023	2.27%
E&CS	Community Access to (Secondary) Schools	Public Swimming - Queensferry & Balerno	Standard		£6.30	01 April 2023	10.53%
E&CS	Community Access to (Secondary) Schools	Table Tennis - QHS	Standard		£10.50	01 April 2023	9.38%
E&CS	Community Access to (Secondary) Schools	Gym Visit (Queensferry & Trinity)	Standard	per item	£5.50	01 April 2023	5.77%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
E&CS	Community Access to (Secondary) Schools	Gym Intro / Review (Queensferry & Trinity)	Standard		£13.75	01 April 2023	10.00%
E&CS	Community Access to (Secondary) Schools	NRG Zone (Queensferry & Trinity)	Concession		£4.90	01 April 2023	n/a
E&CS	Community Access to (Secondary) Schools	WHHS - NRG Zone (S1-S6 pupils)	Concession		£4.90	01 April 2023	n/a
E&CS	Community Access to (Secondary) Schools	WHHS - Swim Visit	Standard		£5.30	01 April 2023	10.42%
E&CS	Community Access to (Secondary) Schools	WHHS - Swim Visit	Concession		£3.00	01 April 2023	25.00%
E&CS	Community Access to (Secondary) Schools	WHHS - Gym Visit	Standard		£4.70	01 April 2023	9.30%
E&CS	Community Access to (Secondary) Schools	WHHS - Gym Intro / Review	Standard		£13.75	01 April 2023	10.00%
E&CS	Community Access to (Secondary) Schools	WHHS - Family Swim Visit			£13.90	01 April 2023	6.92%
E&CS	Community Access to (Secondary) Schools	WHHS - Fitness Class Wet / Dry 45min+	Standard		£7.50	01 April 2023	20.97%
E&CS	Community Access to (Secondary) Schools	WHHS - Fitness Class Wet / Dry 45min+	Concession		£3.75	01 April 2023	4.17%
E&CS	Community Access to (Secondary) Schools	WHHS - Table Tennis 1hr W.H.H.S	Standard		£9.00	01 April 2023	24.14%
E&CS	Community Access to (Secondary) Schools	WHHS - Table Tennis 1hr W.H.H.S	Concession		£4.50	01 April 2023	25.00%
E&CS	Letting Charges	3G Synthetic Pitch - Full Pitch	Standard	per hour	£123.90	01 August 2023	5.00%
E&CS	Letting Charges	3G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£62.00	01 August 2023	5.08%
E&CS	Letting Charges	3G Synthetic Pitch - Full Pitch	Commercial	per hour	£154.90	01 August 2023	5.02%
E&CS	Letting Charges	3G Synthetic Pitch - Two Thirds Pitch	Standard	per hour	£83.00	01 August 2023	5.33%
E&CS	Letting Charges	3G Synthetic Pitch - Two Thirds Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£41.50	01 August 2023	5.33%
E&CS	Letting Charges	3G Synthetic Pitch - Two Thirds Pitch	Commercial	per hour	£103.40	01 August 2023	5.08%
E&CS	Letting Charges	3G Synthetic Pitch - Half Pitch	Standard	per hour	£62.00	01 August 2023	5.08%
E&CS	Letting Charges	3G Synthetic Pitch - Half Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£31.00	01 August 2023	5.08%
E&CS	Letting Charges	3G Synthetic Pitch - Half Pitch	Commercial	per hour	£77.60	01 August 2023	5.01%
E&CS	Letting Charges	3G Synthetic Pitch - Third Pitch	Standard	per hour	£41.30	01 August 2023	4.82%
E&CS	Letting Charges	3G Synthetic Pitch - Third Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£20.70	01 August 2023	5.08%
E&CS	Letting Charges	3G Synthetic Pitch - Third Pitch	Commercial	per hour	£51.70	01 August 2023	5.08%
E&CS	Letting Charges	3G pitches - 7 aside full pitch	Standard	per hour	£49.60	01 August 2023	5.08%
E&CS	Letting Charges	3G pitches - 7 aside full pitch	Concession	per hour	£24.80	01 August 2023	5.08%
E&CS	Letting Charges	3G pitches - 7 aside full pitch	Commercial	per hour	£24.80	01 August 2023	5.08%
E&CS	Letting Charges	2G Synthetic Pitch - Full Pitch	Standard	per hour	£83.60	01 August 2023	5.16%
E&CS	Letting Charges	2G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	per hour	£41.80	01 August 2023	5.16%
E&CS	Letting Charges	2G Synthetic Pitch - Full Pitch	Commercial	per hour	£104.70	01 August 2023	5.07%
E&CS	Letting Charges	2G Synthetic Pitch - Half Pitch	Standard	per hour	£42.00	01 August 2023	5.00%
E&CS	Letting Charges	2G Synthetic Pitch - Half Pitch	Commercial	per hour	£53.50	01 August 2023	5.00%
E&CS	Letting Charges	2G Synthetic Pitch - Third Pitch	Standard	per hour	£27.90	01 August 2023	5.28%
E&CS	Letting Charges	2G Synthetic Pitch - Third Pitch	Commercial	per hour	£35.90	01 August 2023	5.12%
E&CS	Letting Charges	Large Gym - 1 x Badminton Court	Standard	per hour	£30.00	01 August 2023	7.14%
E&CS	Letting Charges	Large Gym - 1 x Badminton Court	Concession/Over 60 Retired/Youth Registration	per hour	£14.80	01 August 2023	5.71%
E&CS	Letting Charges	Large Gym - 1 x Badminton Court	Commercial	per hour	£36.60	01 August 2023	5.17%
E&CS	Letting Charges	Small room / Classroom - up to 100m2	Standard	per hour	£15.00	01 August 2023	5.63%
E&CS	Letting Charges	Small room / Classroom - up to 100m2	Concession/Over 60 Retired/Youth Registration	per hour	£7.60	01 August 2023	7.04%
E&CS	Letting Charges	Small room / Classroom - up to 100m2	Commercial	per hour	£18.70	01 August 2023	5.35%
E&CS	Letting Charges	Medium room - up to 200m2	Standard	per hour	£29.30	01 August 2023	5.21%
E&CS	Letting Charges	Medium room - up to 200m2	Concession/Over 60 Retired/Youth Registration	per hour	£14.65	01 August 2023	4.64%
E&CS	Letting Charges	Medium room - up to 200m2	Concession/Over 60 Retired/Youth Registration	up to two hours	£22.70	01 August 2023	5.09%
E&CS	Letting Charges	Medium room - up to 200m2	Concession/Over 60 Retired/Youth Registration	up to three hours	£30.40	01 August 2023	5.19%
E&CS	Letting Charges	Medium room - up to 200m2	Commercial	per hour	£36.60	01 August 2023	5.17%
E&CS	Letting Charges	Match Fees 3G Synthetic Pitch - Full Pitch	Club League/Cup Fixtures/Standard	per match	£87.70	01 August 2023	5.03%
E&CS	Letting Charges	Match Fees 3G Synthetic Pitch - Full Pitch	Concession/Over 60 Retired/Youth Registration	per match	£43.85	01 August 2023	5.03%
E&CS	Letting Charges	Match Fees 3G Synthetic Pitch - Full Pitch	Commercial/Others	per match	£110.30	01 August 2023	5.05%
E&CS	Letting Charges	Grass Pitch - per Game	Standard	two hours	£62.00	01 August 2023	5.08%
E&CS	Letting Charges	Grass Pitch - per Game	Concession/Over 60 Retired/Youth Registration	two hours	£31.00	01 August 2023	5.08%
E&CS	Letting Charges	Grass Pitch - per Game	Commercial	two hours	£78.90	01 August 2023	5.06%
E&CS	Letting Charges	Pool Hire - 12m x 4 lanes	Standard	per hour	£38.40	01 August 2023	5.21%
E&CS	Letting Charges	Pool Hire - 12m x 4 lanes	Commercial	per hour	£53.00	01 August 2023	5.16%
E&CS	Letting Charges	WHEC - Birthday Parties - Casual	Concession	120 mins	£110.00	01 April 2023	0.73%
E&CS	Residential Services	Young People's Centres		Weekly	£3,182.00	01 April 2023	3.49%
E&CS	Residential Services	Close Support Units		Weekly	£4,725.00	01 April 2023	11.97%
E&CS	Residential Services	Edinburgh Secure Services	Secure Units	Weekly	£7,044.00	01 April 2023	2.99%
E&CS	Residential Services	Edinburgh Secure Services	Close Support Units	Weekly	£6,077.00	01 April 2023	3.00%
E&CS	Residential Services	Seaview Special Needs Centre - 4 staff to 7 children	Standard	Daily	£598.00	01 April 2023	5.95%
E&CS	Residential Services	Seaview Special Needs Centre - 4 staff to 3 children	1:1 for some of the time	Daily	£797.00	01 April 2023	5.95%
E&CS	Residential Services	Seaview Special Needs Centre - 3 staff to 2 children	2:1 for some of the time	Daily	£897.00	01 April 2023	5.95%
E&CS	Residential Services	Seaview Special Needs Centre - 1 staff to 1 child	1:1 at all times	Daily	£1,196.00	01 April 2023	5.95%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
E&CS	Letting Charges	Cleaning Fee - Can be requested by customer. CEC can also impose cleaning charges where it deems necessary for the let to continue	Standard	Per Hour	£23.10	01 April 2023	5.00%
E&CS	Letting Charges	Cleaning Fee - Can be requested by customer. CEC can also impose cleaning charges where it deems necessary for the let to continue	Concession	Per Hour	£23.10	01 April 2023	5.00%
E&CS	Letting Charges	Cleaning Fee - For cleaning that incurs additional FM charges.	Commercial	Per Hour	£23.10	01 April 2023	5.00%
E&CS	Letting Charges	Facilities Technician Fee - Can be requested by customer.	Standard	Per Hour	£24.80	01 April 2023	5.08%
E&CS	Letting Charges	Facilities Technician Fee - Can be requested by customer.	Concession	Per Hour	£24.80	01 April 2023	5.08%
E&CS	Letting Charges	Facilities Technician Fee - For cleaning that incurs additional FT charges.	Commercial	Per Hour	£24.80	01 April 2023	5.08%
E&CS	Special Schools	Gorgie Mills	Annual Charge	per year	£34,365.00	01 April 2023	17.29%
E&CS	Special Schools	Kaimes	Annual Charge	per year	£29,053.00	01 April 2023	17.58%
E&CS	Special Schools	Pilrig Park	Annual Charge	per year	£22,917.00	01 April 2023	25.44%
E&CS	Special Schools	Prospect Bank	Annual Charge	per year	£24,741.00	01 April 2023	3.26%
E&CS	Special Schools	Redhall	Annual Charge	per year	£25,236.00	01 April 2023	6.75%
E&CS	Special Schools	Rowanfield	Annual Charge	per year	£34,583.00	01 April 2023	3.60%
E&CS	Special Schools	St Crispins	Annual Charge	per year	£47,119.00	01 April 2023	16.60%
E&CS	Special Schools	Woodlands	Annual Charge	per year	£23,379.00	01 April 2023	17.66%
E&CS	Special Schools	Language Unit / Class	Annual Charge	per year	£20,787.00	01 April 2023	6.44%
E&CS	Special Schools	Wellbeing Hub / Enhanced Support Base	Annual Charge	per year	£12,033.00	01 April 2023	10.19%
E&CS	Hospital and Outreach Teaching	1 -1 Hospital Teaching		per hour	£110.27	01 April 2023	7.10%
E&CS	Hospital and Outreach Teaching	Small class outreach teaching		per hour	£43.24	01 April 2023	5.00%
E&CS	Fostering mainstream	Age 0 - 4		per week	£520.00	01 April 2023	23.00%
E&CS	Fostering mainstream	Age 5 - 10		per week	£546.00	01 April 2023	20.90%
E&CS	Fostering mainstream	Age 11		per week	£581.00	01 April 2023	18.33%
E&CS	Fostering mainstream	Age 12 - 13		per week	£647.00	01 April 2023	14.36%
E&CS	Fostering mainstream	Age 14 - 15		per week	£652.00	01 April 2023	14.10%
E&CS	Fostering mainstream	Age 16+		per week	£689.00	01 April 2023	12.47%
E&CS	Fostering specialist	Age 0 - 4		per week	£944.00	01 April 2023	11.09%
E&CS	Fostering specialist	Age 5 - 10		per week	£976.00	01 April 2023	11.08%
E&CS	Fostering specialist	Age 11 - 13		per week	£1,020.00	01 April 2023	11.11%
E&CS	Fostering specialist	Age 14 - 15		per week	£1,026.00	01 April 2023	11.08%
E&CS	Fostering specialist	Age 16+		per week	£1,072.00	01 April 2023	11.10%
E&CS	Inter-Country Adoption	Charge to prospective adopters to undertake necessary services			£10,230.00	01 April 2023	5.00%
Corporate Services	Registrars Fees	Conducting Civil Ceremony Outwith Registrar Office		Monday to Friday	£477.00	01 April 2023	7.19%
Corporate Services	Registrars Fees	Conducting Civil Ceremony Outwith Registrar Office		Saturday	£622.00	01 April 2023	8.17%
Corporate Services	Registrars Fees	Conducting Civil Ceremony Outwith Registrar Office		Sunday and Public Holidays	£638.00	01 April 2023	8.14%
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Monday to Thursday Morning			£316.00	01 April 2023	5.33%
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Monday to Thursday Afternoon			£394.00	01 April 2023	6.49%
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Friday Morning			£394.00	01 April 2023	6.49%
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Friday Afternoon			£466.00	01 April 2023	7.13%
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Saturday Morning			£466.00	01 April 2023	7.13%
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Saturday Afternoon			£561.00	01 April 2023	7.88%
Corporate Services	Registrars Fees	Civil Ceremony Edinburgh Suite Sunday			£561.00	01 April 2023	7.88%
Corporate Services	Registrars Fees	Civil Ceremony European Room Saturday Morning			£522.00	01 April 2023	7.63%
Corporate Services	Registrars Fees	Civil Ceremony European Room Saturday Afternoon			£616.00	01 April 2023	8.07%
Corporate Services	Registrars Fees	Civil Ceremony European Room Sunday			£616.00	01 April 2023	8.07%
Corporate Services	Registrars Fees	Civil Ceremony South Queensferry Forth View Room Monday to Thursday Morning			£249.00	01 April 2023	n/a
Corporate Services	Registrars Fees	Civil Ceremony South Queensferry Forth View Room Monday to Thursday Afternoon			£288.00	01 April 2023	n/a
Corporate Services	Registrars Fees	Civil Ceremony South Queensferry Forth View Room Friday Morning			£288.00	01 April 2023	n/a
Corporate Services	Registrars Fees	Civil Ceremony South Queensferry Forth View Room Friday Afternoon			£327.00	01 April 2023	n/a
Corporate Services	Registrars Fees	Civil Ceremony South Queensferry Forth View Room Saturday Morning			£327.00	01 April 2023	n/a
Corporate Services	Registrars Fees	Civil Ceremony South Queensferry Forth View Room Sat Afternoon			£366.00	01 April 2023	n/a
Corporate Services	City Chambers Events Team	City Chambers room hire - wedding packages	Flat rate		Various rates	01 April 2023	n/a
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Council Chamber - additional hours	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£165.00	01 April 2023	10.00%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Council Chamber	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£660.00	01 April 2023	10.92%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Council Chamber	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£1,190.00	01 April 2023	11.21%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Council Chamber	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£990.00	01 April 2023	11.24%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Council Chamber	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£1,330.00	01 April 2023	11.30%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Council Chamber	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£1,360.00	01 April 2023	11.02%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	European Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£155.00	01 April 2023	10.71%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	European Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£630.00	01 April 2023	11.50%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	European Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£1,135.00	01 April 2023	11.27%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	European Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£950.00	01 April 2023	11.11%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	European Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£1,255.00	01 April 2023	11.06%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	European Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£1,295.00	01 April 2023	11.16%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Councillors' Lounge	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£460.00	01 April 2023	10.84%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Councillors' Lounge	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£620.00	01 April 2023	10.71%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Councillors' Lounge	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£620.00	01 April 2023	10.71%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£77.50	01 April 2023	10.71%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£305.00	01 April 2023	10.91%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dunedin Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£555.00	01 April 2023	11.00%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dunedin Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£460.00	01 April 2023	10.84%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dunedin Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£615.00	01 April 2023	10.81%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dunedin Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£615.00	01 April 2023	10.81%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Diamond Jubilee Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£77.50	01 April 2023	10.71%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Diamond Jubilee Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£305.00	01 April 2023	10.91%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Diamond Jubilee Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£555.00	01 April 2023	11.00%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Diamond Jubilee Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£460.00	01 April 2023	10.84%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Diamond Jubilee Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£615.00	01 April 2023	10.81%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Diamond Jubilee Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£615.00	01 April 2023	10.81%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Mandela Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£77.50	01 April 2023	10.71%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Mandela Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£305.00	01 April 2023	10.91%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Mandela Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£555.00	01 April 2023	11.00%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Mandela Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£460.00	01 April 2023	10.84%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Mandela Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£615.00	01 April 2023	10.81%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Mandela Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£615.00	01 April 2023	10.81%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dean of Guild Waiting Room	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£40.00	01 April 2023	14.29%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dean of Guild Waiting Room	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£160.00	01 April 2023	10.34%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dean of Guild Waiting Room	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£290.00	01 April 2023	11.54%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dean of Guild Waiting Room	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£240.00	01 April 2023	11.63%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dean of Guild Waiting Room	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£320.00	01 April 2023	10.34%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Dean of Guild Waiting Room	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£320.00	01 April 2023	10.34%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£165.00	01 April 2023	10.00%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£665.00	01 April 2023	10.83%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£1,190.00	01 April 2023	11.21%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£990.00	01 April 2023	11.24%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£1,330.00	01 April 2023	10.83%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£1,360.00	01 April 2023	11.02%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£155.00	01 April 2023	10.71%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£630.00	01 April 2023	11.50%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£1,130.00	01 April 2023	11.33%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Mon - Thurs, 17.00 - 01.00 (Evening Rates)	£945.00	01 April 2023	11.18%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Sat - Sun, 08.30 - 17.00 (Weekend Day Rate)	£1,255.00	01 April 2023	11.06%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Business Centre Auditorium	Fri - Sun Evening , 17.00 - 01.00 (Evening Rate)	£1,295.00	01 April 2023	11.16%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Pod	Mon - Fri, 8.30 - 17.00 (Hourly Rate)	£30.00	01 April 2023	11.10%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Pod	Mon - Fri, 8.30 - 17.00 (Min. 4hr Rate)	£105.00	01 April 2023	10.53%
Corporate Services	City Chambers Events Team	City Chambers Room Hire	Pod	Mon - Fri, 8.30 - 17.00 (Full Day Rate)	£215.00	01 April 2023	10.26%
H&SC	Day Care for Older People - In Council Day	contribution to meal & transport costs	long term care	per Day	£8.75	01 April 2023	11.10%
H&SC	Day Care for Older People - In Council Day	contribution to meal & transport costs	Be Able short-term care	per Day	£3.50	01 April 2023	11.10%
H&SC	Day Care for Older People	In funded voluntary sector registered day centres		per Day	£8.75	01 April 2023	11.10%
H&SC	Day Care for Older People	In other funded voluntary sector day centres		per Day	up to £8.75	01 April 2023	11.10%
H&SC	Day Care for Older People	Lunch Clubs		per Meal	Economic	01 April 2023	n/a
H&SC	Domiciliary Care	Care at home / home care		per Hour or economic cost if lower	£19.74	01 April 2023	2.07%
H&SC	Domiciliary Care	Care and Support		per Hour or economic cost if lower	£19.74	01 April 2023	2.07%
H&SC	Day Services for Adults with a learning or physical disability		Day services provided by the Council	per Meal	£4.08	01 April 2023	11.10%
H&SC	Assisted Travel Scheme	Transport costs to access services	assessed on individual need		Variable	01 April 2023	n/a
H&SC	Care Homes	CEC Clovenstone		per week	£1,331.00	01 April 2023	9.26%
H&SC	Care Homes	CEC Fords Road		per week	£1,426.00	01 April 2023	10.16%
H&SC	Care Homes	CEC Jewel House		per week	£1,311.00	01 April 2023	9.61%
H&SC	Care Homes	CEC Ferrylee		per week	£1,522.00	01 April 2023	5.43%
H&SC	Care Homes	CEC Marionville Residential		per week	£1,374.97	01 April 2023	5.95%
H&SC	Care Homes	CEC Marionville Nursing		per week	£1,563.87	01 April 2023	6.08%
H&SC	Care Homes	CEC Marionville Specialist Dementia		per week	£1,869.66	01 April 2023	6.24%
H&SC	Care Homes	CEC Inchview Residential		per week	£1,384.66	01 April 2023	6.15%
H&SC	Care Homes	CEC Inchview Nursing		per week	£1,575.11	01 April 2023	6.29%
H&SC	Care Homes	CEC Inchview Specialist Dementia		per week	£1,883.43	01 April 2023	6.45%
H&SC	Care Homes	CEC Royston Residential		per week	£1,422.21	01 April 2023	7.27%
H&SC	Care Homes	CEC Royston Nursing		per week	£1,618.70	01 April 2023	7.43%
H&SC	Care Homes	CEC Royston Specialist Dementia		per week	£1,936.79	01 April 2023	7.61%
H&SC	Community Alarms & Telecare	Standard Alarm - One Pendant	per week or economic cost if lower		£6.77	01 April 2023	11.10%
H&SC	Community Alarms & Telecare	Standard Alarm - Two Pendants	per week or economic cost if lower	per Week	£8.80	01 April 2023	11.10%
H&SC	Community Alarms & Telecare	Enhanced Alarm	per week or economic cost if lower		£9.80	01 April 2023	11.10%
H&SC	Non HRA	Launderette Charges	Washing machine / dryer (Sheltered)		£1.43	01 April 2023	11.10%
H&SC	Non HRA	Launderette Charges	Tumble Dryer (Sheltered)		£0.67	01 April 2023	11.10%
H&SC	Non HRA	Guest Rooms - Sheltered Housing	Standard Charge	per night	£14.56	01 April 2023	11.10%
H&SC	Non HRA	Guest Rooms - Sheltered Housing	Persons in receipt of state pension	per night	£14.56	01 April 2023	11.10%
H&SC	Non HRA	Hire of Community Rooms	Full Day Hire		£33.61	01 April 2023	11.10%
H&SC	Non HRA	Hire of Community Rooms	Morning Hire		£13.44	01 April 2023	11.10%
H&SC	Non HRA	Hire of Community Rooms	Afternoon Hire		£13.44	01 April 2023	11.10%
H&SC	Non HRA	Hire of Community Rooms	Evening Hire		£13.44	01 April 2023	11.10%
H&SC	Non HRA	Hire of Community Rooms	Lunchtime Hire		£16.13	01 April 2023	11.10%
Place	Museums and Galleries	Web-site image	depending on use and time, 1 month - 5 years		£540.00	01 April 2023	11.11%
Place	Museums and Galleries	Talks to outside groups	Staff speakers to ask for a donation when asked to visit groups		donation	01 April 2023	n/a
Place	Museums and Galleries	Museum of Edinburgh - Lecture Room	Daytime (9.30am -5pm)		£267.00	01 April 2023	11.25%
Place	Museums and Galleries	Museum of Edinburgh - Private view or corporate function (whole museum)	September - June	5.30 - 8.30 p.m.	£1,083.00	01 April 2023	11.08%
Place	Museums and Galleries	Museum of Edinburgh - Private view or corporate function (whole museum)	July & August	5.30 - 8.30 p.m.	£1,667.00	01 April 2023	11.13%
Place	Museums and Galleries	Writer's Museum - Main Gallery	half day / launch event		£833.00	01 April 2023	11.07%
Place	Museums and Galleries	Writer's Museum - Main Gallery		Evenings	£467.00	01 April 2023	11.19%
Place	Museums and Galleries	Writer's Museum - Private view or corporate function (whole museum)	Evenings - weekdays	5.30 - 8.30 p.m.	£733.00	01 April 2023	11.06%
Place	Museums and Galleries	Writer's Museum - Private view or corporate function (whole museum)	Evenings - weekends	5.30 - 8.30 p.m.	£1,067.00	01 April 2023	11.15%
Place	Museums and Galleries	Lauriston Castle - Ground Floor	Daytime (Mon - Sat) - Community / Educational	per hour	£82.00	01 April 2023	10.81%
Place	Museums and Galleries	Lauriston Castle - Ground Floor	Evenings / Sundays - Community / Educational	per hour	£138.00	01 April 2023	11.29%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Museums and Galleries	Lauriston Castle - The Old Kitchen	Monday - Saturday	half day	£192.00	01 April 2023	10.98%
Place	Museums and Galleries	Lauriston Castle - The Old Kitchen	Sunday	half day	£242.00	01 April 2023	11.01%
Place	Museums and Galleries	Lauriston Castle - The Old Kitchen	Monday - Saturday	full day	£414.00	01 April 2023	10.99%
Place	Museums and Galleries	Lauriston Castle - The Old Kitchen	Sunday	full day	£466.00	01 April 2023	11.22%
Place	Museums and Galleries	Lauriston Castle Tour - Adults			£10.00	01 April 2023	11.10%
Place	Museums and Galleries	Lauriston Castle Tour - Concession / Children			£7.75	01 April 2023	10.71%
Place	Museums and Galleries	City Art Centre - Gallery 5	Daytime (9.30am - 5pm)	full day	£639.00	01 April 2023	11.13%
Place	Museums and Galleries	City Art Centre - Gallery 5	Evening (5pm to 9pm)	Evening	£467.00	01 April 2023	11.19%
Place	Museums and Galleries	City Art Centre - Gallery 5	Evening (after 9pm)	per hour	£117.00	01 April 2023	11.43%
Place	Museums and Galleries	City Art Centre - Fergusson Room (was Seminar Rm)	Daytime - Monday to Saturday	half day	£267.00	01 April 2023	11.25%
Place	Museums and Galleries	City Art Centre - Fergusson Room (was Seminar Rm)	Sundays	half day	£276.00	01 April 2023	15.00%
Place	Museums and Galleries	City Art Centre - Fergusson Room (was Seminar Rm)	Daytime - Monday to Saturday	full day	£444.00	01 April 2023	11.00%
Place	Museums and Galleries	City Art Centre - Fergusson Room (was Seminar Rm)	Sundays	full day	£444.00	01 April 2023	11.00%
Place	Museums and Galleries	City Art Centre - Fergusson Room (was Seminar Rm)	Evenings	Evenings	£367.00	01 April 2023	11.21%
Place	Museums and Galleries	City Art Centre - Cadell Room (was Conference Rm)	Daytime - Monday to Saturday	half day	£139.00	01 April 2023	11.20%
Place	Museums and Galleries	City Art Centre - Cadell Room (was Conference Rm)	Sundays	half day	£139.00	01 April 2023	11.20%
Place	Museums and Galleries	City Art Centre - Cadell Room (was Conference Rm)	Daytime - Monday to Saturday	full day	£261.00	01 April 2023	11.06%
Place	Museums and Galleries	City Art Centre - Cadell Room (was Conference Rm)	Sundays	full day	£261.00	01 April 2023	11.06%
Place	Museums and Galleries	City Art Centre - Cadell Room (was Conference Rm)	Evenings	Evenings	£178.00	01 April 2023	11.25%
Place	Museums and Galleries	City Art Centre Education Floor - Conference Room	Private View 5.30 - 8.30pm - functions after 8.30pm		£467.00	01 April 2023	11.19%
Place	Museums and Galleries	City Art Centre - Gallery 5 & Fergusson	Anytime		£111.00	01 April 2023	11.00%
Place	Museums and Galleries	City Art Centre - Equipment Hire - Laptop	per event	per event	£44.00	01 April 2023	10.00%
Place	Museums and Galleries	City Art Centre - Equipment Hire - Projector	per event	per event	£44.00	01 April 2023	10.00%
Place	Museums and Galleries	City Art Centre - Equipment Hire - PA System x 1 + 1 mic	per event	per event	£94.00	01 April 2023	10.59%
Place	Museums and Galleries	City Art Centre - Equipment Hire - PA System x 2 + 2 mics	per event	per event	£139.00	01 April 2023	11.20%
Place	Museums and Galleries	City Art Centre - Equipment Hire - Additional Microphone	per event	per event	£16.70	01 April 2023	11.33%
Place	Museums and Galleries	City Art Centre - Equipment Hire - Flipchart	per event	per event	£11.00	01 April 2023	10.00%
Place	Museums and Galleries	City Art Centre - Equipment Hire - staging x 1	per event	per event	£111.00	01 April 2023	11.00%
Place	Museums and Galleries	City Art Centre - Equipment Hire - staging x 2	per event	per event	£167.00	01 April 2023	11.33%
Place	Museums and Galleries	Venue Hire Cancellation Fee	100% of hire	3 days or fewer	Variable charge	01 April 2023	n/a
Place	Museums and Galleries	Venue Hire Cancellation Fee	75% of hire	2 weeks	Variable charge	01 April 2023	n/a
Place	Museums and Galleries	Venue Hire Cancellation Fee	50% of hire	1 month	Variable charge	01 April 2023	n/a
Place	Museums and Galleries	City Art Centre wedding / blessing		half day	£417.00	01 April 2023	11.20%
Place	Museums and Galleries	City Art Centre wedding / blessing		full day	£1,389.00	01 April 2023	11.12%
Place	Museums and Galleries	City Art Centre wedding / blessing		evening	£889.00	01 April 2023	11.13%
Place	Museums and Galleries	All venue hire after 9pm	9pm onwards (with evening hire only)	per hour	£117.00	01 April 2023	11.43%
Place	Museums and Galleries	Groups of Children	Charge to cover staff overtime costs.		Variable charge	01 April 2023	n/a
Place	Museums and Galleries	Public Programmes	sliding scale of charges from free to a maximum of £255.00		Variable charge	01 April 2023	n/a
Place	Museums and Galleries	Group Visits	Evenings - weekdays only up to 20		£129.00	01 April 2023	11.21%
Place	Museums and Galleries	Group Visits	up to 40	6pm - 8pm	£167.00	01 April 2023	11.33%
Place	Museums and Galleries	Touring Exhibitions	Hire fees for Showrooms exhibitions	four weeks	£638.00	01 April 2023	11.15%
Place	Museums and Galleries	Travelling Gallery	Exhibition Tour Hires	per week	£1,018.00	01 April 2023	11.14%
Place	Museums and Galleries	School Groups	general tour / visit		£32.00	01 April 2023	10.34%
Place	Museums and Galleries	School Groups	specialist workshop		£76.50	01 April 2023	10.87%
Place	Museums and Galleries	Non-school groups			Variable charge	01 April 2023	n/a
Place	Museums and Galleries	Picture Loan Scheme	Paintings, Drawings, Sculptures and Tapestries	First year of loan	£279.00	01 April 2023	11.16%
Place	Museums and Galleries	Picture Loan Scheme	Paintings, Drawings, Sculptures and Tapestries	Each subsequent year	£142.00	01 April 2023	10.94%
Place	Museums and Galleries	Picture Loan Scheme	Prints and Photographs	First year of loan	£197.00	01 April 2023	11.30%
Place	Museums and Galleries	Picture Loan Scheme	Prints and Photographs	Discounts - 5+	On application	01 April 2023	n/a
Place	Museums and Galleries	Picture Loan Scheme	Prints and Photographs	Discounts - 10+	On application	01 April 2023	n/a
Place	Museums and Galleries	Archaeological Specialist Advice and Reporting		One Hour	£92.50	01 April 2023	11.45%
Place	Museums and Galleries	Archaeological Specialist Advice and Reporting		Subsequent Hours	£62.00	01 April 2023	10.71%
Place	Museums and Galleries	Archaeological Specialist Advice and Reporting		Half a Day	£255.00	01 April 2023	10.39%
Place	Museums and Galleries	Archaeological Specialist Advice and Reporting		Whole Day	£480.00	01 April 2023	11.37%
Place	Church Hill Theatre	Theatre Performances	Professional and Commercial Groups	Matinee	£460.00	01 April 2023	10.84%
Place	Church Hill Theatre	Theatre Performances	Professional and Commercial Groups	Evening Performance	£825.00	01 April 2023	11.04%
Place	Church Hill Theatre	Theatre Performances	Professional and Commercial Groups	Matinee - Public Holidays	£590.00	01 April 2023	11.53%
Place	Church Hill Theatre	Theatre Performances	Professional and Commercial Groups	Evening Performance - Public Holidays	£1,090.00	01 April 2023	10.89%
Place	Church Hill Theatre	Rehearsals Get In / Get Out	Professional and Commercial Groups	per hour	£117.50	01 April 2023	11.90%
Place	Church Hill Theatre	Rehearsals Get In / Get Out	Professional and Commercial Groups	Public Holidays per hour	£152.50	01 April 2023	11.31%
Place	Church Hill Theatre	Theatre Performances	Amateur Groups and Charities	Matinee	£235.00	01 April 2023	10.33%
Place	Church Hill Theatre	Theatre Performances	Amateur Groups and Charities	Evening Performance	£420.00	01 April 2023	11.41%
Place	Church Hill Theatre	Theatre Performances	Amateur Groups and Charities	Matinee - Public Holidays	£345.00	01 April 2023	10.93%
Place	Church Hill Theatre	Theatre Performances	Amateur Groups and Charities	Evening Performance - Public Holidays	£545.00	01 April 2023	11.00%
Place	Church Hill Theatre	Rehearsals Get In / Get Out	Non Professional Groups and Charities	per hour	£57.00	01 April 2023	11.76%
Place	Church Hill Theatre	Rehearsals Get In / Get Out	Non Professional Groups and Charities	Public Holidays per hour	£78.00	01 April 2023	11.43%
Place	Church Hill Theatre	The Studio	Professional and Commercial Groups	per hour	£66.00	01 April 2023	11.86%
Place	Church Hill Theatre	The Studio	Professional and Commercial Groups	Public Holidays per hour	£86.00	01 April 2023	11.69%
Place	Church Hill Theatre	The Studio	Non-Professional Groups & Charities	per hour	£51.00	01 April 2023	10.87%
Place	Church Hill Theatre	The Studio	Non-Professional Groups & Charities	Public Holidays per hour	£67.00	01 April 2023	11.67%
Place	Church Hill Theatre	Failure to Vacate Premises at End of Each Let - ALL	Mon - Sun: rate charged per hour until the space is cleared		Double the hourly rate relevant to the booking	01 April 2023	n/a

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Church Hill Theatre	Failure to Vacate Premises at End of Each Let - ALL	Public holidays: rate charged per hour until the space is cleared		Double the hourly rate relevant to the booking	01 April 2023	n/a
Place	Church Hill Theatre	Additional Charges	Stewards	per person, per hour (min 3.5hrs)	£18.00	01 April 2023	12.50%
Place	Assembly Rooms	Music Hall	Half Day Hire (8am - 1pm), (1pm - 6pm) or (6pm - 10pm)		£1,260.00	01 April 2023	10.92%
Place	Assembly Rooms	Music Hall	Full Day Hire (8am - 5pm)		£2,520.00	01 April 2023	10.96%
Place	Assembly Rooms	Music Hall	Full Evening Hire (5pm - 1am)		£2,800.00	01 April 2023	11.02%
Place	Assembly Rooms	Ballroom	Half Day Hire (8am - 1pm), (1pm - 6pm) or (6pm - 10pm)		£1,150.00	01 April 2023	10.90%
Place	Assembly Rooms	Ballroom	Full Day Hire (8am - 5pm)		£2,275.00	01 April 2023	11.08%
Place	Assembly Rooms	Ballroom	Full Evening Hire (5pm - 1am)		£2,550.00	01 April 2023	11.21%
Place	Assembly Rooms	West Drawing Room	Half Day Hire		£510.00	01 April 2023	11.11%
Place	Assembly Rooms	West Drawing Room	Full Day Hire		£1,010.00	01 April 2023	10.87%
Place	Assembly Rooms	West Drawing Room	Full Evening Hire		£1,275.00	01 April 2023	11.16%
Place	Assembly Rooms	East Drawing Room	Half Day Hire		£510.00	01 April 2023	11.11%
Place	Assembly Rooms	East Drawing Room	Full Day Hire		£1,010.00	01 April 2023	10.87%
Place	Assembly Rooms	East Drawing Room	Full Evening Hire		£1,275.00	01 April 2023	11.16%
Place	Assembly Rooms	First Floor	Half Day Hire		£3,430.00	01 April 2023	11.18%
Place	Assembly Rooms	First Floor	Full Day Hire		£6,825.00	01 April 2023	11.10%
Place	Assembly Rooms	First Floor	Full Evening Hire		£7,875.00	01 April 2023	11.10%
Place	Assembly Rooms	Oval Room	Half Day Hire		£237.50	01 April 2023	10.98%
Place	Assembly Rooms	Oval Room	Full Day Hire		£475.00	01 April 2023	11.50%
Place	Assembly Rooms	Oval Room	Full Evening Hire		£605.00	01 April 2023	10.81%
Place	Assembly Rooms	Set up rate for bookings of 8 hours or more	Additional Hours		£375.00	01 April 2023	10.95%
Place	Assembly Rooms	Additional Charges subject to type of event	Cloakroom staff	per person, per hour (min 3.5hrs)	£18.00	01 April 2023	12.50%
Place	Assembly Rooms	Additional Charges subject to type of event	Stewards	per person, per hour (min 3.5hrs)	£18.00	01 April 2023	12.50%
Place	Assembly Rooms	Additional Charges subject to type of event	Security staff	per person, per hour (min 5hrs)	£20.00	01 April 2023	11.10%
Place	Assembly Rooms	Additional Charges subject to type of event	Technician - fee per full day 8am - 5pm or full evening 5pm - 1am		£435.00	01 April 2023	10.69%
Place	Assembly Rooms	Additional Charges subject to type of event	Production technical support	per person, per hour (min 5hrs)	£47.00	01 April 2023	11.90%
Place	Assembly Rooms	The Assembly Rooms offers a range of equipment to hirers. The client is given a written quote and is not obliged to use the Assembly Rooms equipment. Costs are recovered by applying a sliding scale of charges from a minimum of £80. These costs are subject to negotiation, depending on the type of event, its duration and any expertise required.			£93.00	01 April 2023	10.71%
Place	Assembly Rooms	20% reduction for bookings by UK registered charities			20% discount	01 April 2023	n/a
Place	Assembly Rooms	20% reduction for bookings of 3 or more consecutive days with a minimum of 8 hours per day			20% discount	01 April 2023	n/a
Place	Assembly Rooms	Only one discount may be applied to a booking			Per Detail	01 April 2023	n/a
Place	Ross Theatre	Rental by the hour is available, by negotiation, for both commercial and charity / amateur organisations for a minimum hire period of two hours, Monday to Friday between 9 a.m. and 7 p.m.. Regular or extended bookings throughout the year are subject to negotiation.			Per Detail	01 April 2023	n/a
Place	Ross Theatre	Standard Hire - Event Day	Rental		£4,890.00	01 April 2023	11.16%
Place	Ross Theatre	Standard Hire - Set up Day	Rental		£630.00	01 April 2023	10.92%
Place	Ross Theatre	Standard Hire - Hourly Rate	Rental		£630.00	01 April 2023	10.92%
Place	Ross Theatre	Standard Hire	Staffing	per hour	£41.00	01 April 2023	10.81%
Place	Ross Theatre	Charity/Amateur Event* - Event Day	Rental		£695.00	01 April 2023	11.02%
Place	Ross Theatre	Charity/Amateur Event* - Set up Day	Rental		£215.00	01 April 2023	10.82%
Place	Ross Theatre	Charity/Amateur Event* - Hourly Rate	Rental		£120.00	01 April 2023	10.09%
Place	Ross Theatre	Charity/Amateur Event*	Staffing	per hour	£41.00	01 April 2023	10.81%
Place		* Where the main purpose of the programme or activity can be demonstrated to be either of an amateur and/or community nature or solely designed to raise funds for a charitable organisation				01 April 2023	
Place		Rental charges are free from VAT; VAT will be added to staffing charges				01 April 2023	
Place	Usher Hall - rates set every 2 years	Auditorium concert (seated)	Full day 8am to midnight		£7,770.00	01 April 2023	11.17%
Place	Usher Hall	Auditorium (recording or rehearsal - only available less than 8 weeks in advance)		per 3 hour session	£945.00	01 April 2023	10.92%
Place	Usher Hall	Stalls and Grand Circle (rental)	Full day		n/a	01 April 2023	n/a
Place	Usher Hall	Conference Day	Full day	8am to Midnight	£9,460.00	01 April 2023	11.06%
Place	Usher Hall	Hospitality Suite 1	per session	AM/PM/Evening	£220.00	01 April 2023	11.11%
Place	Usher Hall	Hospitality Suite 2	per session	AM/PM/Evening	£220.00	01 April 2023	11.11%
Place	Usher Hall	Hospitality Suites Combined	per session	AM/PM/Evening	£405.00	01 April 2023	10.96%
Place	Usher Hall	Hospitality Suite 3	per session	AM/PM/Evening	£140.00	01 April 2023	11.11%
Place	Usher Hall	Upper Circle Atrium	per session	AM/PM/Evening	£1,230.00	01 April 2023	10.91%
Place	Usher Hall	Café/bar	per session	AM/PM/Evening	£1,135.00	01 April 2023	11.17%
Place	Usher Hall	Steinway Piano			£207.00	01 April 2023	11.29%
Place	Usher Hall	Norman and Beard Organ			£445.00	01 April 2023	11.53%
Place	Usher Hall	City Organist			£249.00	01 April 2023	11.16%
Place	Usher Hall	Spotlight			£86.00	01 April 2023	11.69%
Place	Usher Hall	Merchandise space	(Or 20% of merchandise income, whichever is greatest.)		£242.00	01 April 2023	11.01%
Place	Usher Hall	Box office service	10% of gross sales or booking fee (previously 8%)		Per Detail	01 April 2023	n/a
Place	Usher Hall	A discretionary 30% reduction in room rates will be offered to key partners (RSNO, SCO), charitable and amateur organisations.			Per Detail	01 April 2023	n/a
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Public safety of events – consultancy service	per hour	£113.00	01 April 2023	10.95%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Inspection of houses in multiple occupation	per hour	£51.00	01 April 2023	9.68%
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Other licensing inspections		£51.00	01 April 2023	10.39%
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Section 89, Civic Government (Scotland) Act 1982 - raised temporary structures	per application	£350.00	01 April 2023	11.48%
Place	Culture Strategy - Public Safety	Section 89	Community fee	per application	n/a	01 April 2023	n/a
Place	Culture Strategy - Public Safety	Section 89	Bespoke/Multiple structure fee	per application	n/a	01 April 2023	n/a
Place	Culture Strategy - Public Safety	Inspections & Consultancy	Where final inspection takes place outwith working hours	per application	£415.00	01 April 2023	11.65%
Place	Culture Strategy - Public Safety	Hire of infrastructure	1 Hostile Vehicle Mitigation Gate (includes 2 blocks, 2 straps, 1 strap loop, 1 box key)	per week	£445.00	01 April 2023	11.25%
Place	Culture Strategy - Public Safety	Square or Hex Concrete block with pole	Hire Fee	per unit/per week	£148.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	Flagpole, incl. use of flagpole socket	Hire Fee	per unit/per week	£148.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	Install - 2 person crew	Install fee	per hour	£95.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	Install - 4 person crew	Install fee	per hour	£190.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	Install - 6 person crew	Install fee	per hour	£285.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	Install - 8 person crew	Install fee	per hour	£380.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	2 yard flag	Hire Fee	Per week	£5.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	3 yard flag	Hire Fee	Per week	£10.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	10 yard flag	Hire Fee	Per week	£58.00	01 April 2023	n/a
Place	Culture Strategy - Public Safety	Banner arm and fixing		per week	£22.00	01 April 2023	10.28%
Place	Culture Strategy - Public Safety	Use of flag pole socket		per week	£22.00	01 April 2023	10.28%
Place	Culture Strategy - Public Safety	Galvanised pole or flagpole to fit socket in High Street		per week	£49.00	01 April 2023	11.11%
Place	Culture Strategy - Public Safety	Access to electricity distribution box		per box	£71.00	01 April 2023	10.85%
Place	Culture Strategy - Public Safety	Bunting (per length of 200m)		per week	£15.00	01 April 2023	9.89%
Place	Culture Strategy - Public Safety	Hire of heraldic banner and clan standards		per week	£43.00	01 April 2023	10.68%
Place	Culture Strategy - Film Edinburgh	Film Office Admin	Edinburgh/East Lothian/Scottish Borders-permanently-based production companies	per production	No charge	01 April 2023	n/a
Place	Culture Strategy - Film Edinburgh	Film Crew Accommodation referrals	10% of confirmed room bookings	per room	Per Detail	01 April 2023	n/a
Place	Culture Strategy - Film Edinburgh	Local authority film office service	Film office service	per year	£6,110.00	01 April 2023	11.09%
Place	Nelson & Scott Monuments	Nelson Monument - Adult	Admission Charge		£6.75	01 April 2023	12.50%
Place	Nelson & Scott Monuments	Nelson Monument - Concession	Admission Charge		£5.50	01 April 2023	10.00%
Place	Nelson & Scott Monuments	Nelson Monument - Child	Admission Charge		£5.50	01 April 2023	10.00%
Place	Nelson & Scott Monuments	Nelson Monument - Family	2 adults & 2 children (child 5-15 / no under 5's permitted)		£21.00	01 April 2023	5.00%
Place	Nelson & Scott Monuments	Scott Monument - Adult	Admission Charge		£8.50	01 April 2023	6.25%
Place	Nelson & Scott Monuments	Scott Monument - Concession	Admission Charge		£6.50	01 April 2023	8.33%
Place	Nelson & Scott Monuments	Scott Monument - Child	Admission Charge		£6.50	01 April 2023	8.33%
Place	Nelson & Scott Monuments	Scott Monument - Family ticket	2 adults & 2 children (child 5-15 / no under 5's permitted)		£25.00	01 April 2023	4.17%
Place	Nelson & Scott Monuments	Double monument ticket (based on adult ticket)	adult		£13.50	01 April 2023	12.50%
Place	Nelson & Scott Monuments	Hire of Nelson and Scott Monuments for filming or other uses			By negotiation	01 April 2023	n/a
Place	Library Services	Over due Library item	first 7 days	per item per day	£0.30	01 April 2023	20.00%
Place	Library Services	Over due Library item	after 7 days	per item per day	£0.35	01 April 2023	16.67%
Place	Library Services	Inter-Library Loans	per Item (free to housebound members)		£20.00	01 April 2023	53.85%
Place	Library Services	Audio Music Loans	CD Hire (Concession 50%)	per item	£1.00	01 April 2023	11.11%
Place	Library Services	Audio Music Loans	CD Hire Multiple Set (Concession 50%)	per item	£2.00	01 April 2023	11.10%
Place	Library Services	DVD hire per item (concession 50%) (free to under 16s)		per item	£2.00	01 April 2023	11.10%
Place	Library Services	DVD hire per double set (concession 50%) (free to under 16s)		per item	£3.80	01 April 2023	11.76%
Place	Library Services	Paper or biodegradable bag		per bag	n/a	01 April 2023	n/a
Place	Library Services	Photocopying (colour)	A4	per page	£0.70	01 April 2023	40.00%
Place	Library Services	Photocopying (colour)	A3	per page	£0.90	01 April 2023	12.50%
Place	Library Services	Photocopying & Computer Print-Outs (black & white)	A4	per page when request for more than	£0.20	01 April 2023	n/a
Place	Library Services	Photocopying & Computer Print-Outs (colour)	A4	per page when request for more than	£0.50	01 April 2023	n/a
Place	Library Services	Photocopying & Computer Print-Outs (black & white)	A3	per page when request for more than	£0.30	01 April 2023	n/a
Place	Library Services	Photocopying & Computer Print-Outs (black & white)	A3	per page when request for more than	£0.70	01 April 2023	n/a
Place	Library Services	Capital Collection	Jpeg 72 dpi	per item	£6.50	01 April 2023	12.07%
Place	Library Services	Capital Collection	Tiff 300 dpi	per item	£33.00	01 April 2023	12.24%
Place	Library Services	Audio Books	Concession	per item	£1.00	01 April 2023	5.26%
Place	Library Services	Music sets		per part	£1.00	01 April 2023	100.00%
Place	Library Services	Replacement library card (free to under 16s)		per card	£3.00	01 April 2023	7.14%
Place	Library Services	Replacement items of stock (except picture and board books)		per page	£0.00	01 April 2023	n/a
Place	Library Services	Sale of Withdrawn Stock	Adult Hardback	per book	£1.90	01 April 2023	11.76%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Library Services	Sale of Withdrawn Stock	Adult Paperback	per book	£1.20	01 April 2023	9.09%
Place	Library Services	Sale of Withdrawn Stock	Children's Books	per book	£0.70	01 April 2023	16.67%
Place	Library Services	Sale of Withdrawn Stock	Audio item	per item	£2.00	01 April 2023	17.65%
Place	Library Services	Cotton Bags		per bag	£4.20	01 April 2023	10.53%
Place	Library Services	Edinburgh Reads Events	Non Library Members	per event	£10.50	01 April 2023	11.10%
Place	Library Services	Edinburgh Reads Events	Library Members	per event	£7.50	01 April 2023	10.29%
Place	Library Services	Edinburgh Reads Events	Concession	per event	£5.30	01 April 2023	11.58%
Place	Library Services	Non Library Events - Room Hire of Ref Library		Per event	£444.00	01 April 2023	11.00%
Place	Library Services	Cat A - Community Room Only Hire - Central, Stockbridge, McDonald Road, Mc Community		first hour rate	£27.00	01 April 2023	n/a
Place	Library Services	Cat A - Community Room Only Hire - Central, Stockbridge, McDonald Road, Mc Community		Subsequent hour rate	£15.00	01 April 2023	n/a
Place	Library Services	Cat A - Community Room Only Hire - Central, Stockbridge, McDonald Road, Mc Community		Full Day Rate	£110.00	01 April 2023	n/a
Place	Library Services	Cat A - Community Room Only Hire - Central, Stockbridge, McDonald Road, Mc Non - Community / Commercial		first hour rate	£75.00	01 April 2023	n/a
Place	Library Services	Cat A - Community Room Only Hire - Central, Stockbridge, McDonald Road, Mc Non - Community / Commercial		Subsequent hour rate	£45.00	01 April 2023	n/a
Place	Library Services	Cat A - Community Room Only Hire - Central, Stockbridge, McDonald Road, Mc Non - Community / Commercial		Full Day Rate	£350.00	01 April 2023	n/a
Place	Library Services	Cat B - Community Room Only Hire - Blackhall, Craigmillar, Currie, Fountainbric Community		first hour rate	£20.00	01 April 2023	n/a
Place	Library Services	Cat B - Community Room Only Hire - Blackhall, Craigmillar, Currie, Fountainbric Community		Subsequent hour rate	£12.00	01 April 2023	n/a
Place	Library Services	Cat B - Community Room Only Hire - Blackhall, Craigmillar, Currie, Fountainbric Community		Full Day Rate	£90.00	01 April 2023	n/a
Place	Library Services	Cat B - Community Room Only Hire - Blackhall, Craigmillar, Currie, Fountainbric Non - Community / Commercial		first hour rate	£70.00	01 April 2023	n/a
Place	Library Services	Cat B - Community Room Only Hire - Blackhall, Craigmillar, Currie, Fountainbric Non - Community / Commercial		Subsequent hour rate	£29.00	01 April 2023	n/a
Place	Library Services	Cat B - Community Room Only Hire - Blackhall, Craigmillar, Currie, Fountainbric Non - Community / Commercial		Full Day Rate	£250.00	01 April 2023	n/a
Place	Library Services	Central Library - Children's Library	Non-Community / Commercial	3 hour block	£280.00	01 April 2023	12.00%
Place	Library Services	Filming	Non-Community / Commercial	first hour	£257.00	01 April 2023	11.26%
Place	Library Services	Filming	Non-Community / Commercial	thereafter	£136.00	01 April 2023	11.48%
Place	Parking Charges - on street parking	George St, St Andrew Square, Charlotte Square, Queen St, Market St, Cockburn St		per Hour	£6.30	03 April 2023	12.50%
Place	Parking Charges - on street parking	Stafford St and Melville St area, Morrison St to Shandwick Place, Old Town (including E Market St)		per Hour	£5.50	03 April 2023	12.24%
Place	Parking Charges - on street parking	West End (Palmerston Place area), Moray Place, South Side/ Nicholson St, Tollcross/Fountainbridge, Heriot Row		per Hour	£4.60	03 April 2023	12.20%
Place	Parking Charges - on street parking	New town – Northumberland St to St Stephen St and Royal Crescent		per Hour	£4.10	03 April 2023	10.81%
Place	Parking Charges - on street parking	Bruntsfield, Sciennes, St Leonard's, Dumbiedykes, Stockbridge, Dean		per Hour	£3.40	03 April 2023	9.68%
Place	Parking Charges - on street parking	Quality Bus Corridor		per Hour	£3.10	03 April 2023	10.71%
Place	Parking Charges - on street parking	South Queensferry		per Hour	£1.00	03 April 2023	11.11%
Place	Parking Charges	Extended Controlled Zone		per Hour	£2.90	03 April 2023	11.54%
Place	Parking Charges - on street parking	9 hour parking		per Day	£8.00	03 April 2023	14.29%
Place	Parking Charges - on street parking	Bus / Coach Parking		per Hour	£7.00	03 April 2023	16.67%
Place	Parking	Penalty Charge Notice	Paid within 14 days	per ticket	£50.00	01 April 2023	66.67%
Place	Parking	Penalty Charge Notice	Paid between 15 days and service of notice to owner	per ticket	£100.00	01 April 2023	66.67%
Place	Residents Parking Band 1 Engine size 0 - 1000cc	Central Zone 1 - 4	Permit 1	12 month permit	£70.20	03 April 2023	11.61%
Place	Residents Parking Band 1	Central Zone 1 - 4	Permit 2	12 month permit	£84.30	03 April 2023	11.66%
Place	Residents Parking Band 1	All Other Zones	Permit 1	12 month permit	£34.70	03 April 2023	11.58%
Place	Residents Parking Band 1	All Other Zones	Permit 2	12 month permit	£41.70	03 April 2023	11.50%
Place	Residents Parking Band 2 Engine size 1001 - 1200cc	Central Zone 1 - 4	Permit 1	3 month permit	£55.80	03 April 2023	12.05%
Place	Residents Parking Band 2	Central Zone 1 - 4	Permit 1	6 month permit	£100.60	03 April 2023	12.03%
Place	Residents Parking Band 2	Central Zone 1 - 4	Permit 1	12 month permit	£167.60	03 April 2023	12.03%
Place	Residents Parking Band 2	Central Zone 1 - 4	Permit 2	3 month permit	£67.00	03 April 2023	12.04%
Place	Residents Parking Band 2	Central Zone 1 - 4	Permit 2	6 month permit	£120.70	03 April 2023	12.07%
Place	Residents Parking Band 2	Central Zone 1 - 4	Permit 2	12 month permit	£201.20	03 April 2023	12.03%
Place	Residents Parking Band 2	All Other Zones	Permit 1	3 month permit	£27.20	03 April 2023	11.93%
Place	Residents Parking Band 2	All Other Zones	Permit 1	6 month permit	£49.10	03 April 2023	12.10%
Place	Residents Parking Band 2	All Other Zones	Permit 1	12 month permit	£81.90	03 April 2023	12.04%
Place	Residents Parking Band 2	All Other Zones	Permit 2	3 month permit	£32.70	03 April 2023	11.99%
Place	Residents Parking Band 2	All Other Zones	Permit 2	6 month permit	£58.90	03 April 2023	11.98%
Place	Residents Parking Band 2	All Other Zones	Permit 2	12 month permit	£98.30	03 April 2023	12.09%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Residents Parking Band 3 Engine size 1201 - 1800cc	Central Zone 1 - 4	Permit 1	3 month permit	£80.50	03 April 2023	11.96%
Place	Residents Parking Band 3	Central Zone 1 - 4	Permit 1	6 month permit	£145.20	03 April 2023	12.04%
Place	Residents Parking Band 3	Central Zone 1 - 4	Permit 1	12 month permit	£242.00	03 April 2023	12.04%
Place	Residents Parking Band 3	Central Zone 1 - 4	Permit 2	3 month permit	£100.70	03 April 2023	12.01%
Place	Residents Parking Band 3	Central Zone 1 - 4	Permit 2	6 month permit	£181.50	03 April 2023	12.04%
Place	Residents Parking Band 3	Central Zone 1 - 4	Permit 2	12 month permit	£302.50	03 April 2023	12.04%
Place	Residents Parking Band 3	All Other Zones	Permit 1	3 month permit	£38.90	03 April 2023	12.10%
Place	Residents Parking Band 3	All Other Zones	Permit 1	6 month permit	£70.20	03 April 2023	12.14%
Place	Residents Parking Band 3	All Other Zones	Permit 1	12 month permit	£117.00	03 April 2023	12.07%
Place	Residents Parking Band 3	All Other Zones	Permit 2	3 month permit	£48.70	03 April 2023	12.21%
Place	Residents Parking Band 3	All Other Zones	Permit 2	6 month permit	£87.70	03 April 2023	12.01%
Place	Residents Parking Band 3	All Other Zones	Permit 2	12 month permit	£146.20	03 April 2023	12.03%
Place	Residents Parking Band 4 Engine size 1801 - 2000cc	Central Zone 1 - 4	Permit 1	3 month permit	£98.20	03 April 2023	12.61%
Place	Residents Parking Band 4	Central Zone 1 - 4	Permit 1	6 month permit	£176.90	03 April 2023	12.53%
Place	Residents Parking Band 4	Central Zone 1 - 4	Permit 1	12 month permit	£294.90	03 April 2023	12.51%
Place	Residents Parking Band 4	Central Zone 1 - 4	Permit 2	3 month permit	£122.70	03 April 2023	12.47%
Place	Residents Parking Band 4	Central Zone 1 - 4	Permit 2	6 month permit	£221.20	03 April 2023	12.57%
Place	Residents Parking Band 4	Central Zone 1 - 4	Permit 2	12 month permit	£368.70	03 April 2023	12.55%
Place	Residents Parking Band 4	All Other Zones	Permit 1	3 month permit	£47.20	03 April 2023	12.65%
Place	Residents Parking Band 4	All Other Zones	Permit 1	6 month permit	£85.00	03 April 2023	12.58%
Place	Residents Parking Band 4	All Other Zones	Permit 1	12 month permit	£141.70	03 April 2023	12.55%
Place	Residents Parking Band 4	All Other Zones	Permit 2	3 month permit	£59.00	03 April 2023	12.60%
Place	Residents Parking Band 4	All Other Zones	Permit 2	6 month permit	£106.30	03 April 2023	12.61%
Place	Residents Parking Band 4	All Other Zones	Permit 2	12 month permit	£177.10	03 April 2023	12.52%
Place	Residents Parking Band 5 Engine size 2001 - 2500 cc	Central Zone 1 - 4	Permit 1	3 month permit	£116.40	03 April 2023	13.01%
Place	Residents Parking Band 5	Central Zone 1 - 4	Permit 1	6 month permit	£209.70	03 April 2023	12.98%
Place	Residents Parking Band 5	Central Zone 1 - 4	Permit 1	12 month permit	£349.60	03 April 2023	13.03%
Place	Residents Parking Band 5	Central Zone 1 - 4	Permit 2	3 month permit	£145.50	03 April 2023	13.05%
Place	Residents Parking Band 5	Central Zone 1 - 4	Permit 2	6 month permit	£262.20	03 April 2023	13.02%
Place	Residents Parking Band 5	Central Zone 1 - 4	Permit 2	12 month permit	£437.00	03 April 2023	13.04%
Place	Residents Parking Band 5	All Other Zones	Permit 1	3 month permit	£55.50	03 April 2023	13.03%
Place	Residents Parking Band 5	All Other Zones	Permit 1	6 month permit	£100.10	03 April 2023	13.11%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Residents Parking Band 5	All Other Zones	Permit 1	12 month permit	£166.90	03 April 2023	13.08%
Place	Residents Parking Band 5	All Other Zones	Permit 2	3 month permit	£69.40	03 April 2023	13.03%
Place	Residents Parking Band 5	All Other Zones	Permit 2	6 month permit	£125.10	03 April 2023	13.01%
Place	Residents Parking Band 5	All Other Zones	Permit 2	12 month permit	£208.60	03 April 2023	13.06%
Place	Residents Parking Band 6 Engine size 2501 - 3000 cc	Central Zone 1 - 4	Permit 1	3 month permit	£153.00	03 April 2023	13.59%
Place	Residents Parking Band 6	Central Zone 1 - 4	Permit 1	6 month permit	£275.70	03 April 2023	13.55%
Place	Residents Parking Band 6	Central Zone 1 - 4	Permit 1	12 month permit	£459.50	03 April 2023	13.54%
Place	Residents Parking Band 6	Central Zone 1 - 4	Permit 2	3 month permit	£198.90	03 April 2023	13.53%
Place	Residents Parking Band 6	Central Zone 1 - 4	Permit 2	6 month permit	£358.40	03 April 2023	13.53%
Place	Residents Parking Band 6	Central Zone 1 - 4	Permit 2	12 month permit	£597.40	03 April 2023	13.53%
Place	Residents Parking Band 6	All Other Zones	Permit 1	3 month permit	£72.10	03 April 2023	13.54%
Place	Residents Parking Band 6	All Other Zones	Permit 1	6 month permit	£129.90	03 April 2023	13.55%
Place	Residents Parking Band 6	All Other Zones	Permit 1	12 month permit	£216.50	03 April 2023	13.53%
Place	Residents Parking Band 6	All Other Zones	Permit 2	3 month permit	£93.70	03 April 2023	13.58%
Place	Residents Parking Band 6	All Other Zones	Permit 2	6 month permit	£168.90	03 April 2023	13.58%
Place	Residents Parking Band 6	All Other Zones	Permit 2	12 month permit	£281.50	03 April 2023	13.55%
Place	Residents Parking Band 7 Engine size 3001cc+	Central Zone 1 - 4	Permit 1	3 month permit	£221.30	03 April 2023	14.54%
Place	Residents Parking Band 7	Central Zone 1 - 4	Permit 1	6 month permit	£398.80	03 April 2023	14.53%
Place	Residents Parking Band 7	Central Zone 1 - 4	Permit 1	12 month permit	£664.70	03 April 2023	14.52%
Place	Residents Parking Band 7	Central Zone 1 - 4	Permit 2	3 month permit	£287.70	03 April 2023	14.53%
Place	Residents Parking Band 7	Central Zone 1 - 4	Permit 2	6 month permit	£518.50	03 April 2023	14.54%
Place	Residents Parking Band 7	Central Zone 1 - 4	Permit 2	12 month permit	£864.10	03 April 2023	14.53%
Place	Residents Parking Band 7	All Other Zones	Permit 1	3 month permit	£102.00	03 April 2023	14.61%
Place	Residents Parking Band 7	All Other Zones	Permit 1	6 month permit	£183.80	03 April 2023	14.59%
Place	Residents Parking Band 7	All Other Zones	Permit 1	12 month permit	£306.30	03 April 2023	14.55%
Place	Residents Parking Band 7	All Other Zones	Permit 2	3 month permit	£132.60	03 April 2023	14.61%
Place	Residents Parking Band 7	All Other Zones	Permit 2	6 month permit	£238.90	03 April 2023	14.53%
Place	Residents Parking Band 7	All Other Zones	Permit 2	12 month permit	£398.20	03 April 2023	14.52%
Place	Residents Parking - Band 1 Engine size 0 - 1000cc	Zone K	Permit 1	12 month permit	£15.30	03 April 2023	11.68%
Place	Residents Parking - Band 1	Zone K	Permit 2	12 month permit	£18.30	03 April 2023	11.59%
Place	Residents Parking - Band 2 Engine size 1001 - 1200cc	Zone K	Permit 1	3 month permit	£12.00	03 April 2023	12.15%
Place	Residents Parking - Band 2	Zone K	Permit 1	6 month permit	£21.60	03 April 2023	11.92%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Residents Parking - Band 2	Zone K	Permit 1	12 month permit	£36.00	03 April 2023	12.15%
Place	Residents Parking - Band 2	Zone K	Permit 2	3 month permit	£14.40	03 April 2023	12.50%
Place	Residents Parking - Band 2	Zone K	Permit 2	6 month permit	£25.90	03 April 2023	12.12%
Place	Residents Parking - Band 2	Zone K	Permit 2	12 month permit	£43.20	03 April 2023	11.92%
Place	Residents Parking - Band 3 Engine size 1201 - 1800cc	Zone K	Permit 1	3 month permit	£17.10	03 April 2023	11.76%
Place	Residents Parking - Band 3	Zone K	Permit 1	6 month permit	£30.80	03 April 2023	12.00%
Place	Residents Parking - Band 3	Zone K	Permit 1	12 month permit	£51.40	03 April 2023	11.98%
Place	Residents Parking - Band 3	Zone K	Permit 2	3 month permit	£21.40	03 April 2023	12.04%
Place	Residents Parking - Band 3	Zone K	Permit 2	6 month permit	£38.60	03 April 2023	12.21%
Place	Residents Parking - Band 3	Zone K	Permit 2	12 month permit	£64.30	03 April 2023	12.02%
Place	Residents Parking - Band 4 Engine size 1801 - 2000cc	Zone K	Permit 1	3 month permit	£20.70	03 April 2023	12.50%
Place	Residents Parking - Band 4	Zone K	Permit 1	6 month permit	£37.40	03 April 2023	12.65%
Place	Residents Parking - Band 4	Zone K	Permit 1	12 month permit	£62.30	03 April 2023	12.45%
Place	Residents Parking - Band 4	Zone K	Permit 2	3 month permit	£25.90	03 April 2023	12.61%
Place	Residents Parking - Band 4	Zone K	Permit 2	6 month permit	£46.70	03 April 2023	12.53%
Place	Residents Parking - Band 4	Zone K	Permit 2	12 month permit	£77.90	03 April 2023	12.57%
Place	Residents Parking - Band 5 Engine size 2001 - 2500cc	Zone K	Permit 1	3 month permit	£24.40	03 April 2023	12.96%
Place	Residents Parking - Band 5	Zone K	Permit 1	6 month permit	£44.00	03 April 2023	13.11%
Place	Residents Parking - Band 5	Zone K	Permit 1	12 month permit	£73.40	03 April 2023	13.10%
Place	Residents Parking - Band 5	Zone K	Permit 2	3 month permit	£30.50	03 April 2023	12.96%
Place	Residents Parking - Band 5	Zone K	Permit 2	6 month permit	£55.00	03 April 2023	12.94%
Place	Residents Parking - Band 5	Zone K	Permit 2	12 month permit	£91.70	03 April 2023	12.93%
Place	Residents Parking - Band 6 Engine size 2501 - 3000cc	Zone K	Permit 1	3 month permit	£31.70	03 April 2023	13.62%
Place	Residents Parking - Band 6	Zone K	Permit 1	6 month permit	£57.10	03 April 2023	13.52%
Place	Residents Parking - Band 6	Zone K	Permit 1	12 month permit	£95.20	03 April 2023	13.47%
Place	Residents Parking - Band 6	Zone K	Permit 2	3 month permit	£41.20	03 April 2023	13.50%
Place	Residents Parking - Band 6	Zone K	Permit 2	6 month permit	£74.30	03 April 2023	13.61%
Place	Residents Parking - Band 6	Zone K	Permit 2	12 month permit	£123.80	03 April 2023	13.47%
Place	Residents Parking - Band 7 Engine size 3001cc+	Zone K	Permit 1	3 month permit	£44.80	03 April 2023	14.58%
Place	Residents Parking - Band 7	Zone K	Permit 1	6 month permit	£80.80	03 April 2023	14.45%
Place	Residents Parking - Band 7	Zone K	Permit 1	12 month permit	£134.70	03 April 2023	14.54%
Place	Residents Parking - Band 7	Zone K	Permit 2	3 month permit	£58.30	03 April 2023	14.54%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Residents Parking - Band 7	Zone K	Permit 2	6 month permit	£105.10	03 April 2023	14.61%
Place	Residents Parking - Band 7	Zone K	Permit 2	12 month permit	£175.20	03 April 2023	14.58%
Place	Parking Permits	Diesel Surcharge - resident permits		3 month permit	£12.50	03 April 2023	25.00%
Place	Parking Permits	Diesel Surcharge - resident permits		6 month permit	£25.00	03 April 2023	25.00%
Place	Parking Permits	Diesel Surcharge - resident permits		12 month permit	£50.00	03 April 2023	25.00%
Place	Priority Parking Permits - Band 1 Engine size 0 - 1000cc	All Zones	Permit 1	12 month permit	£11.50	03 April 2023	11.65%
Place	Priority Parking Permits - Band 1	All Zones	Permit 2	12 month permit	£13.80	03 April 2023	11.29%
Place	Priority Parking Permits - Band 2 Engine size 1001 - 1200cc	All Zones	Permit 1	3 month permit	£9.00	03 April 2023	11.11%
Place	Priority Parking Permits - Band 2	All Zones	Permit 1	6 month permit	£16.30	03 April 2023	11.64%
Place	Priority Parking Permits - Band 2	All Zones	Permit 1	12 month permit	£27.20	03 April 2023	11.93%
Place	Priority Parking Permits - Band 2	All Zones	Permit 2	3 month permit	£10.90	03 April 2023	12.37%
Place	Priority Parking Permits - Band 2	All Zones	Permit 2	6 month permit	£19.60	03 April 2023	12.00%
Place	Priority Parking Permits - Band 2	All Zones	Permit 2	12 month permit	£32.70	03 April 2023	11.99%
Place	Priority Parking Permits - Band 3 Engine size 1201 - 1800cc	All Zones	Permit 1	3 month permit	£12.90	03 April 2023	12.17%
Place	Priority Parking Permits - Band 3	All Zones	Permit 1	6 month permit	£23.30	03 April 2023	12.02%
Place	Priority Parking Permits - Band 3	All Zones	Permit 1	12 month permit	£38.90	03 April 2023	12.10%
Place	Priority Parking Permits - Band 3	All Zones	Permit 2	3 month permit	£16.20	03 April 2023	12.50%
Place	Priority Parking Permits - Band 3	All Zones	Permit 2	6 month permit	£29.20	03 April 2023	12.31%
Place	Priority Parking Permits - Band 3	All Zones	Permit 2	12 month permit	£48.70	03 April 2023	12.21%
Place	Priority Parking Permits - Band 4 Engine size 1801 - 2000cc	All Zones	Permit 1	3 month permit	£15.70	03 April 2023	12.95%
Place	Priority Parking Permits - Band 4	All Zones	Permit 1	6 month permit	£28.30	03 April 2023	12.75%
Place	Priority Parking Permits - Band 4	All Zones	Permit 1	12 month permit	£47.20	03 April 2023	12.65%
Place	Priority Parking Permits - Band 4	All Zones	Permit 2	3 month permit	£19.60	03 April 2023	12.64%
Place	Priority Parking Permits - Band 4	All Zones	Permit 2	6 month permit	£35.40	03 April 2023	12.74%
Place	Priority Parking Permits - Band 4	All Zones	Permit 2	12 month permit	£59.00	03 April 2023	12.60%
Place	Priority Parking Permits - Band 5 Engine size 2001 - 2500cc	All Zones	Permit 1	3 month permit	£18.50	03 April 2023	13.50%
Place	Priority Parking Permits - Band 5	All Zones	Permit 1	6 month permit	£33.30	03 April 2023	12.88%
Place	Priority Parking Permits - Band 5	All Zones	Permit 1	12 month permit	£55.50	03 April 2023	13.03%
Place	Priority Parking Permits - Band 5	All Zones	Permit 2	3 month permit	£23.10	03 April 2023	13.24%
Place	Priority Parking Permits - Band 5	All Zones	Permit 2	6 month permit	£41.60	03 April 2023	13.04%
Place	Priority Parking Permits - Band 5	All Zones	Permit 2	12 month permit	£69.40	03 April 2023	13.03%
Place	Priority Parking Permits - Band 6 Engine size 2501 - 3000cc	All Zones	Permit 1	3 month permit	£24.00	03 April 2023	13.74%
Place	Priority Parking Permits - Band 6	All Zones	Permit 1	6 month permit	£43.20	03 April 2023	13.39%
Place	Priority Parking Permits - Band 6	All Zones	Permit 1	12 month permit	£72.10	03 April 2023	13.54%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Priority Parking Permits - Band 6	All Zones	Permit 2	3 month permit	£31.20	03 April 2023	13.87%
Place	Priority Parking Permits - Band 6	All Zones	Permit 2	6 month permit	£56.20	03 April 2023	13.54%
Place	Priority Parking Permits - Band 6	All Zones	Permit 2	12 month permit	£93.70	03 April 2023	13.58%
Place	Priority Parking Permits - Band 7 Engine size 3001cc+	All Zones	Permit 1	3 month permit	£33.90	03 April 2023	14.53%
Place	Priority Parking Permits - Band 7	All Zones	Permit 1	6 month permit	£61.20	03 April 2023	14.61%
Place	Priority Parking Permits - Band 7	All Zones	Permit 1	12 month permit	£102.00	03 April 2023	14.61%
Place	Priority Parking Permits - Band 7	All Zones	Permit 2	3 month permit	£44.10	03 April 2023	14.55%
Place	Priority Parking Permits - Band 7	All Zones	Permit 2	6 month permit	£79.50	03 April 2023	14.55%
Place	Priority Parking Permits - Band 7	All Zones	Permit 2	12 month permit	£132.60	03 April 2023	14.61%
Place	Business parking permits	Extended parking zones	Permit 1	12 month permit	£409.20	03 April 2023	12.51%
Place	Business parking permits	Extended parking zones	Permit 2	12 month permit	£453.10	03 April 2023	12.52%
Place	Retail parking permits	Peripheral parking zones	Permit 1	12 month permit	£537.80	03 April 2023	12.51%
Place	Retail parking permits	Extended parking zones	Permit 1	12 month permit	£409.20	03 April 2023	12.51%
Place	Retail parking permits	Extended parking zones	Permit 2	12 month permit	£453.10	03 April 2023	12.52%
Place	Trades parking permit - monthly	All zones		1 month permit	£146.10	03 April 2023	12.47%
Place	Trades parking permit - annual	All zones		12 month permit	£1,520.20	03 April 2023	12.52%
Place	Visitor Parking Permits	Central Parking Zones		30 minutes	£1.01	03 April 2023	n/a
Place	Visitor Parking Permits	Peripheral Parking Zones		30 minutes	£0.77	03 April 2023	n/a
Place	Visitor Parking Permits	Extended Parking Zones		30 minutes	£0.64	03 April 2023	n/a
Place	Visitor Parking Permits	Priority Parking Areas		30 minutes	£0.39	03 April 2023	n/a
Place	Visitor Parking Permits	BB allocation - Central Parking Zones		30 minutes	£0.50	03 April 2023	n/a
Place	Visitor Parking Permits	BB allocation -Peripheral Parking Zones		30 minutes	£0.38	03 April 2023	n/a
Place	Visitor Parking Permits	BB allocation -Extended Parking Zones		30 minutes	£0.32	03 April 2023	n/a
Place	Visitor Parking Permits	BB allocation -Priority Parking Areas		30 minutes	£0.19	03 April 2023	n/a
Place	Parking Dispensations	Dispensation charge		per day	£12.00	03 April 2023	20.00%
Place	Parking - Vehicle Removals	Vehicle Removal Release Fee		per vehicle release	£190.00	03 April 2023	26.67%
Place	Parking - Vehicle Removals	Vehicle Overnight Storage Fee		per overnight	£25.00	03 April 2023	25.00%
Place	Parking - Vehicle Removals	Vehicle Disposal Fee		per disposal	£95.00	03 April 2023	26.67%
Place	Bus Station	Departure Charges	Code D	per vehicle	£9.00	01 April 2023	n/a
Place	Parking / Layover	Overnight Parking	23:00 to 07:00		POA	01 April 2023	n/a
Place	Transport	Electric Vehicle Charging	Standard 7 kW	per KWH	£0.45	01 April 2023	80.00%
Place	Transport	Electric Vehicle Charging	Fast 22 kW	per KWH	£0.50	01 April 2023	66.67%
Place	Transport	Electric Vehicle Charging	Rapid 50 kW	per KWH	£0.55	01 April 2023	57.14%
Place	Hawes Pier	Cruise Passenger Charges		per passenger	£7.00	01 April 2023	11.10%
Place	Road Services	Temporary traffic regulations order - < 5 days		per permit	£610.00	01 April 2023	11.72%
Place	Road Services	Temporary traffic regulations order - > 5 days		per permit	£815.00	01 April 2023	11.04%
Place	Transport	Traffic Signals Switch off/on	Mon - Fri - 0700-1730		£150.00	01 April 2023	19.05%
Place	Transport	Traffic Signals Switch off/on	Mon - Fri - 1900-2000		£300.00	01 April 2023	19.05%
Place	Transport	Traffic Signals Switch off/on	Sat-Sun - 0700-1900		£300.00	01 April 2023	138.10%
Place	Transport	Traffic Signals Switch off/on	Public Holidays		£300.00	01 April 2023	19.05%
Place	Transport	Traffic Signals Switch off/on	Emergency (24hrs a day)		£450.00	01 April 2023	19.05%
Place	Transport	Traffic Signals Switch off/on	Additional hour price for delayed switch off/on		£150.00	01 April 2023	19.05%
Place	Road Occupation Permits	Access Tower	Initial permit for first day		£100.00	01 April 2023	25.00%
Place	Road Occupation Permits	Access Tower	Per additional day applied for		£25.00	01 April 2023	25.00%
Place	Road Occupation Permits	Bus Shelter	Initial permit for up to 28 days		£195.00	01 April 2023	9.55%
Place	Road Occupation Permits	Bus Shelter	Per additional period up to 28 days		£80.00	01 April 2023	11.11%
Place	Road Occupation Permits	Cabin	Initial permit for up to 1 month		£225.00	01 April 2023	25.70%
Place	Road Occupation Permits	Cabin	Per additional month applied for		£90.00	01 April 2023	25.00%
Place	Road Occupation Permits	Container	Initial permit for up to 1 month		£225.00	01 April 2023	25.70%
Place	Road Occupation Permits	Container	Per additional month applied for		£90.00	01 April 2023	25.00%
Place	Road Occupation Permits	Crane	Initial permit for first day		£100.00	01 April 2023	25.00%
Place	Road Occupation Permits	Crane	Per additional day applied for		£55.00	01 April 2023	25.00%
Place	Road Occupation Permits	Crane - for erecting a Crane Tower	Initial permit for first day		£150.00	01 April 2023	25.00%
Place	Road Occupation Permits	Crane - for erecting a Crane Tower	Per additional day applied for		£55.00	01 April 2023	25.00%
Place	Road Occupation Permits	Excavation	per location		£370.00	01 April 2023	25.00%
Place	Road Occupation Permits	Footway Crossing	per location		£170.00	01 April 2023	25.93%
Place	Road Occupation Permits	Hoarding	Initial permit for up to 28 days	up to 100m length	£340.00	01 April 2023	24.54%
Place	Road Occupation Permits	Hoarding	Per additional period up to 28 days applied for	up to 100m length	£180.00	01 April 2023	25.87%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Road Occupation Permits	Hoarding	Initial permit for up to 28 days	over 100m length	n/a	01 April 2023	n/a
Place	Road Occupation Permits	Hoarding	Per additional period up to 28 days applied for	over 100m length	n/a	01 April 2023	n/a
Place	Road Occupation Permits	Hoist	Initial permit for first day		£90.00	01 April 2023	12.50%
Place	Road Occupation Permits	Hoist	Per additional day applied for		£22.00	01 April 2023	10.00%
Place	Road Occupation Permits	Materials	Initial permit for up to 28 days		£195.00	01 April 2023	8.94%
Place	Road Occupation Permits	Materials	Per additional period up to 28 days applied for	Per unit	£90.00	01 April 2023	12.50%
Place	Road Occupation Permits	Site Hut	Initial permit for up to 28 days	Per unit	£225.00	01 April 2023	25.70%
Place	Road Occupation Permits	Site Hut	Per additional period up to 28 days applied for		£100.00	01 April 2023	25.00%
Place	Road Occupation Permits	Skip	Initial permit for up to one week		£37.00	01 April 2023	8.82%
Place	Road Occupation Permits	Skip	Per additional week applied for		£30.00	01 April 2023	7.14%
Place	Road Occupation Permits	Tables and Chairs	within World Heritage Site	per square metre	£155.00	01 April 2023	10.71%
Place	Road Occupation Permits	Tables and Chairs	outwith World Heritage Site	per square metre	£125.00	01 April 2023	11.61%
Place	Road Compliance (RCC)	Site or Desktop Meeting Charge		per meeting	£180.00	01 April 2023	12.50%
Place	Roads Compliance (RCC)	Fee for RCC inspection based on Road Bond Value	Less than £50,000 Fixed £2,500	Per Bond	£2,500.00	01 April 2023	n/a
Place	Roads Compliance (RCC)	Fee for RCC inspection based on Road Bond Value	£50,001-£500,000	Per Bond	5.0%	01 April 2023	n/a
Place	Roads Compliance (RCC)	Fee for RCC inspection based on Road Bond Value	£500,001-£1,000,000	Per Bond	4.5%	01 April 2023	n/a
Place	Roads Compliance (RCC)	Fee for RCC inspection based on Road Bond Value	Over £1,000,000	Per Bond	4.0%	01 April 2023	n/a
Place	Road Occupation - Scaffolding	Site or Desktop Meeting Charge		per meeting	£200.00	01 April 2023	25.00%
Place	Road Occupation - Scaffolding	Initial permit for up to 1 - 28 days		per permit	£190.00	01 April 2023	11.76%
Place	Road Occupation - Scaffolding	Per additional 1 - 28 days applied for		per month	£110.00	01 April 2023	12.24%
Place	Installation of ducts, pipes and cables in roads and/or pavements (Section 109)	by applicants other than public utilities (e.g. developers or their contractors)		per permit	£390.00	01 April 2023	11.43%
Place	Access Protection Markings	New Marking		per marking	£160.00	03 April 2023	12.68%
Place	Use of Street Lighting Columns	Housing Development Signs (temporary directional signs to new housing developments)		per development	£770.00	01 April 2023	11.11%
Place	Use of street lighting columns	Housing Development signs etc	Administration fee for authorisation process	per sign	£100.00	01 April 2023	n/a
Place	Use of street lighting columns	Housing Development signs etc	Removal or repair of any sign	per sign	£200.00	01 April 2023	n/a
Place	Parks	Film Charges	Filming over four hours or cast / crew of six or more	per hour - from	£172.00	01 April 2023	10.97%
Place	Parks	Film Charges	Filming up to four hours or cast / crew of five or less	fee from	£69.00	01 April 2023	11.29%
Place	Parks	Film Charges	Student filming and photography up to four hours or cast/crew of 5 or under	exempt	£0.00	01 April 2023	n/a
Place	Parks	Film Charges	Student filming and photography over four hours or over 5 crew	fee from	£69.00	01 April 2023	11.29%
Place	Parks	Film Charges	Wedding Photography all Parks (Dependent on Numbers and Vehicles) per day - plus £25 per hour for out of hours access	per day - from	£106.00	01 April 2023	11.58%
Place	Parks	Film Charges	Filming supervision provision	per hour per person	£70.00	01 April 2023	11.11%
Place	Parks	Filming Charges	Drone Filming	per day	£166.00	01 April 2023	n/a
Place	Parks	Film Charges	Filming in City Centre Cemeteries (Greyfriars Kirkyard, Calton Old and New Cemeteries and St Cuthbert's Churchyard)	Per hour - fee from	£321.00	01 April 2023	11.07%
Place	Parks	Film Charges	Filming in Cemeteries outside the City Centre	Per hour - fee from	£160.00	01 April 2023	11.11%
Place	Parks	Event Charges	Princes Street Gardens - Small Event	per day - from	£1,167.00	01 April 2023	11.14%
Place	Parks	Event Charges	Princes Street Gardens - Small Event	per half day - from	£581.00	01 April 2023	11.09%
Place	Parks	Event Charges	Princes Street Gardens - Standard Event	per day - from	£2,065.00	01 April 2023	11.08%
Place	Parks	Event Charges	Princes Street Gardens - Standard Event	per half day - from	£1,029.00	01 April 2023	11.12%
Place	Parks	Event Charges	Princes Street Gardens - Large Events	per day - from	£3,290.00	01 April 2023	11.11%
Place	Parks	Event Charges	Princes Street Gardens - Large Events	per half day - from	£1,641.00	01 April 2023	11.10%
Place	Parks	Event Charges	Princes Street Gardens - small, free admission, low-key	price on application	On application	01 April 2023	n/a
Place	Parks	Event Charges	Princes Street Gardens vehicle access fee	per application	£129.00	01 April 2023	10.68%
Place	Parks	Event Charges	Community Gala		Price on application	01 April 2023	n/a
Place	Parks	Event Charges - Premier Sites (including The Meadows & Bruntsfield Links, Calton Hill, Inverleith Park, Leith Links, Saughton Park and Lauriston Castle)	Small event	per half day from	£250.00	01 April 2023	n/a
Place	Parks	Event Charges - Premier Sites (including The Meadows & Bruntsfield Links, Calton Hill, Inverleith Park, Leith Links, Saughton Park and Lauriston Castle)	Small event	per day from	£500.00	01 April 2023	n/a
Place	Parks	Event Charges - Premier Sites (including The Meadows & Bruntsfield Links, Calton Hill, Inverleith Park, Leith Links, Saughton Park and Lauriston Castle)	Large event	per half day from	£400.00	01 April 2023	n/a
Place	Parks	Event Charges - Premier Sites (including The Meadows & Bruntsfield Links, Calton Hill, Inverleith Park, Leith Links, Saughton Park and Lauriston Castle)	Large event	per day from	£800.00	01 April 2023	n/a
Place	Parks	Event Charges - Premier Sites (including The Meadows & Bruntsfield Links, Calton Hill, Inverleith Park, Leith Links, Saughton Park and Lauriston Castle)	Natural Heritage sites		price on application	01 April 2023	n/a
Place	Parks	Event Charges - City Sites (including Sighthill Park, Gyle Park, Roseburn Park, Victoria Park and Pilrig Park)	Small event	per half day from	£150.00	01 April 2023	n/a
Place	Parks	Event Charges - City Sites (including Sighthill Park, Gyle Park, Roseburn Park, Victoria Park and Pilrig Park)	Small event	per day from	£300.00	01 April 2023	n/a
Place	Parks	Event Charges - City Sites (including Sighthill Park, Gyle Park, Roseburn Park, Victoria Park and Pilrig Park)	Large event	per half day from	£250.00	01 April 2023	n/a

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Parks	Event Charges - City Sites (including Sighthill Park, Gyle Park, Roseburn Park, Victoria Park and Pilrig Park)	Large event	per day from	£500.00	01 April 2023	n/a
Place	Parks	Event Charges	Community/charity/free events		price on application	01 April 2023	n/a
Place	Parks	Event Charges	Administration fee where applicable		£66.00	01 April 2023	n/a
Place	Parks	Event Charges	Penalty charge (Council conditions not adhered to)		£1,000.00	01 April 2023	n/a
Place	Parks	Event Charges	Advertising and Marketing events		price on application	01 April 2023	n/a
Place	Parks	Event Charges	Saughton Park - wedding ceremony without marquee	per day - from	£211.00	01 April 2023	11.05%
Place	Parks	Event Charges	Saughton Park - wedding ceremony with marquee	per day - from	£578.00	01 April 2023	11.15%
Place	Parks	Event Charges	Wedding ceremonies in other parks - no marquees - dependent on size - per day	per day - from	Price on application	01 April 2023	n/a
Place	Parks	Event Charges	Wedding Ceremonies at Lauriston Castle Grounds - with Marquee	Full Day	£1,155.00	01 April 2023	11.06%
Place	Parks	Event Charges	Wedding Ceremonies at Lauriston Castle Grounds - without Marquee	Full Day	£578.00	01 April 2023	11.15%
Place	Parks	Event Charges	Calton Hill vehicle access fee from	per application	£130.00	01 April 2023	11.11%
Place	Parks	Event Charges	Calton Hill additional out of hours access fee (minimum 1 hour)	per hour	£70.00	01 April 2023	11.11%
Place	Parks	Event Charges	Estates team lease preparation	per application - from	£100.00	01 April 2023	19.05%
Place	Parks	Event Charges	Event supervision provision	per hour per person	£70.00	01 April 2023	11.11%
Place	Parks	Room Hire Charges - Saughton Park	McHattie Room	per hour	£40.00	01 April 2023	11.10%
Place	Parks	Room Hire Charges - Saughton Park	McHattie Room	half day	£160.00	01 April 2023	11.11%
Place	Parks	Room Hire Charges - Saughton Park	McHattie Room	full day	£289.00	01 April 2023	11.15%
Place	Parks	Room Hire Charges - Saughton Park	Conservatory	per hour	£23.00	01 April 2023	9.52%
Place	Parks	Room Hire Charges - Saughton Park	Conservatory	half day	£82.00	01 April 2023	10.81%
Place	Parks	Room Hire Charges - Saughton Park	Conservatory	full day	£169.00	01 April 2023	11.18%
Place	Parks	Attendance out-with normal working hours (per officer)	Attendance out-with working hours	per hour	£70.00	01 April 2023	11.11%
Place	Parks	Presentational Seat - includes plaque, inscription, installation and 20 yrs maintenance	Metal Seat	per seat	£2,405.00	01 April 2023	11.09%
Place	Parks	Presentational Seat - includes plaque, inscription, installation and 20 yrs maintenance	Wooden Seat	per seat	£4,805.00	01 April 2023	11.10%
Place	Allotment Rentals	Full Plot		per Year	£153.00	01 April 2023	10.87%
Place	Allotment Rentals	Half Plot		per Year	£77.00	01 April 2023	11.59%
Place	Allotment Rentals	Elderly, Students and Unemployed - Full Plot		per Year	£77.00	01 April 2023	11.59%
Place	Allotment Rentals	Elderly, Students and Unemployed - Half Plot		per Year	£38.00	01 April 2023	11.76%
Place	Garden Aid	Grass cutting up to 50 m2		per Year	£84.00	01 April 2023	10.53%
Place	Garden Aid	Grass cutting 51 to 100 m2		per Year	£111.00	01 April 2023	11.00%
Place	Garden Aid	Grass cutting 101 - 150 m2		per Year	£139.00	01 April 2023	11.20%
Place	Garden Aid	Grass cutting 151 - 200 m2		per Year	£153.00	01 April 2023	10.87%
Place	Garden Aid	Grass cutting 201 - 300 m2		per Year	£167.00	01 April 2023	11.33%
Place	Garden Aid	Grass cutting 301 - 400 m2		per Year	£181.00	01 April 2023	11.04%
Place	Garden Aid	Grass cutting 401 - 500 m2		per Year	£196.00	01 April 2023	11.36%
Place	Garden Aid	Grass cutting 501 - 600 m2		per Year	£209.00	01 April 2023	11.17%
Place	Garden Aid	Grass cutting 701 - 601 m2		per Year	£222.00	01 April 2023	11.00%
Place	Garden Aid	Grass cutting 701 - 800 m2		per Year	£233.00	01 April 2023	10.95%
Place	Garden Aid	Grass cutting 801 - 900 m2		per Year	£244.00	01 April 2023	10.91%
Place	Garden Aid	Grass cutting 901 - 1000 m2		per Year	£257.00	01 April 2023	11.26%
Place	Garden Aid	Hedge trimming up to 50 m2 (max 1.8m high)		per Year	£62.00	01 April 2023	10.71%
Place	Garden Aid	Hedge trimming 51 - 100 m2 (max 1.8m high)		per Year	£76.00	01 April 2023	11.76%
Place	Garden Aid	Hedge trimming 101 - 150 m2 (max 1.8m high)		per Year	£90.00	01 April 2023	11.11%
Place	Garden Aid	Hedge trimming 151 - 200 m2 (max 1.8m high)		per Year	£90.00	01 April 2023	11.11%
Place	Garden Aid	Hedge trimming 201 - 300 m2 (max 1.8m high)		per Year	£100.00	01 April 2023	11.11%
Place	Garden Aid	Hedge trimming 301 - 400 m2 (max 1.8m high)		per Year	£112.00	01 April 2023	10.89%
Place	Garden Aid	Hedge trimming 401 - 500m2 (max 1.8m high)		per Year	£169.00	01 April 2023	11.18%
Place	Garden Aid	Hedge trimming 501 - 600m2 (max 1.8m high)		per Year	£181.00	01 April 2023	11.04%
Place	Pest Control Charges	Wasps	Standard one level house, Rhone height or attic - No c 1 Visit		£58.00	01 April 2023	10.48%
Place	Pest Control Charges	Wasps	Standard one level house, Rhone height or attic - No c 2nd nest on site		£29.50	01 April 2023	10.49%
Place	Pest Control Charges	Wasps	Difficult access or time consuming nest treatments	1 Visit	£102.00	01 April 2023	10.15%
Place	Pest Control Charges	Wasps	High ladder nest treatment charge (2 person visit)	1 Visit	£137.00	01 April 2023	10.31%
Place	Pest Control Charges	Rats and Mice	Poison laid with advice	3 Programmed visits	£121.00	01 April 2023	10.20%
Place	Pest Control Charges	Rats and Mice	Advice or poison being left in situ	Singular after 3 visits	£39.00	01 April 2023	10.17%
Place	Pest Control Charges	Fleas	Floor spray with advice	1 Visit	£112.00	01 April 2023	10.57%
Place	Pest Control Charges	Fleas	Soft furnishing treatment, at time of floor spraying	1 Visit	£41.00	01 April 2023	10.22%
Place	Pest Control Charges	Bed Bugs	Survey prior, 1st visit full treatment 2nd visit floor treat	2 Visits	£163.00	01 April 2023	10.06%
Place	Pest Control Charges	Hide Beetles, Woodlice, Silverfish	Floor spray with advice. Dust at some locations.	1 Visit	£103.00	01 April 2023	10.04%
Place	Pest Control Charges	Ants (Internal)	Internal spray only, include door entries	1 Visit	£59.00	01 April 2023	10.28%
Place	Pest Control Charges	Ants (External)	External get treatment & dust vents	2 Visits	£89.00	01 April 2023	10.83%
Place	Pest Control Charges	Cockroaches	Floor/Furnishing & service ducts, spray & dust. Behind	1 Visit	£163.00	01 April 2023	10.06%
Place	Pest Control Charges	Cockroaches	Gel Treatments	2 Visits	£137.00	01 April 2023	10.31%
Place	Pest Control Charges	Squirrels	Internal trapping only	5 Days	£204.00	01 April 2023	10.09%
Place	Pest Control Charges	Moths, Carpet Beetles	Survey prior, 1st visit full treatment 2nd visit floor treat	2 Visits	£163.00	01 April 2023	10.06%
Place	Pest Control Charges	Pest Control Survey - Advice Only	All pest control Issues, Insect & Rodents	1 Visit	£38.00	01 April 2023	10.79%
Place	Pest Control Charges	Moles - Trapping			£200.00	01 April 2023	10.19%
Place	Regulatory Services	Water Ingress	fee per emergency visit		at cost	01 April 2023	n/a
Place	Regulatory Services	Water Ingress	Contractors		at cost	01 April 2023	n/a
Place	Regulatory Services	Food, Health and Safety	Ship's Sanitation Certificates		at cost	01 April 2023	n/a

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Burial Charges	Burial Ground Fees	Exclusive Right of Burial with Certificate		£1,683.17	01 April 2023	11.10%
Place	Burial Charges	Burial Ground Fees	Exclusive Right of Green Burial with certificate		£1,787.60	01 April 2023	11.10%
Place	Burial Charges	Burial Ground Fees	Duplicate Certificate of Right of Burial		£110.21	01 April 2023	11.10%
Place	Burial Charges	Burial Ground Fees	Transfer of Certificate of Right of Burial		£110.21	01 April 2023	11.10%
Place	Burial Charges	Burial Ground Fees	Adult interment		£1,468.74	01 April 2023	11.10%
Place	Burial Charges	Burial Ground Fees	Adult interment - Saturday until 11am thereafter Sunday		£1,848.70	01 April 2023	11.10%
Place	Burial Charges	Burial Ground Fees	Adult interment - Sunday or Public Holiday	Sunday / Public Holiday	£2,058.68	01 April 2023	11.10%
Place	Burial Charges	Burial Ground Fees	Double Adult interment	Monday to Friday	£2,215.33	01 April 2023	11.10%
Place	Burial Charges	Burial Ground Fees	Double Adult interment - Saturday	Saturday	£2,509.75	01 April 2023	11.10%
Place	Burial Charges	Burial Ground Fees	Double Adult interment - Sunday or Public Holiday	Sunday	£2,837.49	01 April 2023	11.10%
Place	Burial Charges	Burial Ground Fees	Child interment (up to 18 years)	No Fee	£0.00	01 April 2023	n/a
Place	Burial Charges	Burial Ground Fees	Test dig a grave for depth		£471.06	01 April 2023	11.10%
Place	Burial Charges	Burial Ground Fees	Board for grave		£203.31	01 April 2023	11.10%
Place	Burial Charges	Burial Ground Fees	Exhumation including Screening		£4,771.75	01 April 2023	11.10%
Place	Burial Charges	Cremated Remains Charges	Purchase of Exclusive Right of Burial (incl certificate)		£991.01	01 April 2023	11.10%
Place	Burial Charges	Cremated Remains Charges	Adult interment		£312.19	01 April 2023	11.10%
Place	Burial Charges	Cremated Remains Charges	Adult interment - Saturday until 11am thereafter Sunday fees apply	Saturday	£446.62	01 April 2023	11.10%
Place	Burial Charges	Cremated Remains Charges	Adult interment - Sunday	Sunday / Public Holiday	£496.62	01 April 2023	11.10%
Place	Burial Charges	Cremated Remains Charges	Double Adult interment	Monday to Friday	£471.06	01 April 2023	11.10%
Place	Burial Charges	Cremated Remains Charges	Double Adult interment - Saturday	Saturday	£561.06	01 April 2023	11.10%
Place	Burial Charges	Cremated Remains Charges	Double Adult interment - Sunday or Public Holiday	Sunday	£652.16	01 April 2023	11.10%
Place	Burial Charges	Cremated Remains Charges	Exhumation including Screening		£634.38	01 April 2023	11.10%
Place	Burial Charges	Monuments and Memorials	Burials - Preparation where memorials require no foundation		£114.40	01 April 2023	10.00%
Place	Burial Charges	Monuments and Memorials	Baby Memorial Plaque		£70.18	01 April 2023	10.00%
Place	Burial Charges	Monuments and Memorials	Refix Dowels		£158.40	01 April 2023	10.00%
Place	Burial Charges	Monuments and Memorials	Refix Dowels and new foundation		£240.90	01 April 2023	10.00%
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation - full service in Main or Pentland Chapel		£954.35	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation - No Service or ceremony - Chapel		£589.94	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation Saturday - full service in Main		£1,129.89	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Adult Cremation Sunday - full service in Main		£1,246.54	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Child (under 18 years) - full service in Main or Pentland Chapel		£0.00	01 April 2023	n/a
Place	Cremation Charges	Mortonhall Crematorium	Memorial service only (1hr)		£456.62	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Additional service time	Per hour	£317.75	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Garden of Remembrance, cremation with family in attendance	Monday to Friday 12 noon	£272.20	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Garden of Remembrance, cremation with family in attendance	Monday to Friday 12 noon - Double	£409.96	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Garden of Remembrance, cremation with family in attendance	Saturday	£318.86	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Garden of Remembrance specific area - in attendance		£271.86	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Garden of Remembrance specific area - no attendance		£91.55	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Garden of Remembrance, cremation with family not in attendance	No Fee	£0.00	01 April 2023	n/a
Place	Cremation Charges	Mortonhall Crematorium	Council Civil Celebrant	Per service	£109.77	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Organist hire per service including organ repair levy		£56.11	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Webcast of service		£57.33	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Webcast of service plus 28 day playback		£72.88	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Photo tribute - single (first photo free)		£15.55	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Photo tribute - up to 25		£46.88	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Photo tribute - up to 25 with music		£78.10	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Additional photos - extra 25	Each	£19.99	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	DVD/USB of visual tribute (recording of slideshow)		£19.99	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	DVD/USB of service	Each	£54.11	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Downloadable copy of visual tribute (recording of slideshow)		£9.51	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Additional keepsakes (DVD,USB)(recording of service)		£23.80	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Family supplied video checking		£22.44	01 April 2023	11.10%
Place	Cremation Charges	Mortonhall Crematorium	Additional work charge - obitua		£19.99	01 April 2023	11.10%
Place	Cremation Charges	Book of Remembrance	2 line entry		£92.44	01 April 2023	11.10%
Place	Cremation Charges	Book of Remembrance	5 line entry		£140.21	01 April 2023	11.10%
Place	Cremation Charges	Book of Remembrance	8 line entry		£187.98	01 April 2023	11.10%
Place	Cremation Charges	Book of Remembrance	Badges/ Motifs		£97.55	01 April 2023	11.10%
Place	Cremation Charges	Remembrance Cards	maximum 8 lines Card		£41.66	01 April 2023	11.10%
Place	Cremation Charges	Miniature Book of Remembrance	maximum 8 lines miniature book		£115.88	01 April 2023	11.10%
Place	Cremation Charges	Baby Book of Remembrance	5 line entry Baby Book		£37.55	01 April 2023	11.10%
Place	Cremation Charges	Baby Book of Remembrance	Motif Baby Book		£48.11	01 April 2023	11.10%
Place	Cremation Charges	Memorial Walkway Plaque	Memorial plaque with lettering	5 Year Lease	£365.52	01 April 2023	11.10%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Cremation Charges	Memorial Walkway Plaque	Memorial plaque with lettering	10 Year Lease	£547.72	01 April 2023	11.10%
Place	Cremation Charges	Memorial Walkway Plaque	Renewal of Plaque lease		£256.64	01 April 2023	11.10%
Place	Cremation Charges	Memorial Walkway Plaque	Replacement plaque with inscription		£242.15	01 April 2023	11.10%
Place	Cremation Charges	Columbarium	Hexagonal Pavilion with lettering	5 Year Lease	£487.73	01 April 2023	11.10%
Place	Cremation Charges	Columbarium	Hexagonal Pavilion with lettering	10 Year Lease	£731.04	01 April 2023	11.10%
Place	Cremation Charges	Columbarium	Renewal of Hexagonal Pavilion lease		£341.08	01 April 2023	11.10%
Place	Cremation Charges	Columbarium	Replacement plaque with inscription		£242.15	01 April 2023	11.10%
Place	Cremation Charges	Niche Wall	Niche Wall with lettering	5 Year Lease	£547.72	01 April 2023	11.10%
Place	Cremation Charges	Niche Wall	Niche Wall with lettering	10 Year Lease	£822.14	01 April 2023	11.10%
Place	Cremation Charges	Niche Wall	Renewal of Niche Wall lease		£384.41	01 April 2023	11.10%
Place	Cremation Charges	Niche Wall	Replacement plaque with inscription		£242.15	01 April 2023	11.10%
Place	Cremation Charges	Standard Rose	Standard Rose with lettering	5 Year Lease	£762.15	01 April 2023	11.10%
Place	Cremation Charges	Standard Rose	Standard Rose with lettering	10 Year Lease	£1,066.56	01 April 2023	11.10%
Place	Cremation Charges	Standard Rose	Standard Rose with lettering	20 Year Lease	£1,340.98	01 April 2023	11.10%
Place	Cremation Charges	Standard Rose	Standard Rose with lettering	Renewal of plaque lease	£365.52	01 April 2023	11.10%
Place	Cremation Charges	Woodland Walkway	Woodland Walkway with lettering	5 Year Lease	£715.48	01 April 2023	11.10%
Place	Cremation Charges	Woodland Walkway	Woodland Walkway with lettering	10 Year Lease	£1,179.88	01 April 2023	11.10%
Place	Cremation Charges	Woodland Walkway	Woodland Walkway with lettering	20 Year Lease	£1,707.61	01 April 2023	11.10%
Place	Cremation Charges	Woodland Walkway	Woodland Walkway with lettering	Renewal of plaque lease	£566.61	01 April 2023	11.10%
Place	Cremation Charges	Woodland Walkway	Replacement plaque with inscription		£279.97	01 April 2023	11.10%
Place	Cremation Charges	Tree Memorial	Tree Memorial with lettering	5 Year Lease	£223.31	01 April 2023	11.10%
Place	Cremation Charges	Tree Memorial	Tree Memorial with lettering	10 Year Lease	£335.52	01 April 2023	11.10%
Place	Cremation Charges	Shared Granite Bench	Shared Granite Bench with lettering	5 Year Lease	£203.31	01 April 2023	11.10%
Place	Cremation Charges	Shared Granite Bench	Shared Granite Bench with lettering	10 Year Lease	£304.41	01 April 2023	11.10%
Place	Cremation Charges	Genealogy Search	Genealogy Search	Hourly Rate	£24.61	01 April 2023	11.10%
Place	Mortuary	Defence Post Mortems			£722.00	01 April 2023	11.08%
Place	Trade Waste Charges	Charge for delivering bins to new developments		Per hour	£42.00	01 April 2023	10.53%
Place	Special Uplifts	Domestic Bulky Waste		per item *	£5.50	01 April 2023	10.00%
Place	Special Uplifts	Domestic Garden Waste		up to 28 bags	price on application	01 April 2023	n/a
Place	Special Uplifts	Domestic rubble/building materials		up to 15 bags	price on application	01 April 2023	n/a
Place	Cleansing	Events & specialist services charges	Street cleaning charge for supporting events, one-off cleans and graffiti removal	per application	price on application	01 April 2023	n/a
Place	HRA	Service Charges - Flat/Apartment	Cleaning	per week	£1.70	01 April 2023	3.00%
Place	HRA	Social Bedsit (house or flat)	Annual Rent Charge	per year	£4,235.59	01 April 2023	3.00%
Place	HRA	1 bed flat- Social	Annual Rent Charge	per year	£4,720.38	01 April 2023	3.00%
Place	HRA	1 bed house- Social	Annual Rent Charge	per year	£4,961.20	01 April 2023	3.00%
Place	HRA	2 bed flat- Social	Annual Rent Charge	per year	£5,486.91	01 April 2023	3.00%
Place	HRA	2 bed house- Social	Annual Rent Charge	per year	£5,728.78	01 April 2023	3.00%
Place	HRA	3 bed flat- Social	Annual Rent Charge	per year	£6,253.96	01 April 2023	3.00%
Place	HRA	3 bed house- Social	Annual Rent Charge	per year	£6,495.31	01 April 2023	3.00%
Place	HRA	4+bed flat- Social	Annual Rent Charge	per year	£6,656.90	01 April 2023	3.00%
Place	HRA	4 bed house- Social	Annual Rent Charge	per year	£6,898.77	01 April 2023	3.00%
Place	HRA	1 bedroom flat Gracemount- MMR	Annual Rent Charge	per year	£6,394.56	01 April 2023	3.00%
Place	HRA	1 bedroom flat Greendykes- MMR	Annual Rent Charge	per year	£6,049.93	01 April 2023	3.00%
Place	HRA	1 bedroom flat Pennywell- MMR	Annual Rent Charge	per year	£6,189.06	01 April 2023	3.00%
Place	HRA	2 bedroom flat Cakemuir- MMR	Annual Rent Charge	per year	£8,103.92	01 April 2023	3.00%
Place	HRA	2 bedroom flat Gracemount- MMR	Annual Rent Charge	per year	£7,967.37	01 April 2023	3.00%
Place	HRA	2 bedroom flat Greendykes- MMR	Annual Rent Charge	per year	£7,333.21	01 April 2023	3.00%
Place	HRA	2 bedroom flat Pennywell- MMR	Annual Rent Charge	per year	£7,471.83	01 April 2023	3.00%
Place	HRA	3 bedroom flat Cakemuir- MMR	Annual Rent Charge	per year	£8,841.29	01 April 2023	3.00%
Place	HRA	3 bedroom flat Greendykes- MMR	Annual Rent Charge	per year	£9,778.33	01 April 2023	3.00%
Place	HRA	3 bedroom house Cakemuir- MMR	Annual Rent Charge	per year	£9,079.96	01 April 2023	3.00%
Place	HRA	3 bedroom house Greendykes- MMR	Annual Rent Charge	per year	£10,007.39	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats - Rent 0 APT	per week	£89.43	01 April 2023	3.00%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	HRA	Homeless Temporary Accommodation	Dispersed flats - Rent 1 APT	per week	£98.41	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats - Rent 2 APT	per week	£112.57	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats - Rent 3 APT	per week	£126.74	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats - Rent 4 APT	per week	£134.19	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats - Service Charge	per week	£363.19	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats (Leased to HRA) - Rent 1 APT	per week	£127.33	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats (Leased to HRA) - Rent 2 APT	per week	£154.28	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats (Leased to HRA) - Rent 3 APT	per week	£192.06	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Dispersed flats (Leased to HRA) - Service Charge	per week	£61.80	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Oxgangs - Rent (2 room Flat)	per week	£50.03	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Oxgangs - Rent (3 room Flat)	per week	£36.32	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Oxgangs - Service Charge	per week	£341.63	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Broomhouse - Rent per week	per week	£40.75	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Broomhouse - Service Charge	per week	£382.82	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Crewe Road Ground Floor - Rent	per week	£34.06	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Crewe Road - All other floors Rent	per week	£32.52	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Crewe Road - Service Charge	per week	£386.74	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	West Pilton View (Leased to HRA) - Rent - RSL owned	per week	£127.33	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	West Pilton View (Leased to HRA) - Service Charge	per week	£61.80	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	West Pilton Park (Single Occupancy) - Rent	per week	£47.38	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	West Pilton Park (Single occupancy) - Service Charge	per week	£555.59	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	West Pilton Park (Family occupancy) - Service Charge	per week	£687.11	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Bruntsfield (Leased to HRA) - Rent	per week	£127.33	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Bruntsfield (Leased to HRA) - Service Charge	per week	£61.80	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Bingham	per week	£55.82	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Bingham - Service charge	per week	£530.07	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Leith Street - Service Charge	per week	£530.07	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Castlecliff Hostel - Rent - RSL owned	per week	£127.33	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Castlecliff Hostel - Service Charge	per week	£61.80	01 April 2023	3.00%
Place	HRA	Homeless Temporary Accommodation	Randolph Hostel - Rent	per week	£361.94	01 April 2023	3.00%
Place	Garage Rents	West		per year	£653.27	01 April 2023	11.10%
Place	Garage Rents	South West - Charge 1		per year	£653.27	01 April 2023	11.10%
Place	Garage Rents	South West - Charge 2		per year	£719.76	01 April 2023	11.10%
Place	Garage Rents	City Centre		per year	£902.91	01 April 2023	11.10%
Place	Garage Rents	North - Charge 1		per year	£653.27	01 April 2023	11.10%
Place	Garage Rents	North - Charge 2		per year	£905.24	01 April 2023	11.10%
Place	Garage Rents	East - Charge 1		per year	£653.27	01 April 2023	11.10%
Place	Garage Rents	East - Charge 2		per year	£905.24	01 April 2023	11.10%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Garage Rents	South - Charge 1		per year	£719.76	01 April 2023	11.10%
Place	Garage Rents	South - Charge 2		per year	£814.25	01 April 2023	11.10%
Place	Garage Rents	South - Charge 3		per year	£905.24	01 April 2023	11.10%
Place	Garage Rents	South - Charge 4		per year	£1,088.39	01 April 2023	11.10%
Place	Garage Rents	Blue Badge Rate	Council Tenant	per year	£375.63	01 April 2023	11.10%
Place	Garage Rents	Blue Badge Rate	Non Council Tenant	per year	£450.29	01 April 2023	11.10%
Place	Stair Cleaning Charge	Owner/Occupiers mixed tenure	Owner/Occupiers mixed tenure	per fortnight	£4.49	01 April 2023	11.10%
Place	Stair Cleaning Charge	Owner occupiers private stairs	Owner occupiers private stairs	per year	£114.32	01 April 2023	11.10%
Place	Asset Management	Admin Fee - Charged for staff time relating to Capital Investment work carried out on owners properties in mixed tenure blocks		ad hoc	20%	01 April 2023	n/a
Place	Tenancy Management Scheme	Owners share of recoverable work in Mixed Tenure blocks		Owners %age share within the overall block	Charges based on an owners percentage share of works	01 April 2023	n/a
Place	Tenancy Management Scheme	Owners share of recoverable work in Mixed Tenure blocks	Admin fee	Percentage	20%	01 April 2023	n/a
Place	Mixed Tenure Improvement Service	Project Management Fee for enforced projects	Project Management fee	Percentage	20%	01 April 2023	n/a
Place	Mixed Tenure Improvement Service	Manager Time Charge on MTIS projects	Mixed Tenure Improvement Service	Hourly rate	£79.00	01 April 2023	11.27%
Place	Mixed Tenure Improvement Service	Survey Time Charge	Mixed Tenure Improvement Service	Hourly rate	£67.00	01 April 2023	11.67%
Place	Mixed Tenure Improvement Service	Block works value of up to £250k	New Sliding Scale Project Management Fee for HRA led mixed tenure projects (2023-24)		20%	01 April 2023	n/a
Place	Mixed Tenure Improvement Service	Block works value over £250k up to £500k	New Sliding Scale Project Management Fee for HRA led mixed tenure projects (2023-24)		15%	01 April 2023	n/a
Place	Mixed Tenure Improvement Service	Block works value over £500k up to £750k	New Sliding Scale Project Management Fee for HRA led mixed tenure projects (2023-24)		10%	01 April 2023	n/a
Place	Mixed Tenure Improvement Service	Block works value over £750k	New Sliding Scale Project Management Fee for HRA led mixed tenure projects (2023-24)		5%	01 April 2023	n/a
Place	School Meals	Primary Schools			£2.50	01 August 2023	11.10%
Place	School Meals	Secondary Schools			£3.00	01 August 2023	11.10%
Place	School Meals	Nursery Schools	Non CEC funded nursery	per meal	£3.45	01 August 2023	11.29%
Place	School Meals	Non Pupil/Staff Meals	One Course		£3.20	01 August 2023	10.34%
Place	School Meals	Non Pupil/Staff Meals	Two Courses		£4.45	01 August 2023	11.25%
Place	Edinburgh Shared Repairs Service	Call Out Fee (8.30 - 5.00pm)	Emergency Works		£128.61	01 April 2023	11.10%
Place	Edinburgh Shared Repairs Service	Call Out Fee (Out of Hours)	Emergency Works		£177.60	01 April 2023	11.10%
Place	Edinburgh Shared Repairs Service	Property Officers Time Charge on Emergency jobs	Emergency Works	Hourly rate	£55.55	01 April 2023	11.10%
Place	Edinburgh Shared Repairs Service	Manager Time Charge on Emergency jobs	Emergency Works	Hourly rate	£66.66	01 April 2023	11.10%
Place	Edinburgh Shared Repairs Service	Administration Charge on Emergency job	Emergency Works - Finance & Customer Advisor tasks	Percentage	10%	01 April 2023	n/a
Place	Edinburgh Shared Repairs Service	Project Management Fee for enforced projects	Enforced Works	Percentage	26%	01 April 2023	n/a
Place	Edinburgh Shared Repairs Service	Administration Charge on Missing Share Case	Missing Shares Payments	Percentage	10%	01 April 2023	n/a
Place	Edinburgh Shared Repairs Service	Surveyor Time Charge	Intervention Services - Survey & Reporting	Hourly rate	£67.00	01 April 2023	11.67%
Place	Catering - Property and Facilities Management	City Chambers	Corkage Charges	Wine/Champagne/Prosecco/Cava (per bottle)	£8.05	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Corkage Charges	Lager/Beer (per bottle/can)	£1.35	01 August 2023	12.50%
Place	Catering - Property and Facilities Management	City Chambers	Beverages	Freshly Brewed Fairtrade Coffee	£2.80	01 August 2023	12.00%
				Conscience Coffee and Tea (Decaf Coffee and Fruit, Herbal and Decaf Tea available)			
Place	Catering - Property and Facilities Management	City Chambers	Beverages	Freshly Brewed Fairtrade Coffee with Borders Biscuits	£4.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Beverages	Pack of Borders Biscuits	£1.10	01 August 2023	22.22%
Place	Catering - Property and Facilities Management	City Chambers	Beverages	1 litre Bottle of in house filtered water	£1.35	01 August 2023	12.50%
Place	Catering - Property and Facilities Management	City Chambers	Beverages	1 litre of Orange/Apple/Cranberry Juice	£3.55	01 August 2023	10.94%
Place	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Tunnock's Tea Cakes	£1.10	01 August 2023	22.22%
Place	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Tunnock's Caramel Log	£1.10	01 August 2023	22.22%
Place	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Chambers Homemade Shortbread	£1.10	01 August 2023	22.22%
Place	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Freshly Baked Scone with Jam/Butter	£1.85	01 August 2023	12.12%
Place	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Freshly Baked Danish Pastry	£1.10	01 August 2023	22.22%
Place	Catering - Property and Facilities Management	City Chambers	A Taste of Scotland	Platter of Prepared Fruit (min. 4 people) (GF)	£1.40	01 August 2023	12.00%
Place	Catering - Property and Facilities Management	City Chambers	Breakfast Service	Bacon or Sausages in a Roll (GF available on request)	£5.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Breakfast Service	Quorn Sausage Roll (v)	£5.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Lunch (All lunches require a minimum of two people, unless stated)	Simple Sandwich Lunch (Choice of Ham, Tuna Mayo, Egg Mayo, Cheese and Tomato, Roast Beef)	£5.55	01 August 2023	11.00%
Place	Catering - Property and Facilities Management	City Chambers	Lunch (All lunches require a minimum of two people, unless stated)	Soup and Crusty Bread (minimum of four people) (GF)	£6.70	01 August 2023	11.67%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Catering - Property and Facilities Management	City Chambers	Lunch Menu 1 (All lunches require a minimum of two people, unless stated)	Selection of Sandwiches Fresh Fruit Platter Tea/Coffee/Fruit Juice	£8.85	01 August 2023	11.32%
Place	Catering - Property and Facilities Management	City Chambers	Lunch Menu 2 (All lunches require a minimum of two people, unless stated)	Soup of the Day and Crusty Roll Selection of Filled Rolls/Wraps Fresh Fruit Platter Tea/Coffee/Fruit Juice	£11.10	01 August 2023	11.00%
Place	Catering - Property and Facilities Management	City Chambers	Afternoon Tea (minimum of eight people)	Selection of Cocktail Sandwiches (GF) Assortment of French Patisserie (GF) / Danish Pastries Mini Scones and Jam and Butter Tea and Coffee	£15.80	01 August 2023	11.27%
Place	Catering - Property and Facilities Management	City Chambers	Afternoon Tea (minimum of eight people)	Selection of Cocktail Sandwiches (GF) Assortment of French Patisserie (GF) / Danish Pastries Mini Scones and Jam and Butter Tea and Coffee	£22.20	01 August 2023	11.28%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Buffet Steak Pies	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Buffet Scotch Pies	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Sausage Rolls (GF)	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Haggis Bon Bons (GF)	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Sweet and Sour Chicken Rolls	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Mini Cottage Pies	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Chicken Pakoras	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Chicken and Bacon Pies	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Garlic Chicken Goujons	£2.80	01 August 2023	12.00%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Meat - Sandwiches (GF)	£2.80	01 August 2023	12.00%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Vegetarian Spring Roll	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Vegetarian Samosa	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Carrot and Coriander Goujons	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Vegetable Satay	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Mini Margarita Pizza (GF)	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Cherry Tomato and Mushroom Kebabs (GF)	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Mushroom and Spinach Vol-au-Vents	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Stuffed Sweet Peppers (GF)	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Sweet Potato Wedges/Sour Cream Dip (GF)	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Vegetarian - Sandwiches (GF)	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Spicy Tiger Prawns	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Smoked Salmon Bagel	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Seafood Dim Sum	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Oriental Crab Cakes	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Japanese Prawn Rolls	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Thai Ginger and Fish Kebab (GF)	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Smoked Haddock and Cheddar Vol-au-Vent	£2.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Finger Buffet Selections (minimum order six guests)	Fish - Mini Battered Fish and Mushy Peas	£3.20	01 August 2023	10.34%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Catering - Property and Facilities Management	City Chambers	Hot Fork Buffet Suggestions (minimum order 10 people)	Meat Dish Seasonal	£12.20	01 August 2023	10.91%
Place	Catering - Property and Facilities Management	City Chambers	Hot Fork Buffet Suggestions (minimum order 10 people)	Vegetarian Dish Seasonal	£11.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Hot Fork Buffet Suggestions (minimum order 10 people)	Fish Dish Seasonal	£12.20	01 August 2023	10.91%
Place	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Local and Seasonal Meat Dish Selection	£11.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Local and Seasonal Vegetarian Dish Selection	£11.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Local and Seasonal Fish Dish Selection	£11.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Local and Seasonal Sides of the Day	£4.20	01 August 2023	12.00%
Place	Catering - Property and Facilities Management	City Chambers	Cold Fork Buffet Suggestions (minimum order 10 people)	Desserts - Scottish Cheeseboard with Apple Chutney and Oatcakes (GF) (£1.00 supplement)	£11.00	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Sparkling, Non-Alcoholic - Bottle of Shloer	£7.20	01 August 2023	10.77%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - Cider Bottle (Magners)	£5.55	01 August 2023	11.00%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - 80" Bottle	£5.05	01 August 2023	10.99%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - Peroni	£5.05	01 August 2023	10.99%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - Budvar	£5.05	01 August 2023	10.99%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Bottled Beers/Drinks - Tiger	£5.05	01 August 2023	10.99%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Wines per Glass (250ml) - House White Wine	£5.50	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Wines per Glass (250ml) - House Red Wine	£5.50	01 August 2023	10.89%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Wines per Glass (250ml) - Bottle of House Wine	£18.30	01 August 2023	10.91%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Splits	£2.80	01 August 2023	12.00%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Fruit Juice	£2.80	01 August 2023	12.00%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Can of Coca Cola/Diet	£2.80	01 August 2023	12.00%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Mineral Water	£2.50	01 August 2023	11.10%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Cordials/Dash	£1.35	01 August 2023	12.50%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Bar Price List	Minerals and Soft Drinks - Can of Irr Bru/Diet	£2.60	01 August 2023	13.04%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Wine List (All wines are subject to change)	Sparkling Wine and Champagne - Baron D'Arignac Brut Sparkling, France	£33.00	01 August 2023	24.53%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Wine List (All wines are subject to change)	Sparkling Wine and Champagne - La Delfina Prosecco, Italy	£29.50	01 August 2023	11.32%
Place	Catering - Property and Facilities Management	City Chambers	City Chambers Wine List (All wines are subject to change)	Sparkling Wine and Champagne - Samur 1811 Rose Ackerman, France	£39.00	01 August 2023	11.43%
Place	Planning & Building Standards	Building Standards	Set Nationally		Set nationally	01 April 2023	n/a
Place	Planning & Building Standards	Plan Store Fees	Plans (up to 3 on same address)	e.g. If 3 warrants for same address	£82.00	01 April 2023	10.81%
Place	Planning & Building Standards	Plan Store Fees	Plans (4-6 Properties)	If 3 warrants for different address	£89.00	01 April 2023	11.25%
Place	Planning & Building Standards	Plan Store Fees	Plans (7-9 Properties)		£105.00	01 April 2023	10.53%
Place	Planning & Building Standards	Plan Store Fees	Plans (10-12 Properties)		£129.00	01 April 2023	11.21%
Place	Planning & Building Standards	Plan Store Fees	Plans (13-15 Properties)		£154.00	01 April 2023	10.79%
Place	Planning & Building Standards	Plan Store Fees	Plans (16-18 Properties)		£201.00	01 April 2023	11.05%
Place	Planning & Building Standards	Plan Store Fees	Plans (19-21 Properties)		£233.00	01 April 2023	10.95%
Place	Planning & Building Standards	Plan Store Fees	Plans (22-24 Properties)		£348.00	01 April 2023	11.18%
Place	Planning & Building Standards	Plan Store Fees	Plans (25+ Properties)		£471.00	01 April 2023	11.08%
Place	Planning & Building Standards	Plan Store Fees	Completion Certificate & Warrant		£82.00	01 April 2023	10.81%
Place	Planning & Building Standards	Plan Store Fees	Copy Property Inspection Letter		£82.00	01 April 2023	10.81%
Place	Planning & Building Standards	Plan Store Fees	Microfiche Records		£78.00	01 April 2023	11.43%
Place	Planning & Building Standards	Plan Copy Charges	A4		£0.81	01 April 2023	11.10%
Place	Planning & Building Standards	Plan Copy Charges	A3		£1.60	01 April 2023	10.34%
Place	Planning & Building Standards	Plan Copy Charges	A2		£3.50	01 April 2023	11.10%
Place	Planning & Building Standards	Plan Copy Charges	A1		£4.70	01 April 2023	11.90%
Place	Planning & Building Standards	Plan Copy Charges	A0		£8.10	01 April 2023	10.96%
Place	Planning & Building Standards	Street Naming	Naming a New Street		£317.00	01 April 2023	11.23%
Place	Planning & Building Standards	Numbering of New Properties	1 Property		£71.00	01 April 2023	10.94%
Place	Planning & Building Standards		2 - 5 Properties		£148.00	01 April 2023	11.28%
Place	Planning & Building Standards		6 - 10 Properties		£204.00	01 April 2023	10.87%
Place	Planning & Building Standards		11 - 25 Properties		£270.00	01 April 2023	11.11%
Place	Planning & Building Standards		26 - 50 Properties		£439.00	01 April 2023	11.14%
Place	Planning & Building Standards		51 - 100 Properties		£672.00	01 April 2023	11.07%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Planning & Building Standards		101 - 150 properties		£1,250.00	01 April 2023	11.11%
Place	Planning & Building Standards		151 - 200 properties		£1,500.00	01 April 2023	11.11%
Place	Planning & Building Standards		201+ properties		£1,670.00	01 April 2023	11.33%
Place	Planning & Building Standards	Renumbering of application subsequent to issue of Statutory Notices			£184.00	01 April 2023	10.84%
Place	Planning & Building Standards	Confirmation of single address to Solicitors / Occupiers or Owners (including copy statutory notice if available)			£50.00	01 April 2023	11.10%
Place	Planning & Building Standards	Confirmation of development addresses (Map and schedule of development addresses where available)			£101.00	01 April 2023	10.99%
Place	Planning & Building Standards	Street Signs	Wall Fixing		£315.00	01 April 2023	10.53%
Place	Planning & Building Standards	Street Signs	Freestanding		£315.00	01 April 2023	10.53%
Place	Planning & Building Standards	Street Signs	No Through Road - Wall Fixing		£315.00	01 April 2023	10.53%
Place	Planning & Building Standards	Street Signs	No Through Road - Freestanding		£315.00	01 April 2023	10.53%
Place	Planning & Building Standards	Street Signs	Advert in local press		£340.00	01 April 2023	11.84%
Place	Planning & Building Standards	Property Inspections (PI) Domestic	Site visits to provide confirmation of compliance (work value up to £5k)	Per visit (up to 2)	£482.00	01 April 2023	11.06%
Place	Planning & Building Standards	Property Inspections (PI)	Site visits to provide confirmation of compliance (work value over £5k)	Per visit (up to 2) over £5k work value	n/a	01 April 2023	n/a
Place	Planning & Building Standards	Property Inspections (PI)	Site visits to provide confirmation of compliance	Per additional visit	£128.00	01 April 2023	11.30%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £10k		£640.00	01 April 2023	11.30%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £30k		£1,185.00	01 April 2023	11.27%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £50k		£1,495.00	01 April 2023	11.15%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £80k		£1,945.00	01 April 2023	11.14%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £100k		£2,280.00	01 April 2023	11.22%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £200k		£3,555.00	01 April 2023	11.09%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £300k		£4,835.00	01 April 2023	11.15%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £400k		£6,140.00	01 April 2023	11.13%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £500k		£7,410.00	01 April 2023	11.09%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £600k		£9,665.00	01 April 2023	11.09%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost up to £750k		£11,910.00	01 April 2023	11.10%
Place	Planning & Building Standards	Confirmation of Completion - Commercial (CONFC)	Estimated work cost over £750k		n/a	01 April 2023	n/a
Place	Planning & Building Standards	Confirmation of Completion - Domestic (CONFD)	Site Visit	Per visit (up to 2)	£484.00	01 April 2023	11.01%
Place	Planning & Building Standards	Confirmation of Completion - Domestic (CONFD)	Site Visit	Per additional visit	£129.00	01 April 2023	11.21%
Place	Planning & Building Standards - Pre-application Advice	Householder Developments / advertising and signage / simple change of use / alterations	Local Development (small) service	up to 7 days		01 April 2023	
Place	Planning & Building Standards - Pre-application Advice	Local Development (small) - up to 11 residential units / up to 999m2 commercial / other space	Face to face meeting with case officer	per hour		01 April 2023	
Place	Planning & Building Standards - Pre-application Advice	Local Development (medium) - 12 to 49 residential units / 1,000m2 to 10,000m2 commercial / other space	1hr inception meeting, 1hr follow up meeting, with case officer and advice	per review		01 April 2023	
Place	Planning & Building Standards - Pre-application Advice	Local Development (medium) - 12 to 49 residential units / 1,000m2 to 10,000m2 commercial / other space	Case officer accompanied site visit	per visit		01 April 2023	
Place	Planning & Building Standards - Pre-application Advice	Local Development (medium) - 12 to 49 residential units / 1,000m2 to 10,000m2 commercial / other space	Additional 1 hour meeting with case officer and other service areas	per hour		01 April 2023	
Place	Planning & Building Standards - Pre-application Advice	Local Development (medium) - 12 to 49 residential units / 1,000m2 to 10,000m2 commercial / other space	Support compiling information for application	per application		01 April 2023	
Place	Planning & Building Standards - Pre-application Advice	Major/National Development - 50+ residential units / 10,000m2 + commercial / other space / 2 hectares + site size / other criteria per Hierarchy of Development Regulations 2009	2hr pre-position meeting with case officer and other relevant officers	per meeting		01 April 2023	
Place	Planning & Building Standards - Pre-application Advice	Major/National Development - 50+ residential units / 10,000m2 + commercial / other space / 2 hectares + site size / other criteria per Hierarchy of Development Regulations 2009	2 hr inception meeting, accompanied site visit, 2hr meeting with case officer and other relevant teams, 2hr follow up meeting, 1hr wrap up meeting and advice	per review		01 April 2023	
Place	Planning & Building Standards - Pre-application Advice	Major/National Development - 50+ residential units / 10,000m2 + commercial / other space / 2 hectares + site size / other criteria per Hierarchy of Development Regulations 2009	Additional 1 hour meeting with case officer and other service areas	per application		01 April 2023	
Place	Planning & Building Standards - Pre-application Advice	Major/National Development - 50+ residential units / 10,000m2 + commercial / other space / 2 hectares + site size / other criteria per Hierarchy of Development Regulations 2009	Support compiling information for application	per application		01 April 2023	
Place	City Fleet Maintenance Services	Class 4 MOT Tests - to the public	VOSA - Set nationally		VOSA - Set Nationally	01 April 2023	n/a
Place	City Fleet Maintenance Services	Class 4 MOT Tests - CEC staff	VOSA - Set nationally		VOSA - Set Nationally	01 April 2023	n/a
Place	City Fleet Maintenance Services	Class 7 MOT Tests - to the public	VOSA - Set nationally		VOSA - Set Nationally	01 April 2023	n/a
Place	Licences	Animal Boarding - Commercial Kennels (plus any vet inspection)	new fee structure approved Nov 2018	1 Year	£413.10	01 April 2023	11.10%
Place	Licences	Animal Boarding - Home Boarding or Dog Day Care (1-10 Animals) (plus any vet inspection)	new fee structure approved Nov 2018	1 Year	£192.25	01 April 2023	11.10%
Place	Licences	Animal Boarding - Home Boarding or Dog Day Care (>10 animals) (plus any vet inspection)	new fee structure approved Nov 2018	1 Year	£413.10	01 April 2023	11.10%
Place	Licences	Boat Hire - New / Renewal		1 Year	£739.24	01 April 2023	11.10%
Place	Licences	Boat Hire - Temporary	(6 Weeks prior to 2015/16)	up to 28 days	£247.18	01 April 2023	11.10%
Place	Licences	Boat Hire incl late fee @ 20%	Temporary	up to 28 days	£297.53	01 April 2023	11.10%
Place	Licences	Dangerous Wild Animals (plus any vet inspection)		1 Year	£413.10	01 April 2023	11.10%
Place	Licences	Dog Breeding (plus any vet inspection)		1 Year	£413.10	01 April 2023	11.10%
Place	Licences	HMO - 41-100 Persons	Increase of £605 per banding of 10	3 Years	per band	01 April 2023	n/a
Place	Licences	HMO - 101-600 Persons	Increase of £967 per banking of 100	3 Years	per band	01 April 2023	n/a
Place	Licences	HMO - > 600	Increase of £968 per banking of 10	3 Years	per band	01 April 2023	n/a
Place	Licences	Indoor Sports	New / Renewal	1 Year	£1,233.59	01 April 2023	11.10%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Licences	Indoor Sports - temporary		up to 28 days	£860.54	01 April 2023	11.10%
Place	Licences	Indoor Sports incl late fee @ 20%	Temporary	up to 28 days	£1,032.19	01 April 2023	11.10%
Place	Licences	Indoor Sports - Community or Charitable events	non commercial	up to 6 weeks	£149.91	01 April 2023	11.10%
Place	Licences	Knife Dealers	New	1 Year	£276.93	01 April 2023	11.10%
Place	Licences	Knife Dealers	Renewal	1 Year	£207.12	01 April 2023	11.10%
Place	Licences	Late Hours Catering	New	1 Year	£775.86	01 April 2023	11.10%
Place	Licences	Late Hours Catering	Renewal	1 Year	£555.00	01 April 2023	11.10%
Place	Licences	Late Hours Catering	Exemption	up to 2 Months	£139.61	01 April 2023	11.10%
Place	Licences	Market Operators - Annual Indoor Market (within the City centre ward 11)	New/Renewal - per stall	1 Year	£69.80	01 April 2023	11.10%
Place	Licences	Market Operators - Annual Outdoor Market (within the city centre ward 11)	New/Renewal - per stall	1 Year	£104.13	01 April 2023	11.10%
Place	Licences	Market Operators (outwith ward 11)	per stall - indoor / outdoor	1 Year	£17.16	01 April 2023	11.10%
Place	Licences	Market Operators - temporary (outwith ward 11)	per stall - indoor / outdoor	up to 28 days	£6.87	01 April 2023	11.10%
Place	Licences	Market Operators - temporary incl late fee @ 20% (outwith ward 11)	per stall - indoor / outdoor	up to 28 days	£8.01	01 April 2023	11.10%
Place	Licences	Market Operators - Temporary within City Centre	per stall - indoor / outdoor max fee £1,000	up to 28 days	£69.80	01 April 2023	11.10%
Place	Licences	Market Operators - Temporary within City Centre incl late fee @ 20%	per stall - max fee £1,000	up to 28 days	£83.54	01 April 2023	11.10%
Place	Licences	Market Operators - Temporary Outdoor Market within City Centre	per stall - max fee £5,000	up to 28 days	£104.13	01 April 2023	11.10%
Place	Licences	Market Operators - Temporary Outdoor Market within City Centre incl late fee @ 20%	per stall - max fee £5,000	up to 28 days	£124.73	01 April 2023	11.10%
Place	Licences	Market Operators - Community markets or registered charities	20 stall max	up to 7 days per application	£149.91	01 April 2023	11.10%
Place	Licences	Market Operators - Community markets or registered charities incl Late fee @ 20%	20 stall max	up to 7 days omm application	£178.52	01 April 2023	11.10%
Place	Licences	Metal Dealers	New / Renewal	1 Year	£791.88	01 April 2023	11.10%
Place	Licences	Metal Dealers	renewal	3 Years	£2,081.54	01 April 2023	11.10%
Place	Licences	Performing Animals	1 Year - plus vet inspection	up to 7 days erf application	£736.95	01 April 2023	11.10%
Place	Licences	Pet Shops	1 Year - plus vet inspection		£484.05	01 April 2023	11.10%
Place	Licences	Public Entertainment - Capacity > 15,000	1 year new or temp up to 28 days		£16,624.83	01 April 2023	11.10%
Place	Licences	Public Entertainment - Capacity > 15,000 Late Fee @ 20%	1 year new or temp up to 28 days		£19,954.83	01 April 2023	11.10%
Place	Licences	Public Entertainment - Capacity 10,001 to 15,000	1 year new or temp up to 28 days		£12,854.26	01 April 2023	11.10%
Place	Licences	Public Entertainment - Capacity 10,001 to 15,000 Late Fee @ 20%	1 year new or temp up to 28 days		£15,418.70	01 April 2023	11.10%
Place	Licences	Public Entertainment - Capacity 5,001 to 10,000	1 year new or temp up to 28 days		£7,914.19	01 April 2023	11.10%
Place	Licences	Public Entertainment - Capacity 5,001 to 10,000 Late Fee @ 20%	1 year new or temp up to 28 days		£9,479.63	01 April 2023	11.10%
Place	Licences	Public Entertainment - Capacity 1,001 to 5,000	1 year new or temp up to 28 days		£3,957.09	01 April 2023	11.10%
Place	Licences	Public Entertainment - Capacity 1,001 to 5,000 Late Fee @ 20%	1 year new or temp up to 28 days		£4,748.97	01 April 2023	11.10%
Place	Licences	Public Entertainment - Capacity 201 to 1,000	1 year new or temp up to 28 days		£1,972.82	01 April 2023	11.10%
Place	Licences	Public Entertainment - Capacity 201 to 1,000 Late Fee @ 20%	1 year new or temp up to 28 days		£2,367.62	01 April 2023	11.10%
Place	Licences	Public Entertainment - Capacity 1 to 200	1 year new or temp up to 28 days		£1,319.41	01 April 2023	11.10%
Place	Licences	Public Entertainment - Capacity 1 to 200 Late Fee @ 20%	1 year new or temp up to 28 days		£1,579.18	01 April 2023	11.10%
Place	Licences	Public Entertainment - Capacity > 15,000	Renewal - 1 year		£12,467.48	01 April 2023	11.10%
Place	Licences	Public Entertainment - Capacity 10,001 to 15,000	Renewal - 1 year		£9,637.55	01 April 2023	11.10%
Place	Licences	Public Entertainment - Capacity 5,001 to 10,000	Renewal - 1 year		£5,268.50	01 April 2023	11.10%
Place	Licences	Public Entertainment - Capacity 1,001 to 5,000	Renewal - 1 year		£2,634.25	01 April 2023	11.10%
Place	Licences	Public Entertainment - Capacity 201 to 1,000	Renewal - 1 year		£1,319.41	01 April 2023	11.10%
Place	Licences	Public Entertainment - Capacity 1 to 200	Renewal - 1 year		£1,067.66	01 April 2023	11.10%
Place	Licences	Public Entertainment - Community / charitable / religious/political group, pay to enter - capacity <250			No Fee	01 April 2023	n/a
Place	Licences	Public Entertainment - Community / charitable / religious/political group, pay to enter - capacity 251 to 2,500		up to 28 days	£186.65	01 April 2023	11.10%
Place	Licences	Public Entertainment - Community / charitable / religious/political group, pay to enter - capacity 2,501 to 5,000		up to 28 days	£371.07	01 April 2023	11.10%
Place	Licences	Public Entertainment - Community / charitable / religious/political group, pay to enter - capacity 251 to 2,500		1 Year	£495.51	01 April 2023	11.10%
Place	Licences	Public Entertainment - Community / charitable / religious/political group, pay to enter - capacity 2,501 to 5000		1 Year	£989.90	01 April 2023	11.10%
Place	Licences	Public Entertainment - Community / charitable / religious/political group, pay to enter - capacity > 5000	discount of 25% on normal fee (see above)	1 Year	n/a	n/a	n/a
Place	Licences	Public Entertainment - Community / charitable / religious/political group, free to enter - capacity < 500		up to 7 days nte application	No fee	01 April 2023	n/a
Place	Licences	Public Entertainment - Community / charitable / religious/political group, free to enter - capacity 501 to 2500		up to 28 days	£186.65	01 April 2023	11.10%
Place	Licences	Public Entertainment - Community / charitable / religious/political group, free to enter - capacity 2501 to 5000		up to 28 days	£371.07	01 April 2023	11.10%
Place	Licences	Public Entertainment - Community / charitable / religious/political group, free to enter - capacity >5000	discount of 25% on normal fee (see above)	up to 28 days	£0.00	01 April 2023	n/a
Place	Licences	Public Entertainment - Community / charitable / religious/political group, free to enter - capacity 501 to 2500		1 Year	£495.51	01 April 2023	11.10%
Place	Licences	Public Entertainment - Community / charitable / religious/political group, free to enter - capacity 2501 to 5000		1 Year	£989.90	01 April 2023	11.10%
Place	Licences	Public Entertainment - Community / charitable / religious/political group, free to enter - capacity < 5000	discount of 25% on normal fee (see above)	1 Year	£0.00	01 April 2023	n/a
Place	Licences	Public Entertainment - Amusement Devices	> 20 -	1 Year or temp up to 28 days	£5,863.55	01 April 2023	11.10%
Place	Licences	Public Entertainment - Amusement Devices Late Fee @ 20%	> 20	1 Year or temp up to 28 days	£7,036.49	01 April 2023	11.10%
Place	Licences	Public Entertainment - Amusement Devices	6 to 20	1 Year or temp up to 28 days	£2,960.38	01 April 2023	11.10%
Place	Licences	Public Entertainment - Amusement Devices Late Fee @ 20%	6 to 20	1 Year or temp up to 28 days	£3,552.00	01 April 2023	11.10%
Place	Licences	Public Entertainment - Amusement Devices	2 to 5	1 Year or temp up to 28 days	£1,201.55	01 April 2023	11.10%
Place	Licences	Public Entertainment - Amusement Devices Late Fee @ 20%	2 to 5	1 Year or temp up to 28 days	£1,440.71	01 April 2023	11.10%
Place	Licences	Public Entertainment - Amusement Devices	1 only	1 Year or temp up to 28 days	£262.05	01 April 2023	11.10%
Place	Licences	Public Entertainment - Amusement Devices Late Fee @ 20%	1 only	1 Year or temp up to 28 days	£312.40	01 April 2023	11.10%
Place	Licences	Public Entertainment - Sun Beds	per Bed	1 Year	£318.12	01 April 2023	11.10%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Licences	Public Entertainment - Hypnotism		per event	£276.93	01 April 2023	11.10%
Place	Licences	Public Entertainment - Live Animal Supplement		per event	£276.93	01 April 2023	11.10%
Place	Licences	Public Entertainment Variation	Capacity > 15,000	per application	£16,652.29	01 April 2023	11.10%
Place	Licences	Public Entertainment Variation - Late Fee @ 20%	Capacity > 15,000	per application	£19,981.15	01 April 2023	11.10%
Place	Licences	Public Entertainment Variation	Capacity 10,001 to 15,000	per application	£12,871.42	01 April 2023	11.10%
Place	Licences	Public Entertainment Variation - Late Fee @ 20%	Capacity 10,001 to 15,000	per application	£15,443.88	01 April 2023	11.10%
Place	Licences	Public Entertainment Variation	Capacity 5,001 to 10,000	per application	£7,914.19	01 April 2023	11.10%
Place	Licences	Public Entertainment Variation - Late Fee @ 20%	Capacity 5,001 to 10,000	per application	£9,497.94	01 April 2023	11.10%
Place	Licences	Public Entertainment Variation	Capacity 1,001 to 5,000	per application	£3,958.24	01 April 2023	11.10%
Place	Licences	Public Entertainment Variation - Late Fee @ 20%	Capacity 1,001 to 5,000	per application	£4,748.97	01 April 2023	11.10%
Place	Licences	Public Entertainment Variation	Capacity 201 to 1,000	per application	£1,991.13	01 April 2023	11.10%
Place	Licences	Public Entertainment Variation - Late Fee @ 20%	Capacity 201 to 1,000	per application	£2,390.51	01 April 2023	11.10%
Place	Licences	Public Entertainment Variation	Capacity 1 to 200	per application	£1,319.41	01 April 2023	11.10%
Place	Licences	Public Entertainment Variation - Late Fee @ 20%	Capacity 1 to 200	per application	£1,581.46	01 April 2023	11.10%
Place	Licences	Public Entertainment Variation - other than capacity increase		per application	£69.80	01 April 2023	11.10%
Place	Licences	Riding Establishments (plus any vet inspection)		1 Year	£789.59	01 April 2023	11.10%
Place	Licences	Second-Hand Dealer	New	1 Year	£276.93	01 April 2023	11.10%
Place	Licences	Second-Hand Dealer	Renewal	1 Year	£207.12	01 April 2023	11.10%
Place	Licences	Second-Hand Dealer	Renewal	3 Years	£502.36	01 April 2023	11.10%
Place	Licences	Second-Hand Dealer	Exemption	per application	£125.88	01 April 2023	11.10%
Place	Licences	Second-Hand Dealer - Temporary		up to 28 days	£139.61	01 April 2023	11.10%
Place	Licences	Second-Hand Dealer incl late fee @ 20% - Temporary		up to 28 days	£167.07	01 April 2023	11.10%
Place	Licences	Second-Hand Dealer - Antique Fair Dealers		1 Year	£81.25	01 April 2023	11.10%
Place	Licences	Second-Hand Dealer - Stamp & Book Fair Dealers		1 Year	£81.25	01 April 2023	11.10%
Place	Licences	Second-Hand Dealer - Record / Transaction Books		per book	£10.30	01 April 2023	11.10%
Place	Licences	Sex Shop - New / Renewal		1 Year	£1,946.51	01 April 2023	11.10%
Place	Licences	Skin Piercing and Tattooing - where Activity Carried out Mainly from Premises	Principal Operator with employees - New	1 Year	£346.73	01 April 2023	11.10%
Place	Licences	Skin Piercing and Tattooing - where Activity Carried out Mainly from Premises	Principal Operator with employees - Renewal	3 Years	£693.46	01 April 2023	11.10%
Place	Licences	Skin Piercing and Tattooing - where Activity Carried out Mainly from Premises	Principal Operator with Employees - Each Additional E up to 7 days an application		£104.13	01 April 2023	11.10%
Place	Licences	Skin Piercing and Tattooing - where Activity Carried out Mainly from Premises	Self Employed Operator - New	1 Year	£346.73	01 April 2023	11.10%
Place	Licences	Skin Piercing and Tattooing - where Activity Carried out Mainly from Premises	Self Employed Operator - Renewal	3 Years	£693.46	01 April 2023	11.10%
Place	Licences	Skin Piercing and Tattooing - where Activity Not Carried out Mainly from Premises	One Off Events	per application	£331.86	01 April 2023	11.10%
Place	Licences	Skin Piercing and Tattooing - where Activity Not Carried out Mainly from Premises	Attending an exhibition or Arts Events	per application up to max of 7 days	£104.13	01 April 2023	11.10%
Place	Licences	Street Traders - Food		1 Year	£391.36	01 April 2023	11.10%
Place	Licences	Street Traders - non food		1 Year	£266.63	01 April 2023	11.10%
Place	Licences	Street Traders - Food - change of vehicle		per application	£207.12	01 April 2023	11.10%
Place	Licences	Street Traders - Food hygiene inspection of vehicle	when not part of a licence application	per vehicle	£207.12	01 April 2023	11.10%
Place	Licences	Street Traders - Food change of vehicle incl late fee @ 20%		per application	£249.46	01 April 2023	11.10%
Place	Licences	Street Traders	Charitable Organisation	6 months	£92.69	01 April 2023	11.10%
Place	Licences	Street Traders - Food temporary		per application up to 7 days	£276.93	01 April 2023	11.10%
Place	Licences	Street Traders - Food temporary incl late fee @ 20%		per application up to 7 days	£331.86	01 April 2023	11.10%
Place	Licences	Street Traders - non food temporary		per application up to 7 days	£207.12	01 April 2023	11.10%
Place	Licences	Street Traders - non food temporary incl late fee @ 20%		per application up to 7 days	£249.46	01 April 2023	11.10%
Place	Licences	Street Traders - Employees	For the duration of the licence	per person	£69.80	01 April 2023	11.10%
Place	Licences	Street Traders - Employees - incl late fee @ 20%	For the duration of the licence	per person	£82.39	01 April 2023	11.10%
Place	Licences	Venison Dealer		3 Years	£212.85	01 April 2023	11.10%
Place	Licences	Window Cleaners	New or Renewal	1 Year	£139.61	01 April 2023	11.10%
Place	Licences	Window Cleaners	New or Renewal	3 Years	£346.73	01 April 2023	11.10%
Place	Licences	Zoo (plus any vet inspection)		6 Years	£1,242.74	01 April 2023	11.10%
Place	Licences	Miscellaneous	variation of any civic licence - other than capacity increases in PE or Theatre		£69.80	01 April 2023	11.10%
Place	Licences	Firework sales	all year sale	1 Year	£666.00	01 April 2023	11.10%
Place	Licences	Miscellaneous	Certified Copy - Civic		£69.80	01 April 2023	11.10%
Place	Licences	Miscellaneous	Duplicate ID Badge		£69.80	01 April 2023	11.10%
Place	Licences	Miscellaneous	Change of Manager	per application	£130.45	01 April 2023	11.10%
Place	Licences	Relevant Permanent Sites	Per site	1 year	£600.00	01 April 2023	n/a
Place	Licences - Cinemas	Multi Screen		1 Year	£707.20	01 April 2023	11.10%
Place	Licences - Cinemas	Single Screen		1 Year	£353.60	01 April 2023	11.10%
Place	Licences - Cinemas	Temp		1 Month	£235.73	01 April 2023	11.10%
Place	Licences - Cinemas	Transfer			£140.75	01 April 2023	11.10%
Place	Licences - Cinemas	up to 4 screens		1 Year	£707.20	01 April 2023	11.10%
Place	Licences - Cinemas	Change of Manager		per application	£108.71	01 April 2023	11.10%
Place	Licences - Taxi and Private Hire	Taxi/PHC Booking Office	New	1 Year	£1,311.86	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi/PHC Booking Office	Renewal	1 Year	£918.19	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	6 month additional compliance check		per check	£63.81	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Brackets		per application	£32.45	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Cancellation of Inspection		per cancellation	£123.29	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Change of manager		per application	£123.29	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Change of vehicle - other than at annual inspection		per application	£195.75	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Duplicate ID badge		per badge	£65.97	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Duplicate Licence		per licence	£65.97	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Medical Examination not attended	without notice		£123.29	01 April 2023	5.00%

Service	Area	Detail	Additional Detail	Unit of Charge	Charge	Effective from	Increase
Place	Licences - Taxi and Private Hire	Medical Exemption certificate - Dogs		for duration of licence or temporary period as determined	£14.06	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Further medical assessment not attended		without notice	£243.34	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Private Hire Car		New Licence	£749.48	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Private Hire Car (existing vehicle)		Renew Licence	£406.64	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Private Hire Car		Renewal licence with variation for new vehicle	£472.62	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Private Hire Car		New Driver	£216.30	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Private Hire Car		Renewal Driver	£131.94	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Private Hire Car		Renewal Driver	£202.24	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Partnership			£764.62	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Replacement Plate			£102.74	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Replacement Pre Booked Door Sign		per sticker	£15.14	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi		New Licence	£749.48	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi - existing vehicle		Renew Licence	£406.64	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi		Renewal licence with variation for new vehicle	£472.62	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi - New Driver including 1 topographical test			£216.30	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi		Renewal Driver	£131.94	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi		Renewal Driver	£202.24	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi - Partnership/Incorporation		New	£764.62	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Taxi topographical assessment			£78.95	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Vehicle re-test		per application	£63.81	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	Wheelchair Exemption Certificate		per application	£14.06	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	variation to allow installation of Wi-Fi equipment		per application	£67.05	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	variation to allow installation of forward facing cameras		per application	£67.05	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	variation to allow installation of forward safety cameras		per application	£67.05	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	variation to allow installation of rooftop advertising - taxi only		per application	£67.05	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	general variation of licence - other than any of the above		per application	£65.97	01 April 2023	5.00%
Place	Licences - Taxi and Private Hire	DSDP - Foundation training course		per course	£93.01	01 April 2023	5.00%

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The City of Edinburgh Council

10.00am, Thursday, 16 March 2023

Annual Treasury Management Strategy 2023/24 – referral from the Finance and Resources Committee

Executive/routine
Wards
Council Commitments

1. For Decision/Action

- 1.1 The Finance and Resources Committee has referred a report on the Annual Treasury Management Strategy 2023/24 to the City of Edinburgh Council for approval.

Dr Deborah Smart
Executive Director of Corporate Services

Contact: Taylor Ward, Assistant Committee Officer
Legal and Assurance Division, Corporate Services Directorate
Email: taylor.ward@edinburgh.gov.uk

Referral Report

Annual Treasury Management Strategy 2023/24

2. Terms of Referral

- 2.1 On 10 March 2023, the Finance and Resources Committee considered a report on the Annual Treasury Management Strategy 2023/24 comprising an Annual Investment Strategy and a Debt Management Strategy.
- 2.2 The Finance and Resources Committee agreed:
 - 2.2.1 To note the Annual Treasury Management Strategy 2023/24 and refer the report to the City of Edinburgh Council for approval then on to the Governance, Risk and Best Value Committee for scrutiny.
 - 2.2.2 To note the key points in the report, that:
 - 2.2.2.1 The Council's total capital expenditure was forecast to be £2.473bn between 2022/23 and 2027/28 with an underlying need to borrow at 31 March 2028 forecast to be £2.321bn.
 - 2.2.2.2 The Council would continue to fund its Capital Financing Requirement from temporary investment balances over the next year, locking out the risk where appropriate.

3. Background Reading

- 3.1 [Finance and Resources Committee – 10 March 2023 - Webcast](#)
- 3.2 Minute of the Finance and Resources Committee – 10 March 2023

4. Appendices

- 4.1 Appendix 1 – report by the Executive Director of Corporate Services

Finance and Resources

10:00am, Friday, 10 March 2023

Annual Treasury Management Strategy 2023/24

Executive/routine Wards Council Commitments	Executive
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1. Recommendations

1.1 It is recommended that the Committee:

1.1.1 Notes the Annual Treasury Strategy 2023/24 and refers the report to the City of Edinburgh Council for approval then on to Governance, Risk and Best Value Committee for scrutiny.

1.1.2 Notes the key points in the report, that:

- The Council's total capital expenditure is forecast to be £2.473bn between 2022/23 and 2027/28 with an underlying need to borrow at 31 March 2028 forecast to be £2.321bn; and
- The Council will continue to fund its Capital Financing Requirement from temporary investment balances over the next year, locking out the risk where appropriate.

Dr Deborah Smart

Executive Director of Corporate Services

Contact: Innes Edwards, Principal Treasury and Banking Manager,
Finance Division, Resources Directorate

E-mail: innes.edwards@edinburgh.gov.uk | Tel: 0131 469 6291



Annual Treasury Management Strategy 2023/24

2. Executive Summary

- 2.1 The report proposes a Treasury Management Strategy for the Council for 2023/24, comprising an Annual Investment Strategy and a Debt Management Strategy. There is a statutory requirement for Council to approve this in advance of the new financial year.

3. Background

- 3.1 This report sets out a Treasury Management Strategy for 2023/24 including estimates of funding requirements, an economic forecast and borrowing and investment strategies.
- 3.2 The Council's Treasury Management activities are carried out in accordance with the Council's Treasury Policy Statement. Under the provisions of the Treasury Policy Statement, a report should be submitted on the proposed Treasury Management Strategy for the ensuing year. The Treasury Strategy aims to:
- Ensure that the Council has sufficient and appropriate facilities available to meet its short and long-term borrowing requirements and funding needs;
 - Secure new funding at the lowest cost; and,
 - Ensure that surplus funds are invested in accordance with the list of approved organisations for investment, minimising the risk to the capital sum and optimising the return on these funds consistent with those risks.
- 3.3 Treasury Management is undertaken with regard to the CIPFA Code of Practice for Treasury Management in the Public Services and the Prudential Code. It also adheres to the statutory requirements in Scotland which require this report, including the Capital Investment Programme and Prudential Indicators to be approved by the full Council. Appendix 7 gives details of the Capital Investment Programme and updated Prudential Indicators based on the budget approved by Council on 23 February 2023.

4. Main report

Capital Expenditure

- 4.1 Table A1.1 in Appendix 1 shows the forecast capital expenditure for both the General Fund (GF) Services and the Housing Revenue Account (HRA) for the current and next 5 years. This shows that GF capital expenditure is anticipated to be £1.347bn, and the HRA £1.126bn, giving a total of £2.473bn over the 6 years.

Loans Fund Borrowing Requirement

- 4.2 Tables A1.2 and A1.3 show how it is anticipated that the Capital Expenditure in Table A1.1 will be funded. Of the £2.473bn, £810m for the GF and £441m for the HRA will be funded by new capital advances from the Loans Fund.
- 4.3 Table A1.4 in Appendix 1 shows that the Council's underlying need to borrow (shown as 'Cumulative Capital Expenditure') is projected to increase from £1.623bn at the start of the current financial year to £2.321bn at 31 March 2028.

Economic Outlook

- 4.4 Appendix 2 gives an overview of the current economic and market outlook. The major issues to the economy over the quarter continue to be the continuing economic recovery from the coronavirus pandemic and the invasion of Ukraine by Russia, which have contributed to substantially higher inflation and higher interest rates. In the UK inflation is well above the Bank of England's target rate of 2% at 10.5% and the UK only narrowly avoided recession in Q4 2022.

Treasury Management Strategy – Debt

- 4.5 The Council has only borrowed £11.1m during the 2022/23 financial year, linked to on-lending to Edinburgh Living MMR LLP.
- 4.6 The Debt Management Strategy for 2023/24, as set out in Appendix 3, is to:
- continue to reduce investment balances to temporarily fund capital expenditure; and
 - continue to lock out the risk on projects when the timing of capital expenditure becomes certain and if there are any short-term dips in interest rates.

Loan Fund Repayment Policy

- 4.7 The Council operates a consolidated loans fund under the terms of the Local Authority (Capital Finance and Accounting) (Scotland) Regulations 2016, and one of the requirements of the Regulations is to report the Council's Loan Fund Repayment Policy. The Policy for 2023/24 is contained in Appendix 4 and Appendix 6 sets out details of the existing loans including maturity date and interest rate payable.

Treasury Management – Annual Investment Strategy

- 4.8 Appendix 5 details the proposed Annual Investment Strategy for 2023/24. It is intended to continue the current investment strategy, which is centred around the security of the investments, taking advantage of longer rates where liquidity and appropriate interest rates allow. Investment will continue to be made via the Cash Fund arrangement.

Treasury Management Indicators

- 4.9 Appendix 7 shows the Indicators required by the Prudential Code which have been updated to reflect the budget approved by Council on 23 February.

Treasury Management Policy Statements

- 4.10 Appendices 8 and 9 set out the Treasury Management Policy Statements for the City of Edinburgh Council and its Treasury Cash Fund.

5. Next Steps

- 5.1 The success of the Treasury team can be measured by the outperformance of the Treasury Cash Fund against its benchmark of 7 day compounded SONIA (Sterling Overnight Index Average) and managing the Council's debt portfolio to minimise the cost to the Council while mitigating risk.

6. Financial impact

- 6.1 The Council continues to manage its debt portfolio so as to minimise the medium-term cost of funding its capital projects. Provision for the revenue implications arising from this report have already been included in the Council's long-term financial plan.
- 6.2 The Treasury Cash Fund has generated significant additional income for the Council.

7. Stakeholder/Community Impact

- 7.1 There are no adverse stakeholder/community impacts arising from this report.

8. Background reading/external references

8.1 None

9. Appendices

- 9.1 Appendix 1 – Capital Expenditure and Funding Requirement
- 9.2 Appendix 2 - Economic and Market Outlook
- 9.3 Appendix 3 – Treasury Management – Debt Management Strategy
- 9.4 Appendix 4 – Loans Fund Repayment Policy
- 9.5 Appendix 5 – Treasury Management – Annual Investment Strategy
- 9.6 Appendix 6 – Debt Maturity Profile (January 2022)
- 9.7 Appendix 7 – Prudential Indicators
- 9.8 Appendix 8 – Treasury Management Policy Statement – The City of Edinburgh Council
- 9.9 Appendix 9 – Treasury Management Policy Statement – Treasury Cash Fund

Summary of Capital Expenditure and Funding Requirement

General Services	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Actual	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate
	£000	£000	£000	£000	£000	£000	£000
Learning Estate	95,726	34,501	99,846	118,462	112,777	47,761	10,233
Asset Management Works	23,236	11,321	15,473	35,677	41,635	26,071	16,000
Place - Transport and Infrastructure	176,181	47,928	73,781	43,468	30,562	21,685	20,322
Place - Other Projects	0	57,945	45,966	45,944	32,874	29,200	29,200
Corporate Services	3,155	1,001	4,665	1,597	669	678	615
Edinburgh Health and Social Care Partnership	164	601	0	0	0	0	0
Other Community (inc Libraries and Sports Centres)	0	3,502	5,352	165	165	165	165
Trams to Newhaven	68,486	56,452	1,755	0	0	0	0
Edinburgh Living LLPs	4,167	37,817	59,418	70,500	41,793	10,804	0
Contingency	0	0	324	0	5,000	5,000	5,000
(slippage) / acceleration across the programme	0	0	-31,233	-15,765	5,775	14,880	11,601
Total Capital Expenditure	371,116	251,067	275,346	300,048	271,250	156,244	93,136
HRA – Capital Expenditure	64,850	106,590	173,361	189,941	202,249	232,711	220,729

Table A1.1 - Capital Expenditure on General Fund Services and HRA

General Services	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Actual	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate
	£000	£000	£000	£000	£000	£000	£000
Grants	115,690	110,057	75,131	70,619	71,430	67,194	68,194
Asset Sales	7,387	3,571	7,000	4,000	3,000	3,000	3,000
Capital Fund	7,150	-	27,650	-	-	-	-
Other External Income	20,447	16,275	6,369	-	-	-	-
Loans Fund Advances	220,442	121,164	159,196	225,429	196,820	85,050	21,942
Total	371,116	251,067	275,346	300,048	271,250	156,244	93,136

Table A1.2 - Funding Sources for General Fund Services Capital Expenditure

HRA	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Actual	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate
	£000	£000	£000	£000	£000	£000	£000
Grants	18,372	18,386	28,051	17,563	27,002	37,490	17,225
Asset Sales	11,114	24,124	60,329	46,688	111,810	105,935	74,724
Current Revenue	-	18,300	23,300	18,300	18,300	18,300	18,300
Loans Fund Advances	35,364	45,780	61,681	107,390	45,137	70,986	110,480
Total	64,850	106,590	173,361	189,941	202,249	232,711	220,729

Table A1.3 - Funding Sources for HRA Capital Expenditure

Capital Funding v. External Debt	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Outturn	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Debt b/fd	1,347,045	1,499,374	1,452,260	1,501,407	1,626,299	1,692,286	1,706,342
Cumulative Capital Expenditure b/fd	1,456,649	1,622,957	1,713,418	1,851,343	2,095,800	2,240,388	2,287,135
Over/underborrowed b/fd	-109,603	-123,583	-261,158	-349,936	-469,501	-548,101	-580,793
GF Capital Financed by borrowing	147,789	44,091	98,023	154,929	155,027	74,246	21,942
OS Debt rounding	-2						
Tram Capital Financed by borrowing	68,486	56,452	1,755	0	0	0	0
Lending to LLPs	4,167	20,621	59,418	70,500	41,793	10,804	0
HRA Capital Financed by borrowing	35,364	45,780	61,681	107,390	45,137	70,986	110,480
less scheduled repayments by GF	-39,573	-45,119	-47,882	-51,766	-57,491	-61,096	-62,925
less scheduled repayments by Tram	0	0	-2,478	-5,073	-5,193	-5,316	-5,441
less scheduled repayments by LLPs	-590	-688	-888	-1,537	-2,329	-2,850	-3,066
less scheduled repayments by HRA	-17,356	-18,661	-19,796	-21,343	-23,715	-25,104	-27,023
less scheduled repayments by Police	-556						
less scheduled repayments by NHT	-31,421	-12,015	-11,908	-8,642	-8,642	-14,924	0
Underlying Need to Borrow	166,308	90,461	137,925	244,457	144,587	46,747	33,967
plus total maturing debt	53,935	55,114	44,753	44,008	67,913	69,844	47,063
Total Borrowing Requirement	220,243	145,576	182,678	288,465	212,500	116,592	81,030
Cumulative Borrowing Requirement	220,243	365,819	548,497	836,962	1,049,462	1,166,054	1,247,084
Committed Market Borrowing	206,264	8,000					
Planned PWLB or short borrowing for year			93,900	168,900	133,900	83,900	58,900
Debt at end of the year	1,499,374	1,452,260	1,501,407	1,626,299	1,692,286	1,706,342	1,718,179
Cumulative Capital Expenditure	1,622,957	1,713,418	1,851,343	2,095,800	2,240,388	2,287,135	2,321,102
Cumulative Over/Under Borrowed	-123,583	-261,158	-349,936	-469,501	-548,101	-580,793	-602,923

Table A1.4 - Capital Funding v. External Debt

Please note, the above tables may include rounding differences

Economic and Market Outlook

Overview

The major issues to the economy over the last quarter continued to be the on-going economic recovery from the coronavirus pandemic and the invasion of Ukraine by Russia. Amongst other causes, these have contributed to substantially higher inflation and higher interest rates. The UK Growth Plan announced by then Prime Minister and Chancellor, Liz Truss and Kwasi Kwarteng, at the end of September 2022, caused economic turmoil with the Bank of England having to step in to stabilise the economy after the value of the pound dropped to \$1.05 and a steep increase in UK Gilt yields. The Government eventually reversed most of its announcements and after replacing the Prime Minister and Chancellor, now Rishi Sunak and Jeremy Hunt, the pound and gilt yields returned to the levels they were prior to the mini budget.

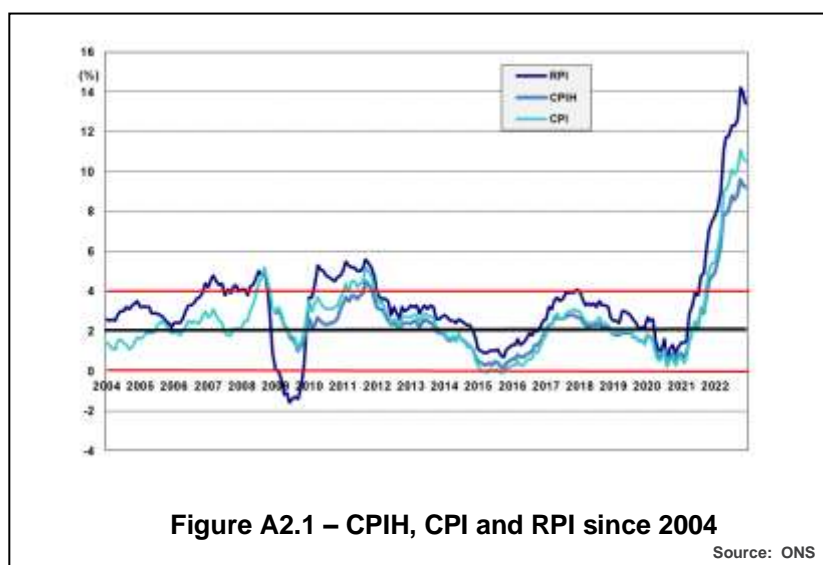
World Economy

The Federal Reserve Open Market Committee (FOMC) increased the federal funds Rate seven consecutive times in 2022 with rates ending the year at 4.25%-4.50% (with a further 25bp increase post quarter). The US economy grew by 3.2% in Q3 2022 following two quarters of contraction. US inflation slowed for a fifth consecutive month to 7.1% in November 2022.

Inflation in the Eurozone was 9.2% in December 2022 down from 10.1% in November giving some early signs that inflation in the Eurozone area may have peaked. The main contributors to the reduction were energy prices rising at a slower rate but food, alcohol and tobacco, non-energy industrial goods and services all increased. The Core inflation index which excludes energy, food, alcohol and tobacco increased from 5% to 5.2%.

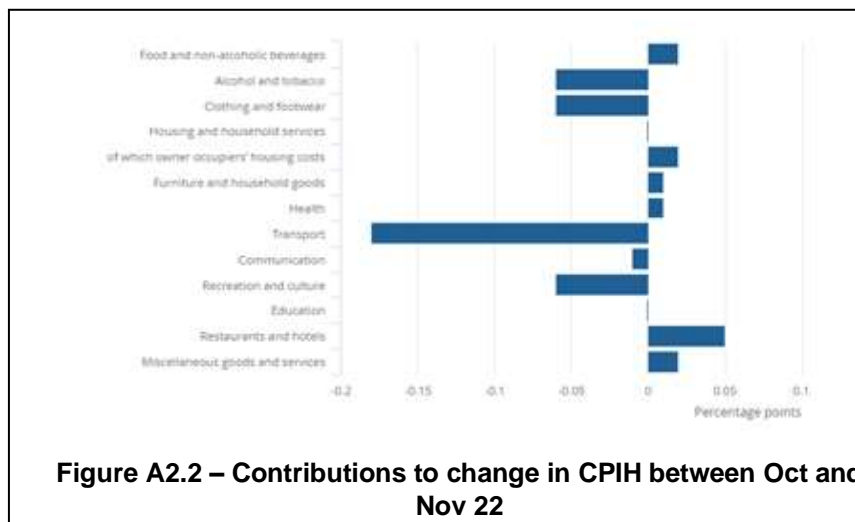
UK Inflation Outlook

Figure A2.1 below shows CPI (Consumer Price Index) and RPI since March 2004 and CPIH (CPI including owner occupier housing costs), which was reinstated as a national statistic in July 2017, since 2009.



The Government's preferred measure of inflation, CPI was 10.5% year on year in December 2022, decreasing for two months from 11.1% in October and way above the Bank of England's target rate. CPIH (Consumer Prices Index including owner occupiers' housing costs) 9.2% year on year in December 2022, having decreased from 9.6% in October. The main contributor to the decrease in CPIH was transport and motor fuels in particular while restaurants, cafes and pubs gave the largest upward contributions.

Figure A2.2 shows the contributions to change in CPIH from October to November 2022 clearly showing the decreases in transport and increase in restaurants.



UK Interest Rate Outlook

The Bank of England has raised interest rates at every single one of their 10 Monetary Policy Committee (MPC) meetings since December 2021. The UK Bank Rate is now 4.0% with further increases at the MPC's March and May meetings a distinct possibility as the Bank of England's MPC tries to bring record high inflation levels under control. Inflation in October 2022 hit 11.1% falling slightly since, with a December reading of 10.5%. It is hoped that inflation has reached its peak as much of the inflation was caused by one-off events including energy prices which now seem to be falling. However, there is still the possibility of a wage/price spiral which may lead to inflation becoming entrenched in the economy.

Treasury Management – Debt Management Strategy

Overview

The overall objectives of the Council's Strategy for Debt Management are to:

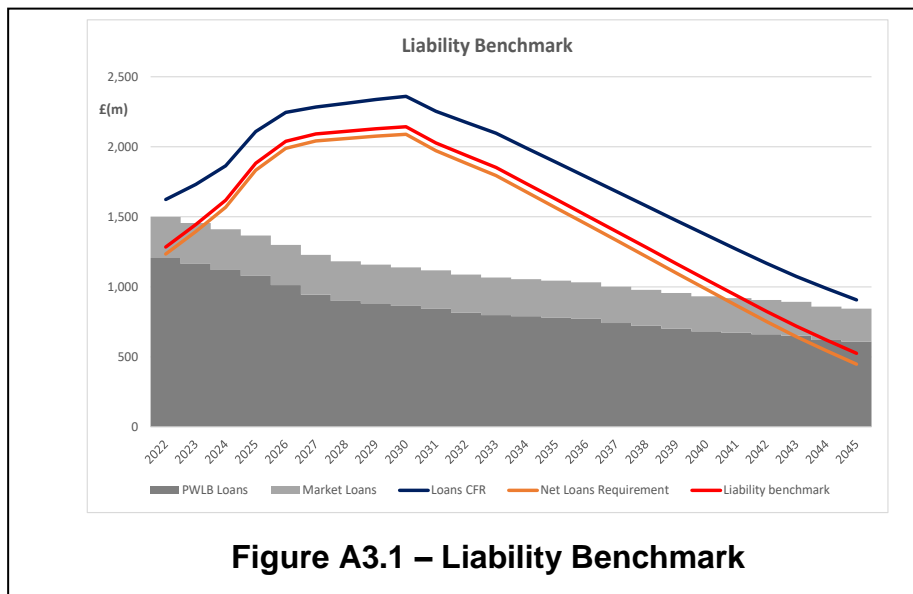
- forecast average future interest rates and borrow accordingly;
- secure new funding at the lowest cost in a manner that is sustainable in the medium term;
- ensure that the Council's interest rate risk is managed appropriately;
- ensure smooth debt profile with a spread of maturities; and
- reschedule debt to take advantage of interest rates.

Loans Fund Borrowing Requirement

Table A1.1 in Appendix 1 shows the forecast capital expenditure for both the General Fund (GF) Services and the Housing Revenue Account (HRA) for the current and next 5 years. This shows that GF capital expenditure is anticipated to be £1.347bn, and the HRA £1.126bn, giving a total of £2.473bn over the 6 years.

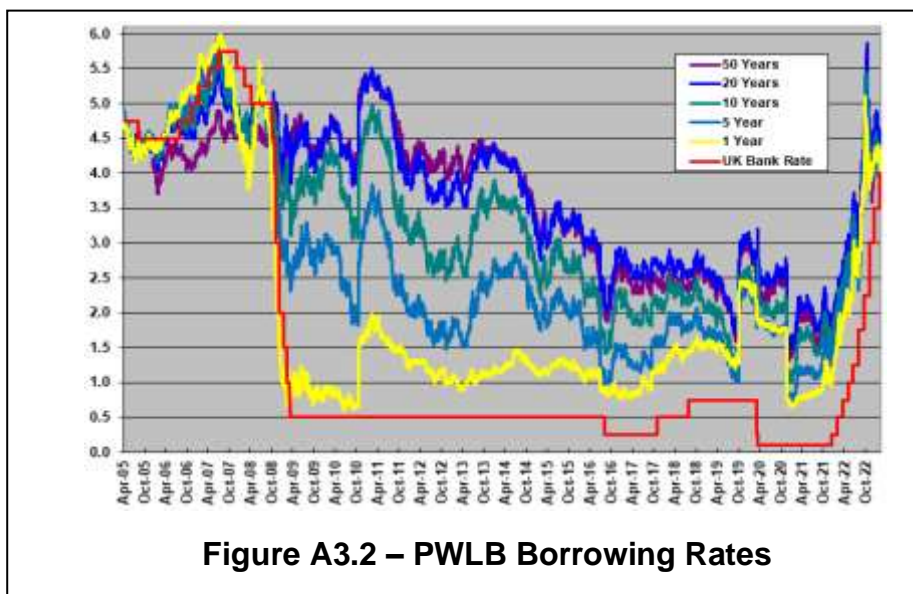
Tables A1.2 and A1.3 show how it is anticipated that the Capital Expenditure in Table A1.1 will be funded. Of the £2.473bn, £810m for the GF and £441m for the HRA will be funded by new capital advances from the Loans Fund. Table A1.4 in Appendix 1 shows that the Council's underlying need to borrow (shown as Cumulative Capital Expenditure) is projected to increase from £1.622bn at the start of the current financial year to £2.321bn at 31 March 2028.

Figure A3.1 below shows the Council's Liability benchmark which includes projected borrowing up to 2031. This indicates how much the Council would need to borrow if the Capital projections prove to be accurate. The Council therefore has a substantial borrowing requirement and hence interest rate risk.



Debt Management Strategy

Figure A3.2 below shows PWLB Maturity Borrowing Rates from April 2005 to February 2023.



This shows the unprecedented rise in interest rates over the last year. While the £500m borrowed in the 3 years to April 2023 gives the Council some breathing space, the Council still has a substantial borrowing requirement over the next 6 years which gives the Council a significant financing risk. Figure A5.2 shows that the Council still has an elevated level of cash, although it is falling and is likely to fall further. It is difficult to justify borrowing at rates which now seem high, but the future course on interest rates is uncertain.

The strategy for the coming year is therefore to:

- continue to reduce investment balances to temporarily fund capital expenditure; and
- continue to lock out the risk on projects when the timing of capital expenditure becomes certain and if there are any short-term dips in interest rates.

Other Long-Term Liabilities

There are two changes in accounting treatment which will affect the value of the Council's other long-term liabilities.

Firstly, the Council is adopting the IFRS16 accounting standard with effect from 2022/23. This will have the effect of increasing the Council's Long-term Liabilities by £42 as "Right of Use" liabilities are recognised on the Council's Balance sheet. However, it is essentially presentational as the Council will also recognise £42m in "Right of Use" assets on the balance sheet at the same time.

In 2023/24, the Council will also change the accounting treatment of service concessions, whereby the principal element of debt repayments on the concessions will be spread over the (longer) life of the asset rather than the contract term. The effect of this will be to increase other long-term liabilities by £95m on 1 April 2023, with further increases in subsequent years.

Other long-term liabilities are included in the calculation of the Council's Debt Capital Financing Requirement (CFR) so they will also result in an increase in the Council's Operational Boundary and Authorised Limit. Neither of these change the Council's underlying need to borrow so the Council's Loans CFR shown in the Figure A3.1 is unchanged.

However, the £95m from prior years can be treated as overpayments made available to fund expenditure. As this is used, as part of the revenue budget, the Council's actual cash position will be reduced. Since the Council is currently using cash balances to temporarily fund capital expenditure, a reduced cash position may have an effect on the timing of future borrowing. The costs associated with this are contained within the approved revenue budget.

Maturity / Interest Rate Structure of Borrowing

While all of the Council's external borrowing is currently fixed rate, the Council is required to set limits on the maturity structure of its borrowing and the proportion of its borrowing which can be variable rate loans. The limits proposed are as follows:

	Lower Limit	Upper Limit
Under 12 months	0%	35%
12-24 months	0%	35%
24 months to 5 years	0%	50%
5 to 10 years	0%	50%
10 years +	20%	100%

It is also intended to operate with in the following limits for variable rate borrowing:

Upper limit for variable rate loans 25%

Upper limit for fixed rate loans 100%

Loans Fund Repayment Policy

The Council operates a consolidated loans fund under the terms of the Local Authority (Capital Finance and Accounting) (Scotland) Regulations 2016. Capital payments made by services are financed by capital advances from the loans fund. The Regulations require the Council to have a policy for the prudent repayment to the loans fund of the capital advances. The 2016 guidance sets out four options for the calculation of the repayment of loans fund advances, which are:

Option 1 – Statutory Method – this method allows repayments to be made as if the previous Schedule 3 to the 1975 Local Government (Scotland) Act was still in force but is no longer available as an option;

Option 2 – Depreciation Method – a complex method that links the calculated repayment to the depreciation charged each year and movement in the value of the asset;

Option 3 – Asset Life Method – a simpler alternative to the depreciation method, either on an equal instalment basis or on an annuity basis; or

Option 4 – Funding/Income Profile Method – repayments calculated by assessing future income receivable from the use of the asset, if the asset created generates income.

The guidance indicates that these four options are those likely to be most relevant for the majority of local authorities for loans fund advances made for the authority's own capital expenditure. Other approaches are not ruled out but must be considered by the local authority to be a prudent repayment.

The Local Authority (Capital Finance and Accounting) (Scotland) Regulations 2016 require the statutory loans fund to be administered in accordance with the 2016 Regulations, proper accounting practices and prudent financial management. The Council operates a consolidated loans fund under the terms of these Regulations. Capital payments made by services are financed by capital advances from the loans fund.

Repayments for capital advances (with the exception of those detailed below) will be calculated using option 3 – the Asset Life method.

For capital advances relating to loans to the Edinburgh Living LLPs and capital advances for the Trams to Newhaven project, all advances from the loans fund in the current year have a repayment profile set out using Option 4 – the funding/income method and these capital advances will be repaid using an annuity structure with fixed interest rate and principal repayments.

The business cases brought forward for other projects involving major capital expenditure funded by borrowing will consider the appropriate repayment method depending on the structure of the business case.

Treasury Management – Annual Investment Strategy

In line with CIPFA's Code of Practice, the overall objectives of the Council's Strategy for Investment Management are to:

- ensure the security of funds invested;
- ensure that the Council has sufficient liquid funds to cover its expenditure commitments; and
- pursue optimum investment return within the above two objectives.

The Council's cash balances are pooled and invested via the Treasury Cash Fund subject to the limits set out in the Cash Fund Treasury Management Policy Statement. The Cash Fund's Investment Strategy continues to be based around the security of the investments. Figure A5.1 shows the split of investments since the inception of the cash fund.

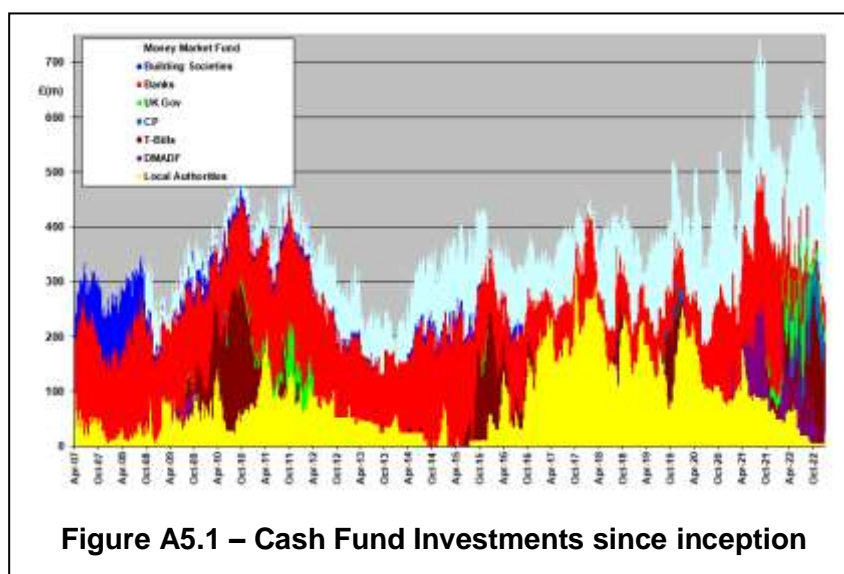


Figure A5.1 – Cash Fund Investments since inception

The Bank of England has raised interest rates at every single one of their 10 Monetary Policy Committee (MPC) meetings since December 2021. The UK Bank Rate is now 4.0% with further increases at the MPC's March and May meetings a distinct possibility. In this scenario, duration has a negative effect on the portfolio. This has made performance against the benchmark which moves in line with UK Bank Rate exceptionally challenging while maintaining the security of the portfolio.

On top of that, UK banks remain awash with cash and have little appetite to take deposits. Opportunities were taken to place deposits with the UK Government using the DMADF, UK Treasury Bills and UK Gilts at rates higher than on offer with Banks and Money Market Funds. To counter the effect of consecutive interest rate rises, we have kept the portfolio very liquid, and intend to continue this into the new financial year adding duration to the portfolio when we consider that we are closer to the peak of rates. In addition, there has

been some recent interest from other local authorities in taking notice money from the Council. A number of 31- and 35-day notice loans have been agreed with the interest rate payable moving in line with any change made by the Bank of England, will hopefully provide a good core holding to the portfolio over the next few months.

Figure A5.2 below shows the level of Council investments via the cash fund

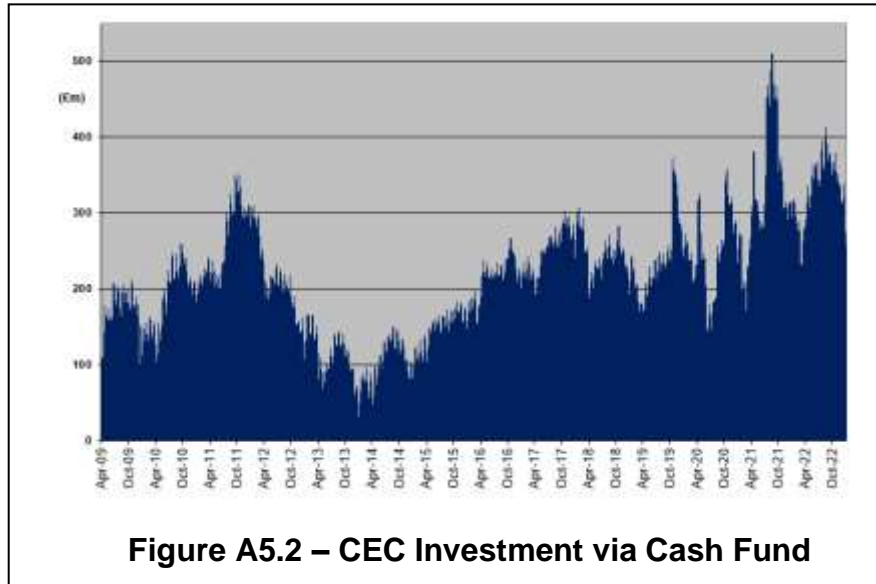


Figure A5.2 – CEC Investment via Cash Fund

Investment will continue to be made via the Treasury Cash Fund arrangement. Appendix 8 contains the Treasury Management Policy Statement for the Treasury Cash Fund which details the investment and counterparty limits for the Fund.

Appendix 6

Debt Maturity Profile (February 2023)

Market Debt (non LOBO)

Start Date	Loan Type	Maturity Date	Principal Outstanding £	Interest Rate %	Annual Interest £
08/10/2020	A	08/10/2045	56,500,257.49	2.613	1,727,158.52
30/06/2005	M	30/06/2065	5,000,000.00	4.4	220,000.00
07/07/2005	M	07/07/2065	5,000,000.00	4.4	220,000.00
21/12/2005	M	21/12/2065	5,000,000.00	4.99	249,500.00
28/12/2005	M	24/12/2065	12,500,000.00	4.99	623,750.00
14/03/2006	M	15/03/2066	15,000,000.00	5	750,000.00
18/08/2006	M	18/08/2066	10,000,000.00	5.25	525,000.00
01/02/2008	M	01/02/2078	10,000,000.00	3.95	395,000.00
			120,772,841.48		

Market Debt (LOBO)

Start Date	Loan Type	Maturity Date	Principal Outstanding £	Interest Rate %	Annual Interest £
12/11/1998	M	13/11/2028	3,000,000.00	4.75	142,500.00
15/12/2003	M	15/12/2053	10,000,000.00	5.25	525,000.00
18/02/2004	M	18/02/2054	10,000,000.00	4.54	454,000.00
28/04/2005	M	28/04/2055	12,900,000.00	4.75	612,750.00
01/07/2005	M	01/07/2065	10,000,000.00	3.86	386,000.00
24/08/2005	M	24/08/2065	5,000,000.00	4.4	220,000.00
07/09/2005	M	07/09/2065	10,000,000.00	4.99	499,000.00
13/09/2005	M	14/09/2065	5,000,000.00	3.95	197,500.00
03/10/2005	M	05/10/2065	5,000,000.00	4.375	218,750.00
23/12/2005	M	23/12/2065	10,000,000.00	4.75	475,000.00
06/03/2006	M	04/03/2066	5,000,000.00	4.625	231,250.00
17/03/2006	M	17/03/2066	10,000,000.00	5.25	525,000.00
03/04/2006	M	01/04/2066	10,000,000.00	4.875	487,500.00
03/04/2006	M	01/04/2066	10,000,000.00	4.875	487,500.00
03/04/2006	M	01/04/2066	10,000,000.00	4.875	487,500.00
07/04/2006	M	07/04/2066	10,000,000.00	4.75	475,000.00
05/06/2006	M	07/06/2066	20,000,000.00	5.25	1,050,000.00
05/06/2006	M	07/06/2066	16,500,000.00	5.25	866,250.00
			172,400,000.00		

PWLB						
Start Date	Loan Type	Maturity Date	Principal Outstanding £	Interest Rate %	Annual Interest £	
24/04/1995	M	25/03/2023	10,000,000.00	8.5	850,000.00	
05/12/1995	M	15/05/2023	5,200,000.00	8	416,000.00	
20/09/1993	M	14/09/2023	2,997,451.21	7.875	236,049.28	
20/09/1993	M	14/09/2023	584,502.98	7.875	46,029.61	
08/05/1996	M	25/09/2023	10,000,000.00	8.375	837,500.00	
13/10/2009	M	13/10/2023	5,000,000.00	3.87	193,500.00	
05/12/1995	M	15/11/2023	10,000,000.00	8	800,000.00	
10/05/2010	M	10/05/2024	10,000,000.00	4.32	432,000.00	
28/09/1995	M	28/09/2024	2,895,506.10	8.25	238,879.25	
14/05/2012	M	14/11/2024	10,000,000.00	3.36	336,000.00	
14/12/2009	A	14/12/2024	1,667,538.64	3.66	82,768.94	
17/10/1996	M	25/03/2025	10,000,000.00	7.875	787,500.00	
10/05/2010	M	10/05/2025	5,000,000.00	4.37	218,500.00	
16/11/2012	M	16/05/2025	20,000,000.00	2.88	576,000.00	
13/02/1997	M	18/05/2025	10,000,000.00	7.375	737,500.00	
20/02/1997	M	15/11/2025	20,000,000.00	7.375	1,475,000.00	
01/12/2009	A	01/12/2025	3,508,514.75	3.64	157,491.50	
21/12/1995	M	21/12/2025	2,397,960.97	7.875	188,839.43	
21/05/1997	M	15/05/2026	10,000,000.00	7.125	712,500.00	
28/05/1997	M	15/05/2026	10,000,000.00	7.25	725,000.00	
29/08/1997	M	15/11/2026	5,000,000.00	7	350,000.00	
24/06/1997	M	15/11/2026	5,328,077.00	7.125	379,625.49	
07/08/1997	M	15/11/2026	15,000,000.00	6.875	1,031,250.00	
13/10/1997	M	25/03/2027	10,000,000.00	6.375	637,500.00	
22/10/1997	M	25/03/2027	5,000,000.00	6.5	325,000.00	
13/11/1997	M	15/05/2027	3,649,966.00	6.5	237,247.79	
17/11/1997	M	15/05/2027	5,000,000.00	6.5	325,000.00	
13/12/2012	M	13/06/2027	20,000,000.00	3.18	636,000.00	
12/03/1998	M	15/11/2027	8,677,693.00	5.875	509,814.46	
06/09/2010	M	06/09/2028	10,000,000.00	3.85	385,000.00	
14/07/2011	M	14/07/2029	10,000,000.00	4.9	490,000.00	
14/07/1950	E	03/03/2030	1,895.62	3	62.56	
14/07/2011	M	14/07/2030	10,000,000.00	4.93	493,000.00	
15/06/1951	E	15/05/2031	1,991.93	3	59.76	
06/09/2010	M	06/09/2031	20,000,000.00	3.95	790,000.00	
15/12/2011	M	15/06/2032	10,000,000.00	3.98	398,000.00	
15/09/2011	M	15/09/2036	10,000,000.00	4.47	447,000.00	
22/09/2011	M	22/09/2036	10,000,000.00	4.49	449,000.00	
10/12/2007	M	10/12/2037	10,000,000.00	4.49	449,000.00	
08/09/2011	M	08/09/2038	10,000,000.00	4.67	467,000.00	
15/09/2011	M	15/09/2039	10,000,000.00	4.52	452,000.00	
06/10/2011	M	06/10/2043	20,000,000.00	4.35	870,000.00	
09/08/2011	M	09/02/2046	20,000,000.00	4.8	960,000.00	

23/01/2006	M	23/07/2046	10,000,000.00	3.7	370,000.00
23/01/2006	M	23/07/2046	10,000,000.00	3.7	370,000.00
19/05/2006	M	19/11/2046	10,000,000.00	4.25	425,000.00
07/01/2008	M	07/01/2048	5,000,000.00	4.4	220,000.00
24/03/2020	A	24/03/2050	14,011,287.23	1.64	224,786.70
26/03/2020	A	26/03/2050	4,663,035.29	1.49	67,935.34
26/03/2021	A	26/03/2051	9,614,327.97	1.75	164,806.87
12/07/2021	A	12/07/2051	38,464,432.97	1.78	680,030.06
27/01/2006	M	27/07/2051	1,250,000.00	3.7	46,250.00
16/01/2007	M	16/07/2052	40,000,000.00	4.25	1,700,000.00
30/01/2007	M	30/07/2052	10,000,000.00	4.35	435,000.00
13/02/2007	M	13/08/2052	20,000,000.00	4.35	870,000.00
20/02/2007	M	20/08/2052	70,000,000.00	4.35	3,045,000.00
22/02/2007	M	22/08/2052	50,000,000.00	4.35	2,175,000.00
08/03/2007	M	08/09/2052	5,000,000.00	4.25	212,500.00
30/05/2007	M	30/11/2052	10,000,000.00	4.6	460,000.00
11/06/2007	M	11/12/2052	15,000,000.00	4.7	705,000.00
12/06/2007	M	12/12/2052	25,000,000.00	4.75	1,187,500.00
05/07/2007	M	05/01/2053	12,000,000.00	4.8	576,000.00
25/07/2007	M	25/01/2053	5,000,000.00	4.65	232,500.00
10/08/2007	M	10/02/2053	5,000,000.00	4.55	227,500.00
24/08/2007	M	24/02/2053	7,500,000.00	4.5	337,500.00
13/09/2007	M	13/03/2053	5,000,000.00	4.5	225,000.00
14/10/2019	A	10/04/2053	103,658,231.86	2.69	2,773,513.63
12/10/2007	M	12/04/2053	5,000,000.00	4.6	230,000.00
01/07/2021	A	01/07/2053	48,292,867.50	1.98	950,453.33
05/11/2007	M	05/05/2057	5,000,000.00	4.6	230,000.00
15/08/2008	M	15/02/2058	5,000,000.00	4.39	219,500.00
25/01/2019	A	25/01/2059	2,571,791.87	2.65	68,994.96
11/06/2019	A	11/06/2059	1,211,725.69	2.23	27,378.69
01/10/2019	A	01/10/2059	1,271,857.56	1.74	22,023.17
02/10/2019	A	02/10/2059	37,891,649.30	1.8	691,722.20
05/11/2019	A	05/11/2059	6,849,318.72	2.96	201,976.68
28/11/2019	A	28/11/2059	1,253,416.90	3.03	37,837.69
02/12/2019	A	02/12/2059	2,698,410.45	3.03	81,458.61
20/01/2020	A	20/01/2060	1,893,927.30	1.77	33,361.18
20/01/2020	A	20/01/2060	439,496.99	2.97	13,004.03
04/10/2019	M	04/04/2060	40,000,000.00	1.69	676,000.00
07/12/2021	A	07/12/2060	18,758,205.61	1.8	336,090.50
02/12/2011	M	02/12/2061	5,000,000.00	3.98	199,000.00
07/12/2021	A	07/12/2061	4,092,431.64	1.79	72,927.92
19/05/2022	A	19/05/2062	3,075,123.56	2.86	87,644.76
02/11/2022	A	02/11/2062	8,000,000.00	4.61	367,981.17
24/03/2022	A	24/03/2063	17,877,239.67	2.65	468,780.64
26/03/2020	M	26/03/2070	10,000,000.00	1.29	129,000.00
12/07/2021	M	12/07/2071	50,000,000.00	1.74	870,000.00
23/12/2021	M	23/12/2071	25,000,000.00	1.45	362,500.00

1,174,249,876.28

SPECIAL

Start Date	Loan Type	Maturity Date	Principal Outstanding £	Interest Rate %	Annual Interest £
31/03/2015	E	01/04/2023	90,144.87	0	0
22/09/2015	E	01/10/2023	43,959.94	0	0
29/03/2019	E	01/04/2029	90,986.09	0	0
			225,090.90		

2023/24 Budget Prudential Indicators

Indicator 1 - Estimate of Capital Expenditure

The actual capital expenditure that was incurred in 2021/22 and the estimates of capital expenditure to be incurred for the current and future years:

	Capital Expenditure - General Services						
	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Actual	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate
Rolled Forward Capital Investment Programme	£000	£000	£000	£000	£000	£000	£000
Learning Estate	95,726	34,501	99,846	118,462	112,777	47,761	10,233
Asset Management Works	23,236	11,321	15,473	35,677	41,635	26,071	16,000
Place - Transport and Infrastructure	176,181	47,928	73,781	43,468	30,562	21,685	20,322
Place - Other Projects	0	57,945	45,966	45,944	32,874	29,200	29,200
Corporate Services	3,155	1,001	4,665	1,597	669	678	615
Edinburgh Health and Social Care Partnership	164	601	0	0	0	0	0
Other Community (inc Libraries and Sports Centres)	0	3,502	5,352	165	165	165	165
Trams to Newhaven	68,486	56,452	1,755	0	0	0	0
Edinburgh Living LLPs	4,167	37,817	59,418	70,500	41,793	10,804	0
Contingency	0	0	324	0	5,000	5,000	5,000
General (slippage) / acceleration across the programme	0	0	-31,233	-15,765	5,775	14,880	11,601
Total General Services Capital Expenditure	371,116	251,067	275,346	300,048	271,250	156,244	93,136

The Place - Trams to Newhaven figures include capitalised interest following a change in accounting policy approved by Finance and Resources Committee on 21 January 2021. Note that the 2023-2028 Capital Investment Programme includes slippage / acceleration brought forward based on projected capital expenditure reported at the month three stage.

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Actual	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate
	£000	£000	£000	£000	£000	£000	£000
Rolled Forward Capital Investment Programme							
Housing Revenue Account	64,850	106,590	173,361	189,941	202,249	232,711	220,729

Indicator 2 - Ratio of Financing Costs to Net Revenue Stream

Estimates of the ratio of financing costs to net revenue stream for the current and future years and the actual figures for 2021/22 are:

	Ratio of Financing Costs to Net Revenue Stream						
	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Actual	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate
	%	%	%	%	%	%	%
General Services	6.8%	7.1%	7.6%	8.0%	8.2%	8.4%	8.4%
Housing Revenue Account (HRA)	32.0%	32.5%	33.8%	35.0%	37.0%	37.8%	38.5%

Note: Figures for 2024/25 onwards are indicative at this stage as the Council has not set a General Services or HRA budget for these years.

Indicator 3 - Capital Financing Requirement

Estimates of the end of year capital financing requirement for the authority for the current and future years and the actual capital financing requirement at 31 March 2022 are:

	Capital Financing Requirement						
	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Actual	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate
	£m	£m	£m	£m	£m	£m	£m
General Services (including Finance Leases / Right of Use Assets)	1,411	1,494	1,620	1,707	1,789	1,791	1,739
Housing Revenue Account (HRA)	394	422	463	550	571	617	700
NHT LLPs	56	44	32	24	15	-0	-0
Edinburgh Living LLPs	42	62	120	189	229	236	233
Total Capital Financing Requirement	1,903	2,021	2,236	2,469	2,604	2,644	2,673

The capital financing requirement measures the authority's underlying need to borrow for a capital purpose. The authority has an integrated treasury management strategy and has adopted the CIPFA Code of Practice for Treasury Management in the Public Services. The Council has, at any point in

time, a number of cashflows both positive and negative, and manages its treasury position in terms of its borrowings and investments in accordance with its approved treasury management strategy and practices. In day to day cash management, no distinction can be made between revenue cash and capital cash. External borrowing arises as a consequences of all of the financial transactions of the authority and not simply those arising from capital spending. In contrast, the capital financing requirement reflects the authority's underlying need to borrow for a capital purpose.

The capital financing requirement for the NHT LLPs includes an estimate for repayments of advances. Exit strategies are still to be finalised for the remaining three LLPs, however five have now repaid their loans in full.

CIPFA's Prudential Code for Capital Finance in Local Authorities includes the following as a key indicator of prudence.

In order to ensure that over the medium term debt will only be for a capital purpose, the local authority should ensure that debt does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years.

	Gross Debt and the Capital Financing Requirement						
	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Actual	Forecast	Estimate	Estimate	Estimate	Estimate	Estimate
	£m	£m	£m	£m	£m	£m	£m
Gross Debt	1,789	1,769	1,896	2,009	2,065	2,073	2,079
Capital Financing Requirements	1,903	2,021	2,236	2,469	2,604	2,644	2,673
(Over) / under limit by:	114	252	340	460	539	571	593

The authority does not currently envisage borrowing in excess of its capital financing requirement over the next few years. This takes into account current commitments, existing plans and assumptions around cash balances and the proposals in this budget. The figures do not include any expenditure and associated funding requirements, other than projects specifically approved by Council, for the Local Development Plan (LDP) or City Deal.

From 2022/2023, the Authority will apply IFRS 16 Leases as adopted by the Code of Accounting Practice. This will subsequently have an impact on the Capital Financing Requirement (CFR) as from the 2022/23 financial year. The capital financing requirement has been adjusted by £42m for 'Right of Use Assets' under IFRS16. This will similarly have an impact on the authorised limit and operational boundary for external debt.

Indicator 4 - Authorised Limit for External Debt

The authorised limit should reflect a level of borrowing which, while not desired, could be afforded, but may not be sustainable. "Credit Arrangements" as defined by Financial Regulations, has been used to calculate the authorised and operational limits requiring both the short and long term liabilities relating to finance leases and PFI assets to be considered. These limits separately identify borrowing under credit arrangements including finance leases and PFI assets. Council has delegated authority to the Service Director for Finance and Procurement, within the total limit for any individual year, to effect movement between the separately agreed limits for borrowing and credit arrangements, in accordance with option appraisal and best value for money for the authority. Any such changes made will be reported to the Council at its meeting following the change.

	Authorised Limit for External Debt						
	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	£m	£m	£m	£m	£m	£m	£m
Borrowing	1,748	1,905	2,202	2,531	2,806	2,925	2,972
Credit Arrangements (including leases and Right of Use assets)	289	317	394	383	373	366	361
Authorised Limit for External Debt	2,038	2,222	2,596	2,914	3,179	3,291	3,333

These authorised limits are consistent with the authority's current commitments, existing plans and the proposals in this budget for capital expenditure and financing, and with its approved treasury management policy statement and practices. They are based on the estimate of most likely (but not worst case) scenario with sufficient headroom to allow for operational treasury management. Risk analysis and risk management strategies have been taken into account, as have plans for capital expenditure, estimates of the capital financing requirement and estimates of cashflow requirements for all purposes.

Indicator 5 - Operational Boundary for External Debt

The operational boundary equates to the estimated maximum of external debt. It is based on the same estimates as the authorised limit but reflects directly the estimate of the most likely, prudent but not worst case scenario, without the additional headroom included within the authorised limit to allow for example for unusual cash movements. The operational boundary represents a key management tool for in year monitoring. Within the operational boundary, figures for borrowing and credit arrangements are separately identified. The Council has also delegated authority to the Service Director for Finance and Procurement, within the total operational boundary for any individual year, to effect movement between the separately agreed figures for borrowing and credit arrangements, in a similar fashion to the authorised limit. Any such changes will be reported to the Council at its next meeting following the change.

	Operational Boundary for External Debt						
	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	£m	£m	£m	£m	£m	£m	£m
Borrowing	1,690	1,855	2,152	2,481	2,756	2,875	2,922
Credit Arrangements (including leases)	289	317	394	383	373	366	361
Operational Boundary for External Debt	1,980	2,172	2,546	2,864	3,129	3,241	3,283

The Council's actual external debt at 31 March 2022 was £1,789m of borrowing (including sums repayable within 12 months).

Indicator 6 - Loans Charges Associated with net Capital Investment expenditure plans

The authority can set its own local indicators to measure the affordability of its capital investment plans. The Service Director for Finance and Procurement considers that Council should be advised of the loans charges cost implications which will result from the spending plans being

considered for approval. These cost implications have been included in the Council's Revenue and HRA budgets for 2022/23 and for future years will be considered as part of the longer term financial frameworks.

	Loans Charges Liability					
	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Estimate £000	Estimate £000	Estimate £000	Estimate £000	Estimate £000	Estimate £000
General Services (excluding On-Lending and Tram to Newhaven) - New Loans Fund Advances						
Loans Fund Advances in year	44,091	98,023	154,929	155,027	74,246	21,942
Year 1 - Interest Only	882	1,960	3,099	3,101	1,485	439
Year 2 - Interest and Principal Repayment	3,233	7,188	11,361	11,369	5,445	1,609
Housing Revenue Account (HRA) - New Loans Fund Advances						
Loans Fund Advances in year (excl. LLP programme *)	45,780	61,681	107,390	45,137	70,986	110,480
Year 1 - Interest Only	973	1,311	2,282	959	1,508	2,348
Year 2 - Interest and Principal Repayment	1,946	2,621	4,564	1,918	3,017	4,695

* The loans charges associated with the borrowing required for the house building programme for onward transferred to the LLPs will be met from the LLPs and does therefore not have a net impact on the HRA or General Services revenue budget. Tram repayments are based on the income model and will commence from 2023/24 when the line to Newhaven becomes operational.

Consideration of options for the capital programme

In considering its programme for capital investment, Council is required within the Prudential Code to have regard to:

- affordability, e.g. implications for Council Tax or house rents;
- prudence and sustainability, e.g. implications for external borrowing;
- value for money, e.g. option appraisal;
- stewardship of assets, e.g. asset management planning;
- service objectives, e.g. strategic planning for the authority;
- practicality, e.g. achievability of the forward plan.

The City of Edinburgh Council

Treasury Cash Fund

Treasury Management Policy Statement

Summary

The Council operates the Treasury Cash Fund on a low risk, low return basis for cash investments on behalf of itself, Lothian Pension Fund and other associated organisations. This Policy Statement covers the type of investments which are permitted for monies held with the Cash Fund and should be read in conjunction with the Treasury Policy Statement for the City of Edinburgh Council.

Approved Activities

The activity undertaken in the management of cash balances and their investment in cash and near cash instruments. In undertaking this activity, the key objective is the security of the monies invested. Accordingly, the investment types and counterparty limits below represent a prudent attitude towards the instruments with which and the institutions with whom investment will be undertaken.

Treasury Management Strategy

The treasury management strategy for the cash fund is to ensure that surplus funds are invested in accordance with the list of approved organisations for investment, minimising the risk to the capital sum and optimising the return on these funds consistent with those risks

Permitted Instruments

The Chief Financial Officer may invest monies in accordance with the Council's requirements only by using the following instruments:

- (a) Temporary deposit, Certificate of Deposit, collateralised deposit, structured deposit, commercial paper, floating rate note or Bonds with an approved institution of the Bank of England or with any other approved organisation for investment (see below)
- (b) UK Treasury Bills
- (c) Gilt-edged securities
- (d) Reverse Repurchase Agreements
- (e) Money Market Funds and Bond Funds
- (f) Debt Management Office's Debt Management Agency Deposit Facility

Limits on Investment

The approved limits on counterparties and investment types are as follows (where money limits and percentages are stated, the greater of the two should be applied):

- (a) DMO's DMADF, UK Treasury Bills and UK Gilts with no limit
- (b) UK local authorities up to a maximum of £50 million per authority.
- (c) other public bodies up to a maximum of £20 million per organisation.
- (d) The Council's bankers, where not otherwise permitted under (k) below, up to a limit of £20m on an overnight only basis other than when funds are received into the Council's bank account without pre-notification.
- (e) Money Market Funds with no limit in total but with no more than £30 million or 15% of the funds under management with any one Fund.
- (f) Bond Funds with no more than £20 million or 10% of the funds under management.
- (g) Supranational Bonds with a limit of £60 million or 20% of the fund in total.
- (h) Financial institutions where the relevant deposits, CDs or Bonds are guaranteed by a sovereign government of AA or above up to a maximum of £60 million or 20 percent of the fund per

institution for the duration of the guarantee in addition to the appropriate counterparty limit for the institution.

- (i) Local Authority Collateralised deposits up to a maximum of £30 million or 15 percent of the fund per institution up to a maximum of 5 years in addition to the appropriate counterparty limit for the institution.
- (j) Structured deposits up to a maximum of £20 million or 10 percent of the fund, subject to the appropriate counterparty limits for the institution also being applied.
- (k) Financial institutions included on the Bank of England's authorised list under the following criteria:

Credit Rating	Banks Insecured	Banks Secured	B. Socs. Insecured	B. Socs. Secured
AAA	20% or £60m	20% or £60m	20% or £60m	20% or £60m
AA+	15% or £30m	20% or £60m	15% or £30m	20% or £60m
AA	15% or £30m	20% or £60m	15% or £30m	15% or £30m
AA-	15% or £30m	20% or £60m	10% or £20m	15% or £30m
A+	10% or £20m	15% or £30m	10% or £20m	10% or £20m
A	10% or £20m	15% or £30m	10% or £20m	10% or £20m
A-	10% or £20m	15% or £30m	5% or £10m	10% or £20m
BBB+	5% or £10m	5% or £10m	n/a	n/a
None	n/a	n/a	n/a	n/a

The credit ratings quoted in the above table are for the financial institution, instrument or security provided and are the lowest of the relevant long-term ratings from the three main Credit ratings agencies, S&P, Moodys and Fitch.

Time Limits

In addition to the monetary limits above, the following maximum time limits will be placed on investments:

Category	Max. Time Limit
20% of Assets Under Management / £60m	5 Years
15% of Assets Under Management / £30m	1 Years
10% of Assets Under Management / £20m	6 months
5% of Assets Under Management / £10m	3 months

In addition to the above limits, no more than 25% of assets under management will have a maturity greater than 1 year.

In considering an investment, consideration is given to a wide range of information, not simply the credit ratings of the institution being considered. This will include financial information on the institution, relevant Credit Default Swaps and equity pricing data, and the general macro-economic, market and sector background. The investment risks and controls to mitigate those risks are outlined to the end of this document.

Policy on Delegation

The Treasury Cash Fund is operated under the Council's Treasury Policy Statement and the delegations are defined in that document.

Reporting Arrangements

This will include, as a minimum, an annual strategy and plan in advance of the year, and an annual report after its close, in the form prescribed in its TMPs. The Service Director – Finance and Procurement will report to the Council as follows:

- (a) A Treasury Strategy prior to the commencement of the financial year.
- (b) A mid-term report during the financial year.
- (c) A Treasury Annual Report as soon as practicable after the end of the financial year.
- (d) Ad hoc reports according to need.

Type of Investment	Treasury Risks	Mitigating Controls
a. Deposits with the Debt Management Account Facility (UK Government) (Very low risk)	This is a deposit with the UK Government and as such counterparty and liquidity risk is very low, and there is no risk to value. Deposits can be between overnight and 6 months.	As this is a UK Government investment the monetary limit is unlimited to allow for a safe haven for investments.
b. UK Treasury Bills (Very Low Risk)	These are marketable securities issued by the UK Government and as such counterparty and liquidity risk is very low, although there is potential risk to value arising from an adverse movement in interest rates unless held to maturity. Maturity at issue is only 1, 3 or 6 months so will be used mainly in the 1-to 3-month period to provide a high level of security but a better return than the DMADF in (a).	As this is a UK Government investment the monetary limit is unlimited to allow for a safe haven for investments.
c. UK Gilts (Very Low Risk)	These are marketable securities issued by the UK Government and as such counterparty and liquidity risk is very low, although there is potential risk to value arising from an adverse movement in interest rates unless held to maturity. There is a risk to capital if the Gilt needed to be sold, so should only be used on a hold to maturity basis as a proxy for a slightly longer maturity Treasury Bill	As this is a UK Government investment the monetary limit is unlimited to allow for a safe haven for investments. Would only be used on a hold to maturity basis at the very short end of the yield curve.
d. Deposits with other local authorities or public bodies (Very low risk)	These are considered quasi UK Government debt and as such counterparty risk is very low, and there is no risk to value.	Little mitigating controls required for local authority deposits, as this is a quasi UK Sovereign Government investment.
e. Money Market Funds (MMFs) (low/medium risk)	Pooled cash investment vehicle which provides short term liquidity.	Funds will generally be used to provide liquidity for the Cash Fund.
f. Bond Funds (low/medium risk)	AAA Rated Pooled cash investment vehicle investing in a range of Government, Financial Institutions and Government Bonds.	Fairly liquid vehicle investing in Bonds with a high average credit rating, will only be used for a relatively small proportion of the fund.
g. Call account deposit accounts with financial institutions (banks and building societies) (Risk is dependent on credit rating)	<p>These tend to be moderately low risk investments, but will exhibit higher risks than the categories (a) to (d) above. Whilst there is no risk to value with these types of investments, liquidity is high and investments can be returned at short notice.</p> <p>These will be used to provide the primary liquidity source for Cash Management</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools.</p> <p>On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.</p>
h. Term deposits with financial institutions (banks and building societies) (Low to medium risk depending on period & credit rating)	The risk on these is determined, but will exhibit higher risks than categories (a) to (d) above. Whilst there is no risk to value with these types of investments, liquidity is low and term deposits can only be broken with the agreement of the counterparty, and penalties may apply.	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools</p> <p>On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.</p>
i. Certificates of deposits with financial institutions (risk dependent on credit rating)	These are short dated marketable securities issued by financial institutions and as such counterparty risk is low, but will exhibit higher risks than categories (a) to (d) above. There is risk to value of capital loss arising from selling ahead of maturity if combined with an adverse movement in interest rates. Liquidity risk will normally be low.	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools.</p> <p>On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.</p>
j. Structured deposit facilities with banks and building societies (escalating rates, de-escalating rates etc.) (Low to medium risk depending on period & credit rating)	These tend to be medium to low risk investments, but will exhibit higher risks than categories (a) to (d) above. Whilst there is no risk to value with these types of investments, liquidity is very low and investments can only be broken with the agreement of the counterparty (penalties may apply).	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools.</p> <p>On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.</p>

<p>k. Bonds (Low to medium risk depending on period & credit rating)</p>	<p>This entails a higher level of risk exposure than gilts and the aim is to achieve a higher rate of return than normally available from gilts. They do have an exposure to movements in market prices of assets held.</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, on a hold to maturity basis. Bonds may also carry an explicit Government Guarantee.</p>
<p>l. Floating Rate Notes (Low to medium risk depending on credit rating)</p>	<p>These are Bonds on which the rate of interest is established periodically with reference to short term interest rates.</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools. Will be used in an increasing interest rate environment but only for a limited proportion of the portfolio.</p>
<p>m. Commercial Paper (Low to medium risk depending on credit rating)</p>	<p>These are short term promissory notes issued at a discount par. They entail a higher level of risk exposure than gilts and the aim is to achieve a higher rate of return than normally available from gilts. They do have an exposure to movements in market prices of assets held.</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, on a hold to maturity basis. They are relatively short maturity.</p>
<p>n. Secured Investments (relatively low risk due to dual recourse)</p>	<p>These include Reverse Purchase Agreements (Repo) and Covered Bonds issued by banks and building societies.</p>	<p>Both Repo and Covered Bonds provide opportunities to lower credit risk by having any exposure supported by an enhanced level of high quality collateral such as Gilts in the case of Repo. The lower credit risk is reflected in the Cash Fund being able to invest larger % or value amounts as shown in the criteria for financial institutions in (k).</p>

The City of Edinburgh Council

Treasury Management Policy Statement

Summary

The Council has adopted the CIPFA Code of Practice on Treasury Management in the Public Services. As part of the adoption of that code, the Council agreed to create and maintain, as the cornerstones for effective treasury management:

- a Treasury Management Policy Statement (TMPS), stating the policies and objectives of its treasury management activities; and
- suitable Treasury Management Practices (TMPs), setting out the manner in which the organisation will seek to achieve those policies and objectives, and prescribing how it will manage and control those activities.

This document outlines the Council's Treasury Management Policy Statement which provides a framework for the Council's treasury management activities. Any reference in the Treasury Policy Statement to the Chief Financial Officer should be taken to be any other officer to whom the Chief Financial Officer has delegated his powers.

Approved Activities

The Council defines its treasury management activities as:

“The management of the Council's investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks”.

Subject to any legal restrictions, this definition covers the following activities:

- arranging, administering and managing all capital financing transactions
- approving, arranging and administering all borrowing on behalf of the Council
- cash flow management
- investment of surplus funds
- ensuring adequate banking facilities are in place, negotiating bank charges, and ensuring the optimal use by the Council of banking and associated facilities and services.

The Council regards the successful identification, monitoring and control of risk to be the prime criteria by which the effectiveness of its treasury management activities will be measured. Accordingly, the analysis and reporting of treasury management activities will focus on their risk implications for the Council.

The Council also acknowledges that effective treasury management will provide support towards the achievement of its business and service objectives. It is therefore committed to the principles of achieving value for money in treasury management, and to employing suitable performance measurement techniques, within the context of effective risk management.

Treasury Management Strategy

The treasury management strategy for the cash fund is to:

- Secure both capital and revenue funding at the lowest cost in the medium term; and
- ensure that surplus funds are invested in accordance with the list of approved organisations for investment, minimising the risk to the capital sum and optimising the return on these funds consistent with those risks

Approved Sources of Finance

Finance will only be raised in accordance with legislation and within this limit the Council has a number of approved methods and sources of raising capital finance. No other instrument other than those listed below may be used:

- Bank Overdraft
- Temporary Loans
- Loans from the Public Works Loan Board
- Loans from the European Community institutions
- Long-Term Market Loans
- Bonds
- Stock Issues
- Negotiable Bonds
- Internal (Capital Receipts and Revenue Balances)
- Commercial Paper
- Medium Term Notes
- Finance and Operating Leases
- Deferred Purchase Covenant Agreements
- Government and European Community Capital Grants
- Lottery Monies
- Public and Private Partnership funding initiatives

Permitted Instruments

Where possible the Service Director - Finance and Procurement, the Council's Statutory Section 95 Chief Financial Officer, will manage all of the Council's temporary surplus funds together and invest them using the Council's Treasury Cash Fund. The investment restrictions contained in the Treasury Cash Fund Policy Statement therefore apply to the City of Edinburgh Council's monies.

However small operational balances will need to be retained with the Council's bankers, and in other cases – such as devolved schools – relatively small investment balances may be operated locally. Some allowance for temporary deposits has therefore been made.

In addition, the Council has some non-cash investment types and these are also included in the Policy Statement.

The Service Director – Finance and Procurement, as the Council's Statutory Chief Financial Officer, may invest monies in accordance with the Council's requirements only by using the following instruments:

- (a) Temporary deposit with an approved institution of the Bank of England or with any other approved organisation for investment (see below)
- (b) Money Market Funds
- (c) Debt Management Office's Debt Management Agency Deposit Facility
- (d) Investment Properties
- (e) Loans to Other Organisations
- (f) Investment in share capital of Council Companies and Joint Ventures
- (g) Loans (including mezzanine debt) to / investment in the Loan Stock of Council Companies and LLPs
- (h) Investment in Shared Equity Housing Schemes
- (i) Investment in the Subordinated Debt of projects delivered via the "HubCo" model

Approved Organisations for Investment

The approved counterparty limits are as follows:

- (a) *The Council's bankers with no limit.*
- (b) *DMO's DMADF with no limit.*
- (c) *AAA Money Market Funds with no limit.*
- (d) *financial institutions on the Bank of England's authorised list where the lowest of their long-term rating from the three main Credit ratings agencies, S&P, Moody's and Fitch, equivalent to A- or above up to a maximum of £10 million per institution.*
- (e) *building societies where the lowest of their long-term rating from the three main Credit ratings agencies, S&P, Moody's and Fitch, equivalent to A- or above up to a maximum of £5 million per institution.*
- (f) *Subordinated debt of projects delivered via "HubCo" model up to a maximum of £1 million.*

In addition, there is no explicit limit at present for the non-cash investment types. However, it is anticipated that each specific investment of these types would be reported individually to Council and a full list of them will be contained in the Treasury Annual Report.

The investment risks and controls to mitigate those risks are outlined to the end of this document.

Policy on Delegation

Responsibility for the implementation and regular monitoring of the Council's treasury management policies and practices is retained by the Council.

The Council delegates responsibility for the execution and administration of Treasury Management decisions to the Service Director - Finance and Procurement, as the Statutory Section 95 Chief Financial Officer, who will act in accordance with the organisation's policy statement and TMPs and, if he/she is a CIPFA member, CIPFA's Standard of Professional Practice on Treasury Management.

The Council nominates the Governance, Risk and Best Value Committee to be responsible for the ensuring effective scrutiny of the treasury management strategy and policies.

Reporting Arrangements

This will include, as a minimum, an annual strategy and plan in advance of the year, and an annual report after its close, in the form prescribed in its TMPs. The Service Director – Finance and Procurement will report to the Council as follows:

- (a) A Treasury Strategy prior to the commencement of the financial year.
- (b) A mid-term report during the financial year
- (c) A Treasury Annual Report as soon as practicable after the end of the financial year.
- (d) Ad hoc reports according to need.

Type of Investment	Treasury Risks	Mitigating Controls
a. Deposits with the Debt Management Account Facility (UK Government) (Very low risk)	This is a deposit with the UK Government and as such counterparty and liquidity risk is very low, and there is no risk to value. Deposits can be between overnight and 6 months.	As this is a UK Government investment the monetary limit is unlimited to allow for a safe haven for investments.
b. Money Market Funds (MMFs) (low/medium risk)	Pooled cash investment vehicle which provides short term liquidity.	Funds will generally be used to provide liquidity for the Cash Fund.
c. Call account deposit accounts with financial institutions (banks and building societies) (Risk is dependent on credit rating)	<p>These tend to be moderately low risk investments, but will exhibit higher risks than the category (a) above. Whilst there is no risk to value with these types of investments, liquidity is high and investments can be returned at short notice.</p> <p>These will be used to provide the primary liquidity source for Cash Management</p>	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools.</p> <p>On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence</p>
d. Term deposits with financial institutions (banks and building societies) (Low to medium risk depending on period & credit rating)	The risk on these is determined, but will exhibit higher risks than category (a) above. Whilst there is no risk to value with these types of investments, liquidity is low and term deposits can only be broken with the agreement of the counterparty, and penalties may apply	<p>The counterparty selection criteria approved above restricts lending only to high quality counterparties, measured primarily by credit ratings from Fitch, Moody's and Standard and Pools</p> <p>On day to day investment dealing with this criteria will be further strengthened by the use of additional market intelligence.</p>
e. Investment properties	These are non-service properties which are being held solely for a longer term rental income stream or capital appreciation. These are highly illiquid assets with high risk to value (the potential for property prices to fall).	Property holding will be re-valued regularly and reported annually with gross and net rental streams.
f. Loans to third parties, including soft loans	These are service investments either at market rates of interest or below market rates (soft loans). These types of investments may exhibit substantial credit risk and are likely to be highly illiquid.	Each third-party loan requires Member approval and each application is supported by the service rational behind the loan and the likelihood of partial or full default.
g. Loans to a local authority company or LLP	<p>These are service investments either at market rates of interest or below market rates (soft loans). These types of investments may exhibit significant credit risk and are likely to be highly illiquid.</p> <p>In the case of mezzanine loans, these are specifically to ensure that the LLPs tasked with delivering Council objectives do so within State Aid rules</p>	<p>Each loan to a local authority company requires Member approval and each application is supported by the service rational behind the loan and the likelihood of partial or full default.</p> <p>The Council and Scottish Government (via the SFT) are participants in and party to the governance and controls within the project structure. Strict viability tests to ensure long term financial security are completed before any funds are advanced to the LLP.</p>
h. Shareholdings in a local authority company	These are service investments which may exhibit market risk and are likely to be highly illiquid.	Each equity investment in a local authority company requires Member approval and each application will be supported by the service rational behind the investment and the likelihood of loss.
i. Investment in Shared Equity Schemes	These are service investments which exhibit property market risk and are likely to be highly illiquid, with funds tied up for many years.	Each scheme investment requires Member approval and each decision will be supported by the service rational behind the investment and the likelihood of loss.
j. Investment in the Subordinated Debt of projects delivered via the "Hubco" model	These are investments which are exposed to the success or failure of individual projects and are highly illiquid	The Council and Scottish Government (via the SFT) are participants in and party to the governance and controls within the project structure. As such they are well placed to influence and ensure the successful completion of the project's term

The City of Edinburgh Council

10.00am, Thursday, 16 March 2023

Capital Strategy 2023-33 – Annual Report – referral from the Finance and Resources Committee

Executive/routine
Wards
Council Commitments

1. For Decision/Action

- 1.1 The Finance and Resources Committee has referred the annual report on the Capital Strategy 2023-33 – Annual Report to the City of Edinburgh Council for approval.

Dr Deborah Smart
Executive Director of Corporate Services

Contact: Taylor Ward, Assistant Committee Officer
Legal and Assurance Division, Corporate Services Directorate
Email: taylor.ward@edinburgh.gov.uk

Referral Report

Capital Strategy 2023-33 – Annual Report

2. Terms of Referral

- 2.1 On 10 March 2023, the Finance and Resources Committee considered the Capital Strategy 2023-33 – Annual Report. The proposed capital strategy provided a high-level overview of how capital expenditure, capital financing and treasury management activity contributed to the infrastructure and provision of services for the benefit of Edinburgh communities and citizens.
- 2.2 The Finance and Resources Committee agreed:
 - 2.2.1 To note the Capital Strategy as set out in Appendix 1 in the report.
 - 2.2.2 To refer the report to full Council for approval of the Capital Strategy.
 - 2.2.3 To refer the report to the Governance, Risk and Best Value Committee as part of its work programme.
 - 2.2.4 To note that capital expenditure priorities were being considered in line with the Council's priorities and the Council Business Plan.

3. Background Reading

- 3.1 [Finance and Resources Committee – 10 March 2023 - Webcast](#)
- 3.2 Minute of the Finance and Resources Committee – 10 March 2023

4. Appendices

- 4.1 Appendix 1 – report by the Executive Director of Corporate Services

Finance and Resources Committee

10am, Friday, 10 March 2023

Capital Strategy 2023-33 – Annual Report

Item number
Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 To note the Capital Strategy, as set out in Appendix 1;
- 1.2 To refer the report to full Council for approval of the Capital Strategy;
- 1.3 To refer the report to the Governance, Risk and Best Value Committee as part of its work programmes; and
- 1.4 To note that capital expenditure priorities are being considered in line with the Council's priorities and the Council Business Plan.

Dr Deborah Smart

Executive Director of Corporate Services

Contact: Rebecca Andrew, Principal Accountant,

Finance and Procurement Division, Corporate Services Directorate

E-mail: Rebecca.Andrew@edinburgh.gov.uk | Tel: 0131 469 3211

Capital Strategy 2023-33 – Annual Report

2. Executive Summary

- 2.1 This report sets out the proposed capital strategy, which provides a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the infrastructure and provision of services for the benefit of Edinburgh communities and citizens.

3. Background

- 3.1 Local authorities are required by regulation to have regard to the Prudential Code when carrying out their duties under Part 7 of the Local Government in Scotland Act 2003. The Prudential Code was revised by CIPFA in 2021. A key element of the revised code is that local authorities should have a long-term capital strategy in place that sets out the long-term context in which capital and revenue decisions are made. This strategy is required to be updated on an annual basis.
- 3.2 The Council approved [Sustainable Capital Strategy 2022-23](#) at its meeting of 17 March 2022. This report seeks approval of the updated Capital Strategy for 2023-33.

4. Main report

- 4.1 In order to deliver Council priorities and for the city to grow in a sustainable way, the Council needs to invest in its existing assets as well as creating new ones. The capital strategy gives a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of local public services. It also provides an overview of how associated risk is managed and the implications for future financial sustainability.
- 4.2 The capital strategy is a high-level document, which brings together a number of other key Council strategies. It should be read in conjunction with the following plans and policies
- [Sustainable Capital Budget Strategy 2023-2033](#)
 - Annual Treasury Management Strategy (on this agenda)
 - [Revenue Budget Framework 2023/27 – progress update](#)

- [Revenue Budget Framework 2023/27 – further update](#)
- [Revenue Budget 2022/23 – Risks and Reserves](#)
- [Housing Revenue Account \(HRA\) Budget Strategy \(2023-33\)](#)
- [Council Business Plan 2023-27](#)
- [2050 Edinburgh City Vision](#)
- [Council Sustainability Programme Short Window Improvement Plan](#)
- [City Plan 2030](#)
- [Corporate Asset Strategy](#)
- [Property and Asset Management Strategy](#)
- [Transport Asset Management Plan](#)
- [City Centre Transformation Strategy](#)
- [City Mobility Plan](#)
- [Council Emissions Reduction Plan](#)
- [2030 Climate Strategy and Implementation Plan](#)

4.3 In addition to the statutory background, Edinburgh and the Council's role and the Council's Business Plan and Vision which now includes more on environmental sustainability, the capital strategy covers the following areas;

- Capital Expenditure and Financing (the Council's capital expenditure plans, and the corresponding financing requirement);
- Treasury Management (how the Council keeps sufficient but not excessive cash to meet the Council's spending needs, while managing risks involved);
- Other investments and long-term liabilities (the Council's non-treasury investments and other liabilities); and
- Knowledge and Skills (the professional skills and knowledge contained within the Council's accounting, treasury and property teams, as supplemented by external advisers).

4.4 The full capital strategy is included in Appendix 1.

5. Next Steps

- 5.1 This report will be referred to Finance and Resources Committee and Governance, Risk and Best Value Committee as part of their oversight and scrutiny roles.
- 5.2 The strategy will be updated on an annual basis, with this being the fifth iteration.
- 5.3 The prudential indicators within will be reporting to Finance and Resources Committee on a quarterly basis along with the capital monitoring.

6. Financial impact

- 6.1 There are no direct financial implications arising from this report. The implications of the expenditure and investment plans contained in the strategy were considered at Finance and Resources Committee on 7 February and subsequently at the Council's budget setting meeting on 23 February 2023.

7. Stakeholder/Community Impact

- 7.1 The capital strategy is a high-level document which brings together a number of other Council strategies, each of which is the result of appropriate community engagement.
- 7.2 Approval of the capital strategy ensures the Council continues to have regard to the Prudential Code when carrying out its duties under Part 7 of the Local Government in Scotland Act 2003.
- 7.3 There are no sustainability impacts directly arising from this report.

8. Background reading/external references

- 8.1 [Local Development Plan Action Programme](#), January 2019
- 8.2 [Corporate Asset Strategy](#), Corporate Policy and Strategy Committee, 12 May 2015
- 8.3 [Property and Asset Management Strategy](#), Finance and Resources Committee, September 2015
- 8.4 [Transport Asset Management Plan \(TAMP\)](#), Transport and Environment Committee, 6 December 2018
- 8.5 [Sustainable Capital Budget Strategy 2023-2033](#), Finance and Resources Committee 7 February 2023
- 8.6 [Revenue Budget Framework 2023/27 – progress update](#), Finance and Resources Committee 7 February 2023
- 8.7 [Revenue Budget Framework 2023/27 – further update](#), City of Edinburgh Council, 23 February 2023
- 8.8 [Revenue Budget 2023/24 – Risks and Reserves](#), Finance and Resources Committee 7 February 2023
- 8.9 [Housing Revenue Account \(HRA\) Budget Strategy \(2023-33\)](#), Finance and Resources Committee 7 February 2023
- 8.10 [Council Business Plan 2023-27](#), City of Edinburgh Council, 15 December 2022
- 8.11 Treasury Management Strategy 2022-23, Finance and Resources Committee, 10 March 2023

Appendices

Appendix 1: Detailed Sustainable Capital Strategy 2023-33

Appendix 1: Sustainable Capital Strategy 2023-33

1. Introduction

- 1.1 The Sustainable Capital Strategy for City of Edinburgh Council provides a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the infrastructure and provision of services for the benefit of Edinburgh communities and citizens.
- 1.2 The Strategy takes a long-term view and covers the period from 2023 to 2033.
- 1.3 The [Council Business Plan 2023-27](#) brings together the Council's strategic priorities into a single plan responding to these needs for change and should also be read alongside this strategy and the wider capital and revenue budgets.
- 1.4 The [Sustainable Capital Budget Strategy](#) sets out priorities for £1,490.517m of council capital investment, in alignment with the Council Business Plan, over the medium to long-term.
- 1.5 The Housing Revenue Account (HRA) Budget Strategy (2023-33) sets out priorities for £1,714.493m of HRA capital investment based on tenant priorities, service performance and statutory investment requirements. The programme is to be funded from HRA borrowing, Scottish Government grant funding for new affordable homes and capital receipts. Based on current financial assumptions; including an annual 3% rent increase, 86% of existing Council homes could be brought up to the Energy Efficiency Standard for Social Housing (ESSH2) over the lifetime of the Business Plan and 2,400 new Council homes could be delivered.
- 1.6 The General Fund's Sustainable Capital Budget Strategy is fully funded over the 10-year period. However, if a funding gap in the strategy emerges through failure to deliver revenue savings, increased borrowing costs or project cost pressures increase, then further re-profiling of priorities, reduction in scope of projects or additional revenue savings to fund the borrowing costs to deliver the Capital Budget Strategy will be required ahead of future budget setting to comply with the terms of the Prudential Code. This could potentially mean that later phases of the programme could not be delivered within the ten-year strategy.
- 1.7 The Capital Budget Strategy is experiencing significant financial pressure due to current market conditions. Analysis of the impact of construction industry inflation on capital projects by Council Officers, supported by external consultants Faithful and Gould, shows uplifts of between 15% and 30% in 2022.
- 1.8 The strategy assumes that some priorities, such as the City Centre Transformation and wider transport initiatives, will need to be funded primarily from external funding unless significant realignment of existing budgets is undertaken.
- 1.9 The wider financial implications of City Plan 2030 infrastructure requirements will have some impact on the 2023-33 Capital Budget Strategy which has yet to be fully

understood and reflected in the assumptions of this report. The proposed [City Plan 2030](#) was submitted for examination by Scottish Ministers on 9 December 2022. Following examination, the plan will be finalised to incorporate required changes and detailed modelling will be undertaken to understand the financial implications for the Council.

- 1.10 For its 2022/2023 financial statements, the Authority will adopt the provisions of IFRS 16 Leases, as adopted by the Code of Accounting Practice. IFRS 16 will mean that the majority of leases where the Council act as lessee will come onto the balance sheet and lessor accounting is effectively unchanged.

2. Statutory Background

- 2.1 Local authorities are required by regulation to have regard to the Prudential Code when carrying out their duties under Part 7 of the Local Government in Scotland Act 2003. The Prudential Code was revised by CIPFA in 2021. A key element of the revised code is that local authorities should have a long-term capital strategy in place that sets out the long-term context in which capital and revenue decisions are made.

3. Edinburgh and the Council's Role

- 3.1 Edinburgh is a city with huge strengths, but real and vital challenges.
- 3.2 It has one of the highest skilled, highest paid populations of any city in the UK, but even here 19% of children grow up in poverty, and inequalities in health are vivid – boys born in the poorest parts of the city can expect to live a life around 20 years shorter than those in the most affluent. This year we have seen a cost of living crisis forcing even more families into impossible daily choices as they struggle to get by.
- 3.3 Edinburgh is the fastest growing city in Scotland. This is a true sign of the city's success, but it does bring real pressure on city communities, on housing, and on the city infrastructure on which we all rely. Analysis of population trends suggests that the total number of residents will increase by at least 64,000 people by 2043, with a 72% increase in those aged 75 and over. It is also projected that by 2030 the number of pupils in our primary and secondary schools will increase by 9%. This growth will place further demands on a range of frontline services and as a result, the Council's budget framework continues to provide additional annual sums in respect of growing numbers of school pupils and at-risk children. Increased funding for older people and those with physical and/or learning disabilities will be dependent on the receipt of funding from the Edinburgh Health and Social Care Partnership.
- 3.4 Edinburgh is Scotland's economic capital and, outside London, the strongest major city economy in the UK. But business conditions throughout the UK will be challenging for the next few years, with the economy as a whole expected to be in recession or growing slowly until 2026 at earliest.

- 3.5 Following Council elections in May 2022, the Council's Business Plan was updated to incorporate new cross party strategic objectives agreed by Council, alongside an officer assessment of approaches needed to meet budgetary and other pressures facing the Council. The plan was agreed by Council in December 2022, with final amendments arising as a result of the Council Budget process to be agreed by Council in March 2023.
- 3.6 The business plan sets out three long term strategic priorities for the Council – create good places to live and work, end poverty in Edinburgh, and become a net zero city by 2030 – alongside the specific outcomes, objectives, and key actions needed to deliver those priorities. The plan also seeks to ensure an appropriate focus on areas of service performance which the Council is keen to strengthen.

4. City of Edinburgh Council's Business Plan and Vision

2050 Edinburgh City Vision

- 4.1 In the autumn of 2016 the City of Edinburgh Council launched a major conversation about the future of a city and a society, inviting Edinburgh to talk about its aspirations, plans, and concerns, for the first time in a generation: [Edinburgh's City Vision for 2050](#).
- 4.2 The [Council Business Plan 2023-27 builds on the City Vision and](#) sets out three priorities for the next phase of the city's development and for the way we will reform our services. We will use this plan to guide our budget and investment decisions, ensuring that spending is focused on those activities with the biggest impact.
- 4.3 Our three core priorities are to:
- Create good places to live and work
 - End poverty in Edinburgh

- Become a net zero city by 2030



- 4.4 These three priorities are interlinked and interdependent. They connect the major strategies and Council policies agreed in the past few years, through the shared goals and commitments of the Council and its partners, and towards our long-term ambitions for Edinburgh to be a fair, welcoming, pioneering, and thriving city, as expressed by the 2050 Edinburgh City Vision.
- 4.5 In order to be successful, these priorities must be delivered through the lens of climate and social justice. The actions set out here represent some of the infrastructure, cultural and behaviour changes needed to become a net zero city by 2030, end poverty in Edinburgh, and create good places to live and work, but we recognise that they require significant investment and commitment to make the change we know is needed.



- 4.6 Across all these priorities, Council services are committed to ensuring that services provided are inclusive and accessible to everyone. This means taking steps to ensure that action for equalities and inclusion is mainstreamed throughout Council planning and delivery. It also means making sure that the diverse people and communities of Edinburgh, including those protected by current and future legislation, feel their voice is effectively heard and listened to in decision making processes.
- 4.7 Alongside these wider strategic objectives, there are a wide range of statutory duties that the Council is required to deliver. This statutory landscape includes significant duties relating to, for instance, education and caring for vulnerable citizens, but it extends well beyond these into almost every area of Council operations. Throughout the delivery of this business plan, the Council must continue to meet all its statutory duties, but the way these are met will continue to evolve in line with the financial framework and the budget and service challenges the Council faces.

City Centre Transformation, City Mobility and City Plan 2030

- 4.8 Central to achieving the net-zero target are the [City Centre Transformation Strategy](#) and [City Mobility Plan](#). The City Centre Transformation plans to create a vibrant and people focused city centre, while the City Mobility Plan looks at the way people travel around Edinburgh, changing roads and pavements for people to move around our city more easily and sustainably.
- 4.9 These strategies are supported by a number of action plans including:
- [Circulation Plan](#)
 - [Public Transport Action Plan](#)
 - [Active Travel Action Plan](#)
 - [Parking Action Plan](#)

- 4.10 These plans are ambitious and funding them will be challenging. The Capital Strategy only provides partial funding for these plans, with the expectation that additional external funding will be required to deliver the plans in full.
- 4.11 Following the Choices for City Plan consultation in Spring 2020, The proposed [City Plan 2030](#) was submitted for examination by Scottish Ministers on 9 December 2022. Following examination, the plan will be finalised to incorporate required changes and detailed modelling will be undertaken to understanding the financial implications for the Council.
- 4.12 The proposed City Plan 2030 contains policies and proposals to limit the environmental impact of development and minimise carbon emissions by:
- Supporting the outcomes of the City Mobility Plan;
 - Strengthening and growing the city-wide green network to connect our places, parks and greenspaces;
 - Requiring all new buildings to achieve net zero operation greenhouse gas emissions;
 - Requiring all new buildings and refurbishments to incorporate measures to address the climate emergency;
 - Designing all new developments to be in a way which tackles and adapts to climate change;
 - Promoting higher density, mixed use neighbourhoods to reduce the need to travel for work and everyday services; and
 - Supporting Local Place Plans to achieve resilient places and support community ambitions.
- 4.13 As the city works towards these objectives, it is also predicted to grow. City Plan 2030 sets out how and where growth will happen in the future. Existing plans for development are set out in the current [Local Development Plan](#). The [Local Development Plan Action Programme](#) sets out the new infrastructure that is required to accommodate this growth. Once finalised and adopted City Plan 2030 will replace the current Local Development Plan.

Environmental Sustainability

- 4.14 Edinburgh is a thriving city and is home to businesses from all industries who are driving innovation and solutions to help tackle the climate crisis and support the city's target of net-zero commitment by 2030. Businesses and stakeholders from across the private, public and third sectors are working together to invest in climate action and make our city resilient to future challenges and build a better future for our citizens. There are many [innovative and exciting projects](#) being undertaken in the city to support Edinburgh's net-zero commitment and to help the city meet its climate target.
- 4.15 The Council has a significant role to play in supporting the city to transition to net-zero carbon by tackling major infrastructure challenges. The full capital cost associated with achieving the Council's 2030 net-zero carbon target and mitigating

the impact of climate change is likely to be significant but is still to be funded. Discussions are ongoing with partners as part of delivering the [2030 Climate Strategy and Implementation Plan](#) and the [Council Emissions Reduction Plan](#).

- 4.16 The Council is working in partnership with the Scottish Government to explore potential funding solutions and opportunities whilst developing a Strategic Investment Plan for the net-zero transition. Any funding gaps identified would be considered as part of future budgets.
- 4.17 The Council has assessed its capital budget strategy against the [methodology](#) developed by the Institute for Climate Economic to check that spending is in line with our net zero ambition. Key findings show that, for the expected expenditure for 2023-33 (a total of £1.5bn analysed):
- 58 % of the total investment (£ 875 m) is in line with the Council’s climate ambition (labelled as either “favourable under conditions”, or “very favourable”)
 - 33 % is considered as neutral
 - 4 % is unfavourable
 - 4 % is classified as “undefined” as the expenditure did not match with any item in the taxonomy

Other Key Plans and Policies

- 4.18 As well as the strategies, plans and policies outlined above, the capital strategy should be read in conjunction with the following plans and policies for additional background;
- [Sustainable Capital Budget Strategy 2023-2033](#)
 - Annual Treasury Management Strategy
 - [Revenue Budget Framework 2023/27 – progress update](#)
 - [Revenue Budget Framework 2023/27 – further update](#)
 - [Revenue Budget 2022/23 – Risks and Reserves](#)
 - [Housing Revenue Account \(HRA\) Budget Strategy \(2023-33\)](#)
 - [Corporate Asset Strategy](#)
 - [Transport Asset Management Plan \(TAMP\)](#)

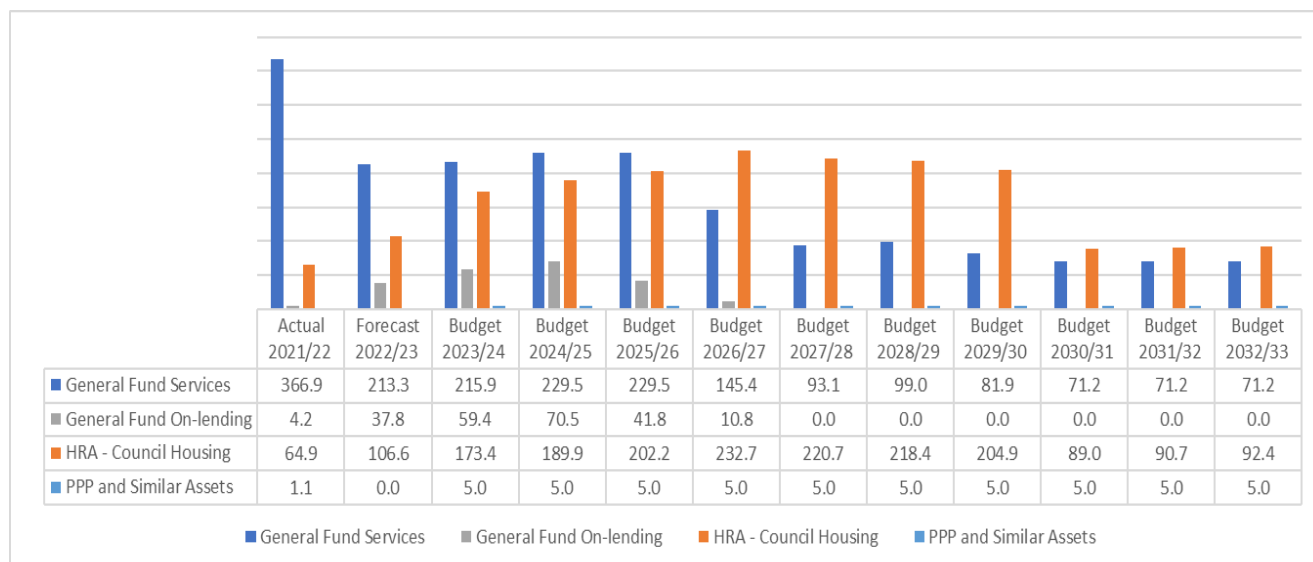
5. Capital Expenditure and Financing

Capital Expenditure

- 5.1 Capital expenditure is where the Council spends money on assets, such as property or vehicles, that will be used for more than one year. In local government this includes spending on assets owned by other bodies, and loans and grants to other bodies enabling them to buy assets. The Council has some limited discretion on what counts as capital expenditure, for example assets costing below £10,000 are not capitalised and are charged to revenue in year.

- 5.2 The Council's policy on capitalisation complies with the accounting requirements for local authorities and is set out in its [Audited Annual Accounts](#). This has been supplemented with a [change in accounting policy for capitalisation of interest costs](#) which was approved at Finance and Resources Committee on 21 January 2021.
- 5.3 The previous Capital Investment Programme 2009-19 was superseded by the [Capital Budget Strategy 2020-30](#), which was reported to Finance and Resources Committee on 14 February 2020 and approved at the Council's budget meeting of 20 February 2020. The Capital Budget Strategy is subject to annual review and forms part of the annual budget setting.
- 5.4 The latest update, the [Sustainable Capital Budget Strategy 2023-2033](#), sets out capital expenditure and funding of £1,474.517m based on the assumptions set out above, including the generation of savings and additional income in revenue budgets. This was subsequently amended at the Council's budget meeting of 23 February 2023, where the approved budget motion added a further £16m, revising the total to £1,490.517m. Funding assumptions will be kept under review, and capital expenditure plans remain contingent on the strategy continuing to be affordable.
- 5.5 There is, however, a continuing need to assess, based on best-available expenditure and income projections for the projects concerned, the adequacy of sums provided within the budget framework in respect of known and emerging potential commitments. As a result, all projects will be required to produce a detailed business case, setting out both capital and revenue costs and demonstrating how they will be funded prior to project commencement as part of the wider Gateway process requirement.
- 5.6 In the period 2023/33, the Council is planning total capital expenditure across the General Fund, HRA and Leases of £3,255.010m. Whilst the later years are only indicative at present, they are summarised below:

Chart 1: Prudential Indicator: Estimates of Capital Expenditure in £ millions



5.7 Significant General Fund capital projects through the 2023-33 strategy include¹:

- Wave 4 Schools - £294.233m



- Asset Management Works and Retrofit - £205.206m
- New Schools and Extensions for Population Growth - £103.774m
- Investment in Roads and Transport Infrastructure (including North Bridge) - £176.654m

¹ Values are those included in the Council's Capital Investment Programme and do not recognise any external funding which has not yet been received, including funding from the Edinburgh and South East Scotland City Deal.

Housing Revenue Account

- 5.8 The Housing Revenue Account (HRA) is a ring-fenced account which ensures that council housing does not subsidise, or is itself subsidised, by other local services. HRA capital expenditure is therefore recorded separately.



- 5.9 The [Housing Revenue Account \(HRA\) Budget Strategy \(2023-33\)](#), amended by approved the Council budget motion of 23 February 2023 sets out planned capital investment of £1,018.990m over the next five years, rising to £1,714.493m over 10 years to deliver tenant priorities, including building new homes, modernising existing homes and help tenants reduce their cost of living. This is summarised in the table below:

Table 1: HRA Five Year Capital Investment Programme and Ten-Year Investment Strategy

Programme Heading	1	2	3	4	5	5 Year	6 to 10	10 Year
	2023/24	2024/25	2025/26	2026/27	2027/28	Total	2028/29 to 2032/33	Total
	£m	£m	£m	£m	£m		£m	
Programme Expenditure								
New Homes Development*	99.090	109.200	127.123	149.064	137.969	622.446	317.983	940.429
New Home Land Costs	2.000	3.000	-	4.875	4.875	14.750	5.000	19.750
Tenant's Homes & Services & Maintenance	12.567	12.669	12.885	14.621	14.399	67.139	68.110	135.250
External Fabric and Estates & Acquisitions	59.704	65.072	62.241	64.151	63.487	314.655	304.410	619.065
Total Expenditure	173.361	189.941	202.249	232.711	220.729	1018.990	695.503	1714.493
Programme Resources								
Prudential Borrowing	61.681	107.390	45.137	70.986	110.480	395.675	309.737	705.412
Capital Funded from Revenue / Reserve	23.300	18.300	18.300	18.300	18.300	96.500	106.300	202.800
Capital Receipts and Contributions	14.520	23.147	23.862	45.096	41.697	148.322	167.521	315.844
Receipts from LLPs*	45.809	23.541	87.948	60.838	33.026	251.163	26.175	277.338
Scottish Government Subsidy (Social)	26.131	15.643	26.042	36.530	16.265	120.610	80.970	201.580
Scottish Government Subsidy (Acquisition)	1.920	1.920	0.960	0.960	0.960	6.720	4.800	11.520
Total Funding	173.361	189.941	202.249	232.711	220.729	1018.990	695.503	1714.493

- 5.10 This investment aims to deliver Council commitments on affordable housing and net zero. Capital investment will be accompanied by improvements in how we deliver housing services to increase customer satisfaction.

- 5.11 The HRA Budget Strategy 2023-2033 will also be a catalyst for wider area improvements; including the regeneration of Granton Waterfront, Pennywell, Craigmillar, Meadowbank, Fountainbridge, Powderhall and Wester Hailes.

5.12 Within the Council’s housebuilding programme, there are currently over 613 new homes on site and under construction and a further 1,055 homes in design and pre-construction stage. This does not include homes being delivered for private sale or market rent through Council-led developments. Council-led developments are set out in the map below.



Edinburgh Living (Limited Liability Partnerships)

5.13 The Council also uses general fund resources to increase the provision of affordable housing in the city, through lending to Edinburgh Living (LLPs) with £182.515m provided in the strategy. These projects are self-financing because of income from affordable rents. However, it should be noted that at present the City of Edinburgh Council only has consent to borrow from the Scottish Government for Edinburgh Living LLPs up to 2023-24 for a total of £248m. The Housing Revenue Account (HRA) Business Plan assumes continuation of the consent beyond this point, in the form of capital receipts in the HRA. Options are being reviewed to address the requirement for consent for future years on-lending.

Identifying Capital Priorities

5.14 New projects can be added to the Council’s capital programme in the following ways:

- Allocation of additional resources at the Council’s budget meeting in February each year.
- Reprioritisation of existing budgets approved by service committees and, where this represents a change in policy, by full Council.
- Approval of a prudentially funded business case approved by relevant service committee and full Council
- Award of external funding

- A combination of any of the above

Capital Financing

- 5.15 All capital expenditure must be financed, either from external sources (government grants and other contributions), the Council's own resources (revenue, reserves and capital receipts) or debt (borrowing, leasing, Public Private Partnerships and similar instruments). The planned financing of the above expenditure is as follows:

Table 2: Capital financing in £ millions

Capital Financing	Actual 2021/22	Forecast 2022/23	Budget 2023/24	Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28	Budget 2028/29	Budget 2029/30	Budget 2030/31	Budget 2031/32	Budget 2032/33
Grants	134.062	128.442	103.182	88.182	98.432	105.684	85.419	89.863	98.840	90.841	73.598	73.598
Asset Sales	18.501	27.696	67.329	50.688	114.810	108.935	77.724	71.160	44.161	39.105	26.936	27.334
Capital Fund	7.150	0.000	27.650	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Supported Borrowing	137.198	85.942	43.602	29.213	18.969	18.978	18.915	18.915	18.915	18.300	25.700	25.700
On-Lending	4.167	20.621	59.418	70.500	41.793	10.804	0.000	0.000	0.000	0.000	0.000	0.000
Other External Income	20.447	16.275	6.369	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
PPP and similar arrangements	1.057	0.000	5.000	5.000	5.000	5.000	5.000	5.000	5.000	5.000	5.000	5.000
Loans Fund Advances - Self-Financed	114.441	78.681	141.157	251.406	199.495	144.555	131.807	137.437	124.929	11.974	35.680	37.009
Total	437.023	357.657	453.707	494.989	478.499	393.955	318.865	322.376	291.845	165.220	166.914	168.641

- 5.16 The grants total above does not include external funding where the timing of that funding is uncertain. This includes Sustrans funding for Active Travel.

Loans Fund Review and Policy

- 5.17 The Local Authority (Capital Finance and Accounting) (Scotland) Regulations 2016 require the statutory loans fund to be administered in accordance with the 2016 Regulations, proper accounting practices and prudent financial management. The Council operates a consolidated loans fund under the terms of these Regulations. Capital payments made by services are financed by capital advances from the loans fund. Repayments for capital advances (with the exception of those detailed below) will be calculated using option 3 – the Asset Life method.
- 5.18 For capital advances relating to loans to the Edinburgh Living LLPs and capital advances for the Trams to Newhaven project, all advances from the loans fund in the current year have a repayment profile set out using Option 4 – the funding/income method and these capital advances will be repaid using an annuity structure with fixed interest rate and principal repayments.
- 5.19 The business cases brought forward for other projects involving major capital expenditure funded by borrowing will consider the appropriate repayment method depending on the structure of the business case.

International Financial Reporting Standard (IFRS) 16 - Leases

- 5.20 For its 2022/2023 financial statements, the Authority will adopt the provisions of IFRS 16 Leases, as adopted by the Code of Accounting Practice. IFRS 16 will mean that the majority of leases where the Council act as lessee will come onto the balance sheet and lessor accounting is effectively unchanged.
- 5.21 The main impact of the new requirements is that, for arrangements previously accounted for as operating leases (i.e. without recognising the leased vehicles,

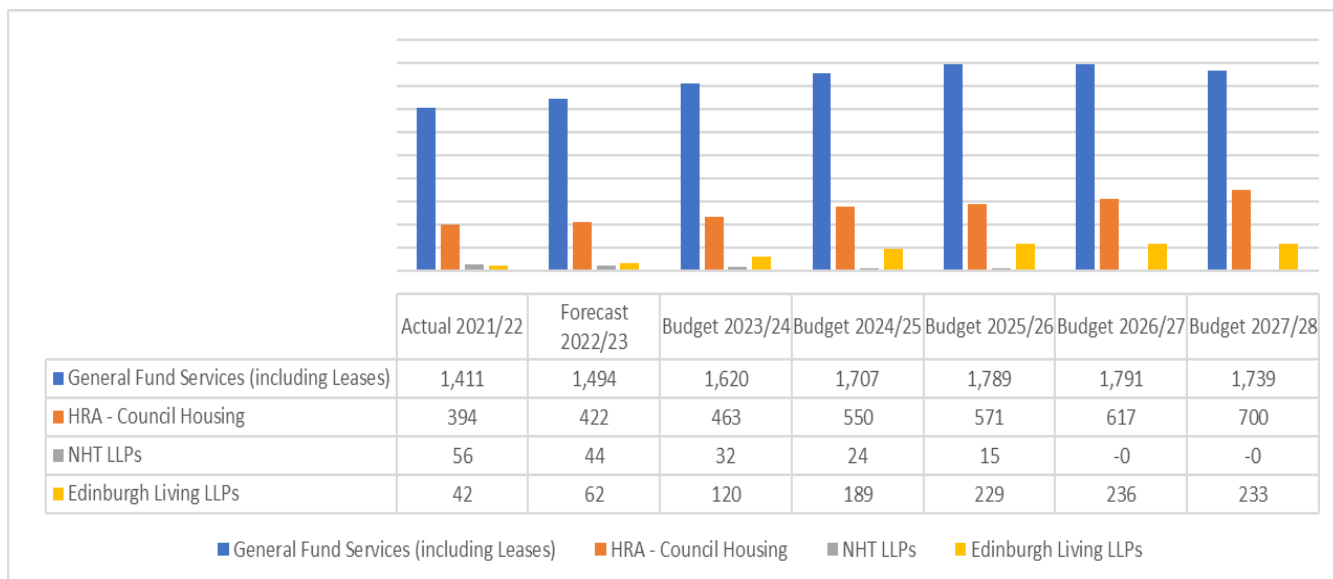
plant, equipment, property and land as an asset and future rents as a liability), a right-of-use asset and a lease liability are to be brought into the balance sheet at 1 April 2022. Leases for items of low value and leases that expire on or before 31 March 2023 are exempt from the new arrangements.

- 5.22 IFRS 16 will be applied retrospectively, but with the cumulative effect recognised at 1 April 2022. This means that right-of-use assets and lease liabilities will have been calculated as if IFRS 16 had always applied but recognised in 2022/2023 and not by adjusting prior year figures.
- 5.23 As a lessee, the Authority has previously classified leases as operating or finance leases based on its assessment of whether the lease transferred significantly all of the risks and rewards incidental to ownership of the underlying asset to the Authority. Under IFRS 16, the Authority recognises right-of-use assets and lease liabilities for most leases – i.e. these leases are on-balance sheet.
- 5.24 The Authority has decided to apply recognition exemptions to short-term leases and has elected not to recognise right-of-use assets and lease liabilities for short term leases that have a term of 12 months or less and leases of low value assets. The Authority recognises the lease payments associated with these leases as an expense on a straight-line basis over the lease term.
- 5.25 The de minimis limit for IFRS 16 has been set at £10,000, in line with the capital expenditure de minimis. It is anticipated that the application of the Code's adaptation of IFRS16 will result in the following additions to the balance sheet:
- £42.7m Property, plant and equipment – land and buildings (right-of-use assets)
 - £28.1m Non-current creditors (lease liabilities)
 - £14.9m Current creditors (lease liabilities)

Capital Financing Requirement

- 5.26 The Council's cumulative outstanding amount of debt finance is measured by the capital financing requirement (CFR). This increases with new debt-financed capital expenditure and reduces with loans fund repayments and capital receipts used to replace debt. Based on the above figures for expenditure and financing, the Council's estimated CFR is as follows:

Chart 2: Prudential Indicator: Estimates of Capital Financing Requirement in £ millions



Corporate Property Strategy

5.27 A refreshed Corporate Property Strategy is being prepared and will be submitted to the Policy and Sustainability Committee in May 2023. The strategy will provide a framework for how changes to the Council’s operational property estate will be taken forward over the next 5-10 years. The strategy will focus on the property solutions required to address:

- changes to working patterns that have occurred since the COVID pandemic
- the ambition to deliver improved and integrated services with partners in local communities aligned to the 20-minute neighbourhood approach, and
- how property can assist with the move towards a Carbon Neutral City by 2030.

5.28 The Corporate Property Strategy will not be a list of projects which have already been developed and require to be implemented. Rather it will set out the process which needs to be followed for approving and implementing changes to the property estate which are aligned to the Council’s Business Plan objectives.

5.29 The Council spends £100m a year running the buildings it owns. The Council aim to identify sites for new housing, release capital for investment, reduce costs and carbon emissions and is committed to seeing all new buildings meet ambitious net zero carbon targets by adopting Passivhaus standards where possible.

5.30 The Council remains committed to upgrading the existing operational property estate through the Asset Management Works, programme with almost £150m allocated to this purpose in the 10-year capital budget strategy. This will hugely improve the condition and safety of our buildings.

- 5.31 Heat and energy use in Council buildings accounts for 68% of the Council's own emissions footprint. The Sustainable Development service have been actively looking into other funding streams including any Scottish Government funding which could be used for the Council's future property improvement investment which will support the Council Emissions Reduction Plan. The revised 2023-33 Capital Budget Strategy provides £60.850m of Council capital investment to progress with an initial 'Pathfinder' project that involves implementing significant retrofit works to Council operational buildings to improve their energy efficiency. This programme is linked to the Scottish Government's 'Green Growth Accelerator' funding programme which will release £10.120m of revenue funding if the carbon reduction targets are achieved.
- 5.32 As part of the Corporate Property Strategy, the Council needs to consider how to invest in future projects and ensure they align with the approach to deliver multi service hubs for the whole community, rather than single use buildings. A report on Delivering the 20-Minute Neighbourhood Strategy was considered by the Policy and Sustainability Committee in November 2021.
- 5.33 There is a significant opportunity for learning estate buildings across the city to become anchor facilities for wider joined up service delivery in local communities aligned with the principles of the 20-minute neighbourhood concept. For all new learning estate projects currently in development, options for wider service delivery from the facility are being considered during the design phase with flexible working space included as budgets allow. This process is most advanced at the replacement Currie High School and Liberton High School projects and the new Maybury Primary School project. The Passivhaus certified standard will also be adopted.
- 5.34 This process will continue as the remainder of the planned projects included in the Sustainable Capital Budget Strategy are progressed. It is essential to ensure the strategic briefs for these projects outline the teaching, learning and wider community requirements from the outset to ensure the buildings constructed are fit for purpose.
- 5.35 On the 18 December 2020 the Scottish Government announced that the Council's Liberton High School and Wester Hailes Education Centre Phase 2 projects would both be part of Phase 2 of the Learning Estate Investment Programme. The Scottish Government will pay for ongoing maintenance of the new facilities through an outcomes-based funding model. This follows the previous announcement on 9 September 2019 that Currie High School would be include within the Scottish Government's first phase of the Learning Estate Investment Programme.
- 5.36 Furthermore, funding has been provided for library and employability services to be included within the Macmillan Hub project in Pennywell. This is addition to Scottish Government Early Years funding for a new nursery and the recently announced Scottish Government Regeneration Capital Grant Fund award for wider community facilities. The Hub will provide an opportunity to create a building shared between the Council and the North Edinburgh community to provide education, lifelong

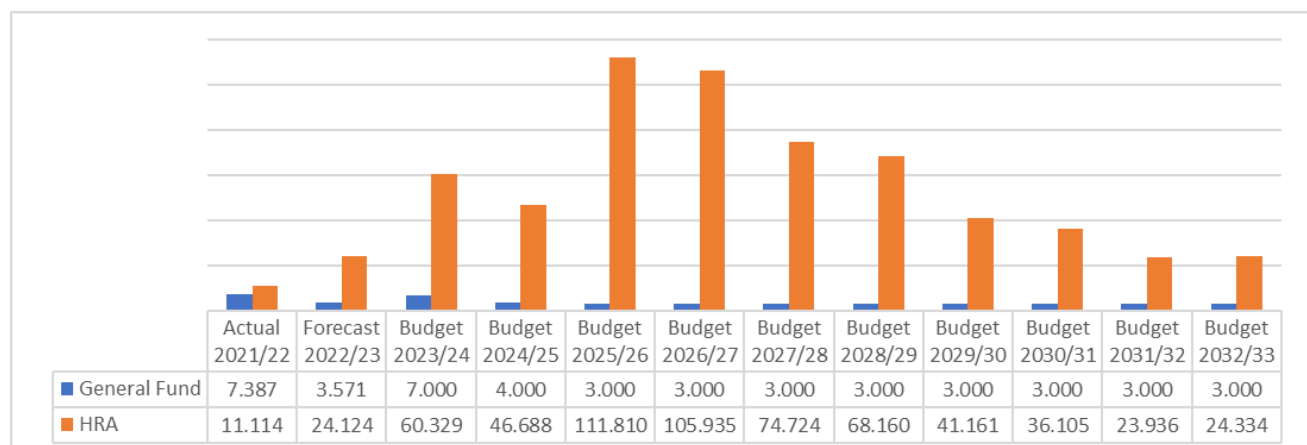
learning, arts, culture and employment support for this area of the city, which all strongly aligns with the Council's 20-minute neighbourhood principles.

- 5.37 There is also an opportunity for existing learning estate facilities to be adapted in order that wider services can be delivered from these locations. In order to ensure this is successful detailed suitability assessment of the physical changes required to the learning estate will be progressed. A new Edinburgh's Learning Estate Strategy 2021 'Investing in New Buildings: Guiding Principles' was approved by Education, Children and Families Committee on 12 October 2021.

Asset Disposals

- 5.38 When a capital asset is no longer needed, it may be sold so that the proceeds, known as capital receipts, can be spent on new assets or to repay debt. The Council expects to receive £35 m of capital receipts in the General Fund in the years 2023/24 to 2032/33 as follows, with significantly more in the HRA through Edinburgh Living purchase of completed homes delivered through the Council's housebuilding programme:

Chart 3: Capital receipts in £ millions



6. Treasury Management

Treasury Management

- 6.1 Treasury management's role is to keep sufficient but not excessive cash available to meet the Council's spending needs, while managing the risks involved. Surplus cash is invested until required, while a shortage of cash will be met by borrowing, to avoid excessive credit balances or overdrafts in the bank current account. The Council is typically cash rich in the short-term as revenue income is received before it is spent and holds cash reserves, at least in the short-term. The revenue cash surpluses are offset against capital cash shortfalls to reduce overall borrowing.

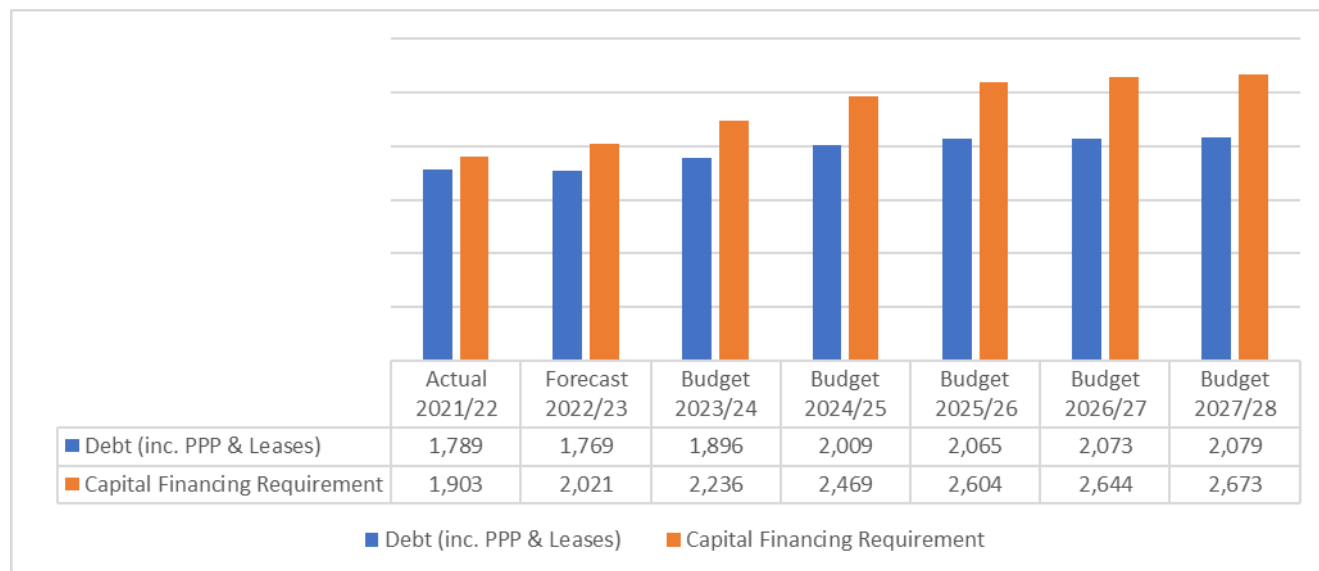
Borrowing Strategy

- 6.2 As interest rates have increased significantly, only £11.1m in PWLB borrowing has been taken this financial year. However, in the previous 3 years the Council had

borrowed nearly £500million mitigating a significant amount of the Council's interest rate risk.

- 6.3 Projected levels of the Council's total outstanding debt (which comprises borrowing, PFI liabilities and leases) are shown below, compared with the capital financing requirement as summarised in the chart below:

Chart 4: Prudential Indicator: Gross Debt and the Capital Financing Requirement in £ millions

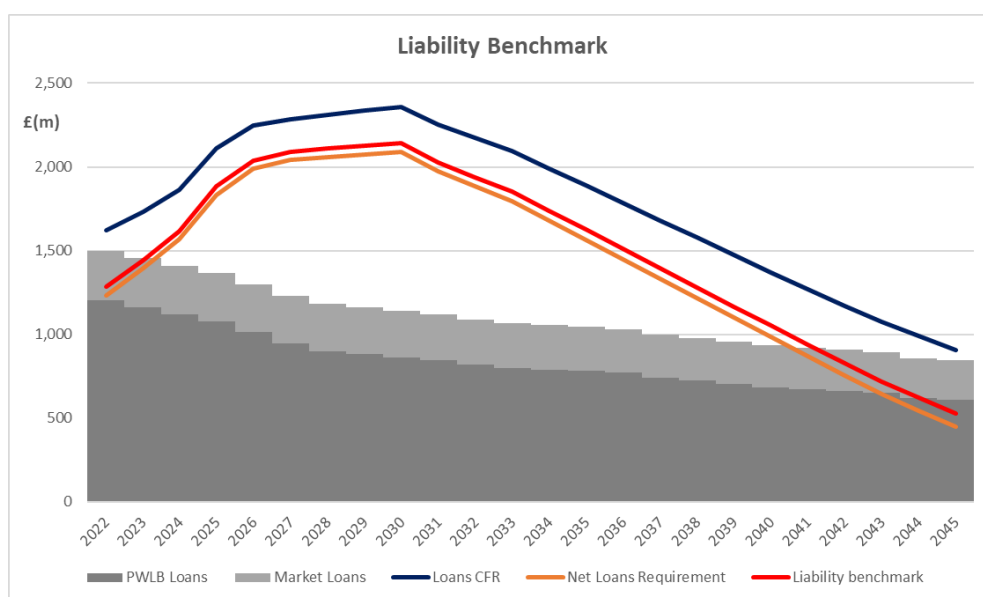


- 6.4 Statutory guidance is that debt should remain below the capital financing requirement, except in the short-term. As can be seen from Chart 4, the Council expects to comply with this in the medium term.
- 6.5 From 2022/23 onwards, the values for both the Debt and the Capital Financing Requirement are higher than they would otherwise have been for technical accounting reasons due to the adoption of the IFRS16 accounting standard and the review of the accounting treatment of service provisions. Neither of these changes alter the Council's underlying need to borrow.

Liability Benchmarking

- 6.6 To compare the Council's actual borrowing against its predicted underlying need to borrow, a liability benchmark has been calculated using the Council's loans and Capital Financing Requirement less its core underlying cash investments.
- 6.7 The chart below shows the projection of the Council's benchmark:

Chart 5: Liability Benchmark in £ millions



6.8 The chart shows that the Council is projected to be significantly under its liability benchmark over the period. This shows that the Council will require to undertake additional borrowing in the latter years to fund this.

Affordable Borrowing Limit

6.9 The Council sets an affordable borrowing limit (also termed the authorised limit for external debt) each year. A lower “operational boundary” is also set as a warning level should debt approach the limit.

Table 3: Prudential Indicators: Authorised limit and operational boundary for external debt in £m

	2021/22 Limit	2022/23 Limit	2023/24 Limit	2024/25 Limit	2025/26 Limit	2026/27 Limit	2027/28 Limit
Authorised Limit – Borrowing	1,748	1,905	2,202	2,531	2,806	2,925	2,972
Authorised Limit – PFI, Leases & ROU Assets	289	317	394	383	373	366	361
Authorised Limit – Total External Debt	2,038	2,222	2,596	2,914	3,179	3,291	3,333
Operational Boundary – Borrowing	1,690	1,855	2,152	2,481	2,756	2,875	2,922
Operational Boundary – PFI, Leases & ROU Assets	289	317	394	383	373	366	361
Operational Boundary – Total External Debt	1,980	2,172	2,546	2,864	3,129	3,241	3,283

Investment Strategy

6.10 Treasury investments arise from receiving cash before it is paid out again and through reserves and other fund balances.

6.11 The Council's cash investments are pooled with the sterling cash of Lothian Pension Fund and other associated organisations and invested together. The investment policy for treasury investments is to prioritise security and liquidity over yield, that is to focus on minimising risk rather than maximising returns. Cash is

invested securely, for example with the government, other local authorities or selected high-quality banks, to minimise the risk of loss. Additional liquidity is provided using Money Market Funds. Investments made for service reasons are not generally considered to be part of normal treasury management activity

- 6.12 The Bank of England has raised interest rates at every single one of their 10 Monetary Policy Committee meetings since December 2021 with further increases at their March and May meetings a distinct possibility. In this scenario duration has a negative effect on the portfolio. This has made performance again the benchmark which moves in line with UK Bank Rate exceptionally challenging while maintaining the security of the portfolio.
- 6.13 Further details on treasury investments are in Appendix 5 of the Annual Treasury Management Strategy report.
- 6.14 Decisions on treasury management investment and borrowing are made daily and are therefore delegated by the Council to the Service Director: Finance and Procurement and relevant staff, who must act in line with the Treasury Management Policy Statement approved by the Council on the recommendations of the Finance and Resources Committee. Semi-annual reports on treasury management activity are presented to Council. The Governance, Risk and Best Value Committee is responsible for scrutinising treasury management decisions.

7. Other Investments and Long-term Liabilities

Investments

- 7.1 The Council makes investments to assist local public services, including making loans to and buying shares in Council's subsidiaries that assist in the delivery of Council priorities. Examples include investments in the Edinburgh International Conference Centre, the EDI Group, Edinburgh Living LLPs and Energy for Edinburgh. In light of the public service objective, the Council is willing to take more risk than with treasury investments, however it still plans for such investments to break even after all costs.
- 7.2 Decisions on service investments are made by the relevant Executive Director or Service Director, in accordance with the scheme of delegation, in consultation with the Service Director - Finance and Procurement and are approved by the relevant executive committee of the Council. Most loans and share purchases are capital expenditure and purchases will therefore also be approved as part of the capital programme.

Commercial Activities

- 7.3 The Council retains a commercial property investment portfolio for city development purposes, but also derives financial gain from this activity. The investment portfolio consists of over 1,130 assets and is forecast to produce a rental income of c. £15m per annum. The portfolio has recovered well from the COVID-19 pandemic although there is still a legacy accrued through that period which is being actively managed. The portfolio is estimated to have a value of c. £230m.

- 7.4 With economic development being the main objective, the Council accepts higher risk on commercial investment than with treasury investments. The principal risk exposures include voids and falls in rental income. In order to minimise the liability to the Council the portfolio is actively managed on a commercial basis. The approach to managing the portfolio is set out in the [Council Commercial Property Portfolio Update Report](#), 23 May 2019. An updated strategy is due to be considered by the Finance and Resources Committee later this year.
- 7.5 Decisions on commercial investments are made by the Executive Director of Place in line with the criteria and limits set by the Council as part of the Scheme of Delegation and Financial Regulations, and directly through the Finance and Resources Committee, where appropriate. Property and most other commercial investments are also capital expenditure and purchases will therefore also be approved as part of the capital programme.
- 7.6 The council also has commercial activities in Edinburgh International Conference Centre and the EDI group. The commercial activities in the EDI group are in the process of being wound down in accordance [EDI transition strategy](#) approved by Council on 31 May 2018.

Integration with Wider Financial Strategy

- 7.7 It is recognised that the Council's capital resources are limited. Borrowing carried out for investment must be repaid from increasingly limited revenue budgets. The Capital Budget Strategy can only be funded if the Council is able to balance its revenue budget over the medium to long term to comply with the terms of the Prudential Code.
- 7.8 The [Council Business Plan 2023-27](#) brings together the Council's strategic priorities into a single plan responding to these needs for change and should also be read alongside this strategy and the wider capital and revenue budgets for both the General Fund and the HRA.

Risks and Reserves

- 7.9 The Council undertakes an annual review of its risks and reserves in the context of setting the revenue and capital budgets. The most recent update, Revenue Budget 2023/24 – Risks and Reserves was reported to the Finance and Resources Committee on 7 February 2023 and set out a number of risks (and associated mitigating actions), including potential cost pressures around demographic-led demand, the continuing expenditure and income impacts of the cost of living crisis, pay awards and the financial implications of other legislative changes, as well as the level of future funding settlements and delivery of approved savings.
- 7.10 The report recommends maintaining the level of unallocated reserves at £26.7m, equating to around 2.3% of the Council's net expenditure which is in line with other local authorities in Scotland.

- 7.11 The report also outlined the maintenance of a series of ringfenced reserves for statutory² or specific policy³ reasons or to reflect timing differences between the receipt of income and its subsequent application.

Revenue Budget Implications of Capital Strategy

- 7.12 Although capital expenditure is not charged directly to the revenue budget, interest payable on loans and loans fund repayments are charged to revenue, offset by any investment income received. The net annual charge of financing costs is compared to the net revenue stream i.e. the amount funded from Council Tax, business rates and general grants.

Table 4: Prudential Indicator: Proportion of financing costs to net revenue stream

	Actual 2021/22	Forecast 2022/23	Budget 2023/24	Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28
Financing costs (£m) – General Fund Services	76.8	84.7	98.5	100.9	104.7	108.3	109.3
Proportion of net General Fund revenue stream	6.80%	7.14%	7.57%	8.03%	8.24%	8.43%	8.42%
Financing costs (£m) – Housing Revenue Account	34.2	33.4	35.9	39.5	43.6	46.5	48.6
Proportion of net HRA revenue stream	32.04%	32.49%	33.83%	34.97%	36.97%	37.85%	38.53%

- 7.13 In addition to financing costs, the Council makes provision for all running costs and lifecycle maintenance of assets in its revenue budget planning process. Before inclusion in the capital programme, a business case is created for every new project which sets out the revenue implications and how they will be funded.
- 7.14 Due to the very long-term nature of capital expenditure and financing, the revenue budget implications of expenditure incurred in the next few years will extend for up to 50 years into the future. The implications of capital expenditure have been built into the Council's long-term financial planning assumptions to ensure that the proposed capital programme is prudent, affordable and sustainable.

8. Knowledge and Skills

- 8.1 The council employs professionally qualified and experienced staff in senior positions with responsibility for making capital expenditure, borrowing and investment decisions.
- 8.2 The Finance and Procurement function, within the Council's Corporate Services Directorate, has qualified accountants working throughout the Division. The accountancy function is an accredited employer with regard to Continuing

² Including the Insurance Fund, Council Tax Discount Fund (ringfenced for the provision of affordable housing), licensing reserves and sums set aside under the Devolved School Management (DSM) scheme.

³ Including the Spend to Save and City Strategic Investment Funds.

Professional Development (CPD) with the CIPFA and ACCA accountancy bodies. This accreditation is assessed externally every 3 years with the most recent review last year.

- 8.3 The accounting function has been externally assessed as being a Platinum Accredited Employer for training and continuing professional development (CPD) by CIPFA in recognition of the development opportunities provided to staff.
- 8.4 Benchmarking information (2018) showed that the Council had an above average number of qualified staff compared with other local authorities across the UK with over 66% of staff being qualified or part-qualified. Support is provided for those engaged in study for accounting, treasury and insurance qualifications. The CPD assessment undertaken by CIMA examines the provision of training and guidance available to staff on ethical issues including whistleblowing and money laundering legislation.
- 8.5 The 2019 CIPFA Benchmarking showed the Council to be 20.5% below the peer group staffing cost and 35% below peer group staffing numbers. While the definition of Finance was slightly wider, Scotland-specific benchmarking published in 2019 showed the Council to have the lowest relative expenditure on Finance support of any council in Scotland.
- 8.6 As well as finance qualifications, the Treasury Team hold a range of Treasury, Investment and Banking qualifications including the CIPFA/ACT Certificate in International Treasury Management – Public Finance and the Investment Management Certificate. The team also has a wide range of knowledge and experience in investment instruments as well as debt and other funding structures.
- 8.7 The Estates team, within the Council's Place Directorate, through which the property investment portfolio is managed, has RICS qualified surveyors working across the Division, the majority of which are also members of the Registered Valuers scheme.
- 8.8 In addition, use is made of external advisers and consultants that are specialists in their field, when specialist technical advice is required. This approach is more cost effective than employing such staff directly and ensures that the Council has access to knowledge and skills commensurate with its risk appetite.

9. Conclusion

- 9.1 The Capital Strategy is a reporting requirement introduced by the 2017 edition of the CIPFA Prudential Code, with the first iteration published in March 2019 and annual updates provided thereafter.
- 9.2 In December 2021, the CIPFA Prudential Code for Capital Finance in Local Authorities (2021 Edition) was published. Further developments for capital strategies were made in this update following their introduction in 2017, such as setting the strategy in the context of the organisation's corporate objectives.

- 9.3 The Capital Strategy takes account of the City of Edinburgh Council's Business Plan, Corporate Objectives and Vision whilst considering any new investment within the context of growing in a financial and environmentally sustainable way.
- 9.4 The cost of living crisis, revenue funding pressures and the true costs of creating low carbon infrastructure will have an impact on what the Council can afford in both the General Fund and HRA, and it needs to ensure that the projects taken forward are the right choices with more limited revenue funding resources.
- 9.5 The Council has a significant role to play in supporting the city to transition to net-zero carbon by tackling major infrastructure challenges. The full capital cost associated with achieving the Council's 2030 net-zero carbon target and mitigating the impact of climate change is likely to be significant but is still to be funded. Discussions are ongoing with partners as part of delivering the 2030 Climate Strategy and Implementation Plan and the Council Emissions Reduction Plan which are part of our environmental sustainability.
- 9.6 The Council also needs to consider a total place approach where new buildings are not built in isolation but consider the full range of services offered, their role and accessibility within the local community as we adopt the 20-minute neighbourhood approach.
- 9.7 This Capital Strategy for City of Edinburgh Council provides a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the infrastructure and provision of services for the benefit of Edinburgh communities and citizens. It also provides an overview of how associated risk is managed and the implications for future financial and environmental sustainability.

The City of Edinburgh Council

10.00am, Thursday 16 March

Edinburgh International Conference Centre – Shareholders’ Agreement and Strategic Delivery Agreement – referral from the Housing, Homelessness and Fair Work Committee

Executive/routine

Wards

Council Commitments

1. For Decision/Action

- 1.1 The Housing, Homelessness and Fair Work Committee has referred the Edinburgh International Conference Centre – Shareholders’ Agreement and Strategic Delivery Agreement to the City of Edinburgh Council for final approval.

Dr Deborah Smart

Executive Director of Corporate Services

Contact: Emily Traynor, Assistant Committee Officer
Legal and Assurance Division, Corporate Services Directorate

Email: emily.traynor@edinburgh.gov.uk

Referral Report

Edinburgh International Conference Centre – Shareholders' Agreement and Strategic Delivery Agreement

Terms of Referral

2.1 On 9 March 2023 the Housing, Homelessness and Fair Work Committee considered a report which proposed amendments to the Shareholder's Agreement between the Council and Edinburgh International Conference Centre Limited (EICC) to reflect EICC's involvement in the hotel and hotel school project (previously agreed by Committee). The report also proposed the Council enter a new Strategic Delivery Agreement (SDA) between the Council and Edinburgh International Conference Centre Hotels Limited (EICCH) in order to give the Council additional oversight of the project.

2.2 The Housing, Homelessness and Fair Work Committee agreed:

Motion

- 1) To agree the Heads of Terms for revision to the Shareholders' Agreement between the Council and Edinburgh International Conference Centre Limited and the new Strategic Delivery Agreement between the Council and Edinburgh International Conference Centre Hotels Limited.
 - 2) To delegate authority to the Executive Director of Place to execute the Shareholders' Agreement and Strategic Delivery Agreement.
 - 3) To note that an Annual Business Plan for the EICC and its Hotel subsidiary required to be approved by Council following referral from the Finance and Resources Committee or other suitable Council Committee.
 - 4) To require that paragraph 3.1.3 of the SDA be updated to include reference to these Council approved annual business plans.
 - 5) To refer the report to the City of Edinburgh Council for final approval.
- moved by Councillor Meagher, seconded by Councillor Watt

Amendment 1

- 1) To agree the Heads of Terms for revision to the Shareholders' Agreement between the Council and Edinburgh International Conference Centre Limited and the new Strategic Delivery Agreement between the Council and Edinburgh International Conference Centre Hotels Limited.
- 2) To agree to amend 3.6 of the Shareholder's Agreement to update the quorum to four Directors with representation from a minimum of 2 Councillors (including 1 from administration and 1 from opposition) and one Non-Executive Director.
- 3) To delegate authority to the Executive Director of Place to execute the Shareholders' Agreement and Strategic Delivery Agreement.
- 4) To refer the report to the City of Edinburgh Council for final approval.

- moved by Councillor Campbell, seconded by Councillor Dobbin

Amendment 2

- 1) To agree the Heads of Terms for revision to the Shareholders' Agreement between the Council and Edinburgh International Conference Centre Limited and the new Strategic Delivery Agreement between the Council and Edinburgh International Conference Centre Hotels Limited.
- 2) To delegate authority to the Executive Director of Place to execute the Shareholders' Agreement and Strategic Delivery Agreement.
- 3) To refer the report to the City of Edinburgh Council for final approval.

- moved by Councillor Whyte, seconded by Councillor Bruce

In accordance with Standing Order 22(12), amendment 1 was accepted as an addendum to the motion.

Voting

The voting was as follows:

For the Motion (as adjusted)	-	9 votes
For Amendment 2	-	2 votes

(For the Motion: Councillors Meagher, Caldwell, Campbell, Dobbin, Kumar, Parker, Rae, Ross and Watt.

For Amendment 2: Councillors Bruce and Whyte.)

Decision

To approve the following adjusted motion by Councillor Meagher:

- 1) To agree the Heads of Terms for revision to the Shareholders' Agreement between the Council and Edinburgh International Conference Centre Limited and the new Strategic Delivery Agreement between the Council and Edinburgh International Conference Centre Hotels Limited.

- 2) To agree to amend 3.6 of the Shareholder's Agreement to update the quorum to four Directors with representation from a minimum of 2 Councillors (including 1 from administration and 1 from opposition) and one Non-Executive Director.
- 3) To delegate authority to the Executive Director of Place to execute the Shareholders' Agreement and Strategic Delivery Agreement.
- 4) To note that an Annual Business Plan for the EICC and its Hotel subsidiary required to be approved by Council following referral from the Finance and Resources Committee or other suitable Council Committee.
- 5) To require that paragraph 3.1.3 of the SDA be updated to include reference to these Council approved annual business plans.
- 6) To refer the report to the City of Edinburgh Council for final approval.

2. Background Reading/ External References

- 3.1 [Webcast of the Housing, Homelessness and Fair Work Committee of 9 March 2023](#)
- 3.2 Minute of the Housing, Homelessness and Fair Work Committee of 9 March 2023

3. Appendices

- 4.1 Appendix 1 – report by the Executive Director of Place

Housing, Homelessness and Fair Work Committee

10.00am, Thursday, 9 March 2023

Edinburgh International Conference Centre – Shareholders’ Agreement and Strategic Delivery Agreement

Executive/routine Wards Council Commitments	Executive 11 – City Centre
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1. Recommendations

- 1.1 It is recommended that Housing, Homelessness and Fair Work Committee:
 - 1.1.1 Agrees the Heads of Terms for revision to the Shareholders’ Agreement between the Council and Edinburgh International Conference Centre Limited and the new Strategic Delivery Agreement between the Council and Edinburgh International Conference Centre Hotels Limited;
 - 1.1.2 Agrees to delegate authority to the Executive Director of Place to execute the Shareholders’ Agreement and Strategic Delivery Agreement; and
 - 1.1.3 Refers this report to the City of Edinburgh Council for final approval.

Paul Lawrence

Executive Director of Place

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Edinburgh International Conference Centre – Shareholders’ Agreement and Strategic Delivery Agreement

2. Executive Summary

- 2.1 This report proposes amendments to the Shareholder’s Agreement between the Council and Edinburgh International Conference Centre Limited (EICC) to reflect EICC’s involvement in the hotel and hotel school project (previously agreed by Committee). The report also proposes the Council enters into a new Strategic Delivery Agreement (SDA) between the Council and Edinburgh International Conference Centre Hotels Limited (EICCH) in order to give the Council additional oversight of the project.

3. Background

- 3.1 EICC is a company limited by shares that was incorporated in 1991. 82.54% of the company is owned by the Council via its arm’s length company CEC Holdings Limited (CECH), with 15.87% being owned by the Royal Bank of Scotland and 1.59% by Scottish Enterprise. The principal business of EICC is the day to day operation of the Edinburgh International Conference Centre at 150 Morrison Street, Edinburgh, which opened in 1995 (with a major extension completing in 2013). The original Conference Centre is owned by EICC, while the extension is owned by the Council and leased (for a peppercorn rent) to EICC.
- 3.2 The relationship between the Council, Scottish Enterprise and EICC is governed by a Shareholder’s Agreement (CECH and the Royal Bank of Scotland are not parties to the Shareholder’s Agreement). The most recent iteration of the Shareholder’s Agreement, which dates from December 2016, is set out at Appendix 1. The Shareholder’s Agreement covers the following matters:
- 3.2.1 The permitted business of EICC, and those activities that will need the additional specific consent of the Council (such as a proposal that will result in a substantial change in the nature of its business);
- 3.2.2 The composition of the EICC Board;
- 3.2.3 The Council’s right to appoint three elected members as directors (one of whom shall be the Chair of EICC);

- 3.2.4 The requirements around accounting and preparing an annual budget and business plan that the Council must be consulted upon in advance; and
- 3.2.5 The obligation upon EICC to, in effect, adopt and comply with certain elements of the Council's policy framework, including its policies on Fair Work and Living Wage, the Edinburgh Guarantee scheme, sustainability, social justice, economic wellbeing, and environmental good stewardship.
- 3.3 The Council's assurance policies require a Service Level Agreement (or other appropriate legal agreement) to be put in place for each Council-owned arm's length external organisation (ALEOs).
- 3.4 On [28 October 2021](#), the Council approved a final business case for the Council entering into a 25-year head lease on a 349-bedroom hotel that is being developed at Haymarket Edinburgh by Quartermile Developments Limited, for The Prudential Assurance Company Limited, and sub leasing the hotel to EICC to operate the hotel (via a franchise agreement with the hotel brand Hyatt) along with a hotel school.
- 3.5 On [1 December 2022](#), Housing, Homelessness and Fair Work Committee considered a report on the provision of an SDA and revisions to the Shareholders Agreement. Committee requested consultation with the EICC Board and that a report brought back for consideration thereafter.

4. Main report

Consultation with EICC Board

- 4.1 The EICC Board was asked for its view on the proposed governance changes reflecting the expansion of the business due to the hotel, specifically revisions to the structure of the board and the arrangements for the use of profits. The feedback received is summarised as follows:
 - 4.1.1 In terms of the Board Composition, the current EICC Board was keen to expand the number of Non-Elected/Non-Executive Directors from two members to three. This would allow us to have a balanced representation of legal, financial and industry expertise on the Board. When you include the two Executive Directors, the Chief Executive and the Financial Director, this brings the total number of non-Executive and Executive Directors to five which the Board feels has a positive balance alongside the five Elected Councillor Directors which is currently proposed in the SDA.
 - 4.1.2 In terms of EICC being Chaired by an Elected Councillor Director or a non-elected director, the Board were of the view there should be the option to appoint either and the SDA should reflect this. The majority of Board members were in agreement about the potential benefits of having a non-elected independent chair and understood that this company structure is in line with other ALEOS. Therefore it was agreed by the Board that the draft SDA would propose a change to the Shareholders Agreement which states that the EICC Board would have the right to appoint a non-executive non-

elected chair or elected member chair and this new appointment would be ratified by the Council.

- 4.1.3 The EICC Board was of the opinion that same board members should have governance responsibilities for both EICC Ltd and EICCH Ltd (the subsidiary company set up to run the hotel).
- 4.1.4 In terms of the profits cascade, the view of the EICC Board was that surplus profits or available reserves would be utilised in the first instance to cover hotel and conference centre capital expenditure and that an accrual to cover two years annual rent would be built up over an appropriate timescale (estimated to be six years). Thereafter the use of any further available monies would be a matter to be agreed in consultation with the Council.

Proposed Revisions to Governance Arrangements

- 4.2 The proposed revisions to the Shareholder Agreement can be summarised as follows:
 - 4.2.1 Expanding the permitted business of EICC to include the operation of the hotel and hotel school;
 - 4.2.2 Amending the corporate structure, board structure, and governance arrangements for EICC to reflect its expanded activities by increasing the number of Council directors to five and requiring additional external directors to also be appointed;
 - 4.2.3 Allowing the EICC to select its own Chair subject to ratification by the Council and with the Council reserving the right to appoint if necessary;
 - 4.2.4 Placing an obligation upon EICC to run the hotel in accordance with good industrial practice and other standards;
 - 4.2.5 Placing obligations upon EICC with regards to financial matters;
 - 4.2.6 Requiring EICC to adhere to the various agreements entered into with Hyatt as part of the hotel and hotel school project; and
 - 4.2.7 Reflecting that CECH, not the Council, is a shareholder of EICC (albeit with the Council remaining a party to the Shareholders' Agreement).
- 4.3 It should be noted that the existing Shareholder's Agreement requires the EICC to submit annual business plans to be agreed by the Council and this will continue to be the case. It is envisaged that these would be reported to the Finance and Resources Committee for review as the Council Committee best placed to consider business plans. The Council, as the ultimate majority shareholder, also has the ability to pass special resolutions which could include but which are not limited to winding up the company or revisiting the articles of association. The proposed changes above are intended to build upon the existing shareholder agreement provisions and these general powers.

Strategic Delivery Agreement

- 4.4 To provide the Council with an additional degree of oversight to protect its interests, an SDA between the Council and EICCH has been drafted. EICCH is a subsidiary of EICC that has been established for the purposes of operating the hotel and hotel school. The principal matters covered by the SDA are:
- 4.4.1 Requiring EICCH to operate the hotel to an “upper-upscale” standard;
 - 4.4.2 Specifying that EICCH and the Council shall establish a project team to oversee the development of the hotel;
 - 4.4.3 Setting out the process for agreeing the disbursement of surplus profits from the hotel between the Council and EICCH;
 - 4.4.4 Requiring EICCH to comply with all agreements entered into with Hyatt and other parties in connection with the operation of the hotel and hotel school;
 - 4.4.5 Requiring EICCH to meet all costs and expenses in the period prior to the opening of the hotel, appoint a hotel management team and suppliers, to purchase all operating supplies and equipment required for the hotel, and to appoint a project manager and clerk of works to oversee the development of the hotel;
 - 4.4.6 Requiring EICCH to report to the Council upon various matters relating to the operation and performance of the hotel;
 - 4.4.7 Requiring EICCH to pay all employees the Scottish Living Wage and to use “all reasonable endeavours” to ensure its main business partners do likewise;
 - 4.4.8 Requiring EICCH to have appropriate insurances in place;
 - 4.4.9 Requiring EICCH to enter into a memorandum of understanding with Edinburgh College in connection with the hotel school;
 - 4.4.10 Specifying the circumstances in which the Council has the right to “step-in” to take over the operation of the hotel from EICCH;
 - 4.4.11 Specifying the Council’s remedies for any breach of the SDA by EICCH; and
 - 4.4.12 Requiring EICC to pay the Council in connection with retrospective reasonable external costs incurred on the hotel and hotel school project and enabling the Council to recover future external and internal costs from EICCH in certain circumstances.
- 4.5 It should be noted that the new “step-in” rights are contractual and would allow the Council to arrange for a third party operator to run the hotel on its behalf should there be underperformance by the EICC although, as stated above, the SDA sets out the circumstances where the Council could exercise this option. This is in addition to the corporate “step-in” rights that are already available to the Council as the ultimate majority shareholder.
- 4.6 Importantly, a key matter moving forward will be on how surplus profits are used. The SDA sets out that profits shall be firstly applied to cover the ongoing capital

expenditure costs of the Conference Centre and the Hotel (but limited to costs required to maintain standards rather than enhancement of the facilities) and thereafter that building a reserve to cover the hotel rental payment (should this be needed) is the next priority. The use of any additional surplus income would be a matter for discussion with the Council. The detail of this is a matter that will be reported on through annual Business Plans that will be considered by the Council. It is through this process that repayment of loan stock and/or dividend payments will be discussed and agreed. There will be an ongoing dialogue on these points.

- 4.7 The SDA further specifies the key performance indicators (KPIs) by which the performance of the hotel and hotel school will be monitored, with specific targets to be agreed as part of the annual business plan and budgetary process. The KPI headings, as agreed by Committee on [5 November 2020](#), are:
- 4.7.1 Turnover (sales revenue);
 - 4.7.2 Expenditure (operating expenditure);
 - 4.7.3 Economic impact (based on estimated expenditure by hotel guests);
 - 4.7.4 Occupancy (proportion of available hotel bedrooms sold);
 - 4.7.5 Customer satisfaction (based on feedback received);
 - 4.7.6 Carbon footprint;
 - 4.7.7 Fair work (calculated using the Scottish Government's fair work tool for employers);
 - 4.7.8 Community benefits;
 - 4.7.9 Accreditations and awards; and
 - 4.7.10 Training (based on hours of structured training undertaken by employees).
- 4.8 The Heads of Terms for the revisions to the Shareholder's Agreement and the proposed SDA are attached at Appendix 2 This document has been adjusted in line with the feedback received from the EICC Board and has been agreed at an EICC Extraordinary Board Meeting. The proposed arrangements are considered to be appropriate having regard to the expanded remit of the company.

5. Next Steps

- 5.1 If the amendments to the Shareholder's Agreement and the new SDA are agreed by Committee and subsequently by Council, the Council and EICC will execute both documents.

6. Financial impact

- 6.1 The costs of amending the Shareholder's Agreement and drafting the SDA have been met from existing budgets.
- 6.2 The SDA requires EICC to compensate the Council for certain retrospective costs associated with the development of the hotel and hotel school project
- 6.3 The SDA sets out the mechanisms via which surplus profits from the hotel and hotel school project would be distributed to the Council, subject to agreement between the Council and the EICC Board.

7. Stakeholder/Community Impact

- 7.1 The amendments to the Shareholder's Agreement and the drafting of the new SDA have been undertaken in conjunction with EICC Executive.

8. Background reading/external references

- 8.1 None.

9. Appendices

- 9.1 Appendix 1 - Shareholders' Agreement between Edinburgh International Conference Centre Limited, Scottish Enterprise, and the City of Edinburgh Council (existing).
- 9.2 Appendix 2 - Heads of Terms covering revisions to the Shareholders' Agreement between Edinburgh International Conference Centre Limited, Scottish Enterprise, and the City of Edinburgh Council and the basis for a new Strategic Delivery Agreement between the City of Edinburgh Council and Edinburgh International Conference Centre Limited (proposed).

SHAREHOLDERS' AGREEMENT

BETWEEN

EDINBURGH INTERNATIONAL CONFERENCE CENTRE LIMITED

SCOTTISH ENTERPRISE EDINBURGH AND LOTHIAN

AND

THE CITY OF EDINBURGH COUNCIL

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AGREEMENT

BETWEEN

- 1) **EDINBURGH INTERNATIONAL CONFERENCE CENTRE LIMITED**, (registered number SC131773) whose registered office is at Conference House, 152 Morrison Street, Edinburgh EH3 8EB (the "**Company**");
- 2) **SCOTTISH ENTERPRISE EDINBURGH AND LOTHIAN**, constituted under the Enterprise and New Towns (Scotland) Act 1990 and having its principal office at Atrium Court, 50 Waterloo Street, Glasgow G2 6HQ ("**SE**");

and

- 3) **THE CITY OF EDINBURGH COUNCIL**, constituted under the Local Government, etc (Scotland) Act 1994 and having its principal office at Waverley Court, 4 East Market Street, Edinburgh EH8 8BG (the "**Council**").

BACKGROUND

- (A) The Council and SE are shareholders in the Company.
- (B) The Council requires that all companies in which it has an interest are monitored on its behalf.
- (C) The Parties agree that the terms set out in this Agreement shall govern the relationship between the Parties.

AGREED TERMS

1. Definitions and interpretation

1.1 In this Agreement the following expressions have the following meanings:

"Adequate Procedures"	means adequate procedures, as referred to in section 7(2) of the Bribery Act 2010 and any guidance issued by the Secretary of State under section 9 of the Bribery Act 2010;
"Agreement"	means this agreement including the Schedule;
"Annual Budget"	means the annual budget prepared for each Financial Year in accordance with clause 6 and adopted by the Company in accordance with this Agreement;
"Articles of Association"	means the articles of association of the Company from time to time;
"Auditors"	means the auditors of the Company from time to time;
"Board"	means the Directors, or such of those Directors present at a duly convened meeting of the Directors (or committee of the board of directors) at which a quorum is present in accordance with the Articles of Association;
"Business"	means the business as described in clause 2.1 and such other business as the Council agrees in writing from time to time in accordance with this Agreement;

"Business Day"	means any day, other than a Saturday or a Sunday, on which banks are open in Edinburgh for normal banking business;
"Business Plan"	means the business plan prepared in accordance with clause 6 and adopted by the Company in accordance with this Agreement;
"Centre"	means the Edinburgh International Conference Centre, 150 Morrison Street, Edinburgh EH3 8EB as such may be altered, extended and/or refurbished from time to time;
"Confidential Information"	means all information not publicly known, used in or otherwise relating to the Business or any other Party, including information obtained by a Party as a result of negotiating and entering into or performing this Agreement, whether or not labelled or designated as confidential including: <ul style="list-style-type: none"> (a) any information relating to the other Party's business, finances, operations, products and services, marketing affairs and opportunities, customers and suppliers, plans, inventions, processes, trade secrets, know how, design rights, software and Intellectual Property Rights or any other information of a confidential or proprietary nature; (b) any information designated as confidential information by the other whether belonging to that Party or a third party; and (c) the subject matter and provisions of this Agreement and all other documents entered into pursuant to this Agreement;
"Councillor"	means an elected member of the Council;
"Councillor Directors"	means, for so long as they are Directors, the three Councillors appointed as Directors of the Board in pursuance of clause 3.1 and any Councillor appointed as a replacement;
"Director"	means any duly appointed director of the Company for the time being or a duly appointed alternate of any Director, including a Councillor Director;
"Encumbrance"	means any interest or equity of any person (including any right to acquire, option or right of pre-emption) or any mortgage, charge, pledge, lien, assignation, hypothecation, security interest, title retention or any other security agreement or arrangement having similar effect;
"Financial Year"	means any accounting reference period of the Company ending on 31 December each year, of whatever duration;
"Observer"	means an individual appointed pursuant to clause 5.1;
"Party"	means a party to this Agreement and "Parties" shall be construed accordingly;
"Quarter Days"	means 1 August, 1 November, 1 February and 1 May in each year or such other dates as may be agreed in writing between the Company and the Council;
"Schedule"	means the schedule, of three parts, to this Agreement;
"Subsidiary"	has the meaning given in section 1159 of the Companies Act 2006 provided that for the purpose of that section a

company shall be deemed to be a member of another when its shares in the other company are registered in the name of another person either in connection with the taking of security or as a nominee;

"Subsidiary Undertaking" has the meaning given in section 1162 of the Companies Act 2006; and

"Territory" means Scotland.

- 1.2 References to any statute or statutory provision include, unless the context otherwise requires, a reference to the statute or statutory provision as modified, replaced, re-enacted or consolidated and in force from time to time prior to the date of this Agreement and any subordinate legislation made under the relevant statute or statutory provision (as so modified, replaced, re-enacted or consolidated) in force prior to the date of this Agreement.
- 1.3 References to all genders include references to each other gender and references to the singular include the plural and vice versa.
- 1.4 References to a person include references to any individual (including that individual's legal personal representatives), firm, company, corporation or other body corporate, government, state, local authority or agency of a state or any unincorporated association, joint venture or partnership (whether or not having a separate legal personality).
- 1.5 The clause and Schedule headings in this Agreement do not affect its interpretation.
- 1.6 References to clauses and the Schedule are to clauses in and the Schedule to this Agreement and references to paragraphs are to paragraphs in the part of the Schedule in which such references appear.
- 1.7 The Schedule forms part of this Agreement and has the same force and effect as if set out in the body of this Agreement.
- 1.8 Any phrase introduced by the term "include", "including", "in particular", "other", or any similar general term is not limited by any particular examples preceding or following those general terms.
- 1.9 In construing this Agreement the *contra proferentem* rule shall not apply and accordingly wording shall not be given a restricted meaning by operation of such rule.
- 1.10 Unless otherwise expressly provided, all covenants, agreements, undertakings, indemnities, representations and warranties in this Agreement by more than one person are entered into, given or made by such persons severally.
- 1.11 A reference to a "notice" is to a notice in writing signed by or on behalf of the person sending it and given in accordance with clause 11.
- 1.12 Any request for consent of the Council in accordance with this Agreement shall be made to the Council's Director of Corporate Governance (or equivalent from time to time), whom failing the Council's Head of Finance (or equivalent from time to time).

2. Business of the Company

- 2.1 Subject to the consent matters referred to in clause 7.1.4 and set out in Part 1 of the Schedule, the business of the Company shall be:
 - 2.1.1 to procure the successful and continued operation of the Centre as a venue for conferences, exhibitions, trade shows, annual general meetings, cultural and sporting events, awards ceremonies and other such events in a global market place with international and national customers so as to maximise the economic benefit to the City of Edinburgh;
 - 2.1.2 to insure, maintain and upgrade the Centre from time to time as necessary to carry on its business; and
 - 2.1.3 to operate on a prudent commercial basis in accordance with the Business Plan.

No other material business shall be carried on by the Company without the prior written consent of the Council.

2.2 The Company shall not carry on the Business outwith the Territory or such other place as the Board may determine without the prior written consent of the Council.

3. Directors

3.1 The Board shall include three Councillors who will be Directors known as Councillor Directors.

3.2 The Councillor Directors will comprise two elected members from the administration group(s) and one elected member from an opposition group.

3.3 The Board shall include the Chief Executive of the Company and the Financial Director of the Company.

3.4 The Board shall include two non-executive directors with relevant experience of operating a business similar in size and scope to the Company.

3.5 The chairman of the Board shall be a Councillor Director.

3.6 The quorum for Board meetings shall be two Directors.

3.7 The Company undertakes to the Council that:

3.7.1 each Director completes, signs and delivers to the Company and the Council as soon as reasonably practicable following the date of this Agreement, or, if later, the date of their appointment to the Board, an undertaking in the form set out in Part 3 of the Schedule;

3.7.2 all material decisions relating to the Company will be taken at Board meetings;

3.7.3 the Board meets as often as it sees fit and, in any event, not less than 6 times every year; and

3.7.4 unless the Council agrees otherwise:

(i) no material business shall be transacted at any Board meeting (or meeting of a committee of the Board) save for that specified in the agenda referred to in clause 3.8.1; and

(ii) each such meeting shall be held in the United Kingdom.

3.8 The Company shall send to the Directors, the Council and the Observer:

3.8.1 not less than 5 Business Days' advance notice of each meeting of the Board and of each committee of the Board, such notice to be accompanied by a written agenda specifying the business to be transacted at such meeting together with all papers to be circulated or presented to the same; and

3.8.2 as soon as practicable after each such meeting a copy of the minutes of that meeting.

4. Board representation

4.1 For so long as the Council holds any shares in the Company, the Council shall be entitled by notice in writing to the Company to appoint the Councillor Directors and to remove any Councillor Director and appoint another person in this place.

4.2 Any such appointment or removal shall take effect at and from the time when the notice is received at the registered office of the Company or produced to a Board meeting. No Party (other than the Council) shall do anything to seek to remove any Councillor Director.

4.3 All other appointments of officers and termination of appointments of officers shall be in accordance with the Articles of Association.

5. Observer rights

5.1 In addition to the right to appoint Councillor Directors, for so long as the Council holds any shares in the Company the Council may by notice in writing to the Company appoint one

- person as an Observer and remove any such person so appointed and appoint another person in their place.
- 5.2 Any such appointment or removal shall take effect at and from the time when the notice is received at the registered office of the Company or produced to a Board meeting. The Council confirms that the Observer will not also be a Director of the Company.
- 5.3 The Parties agree that any person appointed as an Observer pursuant to this clause 5 shall:
- 5.3.1 be entitled to attend and speak, but not vote, at all meetings of Directors or of committees of Directors of the Company; and
- 5.3.2 be at liberty from time to time to make full disclosure to the officials and members of the Council of any information relating to the Company provided that they shall only be entitled to provide copies of documents containing commercially sensitive information and/or discuss matters which are commercially sensitive with the Chief Executive and/or Director of Corporate Governance of the Council.
- 6. Business Plan, accounts, financial and other information**
- 6.1 The Company undertakes to the Council that it shall, and that its Subsidiaries and Subsidiary Undertakings shall, at all times, maintain accurate and complete accounting and other financial records in accordance with the requirements of all applicable laws and generally accepted accounting principles applicable to the Company.
- 6.2 The Company undertakes to the Council that it shall, and that its Subsidiaries and Subsidiary Undertakings shall, produce:
- 6.2.1 quarterly financial accounts, including a profit and loss account for the period to date and a forecast for the current Financial Year, balance sheets, cash flow statements and such other trading and financial information as the Council may reasonably require as well as a comparison against the previous year's information for the relevant quarter and against the Annual Budget, together with an explanation for any material variances to forecasts and shall send a copy to the Council no later than 30 days after each Quarter Day and the Board shall consider such information at its following meeting;
- 6.2.2 unaudited accounts of the Company and its Subsidiaries comprising the individual accounts of the Company and its Subsidiaries and in the case of the Company the consolidated group accounts of the Company and shall send a copy to the Council for their comments as soon as reasonably practicable and in any event within 12 weeks of the end of the accounting period to which they relate; and
- 6.2.3 audited accounts of the Company and its subsidiaries comprising the individual accounts of the Company and its Subsidiaries and in the case of the Company the consolidated group accounts of the Company and its Subsidiaries and shall send a copy to the Council for their comments within 5 months of the end of the accounting period to which they relate. Such accounts shall be audited by a firm of reputable accountants and prepared to at least the standard applicable to medium sized companies within the United Kingdom.
- 6.3 The Company shall prepare an Annual Budget for the Company and its Subsidiaries and Subsidiary Undertakings in respect of each Financial Year and a Business Plan of the Company and its Subsidiaries and Subsidiary Undertakings once every calendar year, looking forward for at least three years and no more than five years, in each case on an individual and consolidated basis, in accordance with this clause 6.
- 6.4 Each Annual Budget shall be consistent with the Business Plan and shall include:
- 6.4.1 a summary of the Company's and its Subsidiaries' and Subsidiary Undertakings' business objectives for the forthcoming Financial Year including specific financial and non-financial KPIs together with appropriate measures of achievement against which performance of the Company and the Board will be assessed;
- 6.4.2 forecast profit and loss;
- 6.4.3 forecast revenue projection;
- 6.4.4 balance sheet and cash-flow statement on a phased monthly basis;

- 6.4.5 an operating budget including estimated capital expenditure and working capital on a phased monthly basis; and
- 6.4.6 a financial report which includes an analysis of the results of the Company and its Subsidiaries and Subsidiary Undertakings for the previous Financial Year compared with the annual budget for that Financial Year, identifying variations in sales, revenues, costs and other material items.
- 6.5 Each Business Plan shall, unless otherwise agreed by the Council in writing, include:
 - 6.5.1 a forecast profit and loss;
 - 6.5.2 a forecast revenue projection;
 - 6.5.3 a balance sheet and cash-flow statement on an annual basis
 - 6.5.4 a review of projected business and capital investment; and
 - 6.5.5 a summary of the Company's business objectives for at least three financial years following the reference year of the Business Plan.
- 6.6 Each Annual Budget shall be approved by the Board prior to the commencement of the Financial Year to which it relates and the Company shall consult with the Council in a reasonable and proper manner in drawing up the Annual Budget before approval. Once approved by the Board the Annual Budget shall be circulated to the Council for its information.
- 6.7 Each Business Plan shall be submitted to the Board in draft and thereafter shall be circulated to the Council not later than 30 days prior to the commencement of the first Financial Year to which it relates.
- 6.8 The Council shall have 30 days from receipt of the draft pursuant to clause 6.7 (the "**Review Period**") to review the Business Plan. The Council shall be entitled to indicate in writing its non-approval of a Business Plan. If before the expiry of the Review Period the Council indicates in writing its non-approval of a Business Plan or the Council's approval to the Business Plan is not provided by the end of the Review Period, the Company shall continue to trade in the ordinary course without material interruption but in a manner which is most likely to continue the status quo without materially deviating from the previous Business Plan until such time as a new Business Plan is approved by the Council in writing.
- 6.9 The Company shall:
 - 6.9.1 grant the Council, the Councillor Directors and the Observer access to its accounts, books, records, senior employees and Directors upon reasonable notice and supply the Council with all information relating to the business affairs and financial position of the Company and its Subsidiaries and Subsidiary Undertakings as the Council may from time to time reasonably require;
 - 6.9.2 keep the Council informed of any material developments in the Business from time to time;
 - 6.9.3 supply the Council with a copy of a report prepared by the Company in respect of each Financial Year, demonstrating the implementation by the Company and its Subsidiaries and Subsidiary Undertakings of Adequate Procedures, such report to be provided within 30 Business Days of the end of the Financial Year to which it relates; and
 - 6.9.4 supply the Council with a report on the performance of the Company for the previous twelve month period, including summary information in relation to achievement of all KPIs. This report is to be provided within 30 Business Days of the end of the Financial Year to which it relates and shall be submitted by the Council to its Finance and Resources Committee for review.
- 6.10 If any information is not provided to the Council in accordance with any of the provisions (including the time for delivery) of clauses 6.1 to 6.9.3, then the Council may (after having given the Company not less than 5 Business Days to comply with such provisions) on behalf of the Company appoint a firm of accountants (or other relevant advisors) to prepare the relevant information and the Company agrees to provide all information reasonably required by such accountants (or other relevant advisors) for such purpose and to grant such accountants (or other relevant advisors) access to the accounts, books, records and

employees (if any) of the Company upon reasonable notice. The fees, costs and expenses (together with all value added tax on them) of the accountants (or other relevant advisors) shall be borne by the Company, which shall (if requested by the Council) reimburse the Council for them (on a full indemnity basis).

6.11 The Company acknowledges that the Council is subject to certain external audit requirements and shall give any auditors appointed in relation to the Council access to all information and records reasonably requested by them for such purpose from time to time.

6.12 Without prejudice to the foregoing generality, the Company, to the extent reasonable for a business of similar size and scope to the Company, undertakes to the Council that it shall, and that its Subsidiaries and Subsidiary Undertakings shall, adopt and comply with the Council's policies on:

- 6.12.1 the living wage;
- 6.12.2 the Edinburgh guarantee scheme;
- 6.12.3 modern apprenticeships;
- 6.12.4 sustainability;
- 6.12.5 social justice;
- 6.12.6 economic well being; and
- 6.12.7 environmental good stewardship,

the details of which policies the Company shall be deemed to be aware.

7. Undertakings

7.1 The Company undertakes to the Council (to the extent it is legally able to do so) that it shall and shall procure that its Subsidiaries and Subsidiary Undertakings shall:

- 7.1.1 comply with the terms of this Agreement;
- 7.1.2 conduct its business in accordance with all applicable legal and administrative requirements, the Annual Budget, the Business Plan and good business practice in the ordinary course of its business so as to seek to maintain its business as a going concern;
- 7.1.3 ensure that it files all statutory returns on a timely basis;
- 7.1.4 ensure that, save with the prior written consent of the Council, it shall not effect or propose any of the matters set out in Part 1 of the Schedule;
- 7.1.5 take out and maintain insurances satisfactory to the Council and, on request, to supply the Council with a schedule of such insurances;
- 7.1.6 if so requested by the Council, enforce, or procure to be enforced, to their full extent, all rights and remedies available to the Company under this Agreement and the Articles of Association;
- 7.1.7 if so requested by the Council, enforce or procure to be enforced, to their full extent, the obligations of employees under their service or employment agreements;
- 7.1.8 as soon as reasonably possible after becoming aware of the same, notify the Council in writing of any litigation by or against the Company or any Subsidiaries or Subsidiary Undertakings which materially affects the Business or any dispute or other circumstances which may give rise to any such litigation;
- 7.1.9 forthwith upon receiving notice so to do from the Council, convene and hold at short notice a general meeting of the Company or any Subsidiaries or Subsidiary Undertakings at such place and time as the Council shall reasonably determine at which any resolution required by the Council shall be proposed;
- 7.1.10 adopt, implement and review annually policies regarding:
 - (i) risk management and maintenance of a risk register;
 - (ii) whistleblowing;

- (iii) bribery, anti-corruption, fraud and irregularity;
 - (iv) formal recruitment and selection;
 - (v) health and safety;
 - (vi) equalities;
 - (vii) such other matters as may be required by the Council from time to time; and
- 7.1.11 adopt and comply with:
 - (i) a complaints handling process commensurate with good industry practice; and
 - (ii) a model publication scheme under the Freedom of Information (Scotland) Act 2002; and
- 7.1.12 maintain a Schedule of Notifiable Interests for the Directors in the form set out in Part 2 of the Schedule.
- 7.2 The Company undertakes to the Council that no Subsidiary or Subsidiary Undertaking of the Company takes any action which would constitute a breach of Part 1 of the Schedule as if any reference therein (express or implied) to the Company were construed as a reference to each Subsidiary or Subsidiary Undertaking and as if every reference therein to the Business were construed as a reference to the business of each Subsidiary or Subsidiary Undertaking.
- 7.3 All figures in Part 1 of the Schedule shall be subject to inflation in line with the Retail Prices Index published by the Office for National Statistics (calculated on an annual basis on each anniversary of the date of this Agreement).
- 8. Confidentiality**
- 8.1 Each Party undertakes:
 - 8.1.1 to treat and keep the Confidential Information as secret and confidential and not, without the prior written consent of the other Party, which may be given on such terms as they consider appropriate, directly or indirectly communicate or disclose, or allow to be communicated or disclosed, (whether in writing or orally or in any other manner) such Confidential Information to any other person other than to its officers, employees, professional advisers and agents who need to know it strictly for the purposes of considering, evaluating or performing this Agreement; and
 - 8.1.2 not to use the Confidential Information for any purpose other than solely in connection with the performance of this Agreement (including conducting the Business in the ordinary course) and in particular not to use the Confidential Information for any competitive or commercial purpose.
- 8.2 Each Party shall ensure that each of its officers, employees, professional advisers and agents to whom the Confidential Information is to be made available are made fully aware of the confidentiality obligations set out in this Agreement and each such Party shall procure that such persons will observe the terms of this clause.
- 8.3 Each Party shall take all reasonable and appropriate steps to enforce any duty of confidence owed to it by any person to whom the Confidential Information is made available insofar as such enforcement appears to be necessary for the protection of the confidentiality of the Confidential Information.
- 8.4 The provisions of clause 8.1 shall not apply to Confidential Information to the extent that:
 - 8.4.1 such disclosure is made in the conduct of the Business in the ordinary course, provided that the recipient of such information has agreed to treat the same as confidential and not to use it for any competitive purpose;
 - 8.4.2 disclosure is required by the laws of any relevant jurisdiction, or any governmental or regulatory organisation including, without limitation, the provisions of the Local Government (Access to Information) Act 1985 and the

- Freedom of Information (Scotland) Act 2002 and other obligations, guidance and provisions concerning access to information to which a Party is bound;
- 8.4.3 disclosure is required in order to complete tax returns or to obtain any relevant tax clearances; or
- 8.4.4 such information is in or has come into the public domain through no fault of the Party wishing to make the disclosure.
- 8.5 Where the Council or SE receives a request for information under the Freedom of Information (Scotland) Act 2002 which may lead to the release of the Company's Confidential Information, the Council or SE (as the case may be) shall consult with the Company to allow a reasonable opportunity for the Company to comment on such release. The Council or SE (as the case may be) shall take into account the Company's views but shall not be bound by them and may release the Confidential Information at its sole discretion.

9. Announcements

- 9.1 Subject to clause 9.2, none of the Parties shall make or send any press or other public announcement, communication or circular (whether to shareholders, employees, customers, suppliers or otherwise) concerning the subject matter of this Agreement or any matter ancillary to it unless it first obtains the prior written approval of the other Party.
- 9.2 Clause 9.1 does not apply to any announcement, communication or circular:
- 9.2.1 jointly released by the Company and the Council;
- 9.2.2 required by the laws of any relevant jurisdiction, or any governmental or regulatory organisation, provided that, if reasonably practicable, the Party required to make it has first consulted with and taken into account the reasonable requirements of the other Party as to its timing, content and manner of making; or
- 9.2.3 made or sent by the Council to any (actual or prospective) stakeholder, manager, adviser, agent or creditor of the Council.

10. Waiver

- 10.1 Any waiver of any breach of, or default under, this Agreement shall only be effective if made in writing and shall not be deemed to be a waiver of any subsequent breach or default of this Agreement.
- 10.2 Any failure or delay on the part of any Party to exercise any right or remedy conferred under this Agreement or otherwise shall not in any circumstance operate as a waiver, nor shall any single or partial exercise of any right or remedy preclude or restrict the further exercise of any such right or remedy.

11. Notices

- 11.1 Any notice, demand or communication in connection with this Agreement shall be in writing and delivered personally or sent by pre-paid first class post (or airmail if overseas) to the recipient's address as set out at the start of this Agreement or to any other address which the recipient has notified in writing to the sender not less than 7 Business Days before the notice is despatched.
- 11.2 The notice, demand or communication is deemed given:
- 11.2.1 if delivered personally, at the time of delivery to the address provided for in this Agreement; or
- 11.2.2 if sent by pre-paid first class post (or airmail), on the second Business Day after posting it,

provided that, if it is delivered personally on a day which is not a Business Day or after 4pm on any Business Day, it shall instead be deemed to have been given or made on the next Business Day.

12. Conflict with the Articles

Where the provisions of the Articles of Association conflict with the provisions of this Agreement, the Parties agree that the provisions of this Agreement shall prevail.

13. Unlawful fetter on the Company's statutory powers

13.1 Notwithstanding any other provision contained in this Agreement the Company shall not be bound by any provision of this Agreement to the extent that it would constitute an unlawful fetter on any statutory power of the Company.

13.2 Nothing in this Agreement shall be construed to be a resolution of all the members of the Company in the absence of a properly passed resolution in accordance with the Articles of Association.

14. General

14.1 The Parties do not intend that any of the terms of this Agreement shall be enforceable as a third party right by any person not a party to it.

14.2 Nothing contained in this Agreement, and no action taken by the Parties pursuant to this Agreement, is intended or shall be deemed to constitute a relationship between the Parties of partnership, principal and agent or employer and employee. The Council and SE have not, nor may they represent that they have, any authority to act or make any commitments on behalf of the Company, or otherwise bind the Company in any way.

14.3 If any clause or part of this Agreement is found by any court, tribunal, administrative body or authority of competent jurisdiction to be illegal, invalid or unenforceable then that provision shall, to the extent required, be severed from this Agreement and shall be ineffective without, as far as is possible, modifying any other clause or part of this Agreement and this shall not affect any of the other provisions of this Agreement which shall remain in full force and effect.

14.4 Any dispute between the Parties arising out of this Agreement, including without limitation in respect of the consent matters set out in Part 1 of the Schedule, shall be referred to the Chief Executive (or equivalent) of each party within 15 days of any such dispute arising with a view to it being resolved as early as possible.

14.5 This Agreement may only be varied by an agreement in writing signed by or on behalf of each Party to this Agreement.

14.6 Each Party shall do, or procure the doing of, at its own cost, all such further acts and things and execute, or procure the execution of, all such further documents as the other Party reasonably considers necessary to give full effect to the terms of this Agreement.

14.7 This Agreement, constitutes the entire agreement between the Parties and supersedes and replaces any previous agreement, understanding, undertaking or arrangement of any nature between the Parties relating to the subject matter of this Agreement, save that nothing in this Agreement shall limit or exclude any liability for fraud.

15. Governing law and jurisdiction

- 15.1 The formation, existence, construction, performance, validity and all aspects whatsoever of this Agreement or any term of it (including non-contractual disputes or claims) shall be governed by the law of Scotland.
- 15.2 The courts of Scotland shall have exclusive jurisdiction to settle any disputes (including non-contractual disputes or claims), which may arise out of or in connection with this Agreement. The parties irrevocably agree to submit to that jurisdiction.

IN WITNESS WHEREOF these presents consisting of this and the 10 preceding pages and the Schedule consisting of three parts have been subscribed as follows:

Subscribed for and on behalf of)
EDINBURGH INTERNATIONAL)
CONFERENCE CENTRE LIMITED by:)
at ..) Director
on .)

before the following witness:

.....
(Full Name)
.....
(Address)
.....

.....
Witness

Subscribed for and on behalf of)
THE CITY OF EDINBURGH COUNCIL by:)
at)
on) Proper Officer

before the following witness:

.....
(Full Name)
.....

.....
Witness



SCHEDULE

Referred to in the foregoing agreement

Part 1 Consent Matters

The following are the matters referred to in clause 7.1.4:

Corporate matters

- 1 create, allot, issue, grant or agree to grant any option over, acquire, repay or redeem any class of share or loan capital or vary the rights of any class of share or loan capital or issue any security convertible into shares or loan capital of the Company or make any capitalisation of repayment of any amount standing to the credit of any reserve of the Company;
- 2 admit any person as a member of the Company save as provided for in this Agreement and the Articles of Association;
- 3 amend or waive any provision of the Articles of Association;
- 4 pass any resolution to wind up the Company (whether solvent or otherwise), or take any corporate action, legal proceedings or other procedure or step in relation to the dissolution of the Company, the appointment of a liquidator, receiver, administrator, administrative receiver, compulsory manager or similar officer in relation to the Company or any of its assets (in each case, whether out of court or otherwise), save where the Board is advised to do so by a licensed insolvency practitioner;
- 5 declare, make or pay any dividend or other distribution;

Accounts

- 6 make any change in the Company's residence for tax purposes;
- 7 make any change in the Company's accounting reference date or accounting policies;
- 8 appoint or remove the auditors of the Company;

Business of the Company

- 9 change the name of the Company or any trademarks used by the Company;
- 10 incorporate a Subsidiary or Subsidiary Undertaking;
- 11 adopt or amend any Annual Budget or Business Plan after its approval;
- 12 make any substantial change in the nature or organisation of the Business or discontinue or cease to operate all or a material part of the Business or wind up the Company other than on grounds of insolvency or the inability of the Company to pay its debts as they fall due;
- 13 amalgamate or merge with any other business or undertaking or acquire any business, or any material part of any business, or any shares in any company or enter into any partnership, joint venture, profit sharing arrangement or collaboration;
- 14 enter into or vary any agreement which will, or is likely to, result in the Company being managed by persons other than its Directors or appoint any agent or other intermediary to conduct any of the Business;

Liabilities and commitments

- 15 incur, or enter into any commitment to incur, expenditure on any single item (or items having an aggregate expenditure) in excess of £75,000 other than as specifically set out in the Annual Budget (the Council's consent not to be unreasonably withheld or delayed in this regard);

- 16 acquire any material interest in respect of any real property or land or dispose of any material
part of its assets, except in the ordinary course of the Business;
- 17 any borrowing by the Company, other than by way of normal trade credit or in such manner
as is approved under the Annual Budget, where such borrowing would result in the aggregate
borrowing of the Company being in excess of the sum as specified in the then current Annual
Budget;
- 18 fail to settle all debts incurred in the ordinary course of the Business within a reasonable
period of time;
- 19 incur any liabilities other than trading liabilities incurred on arm's length terms in the ordinary
course of the Business;
- 20 enter into any guarantees or indemnity or other agreement to secure, or incur financial or
other obligations with respect to, another person's obligations other than any wholly-owned
Subsidiary or wholly-owned Subsidiary Undertaking;
- 21 make any loan to any person other than any wholly-owned Subsidiary or wholly-owned
Subsidiary Undertaking;
- 22 enter into any contract, liability or other commitment which cannot be terminated on giving
three months' notice and/or which is of a long term nature (for this purpose "long term"
means continuing in force for more than one calendar year) other than contracts with clients in
the ordinary course of the Business;
- 23 enter into any transaction or agreement (or vary such agreement): (i) which is not on bona
fide arm's length terms; or (ii) with any Director or any person connected with them; or (iii)
which is not in the ordinary course of the Business;
- 24 grant any lease, licence or third party right to terminate, or give notice to terminate, a lease,
licence or third party right in respect of any material property of the Company;
- 25 create any mortgage, charge, lien or Encumbrance over any property or any other asset or
redeem an existing mortgage, charge, lien or Encumbrance over any property, undertaking or
any other asset;
- 26 commence, threaten to commence, settle or agree to settle any legal, tribunal or arbitration
proceedings involving the Company save for the collection of debt in the ordinary course of
the Business and save where such proceedings do not involve significant reputational
damage or potential financial liability exceeding £50,000;

Directors and employees

- 27 appoint or remove any Director other than in accordance with this Agreement and the Articles
of Association;
- 28 appoint any Director, officer of any employee earning in excess of £50,000 per annum or
whose contract cannot be terminated on three months' notice or less;
- 29 make any material change in the terms or conditions of employment or engagement or
pension, bonus, incentive or other benefits of any employee, officer or Director (other than as
set out and budgeted for in the then current Annual Budget);
- 30 create any share option, bonus or other incentive scheme; or
- 31 establish or amend any pension scheme.

Part 2

Schedule of Notifiable Interests

Notifiable Interest	Description of Interest
Remunerated Positions	A description of remunerated positions (but not the remuneration itself) by virtue of being:
	<ol style="list-style-type: none"> 1) employed or self employed 2) the holder of an office 3) a director of an undertaking 4) a partner in a firm; and 5) involved in undertaking a trade, profession, vocation or any other work
Non-remunerated Positions	A description of such interests as may be significant to, of relevance to or bear upon, the work or operation of the Company, including membership of or office in:
	<ol style="list-style-type: none"> 1) public bodies; 2) clubs, societies and organisations; 3) trade unions; and 4) Voluntary organisations
Contracts	Disclosure of interests (direct, indirect or proposed) in contracts with the Company at a meeting of the directors in accordance with section 182 of the Companies Act 2006
Houses, land and buildings	A description of any rights of ownership or other interests that may be significant to, of relevance to, or bear upon, the work or operation of the Company
Shares and securities	Disclosure of interest in shares or debentures of the Company
	Disclosure of interest in shares or securities of any company, undertaking or organisation that may be significant to, or relevance to, or bear upon, the work or operation of the Company
Third party gifts/hospitality	Disclosure of third party gifts/hospitality in excess of £100 in value.

Part 3

Director's Undertaking

TO: **THE CITY OF EDINBURGH COUNCIL**
Waverley Court
4 East Market Street
Edinburgh
EH8 8BG

and **EDINBURGH INTERNATIONAL CONFERENCE CENTRE LIMITED**
Conference House
152 Morrison Street
Edinburgh
EH3 8EB

[DATE]

Dear Sirs

Agreement dated [] 2015 between EDINBURGH INTERNATIONAL CONFERENCE CENTRE LIMITED (the "Company"), SCOTTISH ENTERPRISE EDINBURGH AND LOTHIAN ("SE") and THE CITY OF EDINBURGH COUNCIL (the "Council") (the "Agreement")

I confirm that I have been supplied with a copy of the Agreement and the articles of association of the Company (the "**Articles**") and undertake to the Company and separately to SE and the Council that I shall, so far as may be permitted by law and for so long as I remain a director of the Company:

1. be bound by and comply with the terms and conditions of the Agreement and the Articles;
2. do all within my power as a director to ensure that the Company complies with its obligations under the Agreement and the Articles;
3. attend not less than 90% of all Board meetings or appoint an alternate to attend in my place; and
4. submit all relevant details to the Company for inclusion in the Company's Schedule of Notifiable Interests.

Yours faithfully

Signature

Print Full name

Heads of Terms

The City of Edinburgh Council (the “CEC”)

Edinburgh International Conference Centre Limited (the “EICC”)

Edinburgh International Conference Centre Hotels Limited (the “Subsidiary”)

Haymarket Hotel, Edinburgh (the “Hotel”)

These Heads of Terms are in respect of (i) a strategic delivery agreement between the CEC and the Subsidiary relating to the governance of the Hotel (the “**SDA**”); and (ii) the amendment and restatement of the existing shareholders’ agreement (the “**SHA**”) amongst the CEC, Scottish Enterprise Edinburgh and Lothian (“**SE**”) and the EICC dated 8 and 27 July and 2 December 2016 (the “**Amended and Restated SHA**”).

1. Introduction

1.1 The CEC has entered into an agreement for development and head lease with The Prudential Assurance Company Ltd (the “**Landlord**”) in respect of the Hotel constituted by missives comprising:

1.1.1 Offer from Dentons UK and Middle East LLP on behalf of the Landlord to CMS Cameron McKenna Nabarro Olswang LLP on behalf of the CEC dated 27 April 2022; and

1.1.2 Acceptance from CMS Cameron McKenna Nabarro Olswang LLP on behalf of the CEC to Dentons UK and Middle East LLP on behalf of the Landlord dated 27 April 2022

(the “**Agreement for Head Lease**”), pursuant to which the Landlord will undertake to construct the Hotel, being an upper-upscale 349 guest room hotel and grant a head lease of the Hotel to the CEC.

1.2 The CEC has entered into an agreement to sub-lease the Hotel to the Subsidiary constituted by missives comprising:

1.2.1 Offer from Pinsent Masons LLP on behalf of the Subsidiary to CMS Cameron McKenna Nabarro Olswang LLP on behalf of the CEC dated 27 April 2022; and

1.2.2 Acceptance from CMS Cameron McKenna Nabarro Olswang LLP on behalf of the CEC to Pinsent Masons LLP on behalf of the Subsidiary dated 27 April 2022

(the “**Agreement for Sub-Lease**”) (the resulting sub-lease being herein called the “**Sub-Lease**”).

1.3 The Subsidiary is a wholly owned and fully capitalised subsidiary of the EICC and will be (1) the operating and trading entity for the Hotel and (2) responsible for the management, operation and governance of the Hotel.

1.4 The following hotel agreement documentation has been entered into:

1.4.1 Franchise Agreement between Hyatt International (Europe Africa Middle East) LLC and the Subsidiary dated 27 April 2022 (the “**Franchise Agreement**”);

1.4.2 System Services Agreement between Hyatt Global Services, Inc. and the Subsidiary dated 27 April 2022;

- 1.4.3 Technical Services Agreement between Hyatt International Technical Services, Inc. and the Subsidiary dated 27 April 2022;
- 1.4.4 Franchise Disclosure Document – Overview of certain fees, costs and charges payable to Hyatt under the Hyatt Agreements as of 27 April 2022 acknowledged by the Subsidiary on 27 April 2022;
- 1.4.5 Tax Side Letter between Hyatt International (Europe Africa Middle East) LLC, Hyatt Global Services, Inc., Hyatt Technical Services, Inc., the Subsidiary and the CEC dated 27 April 2022;
- 1.4.6 Deed of Guaranty between the EICC, the Subsidiary, Hyatt International (Europe Africa Middle East) LLC, Hyatt International Technical Services, Inc., and Hyatt Global Services, Inc.; and
- 1.4.7 Head Leaseholder Agreement between the CEC, the Subsidiary, Hyatt International (Europe Africa Middle East) LLC, Hyatt Global Services, Inc., and Hyatt International Technical Services, Inc. dated 27 April 2022.

(collectively the “**Hyatt Agreements**”)

pursuant to which the Hotel will be branded and operated as a “Hyatt Centric” hotel. The said Hyatt International (Europe Africa Middle East) LLC, the said Hyatt Global Services, Inc. and the said Hyatt International Technical Services, Inc. and their successors under the Hyatt Agreements are herein collectively called “**Hyatt Companies**”. It is intended that the CEC and the Subsidiary will enter into the SDA and Amended and Restated SHA. These Heads of Terms set out the key terms agreed between the CEC, the EICC and the Subsidiary in respect of the SDA and, where applicable, the Amended and Restated SHA.

- 1.5 It is intended that any instruction or notice given under the SDA shall only be issued by a duly authorised representative of either the Subsidiary or the CEC. For the avoidance of doubt, it is not the intention of the SDA to grant powers to CEC officers to instruct the Subsidiary Executive or vice versa. The Subsidiary Executive shall take instructions from the board of the Subsidiary (the “**Subsidiary Board**”) and CEC officers shall take instructions from the Corporate Leadership Team of the CEC and the Elected Members.
- 1.6 References to the EICC in these Head of Terms, the SDA and the Amended and Restated SHA shall also be construed to apply to the Subsidiary where appropriate.

2. Amended and Restated Shareholders’ Agreement

- 2.1 The Amended and Restated SHA will include the following provisions:

2.1.1 Business of the Hotel

- (a) The business of the Hotel (the “**Business**”) shall be as follows:
 - (i) a 349 guest room hotel of a standard not lower than upper-upscale (as graded by Hyatt) with associated leisure space (including without limitation restaurant(s) and/or bar(s)) and including conferencing facilities; and
 - (ii) a hotel and/or restaurant training facility within the Hotel to accommodate vocational students (the “**Hospitality Centre of Excellence**”),

- 2.1.2 The corporate structure, board structure and governance arrangements will be amended to ensure that they are appropriate and in keeping with the EICC’s additional operational activities in operating and carrying on Business. These amendments will include:
- (a) that the quorum for directors’ meetings for EICC and the Subsidiary will be three directors of which one must be a CEC Director;
 - (b) that the CEC shall be entitled to appoint up to 5 directors (“CEC Directors”) to the board of EICC (the “**EICC Board**”) and the Subsidiary Board of directors
 - (c) the EICC Board and the Subsidiary Board shall be entitled to appoint up to three non-executive directors (“**NEDs**”) to their respective boards;
 - (d) two members of the executive team will be directors of EICC and the Subsidiary (the “**Executive Directors**”);
 - (e) the EICC Board and the Subsidiary Board will have the right to appoint the Chair of the EICC Board and the Subsidiary Board respectively (and such chair shall either be a NED or a CEC Director) subject always to ratification by the Council, which position shall retain the right to exercise the casting vote at the EICC Boards and the Subsidiary Board meetings in the event of deadlock;
 - (f) a right of access for the CEC to conduct an audit of the books and records of the Subsidiary upon not less than 10 business days prior written notice; and
 - (g) specific reference to the reporting requirements set out in the SDA in respect of the Hotel.
- 2.1.3 The Subsidiary shall be responsible for the operation of the Business and will at all times carry out the Business in accordance with good industry practice, including:
- (a) with all due skill and care, in an efficient and effective manner;
 - (b) in accordance with the terms of the SDA, Amended and Restated SHA, Hyatt Agreements and Agreement for Sub-Lease;
 - (c) in the best interests of the EICC and the shareholders of the EICC to generate profits in order to, among others, support future capital investment in the conference centre operated by the EICC (the “**Conference Centre**”);
 - (d) The Hospitality Centre for Excellence will be run in accordance with appropriate industry standards relevant to such courses and qualifications offered; and
 - (e) in accordance with all applicable laws and all applicable legal or regulatory requirements applying to the Business.
- 2.1.4 The Subsidiary shall maintain accurate, complete and up to date accounting and other financial records of the Business in accordance with generally accepted accounting principles applicable.
- 2.1.5 The CEC will have the right to appoint a firm of accountants or auditors and other relevant advisers to conduct an audit of the Business and/or report on any aspect of the Business and the EICC shall grant such accountants, auditors and relevant advisers access to the Business, its accounts, books, records, senior employees and directors and

supply such advisers with such other information reasonably required by them to conduct an audit and/or prepare their report.

- 2.1.6 In the event the Subsidiary requires any additional funding in relation to the carrying on the Business, the Subsidiary will set out in detail such funding requirements in the Annual Budget and Business Plan.
- 2.1.7 The Subsidiary shall not take any steps to terminate any of the Hyatt Agreements without the prior written consent of the CEC.
- 2.1.8 The Subsidiary shall not amend, vary, assign, novate or otherwise deal with any of the Hyatt Agreements without the prior written consent of the CEC.
- 2.1.9 The EICC shall, and shall procure that the Subsidiary shall, at all times comply with the terms of the Hyatt Agreements to which it is a party.

2.2 The SHA will be further amended to reflect the fact that CEC Holdings Limited is a shareholder of the EICC and that the CEC is not a shareholder. The CEC will remain a party to the SHA in order to retain the benefit of the rights granted to the CEC under the SHA.

3. **Strategic Delivery Agreement**

3.1 The CEC, EICC and the Subsidiary agree that the SDA will include the following terms and provisions.

- 3.1.1 The Subsidiary shall at all times operate the Business to those standards which could reasonably be expected to be provided at upper-upscale hotels of similar size, calibre and geographic location to the Hotel including the provision of services and facilities which are ordinarily offered by such a hotel.
- 3.1.2 The Subsidiary and the CEC shall set up a project board to oversee the development phase of the Hotel (the “**Project Board**”). The Project Board shall comprise representatives from the Subsidiary and the CEC such other representatives as the CEC deem appropriate, which may from time to time include (at the CEC’s option) any and/or all of the Hyatt Companies. The Project Team shall meet at least quarterly, unless otherwise agreed in writing by the CEC.
- 3.1.3 It is acknowledged that it is the intention of the parties that the profits generated from operation of the Business shall be applied as follows: firstly to cover the ongoing capex costs of the Conference Centre and the Hotel; secondly, accrued to cover two years annual rent in respect the Hotel (such accrual being made over a reasonable timescale, anticipated to be six years); and thirdly; in accordance with the Annual Budget and Business Plan, in consultation with CEC.
- 3.1.4 The Subsidiary shall at all times comply with the terms of the Hyatt Agreements, the Agreement to Sub-Lease, the Sub-Lease and any relevant agreement or memorandum of understanding entered into as regards the arrangements for the Hospitality Centre of Excellence with a suitable academic institution.

3.2 *Pre-Opening Obligations of the Subsidiary*

- 3.2.1 The Subsidiary will meet its costs and expenses incurred in the period prior to the opening of the Hotel from its existing cash balances, in accordance with the budget that has been agreed between the parties, including for the avoidance of doubt any payments due under the Agreement for Sub-Lease and the Sub-Lease.

- 3.2.2 The Subsidiary will appoint a hotel management team for the Business comprising General Manager, Director of Sales, Financial Controller and Operations Manager (the “**Management Team**”) which has appropriate experience and qualifications in the management of a hotel of a similar size, style and nature of the Hotel.
- 3.2.3 The Subsidiary will appoint (i) a Project Manager and (ii) a Clerk of Works. The Project Manager shall have appropriate experience and qualifications and will be responsible for establishing the Hotel operating arrangements, staff, contracts etc, and can be appointed by the Subsidiary Board from within or outwith the company. The Clerk of Works shall have appropriate experience and shall be responsible for inspecting the construction of the Hotel. The Clerk of Works shall be responsible for monitoring the performance of the Landlord and the Landlord’s Representatives of their obligations under the Agreement for Head-Lease in accordance with the terms set out in the Agreement for Head Lease and/or the Agreement for Sub-Lease and subject to the CEC exercising its rights to enforce the Agreement for Lease for the benefit of EICC.
- 3.2.4 The Subsidiary will appoint relevant third party service providers for the provision of services to the Business no later than one month before the Hotel’s opening date.
- 3.2.5 The Subsidiary shall ensure all operating supplies and portable equipment required for the operation and management of the Business is purchased, is in good order and is ready to be used prior to the opening date of the Hotel.
- 3.3 The SDA will provide for the following reporting obligations:
- 3.3.1 The SDA will provide a reporting framework in respect of which the Management Team will report to the Subsidiary Board . It is anticipated that this will be flexible to recognise how the Business may develop from time to time but shall include as a minimum the following:
- (a) the first Annual Budget and Business Plan shall be delivered to the Subsidiary Board 3 months before the opening date of the Hotel. The Management Team shall provide the Subsidiary Board with quarterly updates of the Annual Budget and Business Plan throughout the first year of operations. The Business Plan shall have a 3 year look ahead on rolling annual basis. Thereafter, one month in advance of each financial year, the Management Team will report to the Subsidiary Board by providing:
 - (i) a summary of the Hotel’s business objectives for the forthcoming financial year including specific financial and non-financial key performance indicators.
 - (ii) a detailed operating plan and system for the operation and management of the Business; and
 - (iii) a sales and marketing plan in respect of the Business.
 - (b) No later than 3 months before the opening of the Hotel, the Management Team will prepare (and provide to the Subsidiary Board) a detailed opening plan and timetable, setting out the objectives, responsibilities and activities, for the 3 month period prior to the opening of the Hotel.
 - (c) No later than 3 months before the opening of the Hotel, the Management Team shall report to the Subsidiary Board on:

- (i) the health and safety systems and manuals which are being put in place to comply with all applicable law and regulation;
 - (ii) the statutory licences which are for the operation of the Hotel and Business;
 - (iii) the sustainability and environmental policies and systems to comply with all applicable laws and which are in line with the CEC's environmental and sustainability principles including the target for Edinburgh to become a net zero carbon city by 2030;
 - (iv) appropriate procurement agreements with principal suppliers; and
 - (v) appropriate sales targets in respect of room bookings and food and beverage sales.
- (d) In advance of each financial year, the Management Team will report to the Subsidiary Board by providing:
- (i) a summary of the Hotel's business objectives for the forthcoming financial year;
 - (ii) forecast profit and loss;
 - (iii) forecast revenue projection;
 - (iv) an operating budget including any capital expenditure and working capital on a phased monthly basis;
 - (v) forecast capital expenditure.
- (e) On a quarterly basis, the Management Team will report to the Subsidiary Board by providing:
- (i) management accounts, comprising a balance sheet, profit and loss account and cash flow forecast;
 - (ii) forecast balance sheet and cash-flow statement; and
 - (iii) a financial report which includes an analysis of the results of the Hotel for the previous financial year compared with the annual budget for the coming financial year, identifying variations in sales, revenues, costs and other material items.
- (f) Annual accounts, comprising a balance sheet, profit and loss account and cash flow statement, within 3 months of the end of each financial year.
- (g) The Management Team will promptly notify the Subsidiary Board of any material litigation or insurance claims relating to or in connection with the Business.
- (h) The Management Team shall notify the Subsidiary Board of any material events or matters relating to the Hotel.
- (i) The Subsidiary Board shall set target key performance indicators in accordance with the principles set out in Appendix 1 ("KPI Targets") from time to time and the Management Team shall measure and report to the Subsidiary Board in respect of such KPI Targets.

- 3.4 The SDA will provide for the Subsidiary to provide the following reporting to the CEC:
- 3.4.1 The Subsidiary shall prepare an annual budget and a business plan (the “**Annual Budget and Business Plan**”) for the Business in respect of each financial year. The first Annual Budget and Business Plan shall be delivered to the CEC 3 months before the opening date of the Hotel.
 - 3.4.2 The SDA shall provide that in the event the CEC deems additional information is necessary, this shall be requested directly by the Subsidiary Board to the Management Team. The SDA shall reflect that the purpose of this reporting obligation is solely to provide the CEC with regular updates and assurance on the financial position of the Subsidiary in line with Audit Scotland governance requirements for ALEOs.
 - 3.4.3 The Subsidiary will use EICC’s existing reporting methodology to measure the additional business brought to the Conference Centre which is attributable to the Hotel. The Subsidiary will include reports on such additional business to the CEC as part of its annual reporting requirements.
 - 3.4.4 The SDA shall provide for the agreed annual reporting parameters between the Subsidiary and the CEC in respect of the Target KPIs.
 - 3.4.5 The Subsidiary shall report the progress of the Target KPIs on an annual basis.
- 3.5 *Obligations of the Subsidiary*
- 3.5.1 The Subsidiary will ensure that its obligations under the SDA are fulfilled and the operation and management of the Business are carried out by sufficient numbers of appropriately qualified, trained and experienced staff.
 - 3.5.2 The Subsidiary will ensure that all employees of the Subsidiary working at the Hotel are at all times paid the relevant Scottish Living Wage in accordance with the SHA.
 - 3.5.3 The Subsidiary shall provide training and experience for people wishing to work in the hospitality industry, including both young people at the beginning of their careers and people wishing to retrain, offering qualifications ranging from National Certificate 4 to Higher National Diploma through the Hospitality Centre of Excellence.
 - 3.5.4 The Subsidiary will use all reasonable endeavours to ensure that all main business partners adopt fair work practices including paying the Scottish Living Wage and will endeavour to ensure the same in respect of other suppliers. To the extent that any main or regular suppliers do not pay the Scottish Living Wage, this shall be reported to the Subsidiary Board as soon as reasonably practicable. The obligations set out above in this paragraph 3.5.4 of these Heads of Terms shall not apply to the Subsidiary where (a) there is a limited source of supply of the goods or services in question; (b) there is a one off purchase of goods or service; or (c) where the value of the supply is not material.
 - 3.5.5 The Subsidiary will ensure that it has appropriate insurances in place on market standard terms in respect of the operation and management of the Hotel and the Business.
 - 3.5.6 The Subsidiary shall seek to maximise community benefits, closely linked to employment, community support, community enhancements, and use of on-site regulated businesses including community benefits from third party contractors. The Subsidiary will be responsible for managing the day to day relationship with the community.

- 3.5.7 The Subsidiary will not agree or enter into any advertising or sponsorship arrangements or contracts and agreements which are not in accordance with, or which are against, the CEC policies and standards or which risk bringing the CEC into disrepute.
- 3.5.8 The Subsidiary will promptly notify the CEC of any material litigation or insurance claims relating to or in connection with the Business.
- 3.5.9 The Subsidiary will take all reasonable steps to minimise carbon emissions relating to the design and operation of the Hotel and the Business.

3.6 *Hyatt Agreements*

- 3.6.1 The Subsidiary shall at all times comply with the terms of the Hyatt Agreements to which it is a party. The Subsidiary shall use its reasonable endeavours to ensure each of the Hyatt Companies complies with the terms of the Hyatt Agreements to which such Hyatt Company is a party, and the Subsidiary further undertakes to the CEC to report to the CEC all instances of material breach(s) of the terms and conditions of any of the Hyatt Agreements by the Subsidiary, the EICC and/or any of the Hyatt Companies and in such case, provide the CEC with copies of all information and reports relating to the material breach(s) by the Subsidiary, the EICC and/or any of the Hyatt Companies including mitigation and remediation measures along with any recovery plans agreed between the Subsidiary and any of the Hyatt Companies to rectify the material breach(s). The Subsidiary shall notify the CEC of (i) any notices received or served under or pursuant to any of the Hyatt Agreements and (ii) any material events or matters relating to the Hotel, in each case as soon as practicable and in any event within 5 business days.
- 3.6.2 The Subsidiary shall not take any steps to terminate any of the Hyatt Agreements without the prior written consent of the CEC.
- 3.6.3 The Subsidiary shall not amend, vary, assign, novate or otherwise deal with any of the Hyatt Agreements without the prior written consent of the CEC.

3.7 *Hospitality Centre of Excellence*

The Subsidiary will enter into a memorandum of understanding with Edinburgh College to set out the relationship between the parties in relation to the Hospitality Centre of Excellence. The progress of discussions with Edinburgh College in relation to the Hospitality Centre of Excellence shall be reported by the management of the Subsidiary to the Subsidiary Board. If the project proceeds then the SDA shall include a reporting obligation on the management of the Subsidiary to the Subsidiary Board on the delivery of the Hospitality Centre of Excellence along with any key proposed performance indicators to be applied to Edinburgh College (which indicators the CEC will have the opportunity to comment on in advance of agreement between the Subsidiary and Edinburgh College).

3.8 *Remediation Plan*

- 3.8.1 Where the Subsidiary materially fails to meet the KPI Targets for an individual key performance indicator, the Subsidiary Board may require that a plan (including steps and timescales) to remedy the failure (the "**Remediation Plan**") be prepared and submitted to the Subsidiary Board within a period of time (as determined by the Subsidiary Board in its sole discretion) for approval.

3.8.2 The Subsidiary Board shall review the Remediation Plan and confirm if the Remediation Plan is approved or not. If the Remediation Plan is not approved, then it shall be promptly revised to take account of the Subsidiary Board's concerns. Following approval of the Remediation Plan, the Remediation Plan shall be implemented in accordance with its terms (including timescales). The Remediation Plan and its implementation shall be kept under review by the Subsidiary Board on a weekly or other basis consistent with the timescales for its implementation.

3.9 *Step-In*

3.9.1 The SDA will include step-in rights in favour of the CEC which will allow the CEC to "step-in" itself, or through the appointment of a third party, to carry out the Business (at the cost of the Subsidiary). The step-in rights would apply in the event:

- (a) that the CEC provides cumulatively more than £5,000,000.00 (FIVE MILLION) Sterling in net operational funding to the Hotel in any rolling period of five financial years; or
- (b) of a material breach, or persistent breach, of any of the SDA, the Franchise Agreement, the Agreement for Sub-Lease, the Sub-Lease and/or the Amended and Restated SHA which is incapable of remedy or, if capable of remedy is not remedied within 30 days of the CEC notifying the Subsidiary of such breach of the SDA, the Franchise Agreement, the Agreement for Sub-Lease, the Sub-Lease and/or the Amended and Restated SHA; or
- (c) of a failure by the Subsidiary to:
 - (i) implement the Remediation Plan (prepared in accordance with the terms of the SDA) in respect of a material or persistent failure to meet relevant key performance indicators;
 - (ii) produce a Remediation Plan in accordance with the terms of the SDA in respect of a material or persistent failure to meet the relevant key performance indicators; or
 - (iii) notwithstanding the implementation of the Remediation Plan, the implementation does not remedy the failure in respect of a material or persistent failure to meet the key performance indicators for which it has been put in place.

3.9.2 Notwithstanding the inclusion in the SDA of step-in rights referred to in paragraph 3.9.1 of these Heads of Terms, the SDA shall (1) include binding obligations on the parties to the SDA to act in good faith such that such step-in rights should be treated as a "last resort" option, (2) reflect the expectation of the CEC and the Subsidiary that the Subsidiary Board would flag up in quarterly reports that performance was requiring improvement and be setting out remediation proposals and (3) include a "best endeavours basis" obligation on the parties to the SDA to work collaboratively to find solutions prior to step-in rights being triggered by the CEC.

3.9.3 The SDA shall provide that the CEC's sole remedies for breach of the SDA shall be:

- (a) enforcement of the provisions to be included in the SDA in relation to Remediation Plans;

- (b) during the first six months of the term of the Sub-Lease, to require that the Subsidiary shall grant a renunciation of the Sub-Lease if any of the triggers for the step-in right have occurred (with the Subsidiary being obliged to grant such a renunciation on notice from the CEC to the Subsidiary if any of the triggers for the step-in right have occurred); and/or
 - (c) during the remainder of the term of the Sub-Lease, to exercise the CEC's right in clause 2.1.1(d) of the Sub-Lease to terminate the Sub-Lease.
- 3.9.4 The SDA shall include an undertaking by the CEC not to exercise the CEC's right in clause 2.1.1(d) of the Sub-Lease save in the circumstances set out in paragraph 3.9.3 of these Heads of Terms.
- 3.9.5 The SDA will contain detailed drafting in respect of those step-in rights insofar as relating to third party contracts and the scope of the CEC's rights and obligations in respect of such step-in (having regard to the materiality of third party contracts. EICC shall use reasonable endeavours to procure step-in rights for CEC or its nominee in all core third party contracts and will obtain CEC approval to any core contracts which do not include such step-in rights.). In the event of step-in the CEC will step-in to all core contracts and use reasonable endeavours to step-in to all non-core contracts related to the Hotel.

4. Assignment

Neither party to the SDA shall be entitled to assign the SDA. Neither the EICC, the Subsidiary nor the CEC shall be entitled to assign the Amended and Restated SHA.

5. Confidentiality

5.1 Pre-SDA Commencement Date

The CEC, the EICC and the Subsidiary will not disclose details or existence of these Heads of Terms, Amended and Restated SHA and/or the SDA to the press or otherwise prior to the SDA commencement date except:

- 5.1.1 with the reasonable consent of the other party;
- 5.1.2 to its respective agents and professional advisers in connection with the SDA and Amended and Restated SHA;
- 5.1.3 to its respective bankers or other providers of finance (and their professional advisers) in connection with the SDA and Amended and Restated SHA;
- 5.1.4 where required by law; and
- 5.1.5 where required to comply with the requirements of the Stock Exchange or any other regulatory or government authority.

5.2 After the SDA Commencement Date

Any press release after the SDA commencement date relating to the entry into the SDA or the Business is to be agreed in writing between the Subsidiary and the CEC prior to its publication (both parties acting reasonably).

5.3 Agents

The parties will ensure that their respective agents and professional advisers comply with the undertakings in this paragraph 5 (*Confidentiality*).

6. Statutory Powers

Nothing contained or implied or done in these Heads of Terms and/or the documents to follow on these Heads of Terms shall prejudice or affect the powers, rights, duties and obligations of the CEC as local authority, planning authority, building authority or roads authority under or by virtue of any public or local act, order, statutory instrument, regulation or bye-law or relieve, the EICC, the Subsidiary and/or the CEC as a party to such Heads of Terms and/or such documents from the necessity of obtaining from the CEC or their statutory successors as local authority, planning authority, building authority or roads authority all such approvals or consents in respect of plans or otherwise as may be requisite under or by virtue of any such act, order, statutory instrument or bye-law.

A provision to this effect will feature in all contractual documentation that the CEC is a party to.

7. Costs

Insofar as not provided for by clause 18.1 of the Agreement for Sub-Lease, any internal and external costs associated with the CEC services required by the EICC and/or the Subsidiary will be recoverable by the CEC from the EICC subject to (i) agreement in advance between the parties on the costs involved, and (ii) in respect of internal costs, such costs shall only be recoverable from EICC where such costs are directly related to the provision of assistance by the CEC specifically requested by the EICC and/or the Subsidiary or the EICC and/or the Subsidiary has undertaken a new project in respect of which specific assistance was required from the CEC. Without prejudice to the foregoing generality, the CEC shall not be entitled to recover any costs related to its governance/monitoring activities.

8. Suspensive Conditions

These Heads of Terms and the SDA are subject to contract and conditional upon the following:

- full Council approval; and
- EICC Board approval.

9. Legally Binding Nature

Save for the provisions of paragraph 5 of these Heads of Terms, these Heads of Terms are not intended to form part of a legally binding contract and the correspondence of which they form part is expressly subject to the completion of formal legal contracts in accordance with Scots Law.

Signed for and on behalf of The City of Edinburgh Council

.....
Proper Officer

Signed for and on behalf of Edinburgh International Conference Centre Limited

.....

Director

Signed for and on behalf of Edinburgh International Conference Centre Hotels Limited

.....

Director

Appendix 1

KPI Principles

A Strategic Delivery Agreement (SDA) has been agreed between the City of Edinburgh Council (“CEC”) and Edinburgh International Conference Centre Hotels Limited (“EICC”). It has been agreed that the hotel’s performance should be measured with reference to a number of predetermined general Key Performance Indicator (KPI) headings, which are to be incorporated into the SDA.

KPI’s will be presented by the Executive of EICC to the EICC Board as part of EICC’s annual business plan approval process and will also form part of the Annual Budget and Business Plan referred to in the Shareholders’ Agreement among CEC, EICC and Scottish Enterprise Edinburgh and Lothian. The KPI’s in respect of the hotel will fall under the following headings:

Turnover

The turnover figure will represent the total revenue generated from the hotel’s activities, within the period. The target for any given year will be the figure that has been included in the annual business plan for that year, which has been approved by the EICC Board.

The primary KPI under this heading will relate to the overall sales generated from the hotel’s operations.

Expenditure

This is defined as the expenditure, net of VAT, which is incurred by the hotel in its day-to-day operations that is required to keep it in business. This is a measure of how efficiently the hotel has conducted its business and of the value for money that it has derived from providing the necessary facilities and services to guests during their stay.

The primary KPI under this heading will relate to the overall operating expenditure incurred in conducting the hotel’s business.

Economic Impact

This is a measure of the amount of value-added economic benefit that the hotel generates for the local economy. This is based on the estimated spend of hotel guests within and outwith the hotel during their stay. The target for any given year will be the figure that has been included in the annual business plan for that year, which has been approved by the EICC Board.

The primary KPI under this heading will relate to the overall value of economic impact that has been generated as a result of the hotel’s activities.

Occupancy

This is determined by the ratio between the total number of occupied rooms and the total number of available rooms within the hotel, within a given period of time. This is an indicator of how busy the hotel has been and reflects the effectiveness of the management’s marketing and pricing strategies during the period. The target for any given year will be the figure that has been included in the annual business plan for that year, which has been approved by the EICC Board.

The primary KPI under this heading will relate to the overall occupancy of hotel’s bedrooms.

Customer Satisfaction

This recognises how satisfied customers have been with their stay at the hotel. This will be determined by the aggregate of responses received from hotel guests returning electronic feedback data which indicates how much they have enjoyed their experience at the hotel. The target for any given year will be the figure that has been included in the annual business plan for that year, which has been approved by the EICC Board.

The primary KPI under this heading will relate to the overall customer satisfaction recorded by hotel guests.

Carbon Footprint

This is a measure of how environmentally focussed and friendly the hotel is. The target for any given year will be the figure that has been included in the annual business plan for that year, which has been approved by the EICC Board.

The primary KPI under this heading will relate to the overall carbon footprint of the hotel.

Fair Work

This recognises the extent to which the various dimensions of fair work, such as employees having: an effective voice; opportunity; security; fulfilment; and respect are embedded into the hotel's operations and work practices. Performance in this regard will be calculated with reference to the Scottish Government's fair work tool for employers which will enable the hotel to self-assess its working practices against the dimensions of Fair Work. The target for any given year will be the figure that has been included in the annual business plan for that year, which has been approved by the EICC Board.

The primary KPI under this heading will relate to the overall fair work score determined by the hotel's annual self-assessment exercise.

Community Benefits

This is a measure of the hotel's contribution to the local and city-wide communities.. The target for any given year will be included in the annual business plan for that year, which has been approved by the EICC Board.

The primary KPI under this heading will relate to the overall community benefit that has been delivered.

Accreditations and Awards

This recognises the effectiveness of the hotel's operating systems, as well as its quality focus and provides an indication of how well the hotel is performing by way of an external benchmark. The target for any given year will be the figure that has been included in the annual business plan for that year, which has been approved by the EICC Board.

The primary KPI under this heading will relate to the overall benefit that the accreditations and awards achieved by the hotel has made to its operation.

Training

This is a measure of the hotel's focus on: improving service standards; its adherence to operating systems; and the personal development of its employees. The target for any given year will be the

figure that has been included in the annual business plan for that year, which has been approved by the EICC Board.

The primary KPI under this heading will relate to the total number of hours of structured training that have been undertaken by the hotel's employees.

QUESTION NO 1

**By Councillor Campbell for answer
by the Convener of the Housing,
Homelessness and Fair Work
Committee at a meeting of the
Council on 16 March 2023**

At the council budget meeting in February 2023 the Administration motion to the HRA proposed cutting the number of council houses built over the next ten years from 5k, agreed in 2022, to just 2,400.

Question (1) Can the convener please provide a list of sites where these 2.4k homes will be delivered, alongside the anticipated number of homes on each site?

Answer (1)

Question (2) Can the convener please provide a list of sites where the 2,600 homes that have been taken out of the programme were going to be delivered, alongside the number of homes that have been removed from each site?

Answer (2)

Question (3) Can the convener please confirm if there has been any reduction in the number of council built homes planned for each site listed below, by providing the planned number of council built affordable homes after the budget was passed in 2022 and any revisions to the planned number of council built affordable homes on each site since the budget in February 2023.

- a) Granton Waterfront (all sites, phases & plots)
- b) Pennywell (all phases & town centre)
- c) Meadowbank
- d) Powderhall
- e) Fountainbridge
- f) Greendykes
- g) Liberton Hospital site

Answer

(3)

QUESTION NO 2

**By Councillor Campbell for answer
by the Convener of the Housing,
Homelessness and Fair Work
Committee at a meeting of the
Council on 16 March 2023**

At the council budget meeting in February 2023 the HRA budget paper proposed a ten year capital programme of £1.6bn, down from £2.9bn the year before, and based on a rent increase of 2.5%. The council actually agreed a rent increase of 3%.

Question (1) Can the convener confirm the new ten year capital programme amount, based on a 3% increase?

Answer (1)

Question (2) Could the convener confirm what the ten year figure would be based on ten years of increases at 4.7%?

Answer (2)

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QUESTION NO 3

**By Councillor McFarlane for answer
by the Convener of the Transport and
Environment Committee at a meeting
of the Council on 16 March 2023**

Question **(1)** With Camden Council serving notices for removal of 19 phone boxes on one road alone, can he confirm whether Edinburgh Council have any powers or ability to instruct removal of ancillary phone boxes, and if not, if he is happy to proactively engage with BT to put maximum pressure on the timely removal of their ancillary phone boxes?

Answer **(1)**

Question **(2)** Can he further confirm the expected date for the two red phone boxes in Hunter Square following BTs agreement to remove them after mounting pressure from ward councillors and the local police as they had become a hub for anti-social behaviour.

Answer **(2)**

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QUESTION NO 4

**By Councillor McFarlane for answer
by the Convener of the Transport and
Environment Committee at a meeting
of the Council on 16 March 2023**

Question (1) Can he confirm whether there are scheduled works for the recobbling or reconstruction in 2023/24 of the setted streets along Lawnmarket and Victoria Street?

Answer (1)

Question (2) If not, can he confirm when these streets may be scheduled for repair?

Answer (2)

Question (3) If maintenance works are planned, what measures in the reinstatement will the administration take to ensure those who cycle or push prams and buggies can do so safely. Is there an ambition to introduce sections of small smooth strips with flat-topped cobbles, for example?

Answer (3)

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QUESTION NO 5

**By Councillor McFarlane for answer
by the Convener of the Transport and
Environment Committee at a meeting
of the Council on 16 March 2023**

Question

With the Trams to Newhaven project approaching completion, can he confirm what plans the City of Edinburgh Council have to ensure remedial works are undertaken to reconstruct the heavily damaged roads allocated by CEC as diversions for the duration of the works, such as East London Street.

Answer

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QUESTION NO 6

By Councillor Dobbin for answer by the Convener of the Housing, Homelessness and Fair Work Committee at a meeting of the Council on 16 March 2023

The windows replacement programme has been delayed due to non-compliant tenders by several months, resulting in significant delays for council tenants who, over the winter, have had to put up with cold homes or extra costs of heating. Can the convener confirm:

- | | | |
|-----------------|------------|--|
| Question | (1) | What went wrong with the tendering process? |
| Answer | (1) | |
| Question | (2) | Why were all tenders non compliant? |
| Answer | (2) | |
| Question | (3) | What lessons have been learned for future tenders to prevent non compliant tenders coming forward? |
| Answer | (3) | |
| Question | (4) | What is the new timeframe for getting contracts in place? |
| Answer | (4) | |
| Question | (5) | What is the overall delay to the programme? |
| Answer | (5) | |
| Question | (6) | Would the Convener commit to circulating a briefing note on this? |
| Answer | (6) | |

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QUESTION NO 7

**By Councillor McFarlane for answer
by the Convener of the Transport and
Environment Committee at a meeting
of the Council on 16 March 2023**

Scheduled later on this month, Haymarket Terrace will be closed for 8 months to all eastbound traffic and there will therefore be a significant sustained diversion through Magdala Crescent.

Residents have reported concerns about the poor quality of the road not being improved ahead of this diversion to accommodate the displaced traffic.

Can he confirm:

Question (1) When was the last time the north end of Magdala Crescent
(1) was resurfaced?

Answer (2)

Question (2) What preparatory works to resurface the road to make it
safer for vehicles and cyclists will be undertaken ahead of
the diversion?

Answer (3)

Question (3) Has he or the CCWEL team considered proposals to make
Douglas Crescents east end junction a No Entry to Douglas
Gardens / Palmerston Place to reduce the number of
eastbound vehicles with westbound traffic entering Douglas
Crescent as normal?

Answer

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QUESTION NO 8

By Councillor Beal for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 16 March 2023

Given the poor state of Edinburgh's Road and Pavements and the extra £11m in the budget to improve them:

Question (1) What is his plan to improvement the surface of roads & pavements?

Answer (1)

Question (2) How will he let members know the progress?

Answer (2)

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QUESTION NO 9

By Councillor Lang for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 16 March 2023

Question

Further to the answers provided to question 10.1 at the June 2022 meeting of the Council on the Davidson's Mains roundabout, can the Convener confirm the current status of the redetermination order required to deliver the proposed changes?

Answer

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QUESTION NO 10

By Councillor Ross for answer by the Convener of the Planning Committee at a meeting of the Council on 16 March 2023

The Council's Planning Department is responsible for the issue of notification letters to residents living within 20m of the subject address of a planning application. Sometimes notification letters fail to arrive and residents are denied the opportunity to express their views on a planning application. In other cases, notification letters may be overlooked or mistaken for junk mail.

Question (1) In the past twelve months, how many complaints have been received from residents living within planning notification range saying they did not receive a notification letter about a planning application

Answer (1)

Question (2) What could be done to address the non-receipt of notification letters

Answer (2)

Question (3) What could be done to make notification letters more obvious and recognisable

Answer (3)

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QUESTION NO 11

**By Councillor Davidson for answer
by the Convener of the Education,
Children and Families Committee at a
meeting of the Council on 16 March
2023**

Question (1) How many full day lets did the council lease to after school clubs during the recent Teacher Strikes?

Answer (1)

Question (2) What was the take up for these lets?

Answer (2)

Question (3) Due to lower than expected uptake of these lets and wider impacts of the strikes some of our third sector partners will the council be offering any additional support to these after school clubs?

Answer (3)

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QUESTION NO 12

By Councillor Younie for answer by the Leader of the Council at a meeting of the Council on 16 March 2023

Question (1) What, if any, land covered by planning permission 16/01797/PPP is owned by the Council?

Answer (1)

Question (2) What, if any, plans are there to use or develop this land in future?

Answer (2)

Question (3) What consideration has been given as to whether any council owned land covered in this area could be used for future cemetery provision?

Answer (3)

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QUESTION NO 13

By Councillor Work for answer by the Convener of the Culture and Communities Committee at a meeting of the Council on 16 March 2023

Question (1) What is The City of Edinburgh Councils strategy for future proofing burial grounds provision across the city?

Answer (1)

Question (2) Can the Convener confirm what discussions have taken place about new cemetery provision for Queensferry?

Answer (2)

Question (3) Have any sites been identified for future cemetery provision in Queensferry?

Answer (3)

Question (4) Will the convener and the relevant council officers meet with Queensferry & District Community Council and the Friends of Queensferry Cemetery to discuss the future of cemetery provision in Queensferry?

Answer (4)

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QUESTION NO 14

By Councillor Booth for answer by the Leader of the Council at a meeting of the Council on 16 March 2023

Please can the council leader outline, in relation to the council's Corporate Gaelic Development Officer (CGDO) post:

- Question** (1) a) What proportion of this post is currently externally funded?
- b) Which organisations/funders contribute, and what proportion?
- c) For how many years has this funding been forthcoming in each case?

Answer (1)

- Question** (2) What external organisations/funders have been identified that might contribute funding to this post in future?

Answer (2)

- Question** (3) Do any of the organisations identified in 2) fund 100% of the cost of a post, and would any of those organisations provide funding if the council does not contribute towards the cost of the post?

Answer (3)

- Question** (4) Do any of the organisations identified in 2) have any other restrictions on funding, for example that they will fund a maximum number of years?

If so, what are those restrictions?

Answer (4)

- Question** (5) Have any external funding bids been submitted to outside organisations to cover the CGDO post in 2023/24 or future years?

If so, which ones, and for what proportion of the cost of the post?

Answer

(5)

QUESTION NO 15

By Councillor Booth for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 16 March 2023

Question

Please will the convener give an update on progress towards identifying a site for a Gaelic medium education high school?

Answer

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QUESTION NO 16

By Councillor Booth for answer by the Convener of the Development Management Sub- Committee at a meeting of the Council on 16 March 2023

In relation to the council media release 'Melville Monument Plaque – a clarification' issued on Friday 3 March 2023, please will the convener clarify:

Question (1) Why the council took two days following the committee decision to make any media release on this issue?

Answer (1)

Question (2) Why no convener was quoted in the media release, as is usually the case in council media releases?

Answer (2)

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QUESTION NO 17

**By Councillor Booth for answer by
the Convener of the Planning
Committee at a meeting of the
Council on 16 March 2023**

In relation to the council media release 'Melville Monument
Plaque – a clarification' issued on Friday 3 March 2023,
please will the convener clarify:

Question **(1)** Why the council took two days following the committee
decision to make any media release on this issue?

Answer **(1)**

Question **(2)** Why no convenor was quoted in the media release, as is
usually the case in council media releases?

Answer **(2)**

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QUESTION NO 18

By Councillor Booth for answer by the Leader of the Council at a meeting of the Council on 16 March 2023

Question

Further to his answer to my question on 9 February 2023, please can the council leader outline what the public health advantages are of his decision to reduce the size of the licensing board from 10 members to 9 members, and in so doing to remove the second Green member of the board?

Answer

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QUESTION NO 19

By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 16 March 2023

Question

I understand his answer to my question on Gaelic tram signage at the full council meeting on 24 November 2022 was inaccurate (question no. 24). Please would the Convener outline when an accurate answer to this question will be provided?

Answer

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QUESTION NO 20

By Councillor Whyte for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 16 March 2023

Question (1) Please outline the process used to finalise the street design layouts for the tram works on Leith Walk.

Answer (1)

Question (2) Please identify the person or body responsible for final agreement of the design and why they felt it was appropriate to approve a design that does not fully meet Edinburgh's Street Design Guidance

Answer (2)

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QUESTION NO 21

By Councillor Mowat for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 16 March 2023

With the imminent introduction of the Deposit Return Scheme, can the Convener answer the following questions raised by residents in the City Centre please:

Question (1) What is the current income and expenditure for on-street glass collections?

Answer (1)

Question (2) Is the Scottish Government going to maintain the requirement on Councils to provide a doorstep/on-street glass collection once the DRS has been introduced?

Answer (2)

Question (3) What will happen to the bottles qualifying for a deposit return that are placed in on-street recycling containers (boxes or communal bins) and will the deposit be collected on these?

Answer (3)

Question (4) If the deposit is collected, what will happen to these monies?

Answer (4)

Question (5) Have projections of the impact of the on-street collections been carried out?

Answer (5)

Question (6) What are the outcomes of any projections and what impact is this likely to have on future budgets?

Answer (6)

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QUESTION NO 22

By Councillor Mowat for answer by the Convener of the Planning Committee at a meeting of the Council on 16 March 2023

Question

To facilitate the development of the Haymarket Yards, the Council sold the land on which the public conveniences at Morrison Street sat to the Developer and a burden was put on the Title that any development on this land would provide replacement public conveniences; this was not just a contractual agreement but forms a Burden registered in the Land Register of Scotland against the land; such a Burden will be made known to a prospective purchaser at the time of sale via a property search.

Given that this condition of sale has become a formally registered Burden against the land can the Convener uncover when a decision was taken not to enforce this burden as there are no public conveniences in the current design and despite this matter being raised continuously by the Community Council and Local Councillors for some years the burden remains unenforced.

https://edinburghcouncil-my.sharepoint.com/:b:/r/personal/9035829_edinburgh_gov_uk/Documents/Community%20Councils/West%20End/MID98698%20-%20Title%20sheet.pdf?csf=1&web=1&e=Nz9ieR

Answer

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QUESTION NO 23

By Councillor Cowdy for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 16 March 2023

Question (1) On 16th January CityFibre cut a trench in Shandon Bridge on Ashley Terrace to lay fibre optic cables that resulted in the bridge being damaged and closed, and remained closed on 7th Feb. Were these works authorised by City of Edinburgh Council?

Answer (1)

Question (2) Local residents and businesses have complained about frequent changes to diversions and street closures along with a lack of communication causing traffic chaos and frustration. What can the Convener do to improve communication with local residents and businesses when disruptive unplanned works arise?

Answer (2)

Question (3) Given the above, along with the high level of fines imposed on CityFibre and the number of complaints from residents across the city about poor management of works from the Utility Company, and of the quality of the roads and pavements left behind, what is the Convener doing to improve the City Council's oversight of CityFibre's works?

Answer (3)

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QUESTION NO 24

By Councillor Jones for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 16 March 2023

Question **(1)** In 2021, Council was notified of concerns that the implementation of the Health and Wellbeing Census in schools potentially breached various elements of data protection legislation. Did the council obtain advice from the Information Commissioner's Office prior to continuing data collection?

Answer **(1)**

Question **(2)** Please provide a list of all council documents that refer to data collected from the Health and Wellbeing Census. For example, reports, policy documents, recommendations, training, internal and external presentations etc? (If there are too many documents to list within the reasonable timeframe, please list as many as possible within the standard timeframe with the estimated total number of documents)

Answer **(2)**

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QUESTION NO 25

By Councillor Cowdy for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 16 March 2023

Question (1) What proportion of the estimated £824m - £1,124m cost of the Active Travel Action Plan is associated with the provision of Segregated Cycle Lanes?

Answer (1)

Question (2) Officers have asserted the ATAP cannot be completed by 2030. How long is it expected to take to deliver?

Answer (2)

Question (3) How many new cycle trips are expected to be generated from the network of Segregated Cycle Lanes, each year, over the expected delivery period?

Answer (3)

Question (4) How many of these new cycle trips are expected to be drawn away from private car trips and how many from public transport trips (including taxis)?

Answer (4)

Question (5) What proportion of the estimated £2,260m cost of the Council's carriageway and footway replacement is associated with the provision of Priority Cycle Lanes and Mandatory Cycle Lanes?

Answer (5)

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QUESTION NO 26

By Councillor Rust for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 16 March 2023

Question

What legal time costs/fees have been incurred by the Council in relation to obtaining advice on the lawfulness or legal competence of different iterations of the SNP/Green proposals for Council Tax within this year's Council Budget process:

- a) internally
- b) external law firm
- c) Counsel.

Answer

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QUESTION NO 27

By Councillor Bruce for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 16 March 2023

Question (1) Which extreme weather events in Edinburgh are officially linked to climate change in the last 20 years?

Answer (1)

Question (2) How many extreme weather events are predicted for Edinburgh in the next 20 years and how does this relate to whether Edinburgh hits its Net Zero target?

Answer (2)

Question (3) What portion of the budget is allocated to meet the Net Zero target?

Answer (3)

Question (4) What portion of the budget is allocated to infrastructure to build Edinburgh's resilience to extreme weather events?

Answer (4)

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QUESTION NO 28

By Councillor O'Neill for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 16 March 2023

Question (1) Has the Convener met with officers and Zero Waste Scotland to discuss the implementation of Scotland's Deposit Return Scheme (DRS) which is launching on 16th August 2023?

Answer (1)

Question (2) What work has been done to adapt existing recycling systems and council services to support the transition to the scheme?

Answer (2)

Question (3) Does the convener know how this change in legislation – and the revised producer responsibility legislation for packaging waste – will change in allocating funding to managing and collecting materials not covered in DRS?

Answer (3)

Question (4) Does the convener believe that the City of Edinburgh is on track to hit Scotland's national target of a 70% recycling rate by 2025?

Answer (4)

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QUESTION NO 29

By Councillor Jones for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 16 March 2023

- Question** (1) For the 12 months to 31 May 2022 and 12 months to 31 May 2021, could we please be advised –
- a) The total number of meals provided in Edinburgh,
 - b) The number of meals broken down by council, Partner Providers, and by childminders.
- Answer** (1)
- Question** (2) Confirm the total amount of funding provided by the Scottish Government to City of Edinburgh Council for the provision of childcare for the 2021 and 2022 years.
- Answer** (2)
- Question** (3) Confirm any additional funding provided to City of Edinburgh Council for the provision of childcare for the 2021 and 2022 years.
- Answer** (3)
- Question** (4) Advise the amount of funding provided by Scottish Government for a) 1140 hours b) 600 hours for the 2021 and 2022 years.
- Answer** (4)
- Question** (5) Confirm the total amount of funding provided by the Scottish Government to City of Edinburgh Council for Apprenticeships in childcare for the 2021 and 2022 years.
- Answer** (5)
- Question** (6) Confirm how many apprentices are being funded, and how many are in a Local Authority setting and how many in a Partner setting for the 2021 and 2022 years

Answer

(6)

QUESTION NO 30

By Councillor Jones for answer by the Convener of the Education, Children and Families Committee at a meeting of the Council on 16 March 2023

Question

Given recent allegations, and a live Police investigation, has the City of Edinburgh Council provided guidance to schools in relation to the use of LGBT Youth Scotland Schools Materials, and or referrals to their support groups?

Answer

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QUESTION NO 31

By Councillor Caldwell for answer by the Leader of the Council at a meeting of the Council on 16 March 2023

A year ago, the Council worked alongside Third-sector partners to establish the successful 'Ukraine Welcome Hub' for refugees fleeing Russia's brutal invasion of Ukraine.

Question (1) Roughly how many Council staff are currently engaged with the Ukraine Welcome Hub?

Answer (1)

(2) Roughly how many volunteers are currently engaged with the Ukraine Welcome Hub?

(2)

(3) When was the last formal meeting between the City of Edinburgh Council and EVOC, the Edinburgh Volunteer Centre and Edinburgh Social Enterprise as members of the Third Sector Interface (TFI), along with other partners, to discuss the challenges that refugees and migrants in Edinburgh are facing?

(3)

(4) When is the next formal meeting planned?

(4)

(5) Will there be a review of the innovative way Council staff and the TFI came together to establish the Ukraine programme, and what positive learning do we hope to take forward from it, particularly regarding crisis response?

(5)

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of the Local Government(Scotland) Act 1973.

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